

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL CLOSED SESSION

Tuesday - February 12, 2008 - 6:15 p.m.

1) CLOSED SESSION

A. Conference with Labor Negotiators

(Gov. Code Section 54957.6)

Agency Designated Representatives: General Manager, IEDA

Employee Organization: Teamsters Union, Local 856

2) RECONVENE TO OPEN SESSION

The Closed Session convened at 6:15 p.m. with President Ascher and Directors Larimer, Mickelsen, Coverdell and Feldman, General Manager Dickson and Legal Counsel Condotti. The Closed Session concluded at approximately 7:00 p.m. immediately prior to the commencement of the regular meeting, at which time President Ascher announced that no reportable action had been taken.

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MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, February 12, 2008 - 7:00 p.m.

- 1) **ROLL CALL:** President Ascher called the meeting to order at 7:03 p.m. Present at roll call were Directors Ken Coverdell, Jim Larimer, Chris Mickelsen and Bob Feldman.

Also present were: David Dickson, General Manager; Tony Condotti, Legal Counsel; Joe Guistino, Superintendent of Operations; James Teter, District Engineer; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC ANNOUNCEMENTS - None**
- 4) **SPECIAL ORDER OF BUSINESS**

A. Resolution 2008-02 - A Resolution of the Board of Directors of the Coastsides County Water District expressing gratitude to Jim Larimer for his leadership and dedicated service to the community in his capacity as President of the CCWD Board of Directors

- **Presentation of Certificates of Recognition from local Government Officials**

President Ascher announced that it was his pleasure, on behalf of the Coastside County Water District and other community organizations and governmental bodies, to recognize the achievements and leaderships of Jim Larimer in his role of President of the Board over the past year. He proceeded to present Director Larimer with recognition and commendation certificates from the San Mateo County Board of Supervisors, the California Legislature, Assembly Member Gene Mullin, and a proclamation from the City of Half Moon Bay. He then presented the Resolution from the Coastside County Water District.

ON MOTION by Director Coverdell and seconded by Director Feldman, the Board voted as follows, by roll call vote, to adopt Resolution 2008-02 Expressing gratitude to Jim Larimer for his leadership and dedicated service to the community in the capacity as President of the CCWD Board of Directors:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Larimer	Abstain
Director Feldman	Aye
President Ascher	Aye

Director Larimer stated that it had been a privilege to be elected to serve this agency and thanked his fellow citizens for electing him for several terms. He commented that it had been an honor and he had been fortunate to serve with four other citizens who have been devoted to managing the District and making it a model agency. He also stated that the core value of the District is in the fabulous staff and their professional performance and commitment to excellence. He concluded by thanking the staff for their spectacular efforts and stated that he hopes the community understands the devotion and commitment by the District's staff.

5) CONSENT CALENDAR

- A.** Requesting the Board to review disbursements for the month Ending January 31, 2008- Claims: \$619,045.44; Payroll: \$65,021.98 for a total of \$684,067.42
- B.** Acceptance of Financial Reports
- C.** Minutes of the January 8, 2008 Board of Directors Meeting
- D.** Authorization to purchase new fleet vehicle

Director Feldman reported that he had reviewed the financial claims and found all to be in order.

ON MOTION by Director Coverdell and seconded by Director Mickelsen, the Board voted as follows to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Director Mickelsen	Aye
Director Larimer	Aye
Director Feldman	Aye
President Ascher	Aye

6) DIRECTOR COMMENTS / MEETINGS ATTENDED

Director Feldman requested a moment of silence, in memory of the Honorable Congressman Tom Lantos, to reflect on his accomplishments, devotion and commitment to San Mateo County, the United States and the world.

Director Mickelsen provided a brief report on his attendance at the recent meeting of the Bay Area Water Supply and Conservation Agency (BAWSCA).

Director Coverdell reported favorable results on his recent unofficial research on the snow-pack in the Sierras.

Director Feldman reported on the three recent meetings of the Pilarcitos Integrated Watershed Management Plan Workgroup Meetings, which have been attended by Mr. Dickson, Mr. Guistino, Director Mickelsen and Ms. Brennan.

President Ascher reported on his recent attendance at the Association of California Water Agencies (ACWA) Region 5 Board of Directors meeting. He advised that the organization had requested that he ask the Board to possibly consider having the Coastside County Water District host one of their future meetings. He asked that District staff follow up with ACWA Region 5 staff to inquire about the requirements and obligations that would be involved in hosting the meeting on the coastside and indicated that after the information had been received, he would bring the matter back for the Board's consideration at a future Board meeting.

