

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE REGULAR RESCHEDULED MEETING OF THE BOARD OF DIRECTORS

Tuesday, October 4, 2016

- 1) **ROLL CALL** - President Arnie Glassberg called the meeting to order at 7:00 p.m. Present at roll call: Directors Ken Coverdell, Bob Feldman, Vice-President Glenn Reynolds and Director Chris Mickelsen.

Also present: David Dickson, General Manager, Mary Rogren, Assistant General Manager; Patrick Miyaki, Legal Counsel; Cathleen Brennan, Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **CONSENT CALENDAR**
 - A. Approval of disbursements for the month ending September 30, 2016:
Claims: \$1,278,175.61; Payroll: \$90,804.48 for a total of \$1,368,980.09
➤ *September 2016 Monthly Financial Claims reviewed and approved by President Glassberg*
 - B. Acceptance of Financial Reports
 - C. Approval of Minutes of September 13, 2016 Regular Board of Directors Meeting
 - D. Monthly Water Transfer Report
 - E. Installed Water Connection Capacity and Water Meters Report
 - F. Total CCWD Production Report
 - G. CCWD Monthly Sales by Category Report - September 2016
 - H. Monthly Emergency Main & Service Repairs Report and Water Line Flushing Report
 - I. Rainfall Reports

President Glassberg stated that he had reviewed and approved the monthly financial claims.

Mr. Dickson stated that staff would like to pull item 4C for a correction to the September 13, 2016 Board of Directors meeting Minutes.

ON MOTION BY Vice-President Reynolds and seconded by Director Feldman, the Board voted to accept and approve the Consent Calendar with the exception of item 4C:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Feldman	Aye
Vice-President Reynolds	Aye
President Glassberg	Aye

President Glassberg then initiated discussion of agenda item 4C, and Mr. Dickson summarized the wording changes to be incorporated in the recorded motion to approve Resolutions 2016-12, 2016-13, and 2016-14 at the September 13, 2016 CCWD Board of Directors Meeting. Mr. Dickson also took the opportunity to recap the meeting that staff had with Vice-President Reynolds to address the questions and concerns that he had expressed with the District's recently prepared Urban Water Management Plan.

ON MOTION BY Vice-President Reynolds and seconded by Director Feldman, the Board voted to approve the Minutes from the September 13, 2016 CCWD Board of Directors Minutes as amended:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Feldman	Aye
Vice-President Reynolds	Aye
President Glassberg	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

There were no reports on meetings attended or any comments expressed from the Directors.

6) GENERAL BUSINESS

A. Quarterly Financial Review - Fiscal year 2016-2017

Ms. Rogren summarized and reviewed key highlights of the year to date revenue and expenses for the first three months of Fiscal Year 2016-2017. She and Mr. Dickson also answered a few questions from the Board.

B. Notice of Exemption for Highway 1 South Pipeline Replacement Project

Mr. Dickson provided the background of this project and described the nature of the replacement project. He also answered several questions from the Board members.

ON MOTION BY Vice-President Reynolds and seconded by Director Mickelsen the Board voted, by roll call vote, to approve a California Environmental Quality Act (CEQA) Notice of Exemption for the Highway 1 South Pipeline Replacement Project:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Feldman	Aye
Vice-President Reynolds	Aye
President Glassberg	Aye

7) MONTHLY INFORMATIONAL REPORTS

A. Assistant General Manager's Report

Ms. Rogren stated that she would defer discussion of this agenda item, the Aclara/Automated Metering Infrastructure (AMI), until the Special Board of Directors meeting, scheduled to follow immediately after the Regular Rescheduled Board meeting this evening.

B. Operations Report

Mr. Guistino reported on the recent installation of 59 meters in the Moon Ridge area, which will be compatible with the Aclara AMI system.

8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

There were no requests from the Directors for any future specific agenda items.

9) ADJOURNMENT - The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

David Dickson, General Manager
Secretary to the District

Arnie Glassberg, President
Board of Directors