

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**Wednesday, July 18, 2012**

- 1) **ROLL CALL** - President Mickelsen called the meeting to order at 6:03 p.m. Present at roll call: Vice President Reynolds and Directors Ken Coverdell and Bryan Hannegan. Also present: David Dickson, General Manager; Cathleen Brennan, Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT**      There were no public comments
- 4) **SPECIAL ORDER OF BUSINESS**

**A. Interviews of Candidates to Fill Vacancy on the Board of Directors and Potential Appointment to Fill Vacancy**

Mr. Dickson reviewed the key points of the protocol for the Board candidate interviews and selection procedures as outlined in the staff report. He then had each Director choose a random card from the supply of cards containing the names of the candidates. Director Coverdell drew the card for Jim Howie, Vice President Reynolds drew the name of Steve Flint, President Mickelsen drew the card bearing Steve Johnson's name and Director Hannegan drew Bob Feldman's name. All of the candidates were in attendance, with the exception of Dane Jones, who had advised staff that he had a deposition commitment at a location across the Bay and would make every attempt to attend the interview appointment.

The interview procedure was then explained to the candidates, which involved a 3-minute candidate opening statement period, followed by an allowance of 3 minutes to answer each of the questions prepared by the Board members, which would take place in the following order: Jim Howie, Steve Flint, Steve Johnson, Bob Feldman, and Dane Jones, who arrived shortly after the special meeting was underway.

Utilizing a timer, each of the candidates made a three minute opening statement and answered the questions prepared and submitted by the Board members in the following order:

- 1) How do you see the role of the Coastside County Water District in the community?
- 2) This can be a contentious community that we live in, how do you feel about the ability of a divided Board to navigate through the difficulty and challenges of a very contentious community or from other group perspectives going forward?
- 3) What, in your opinion, distinguishes a well run district from a mediocre run District?
- 4) What skills or characteristics that you possess do you think you could bring to this Board that it currently does not have?

Following the conclusion of each of the interviews, the candidates were invited back into the Board room at 6:58 p.m. Mr. Dickson reiterated the procedure that the Board had approved at the July 10, 2012 special meeting, which included staff polling the Directors to select and rank their top 3 candidates, and tallying the results, which would then be presented to the Board.

On behalf of the Board, President Mickelsen then thanked each of the candidates for their interest and willingness to serve on the CCWD Board. At 7:06 p.m. the ranking forms were collected from the Board; Mr. Dickson recorded the results which were then circulated to the Directors. President Mickelsen noted that Bob Feldman had received three first-place votes.

**ON MOTION BY Director Coverdell and seconded by President Mickelsen, the Board voted as follows, by roll call vote, to approve Resolution No. 2012-05 appointing previous CCWD Board President Bob Feldman to fill the vacancy created by former President Jerry Donovan. The motion included an expression of appreciation to all of the candidates for their interest and participation in the interview process for this position:**

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
President Mickelsen	Aye

Brief discussion ensued, with the Board agreeing to immediately swear in Bob Feldman. President Mickelsen administered the oath of office, and Director Feldman took his seat at the Board table.

Director Coverdell commented that he was impressed with the talent, skills, and capabilities of the candidates and wondered if some type of outreach community advisory group outside of the Board could be formed to involve individuals with interests in serving the community.

Vice-President Reynolds agreed and suggested possibly creating a forum to encourage members of the public to participate in discussions about local issues and challenges in an informal setting.

Director Hannegan added that perhaps the District could ask interested members of the public for their opinions about how the Board could keep them engaged in current issues. He recommended that this type of forum could possibly be scheduled a half hour prior to a regularly scheduled Board meeting for a group discussion of a particular topic in a casual setting. He further suggested that this concept could possibly be placed on a future CCWD Board meeting agenda for further discussion by the Directors.

President Mickelsen stated that he liked the concept of hosting an informal forum and would be willing to consider exploring this notion further.

Director Feldman suggested that the Board establish a goal of promoting interest in the District now, before the next election in November of 2013. This could provide ample opportunities to recruit interested members of the public in discussion of issues facing the District prior to the election and could help ensure a good turnout of candidates. He added that he was very pleased and impressed with the caliber of candidates who participated in the interviews this evening and felt that it was a credit to this Board that so many qualified candidates expressed an interest in serving on the Coastside County Water District's Board of Directors.

## 5) ADJOURNMENT

**ON MOTION BY President Mickelsen and seconded by Vice-President Reynolds, the Board voted as follows to adjourn the June 18, 2012 special meeting of the Coastside County Water District's Board of Directors:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Vice-President Reynolds</b>	<b>Aye</b>
<b>Director Hannegan</b>	<b>Aye</b>
<b>Director Feldman</b>	<b>Aye</b>
<b>President Mickelsen</b>	<b>Aye</b>

The meeting was adjourned at 7:20 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, August 14, 2012.

Respectfully submitted,

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David R. Dickson, General Manager  
Secretary of the District

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Chris R. Mickelsen, President  
Board of Directors