

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**March 12, 2019**

- 1) **ROLL CALL** - President Ken Coverdell called the meeting to order at 7:45 p.m. Present at roll call: Directors Glenn Reynolds, Bob Feldman, and Vice-President Chris Mickelsen  
Also present: David Dickson, General Manager; Mary Rogren, Assistant General Manager; Patrick Miyaki, Legal Counsel; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Cathleen Brennan, Water Resources Analyst.
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT** - There were no public comments.
- 4) **SPECIAL ORDER OF BUSINESS**
  - A. **Interviews of Candidates to Fill Vacancy on the Board of Directors and Potential Appointment to Fill Vacancy**

The Board briefly reviewed the questions that each of the Directors had prepared. Names of the candidates were then put in a hat and selected randomly for the order of the interviews. The Board discussed that Les Deman would still be considered as a valid candidate even though he was unable to be present at the special meeting/interview process due to previous travel plans, noting that he had attended the February 12, 2019 CCWD Board meeting and introduced himself at that time.

The candidates were then called individually and the interview procedure explained, which included a 3-minute candidate opening statement/introduction period, followed by an allowance of three minutes to answer each of the questions prepared by the Board members. The sequence of the interviews was in the following order: Jim Larimer, Abe Jimenez, Matthew des Tombe, Brian Glazebrook, John Muller, followed by Peter Smith.

Utilizing a timer, each of the candidates made a three-minute opening statement and answered the questions prepared by the Board members in the following order:

- 1) What do you think are the roles and responsibilities of the members of the Board of Directors and how do they differ from the roles and responsibilities of the staff at Coastside County Water District?
- 2) What role does the Coastside County Water District play in the community, particularly in the area of growth?
- 3) What do you know about Coastside County Water District's business and what are the major challenges going forward?
- 4) Please share what skills and strengths you would bring to the CCWD Board.

Following the conclusion of the interviews, the Board briefly discussed how they each ranked their top three candidates and tallied up the results which concluded as 4 votes of support for candidate Jim Larimer, 3 votes for candidate Peter Smith and 2 votes for candidate John Muller.

**ON MOTION BY Director Reynolds and seconded by President Coverdell, the Board voted by roll call vote to approve Resolution 2019-02 appointing Jim Larimer to fill the vacancy created by former Director Arnie Glassberg:**

<b>Director Reynolds</b>	<b>Aye</b>
<b>Vice-President Mickelsen</b>	<b>Aye</b>
<b>Director Feldman</b>	<b>Aye</b>
<b>President Coverdell</b>	<b>Aye</b>

Following the vote, the Board consensus was for President Coverdell to generate a letter to the candidates, thanking them for their interest and efforts and encouraging their continued participation in Coastside County Water District matters.

- 5) **ADJOURNMENT** - The special meeting was adjourned at 9:18 p.m.

Respectfully submitted,

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David R. Dickson, General Manager  
Secretary to the District

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Ken Coverdell, President  
Board of Directors