Updated: 6/26/2017 11:32 AM

Operations & Maintenance Budget - FY 2017-2018

| | | | | EV47/40 Decident | FY17/18 | | EV 47/40 D | EV 47/40 | |
|------------------------|------------------------------------|----------------------------|----------------------------|--------------------------------|---------------------------------------|----------------------------------|---|---------------------------|------------------------|
| | | Proposed Budget FY | Approved FY | FY17/18 Budget Vs. FY 16/17 | Budget Vs. FY 16/17 | Proj Year End | FY 17/18 Budget Vs. FY 16/17 | FY 17/18 Budget Vs. FY | YTD Actual FY 16/17 |
| | | 17/18 | 16/17 | Budget | Budget | | Actual | 16/17 Actual | as of April 30, 2017 |
| | I | - '''' | 10/17 | Daaget | Duaget | | Actual | 10/17 Actual | 45 01 / Ipili 00, 2017 |
| Account Number | Description | | Budget | \$ Change | % Change | Actual FY 16/17 | \$ Change | % Change | |
| OI | PERATING REVENUE | | | , J. | , , , , , , , , , , , , , , , , , , , | | , , , , , , , , , , , , , , , , , , , | | |
| | Water Sales | \$10,805,600 | \$10,266,127 | \$539,473 | 5.3% | \$10,400,000 | \$405,600 | 3.9% | \$8,520,465 |
| Total Operating | Revenue | \$10,805,600 | \$10,266,127 | \$539,473 | 5.3% | \$10,400,000 | \$405,600 | | \$8,520,465 |
| | | | | | | | | | |
| NON | -OPERATING REVENUE | | | | | | | | |
| | Hydrant Sales | \$50,000 | \$50,000 | \$0 | 0.0% | | | | |
| 4180 | Late Penalty | \$60,000 | \$72,000 | -\$12,000 | -16.7% | \$60,000 | | | \$54,506 |
| 4230 | Service Connections | \$10,000 | \$10,000 | \$0 | 0.0% | \$12,000 | | -16.7% | \$13,185 |
| 4920 | Interest Earned | \$6,174 | \$3,070 | \$3,104 | 101.1% | | | 2.9% | \$5,245 |
| 4930 | Property Taxes | \$700,000 | \$600,000 | \$100,000 | 16.7% | | -\$23,896 | | \$723,896 |
| | Miscellaneous | \$37,000 | \$37,000 | \$0 | 0.0% | \$114,482 | | -67.7% | \$114,482 |
| 4955 | Cell Site Lease Income | \$154,000 | \$143,692 | \$10,308 | 7.2% | \$150,000 | | | |
| | ERAF Refund | \$250,000 | \$200,000 | \$50,000 | 25.0% | \$325,314 | | | \$325,314 |
| Total Non-Opera | ting Revenue | \$1,267,174 | \$1,115,762 | \$151,412 | 13.6% | \$1,446,692 | -\$179,518 | -12.4% | \$1,415,638 |
| TOTAL DEVENUE | 150 | A40.000 000 | * 44 *** | 4000 005 | 0.40/ | * 44 * 44 * | **** | 4.00/ | \$2,000,400 |
| TOTAL REVENU | IES | \$12,072,774 | \$11,381,889 | \$690,885 | 6.1% | \$11,846,692 | \$226,082 | 1.9% | \$9,936,103 |
| | | | | | | | | | |
| OP | PERATING EXPENSES | | | | | | | | |
| 5130 | Water Purchased | \$2,106,991 | \$2,578,474 | -\$471,483 | -18.3% | \$2,260,000 | -\$153,009 | -6.8% | \$1,790,915 |
| 5230 | Electrical Exp. Nunes WTP | \$40,280 | \$31,270 | \$9,010 | 28.8% | \$38,000 | \$2,280 | 6.0% | \$28,175 |