President Ascher also reported on his attendance at a California Special District Association (CSDA) Board training session, and the CSDA Legislative meeting. He also reminded the Board that all Directors would be required to renew their Ethics Training this year and requested that staff start planning for the training session and indicated that he would like to continue the practice of extending an invitation to representatives of other local agencies and special districts to attend the District's training event.

President Ascher then announced that due to the number of speaker slips submitted, he would be re-ordering the agenda to discuss item 7B first.

7) GENERAL BUSINESS

B. Discussion and direction to staff regarding posting video of CCWD Board of Directors meetings on the Web

Constance Malach, President of Mid-Coast Television (MCTV) - 314 El Granada Blvd., El Granada, CA - Provided a brief history of MCTV and presented information regarding the services that MCTV could provide to the District, including web streaming and video-on-demand services, which would be available by April 1, 2008, for an additional cost of \$150.00 per meeting.

Bert Barbosa, 965 Ronald Court, Half Moon Bay, CA - Discussed the MCTV programming he is involved with that serves the Portuguese community on the coastside.

Chris Madison and Emery Gorden, Wired Moon, El Granada, CA - Discussed their 20-year affiliation with MCTV, distributed a portfolio, and reviewed their experience and function of services that they provide, including front-end user analysis, data base development and software programming.

Michael Day, MCTV Vice President - 314 El Granada Blvd., El Granada, CA - Discussed MCTV's copyright policy on their programming and use of their materials, and stated that MCTV does not have an issue with CCWD posting their meeting video directly on the District's website from the DVD provided by MCTV.

Mr. Dickson then provided a brief background of this item and indicated that much of the information stated above by MCTV representatives had not been received at the date of the staff report and that staff was learning this information for the first time this evening.

Board discussion ensued, with Mr. Condotti addressing some of the proposed questions and issues. The consensus of the Board was to retain MCTV's services for providing meeting video on the Web, with the understanding that the services would be available for the April CCWD Board of Directors meeting. Direction was given to staff to satisfactorily resolve any rights/indemnification issues with MCTV.

A. Update on the status of Phase 3 El Granada Pipeline Replacement Project - Presentation by Carollo Engineers, Inc.

Mr. Dickson provided a brief update on the project, followed by an introduction of Mike Warriner and Camden O'Toole from Carollo Engineers, who provided a presentation on the project's progress, including scope of work, activity highlights, project map and calendar, and Progress Report Number 1.

C. Update on expiration of CCWD's commitment to reserve 72 non-priority water service connections for Wavecrest Village Project

Mr. Condotti provided a summary and the background of this item and addressed questions from the Board. Discussion ensued and staff was directed to start drafting proposed options and alternatives for addressing allocation of these non-priority water service connections in reserve. The Board also determined that discussion of these considerations, including the adoption of a policy is to be placed on a future CCWD Board meeting agenda.

8) GENERAL MANAGER'S REPORT

Mr. Dickson reviewed the discussion items in his report, including details of the Board Retreat scheduled for March 4, 2008. He also provided a brief discussion of recent events he has participated in regarding water supply reclamation projects. Additionally he provided an update on the progress of the Local Agency Formation Commission (LAFCO) Municipal Service Review.

9) MONTHLY INFORMATIONAL REPORTS

Items A through K - President Ascher referenced each of the items included in this monthly informational report section, inviting questions or comments from the Board, which were addressed by Mr. Dickson and Mr. Guistino.

Ms. Brennan reviewed the information contained in the Water Shortage and Drought Contingency Plan and the Monthly Water Resources Report.

Mr. Guistino briefly reviewed some of the items included in his monthly operations report, providing updates on the Automatic Meter Reading Pilot Program, the Preventative Maintenance Program, the Denniston Reservoir and the Department of Public Health annual inspection findings.

Mr. Teter reviewed the highlights of the District Engineer's report.

10) ADJOURNMENT

The meeting was adjourned at 9:25 p.m. The next meeting of the Coastside County Water District is scheduled for Tuesday, March 11, 2008.

Respectfully submitted,

David Dickson, General Manager
Secretary of the Board

Everett Ascher, President
Board of Directors
Coastside County Water District