

**COASTSIDE COUNTY WATER DISTRICT  
766 MAIN STREET  
HALF MOON BAY, CA 94019**

**MINUTES OF THE BOARD OF DIRECTORS MEETING**

**Tuesday, March 9, 2010**

- 1) **ROLL CALL:** President Chris Mickelsen called the meeting to order at 7:00 p.m. Present at roll call: Vice-President Bob Feldman, and Directors Ken Coverdell, Jim Larimer and Jerry Donovan.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS:** There were no public announcements.

- 4) **CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month Ending February 28, 2010 - Claims: 436,607.21; Payroll: \$71,161.69 for a total of \$507,768.90
- B. Acceptance of Financial Reports
- C. Minutes of the February 9, 2010 Board of Directors Meeting
- D. Installed Water Connection Capacity and Water Meters Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report
- G. February 2010 Leak Report
- H. Rainfall Reports
- I. San Francisco Public Utilities Commission Hydrological Conditions Report for February 2010
- J. El Granada Tank #1 Pump and Motor Upgrade

Director Donovan reported that he had reviewed the monthly financial claims and found all to be in order.

The Board briefly discussed a few proposed minor revisions and additions they would like staff to incorporate into the Approved Capital Improvement Projects Report.

**ON MOTION BY Director Coverdell and seconded by Vice-President Feldman, the Board voted as follows, by roll call vote, to accept the Consent Calendar in its entirety:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Vice-President Feldman</b>	<b>Aye</b>
<b>Director Larimer</b>	<b>Aye</b>
<b>Director Donovan</b>	<b>Aye</b>
<b>President Mickelsen</b>	<b>Aye</b>

**5) MEETINGS ATTENDED / DIRECTOR COMMENTS**

Director Coverdell reported on the District's latest Finance Committee meeting. Director Larimer commented on his attendance at recent Sewer Authority Mid-Coastside meetings, and Director Feldman provided a brief report on the District's Water Resources Committee meeting, which consisted of a meeting of the Pilarcitos Restoration Workgroup members.

**6) GENERAL BUSINESS**

**A. Resolution 2010-02 - Congratulating the Association of California Water Agencies (ACWA) on its Centennial Anniversary**

Mr. Dickson introduced this item and briefly summarized some of the services, opportunities, and benefits the District has been provided through its membership to ACWA since 1955, noting that the Board may wish to adopt the Resolution congratulating ACWA on its 100<sup>th</sup> anniversary.

**ON MOTION BY Director Donovan and seconded by Vice-President Feldman, the Board voted as follows, by roll call vote, to adopt Resolution 2010-02 Congratulating the Association of California Water Agencies on its Centennial Anniversary:**

<b>Director Coverdell</b>	<b>Aye</b>
<b>Vice-President Feldman</b>	<b>Aye</b>
<b>Director Larimer</b>	<b>Aye</b>
<b>Director Donovan</b>	<b>Aye</b>
<b>President Mickelsen</b>	<b>Aye</b>

**B. Water Reclamation Update**

Mr. Dickson reviewed the current status of the Principles of Agreement between the District and the Sewer Authority Mid-Coastside (SAM), indicating that he expected the revised Principles to be brought back to the SAM Board for consideration at their March 22, 2010 meeting. He also updated the Board on SAM's funding application and explained that he believed the best approach to obtain Federal funds for the coastside recycling project is for CCWD and SAM to work together through the Bay Area Recycled Water Coalition (BARWC) process and that he would continue to work with SAM staff toward this goal.

Director Larimer indicated that he had attended the recent SAM Board meetings and shared his views of the limited progress that is being made in the development of the potential recycled water project. A brief discussion among the Board members ensued.

**7) GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS**

Mr. Dickson reviewed the highlights of the General Manager's report, including details of the recent annual meeting with the San Francisco Public Utilities Commission's Wholesale Customers and a review of staff's proposed schedule for presentation and consideration of the Fiscal Year 2010-2011 budget.

- A. Monthly Water Resources Report**
- B. Water Shortage and Drought Contingency Plan Update**
- C. Operations Report**

Ms. Brennan informed the Board of the upcoming Water Efficient Landscape Classes. Mr. Guistino addressed a few brief comments from the Board regarding the Operations Report.

**8) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

There were no Director comments.

**9) ADJOURNMENT**

The meeting was adjourned at 7:58 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, April 13, 2010.

Respectfully submitted

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David R. Dickson, General Manager  
Secretary of the Board

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Chris R. Mickelsen, President  
Board of Directors