| 5231 | Electrical Expenses, CSP | \$318,000 | \$325,420 | -\$7,420 | -2.3% | \$300,000 | \$18,000 | 6.0% | \$208,294 |
| 5232 | Electrical Expenses/Trans. & Dist. | \$25,440 | \$18,020 | \$7,420 | 41.2% | \$24,000 | \$1,440 | 6.0% | \$17,741 |
| 5233 | Elec Exp/Pilarcitos Cyn | \$32,309 | \$26,000 | \$6,309 | 24.3% | \$45,000 | -\$12,691 | -28.2% | \$40,577 |
| 5234 | Electrical Exp., Denn | \$92,220 | \$85,000 | \$7,220 | 8.5% | | | 2.5% | |
| 5242 | CSP - Operation | \$10,500 | \$10,500 | \$0 | 0.0% | \$10,500 | | | \$7,931 |
| 5243 | CSP - Maintenance | \$37,000 | \$37,000 | \$0 | 0.0% | \$37,000 | | | \$20,417 |
| | Nunes WTP Oper | \$72,000 | \$57,000 | \$15,000 | 26.3% | \$70,000 | | 2.9% | \$49,224 |
| 5247 | Nunes WTP Maint | \$122,500 | \$80,500 | \$42,000 | 52.2% | | | | |
| 5248 | Denn. WTP Oper. | \$34,500 | \$35,000 | -\$500 | -1.4% | \$29,000 | | 19.0% | \$18,953 |
| 5249 | Denn WTP Maint | \$60,000 | \$53,000 | \$7,000 | 13.2% | \$70,000 | | | \$54,813 |
| | Laboratory Expenses | \$53,000 | \$53,000 | \$0 | 0.0% | \$53,000 | | | \$40,878 |
| 5260 | Maintenance Expenses | \$291,700 | \$281,700 | \$10,000 | 3.5% | \$281,700 | | | \$194,213 |
| 5261 | Maintenance, Wells | \$40,000 | \$50,000 | -\$10,000 | -20.0% | \$40,000 | | | |
| 5263 | Uniforms | \$10,000 | \$10,000 | \$0 | 0 ==: | \$10,000 | | | |
| 5318 | Studies/Surveys/Consulting | \$160,000 | \$150,000 | \$10,000 | | | | | |
| | Water Resources | \$37,000 | \$47,000 | | | | | | |
| 5322 | Community Outreach | \$54,700 | \$50,000 | \$4,700 | 9.4% | | | | |
| 5381 | Legal | \$110,000 | \$60,000 | \$50,000 | | | | | |
| 5382 | Engineering | \$100,000 | \$14,000 | \$86,000 | 614.3% | | | | |
| 5383 | Financial Services | \$20,000 \$144,800 | \$20,000 | \$0 \$10,500 | 0.0% | \$18,000 \$100,000 | | | |
| 5384 | Computer Services | \$144,800 \$1,450,080 | \$125,300 | \$19,500 \$50,180 | 15.6% | | | | |
| 5410 | Salaries - Field | \$1,150,980 \$1,266,081 | \$1,100,800 \$1,217,375 | | | ' ' | | | |
| 5411 | Salaries - Field | \$1,∠00,U81 | \$1,217,375 | \$48,706 | 4.0% | \$1,217,375 | \$48,706 | 4.0% | \$1,005,506 |

Operations & Maintenance Budget - FY 2017-2018

| | | Proposed Budget FY 17/18 | Approved FY 16/17 | FY17/18 Budget Vs. FY 16/17 Budget | FY17/18 Budget Vs. FY 16/17 Budget | Proj Year End | FY 17/18 Budget Vs. FY 16/17 Actual | FY 17/18 Budget Vs. FY 16/17 Actual | YTD Actual FY 16/17 as of April 30, 2017 |
|------------------------|-----------------------------|-----------------------------|----------------------|--|---|-----------------|---|---|---|
| Account Number | Description | | Budget | \$ Change | % Change | Actual FY 16/17 | \$ Change | % Change | |
| 5420 | Payroll Taxes | \$170,555 | | | | | \$20,555 | 13.7% | \$123,195 |
| 5435 | Employee Medical Insurance | \$447,056 | \$412,904 | \$34,152 | 8.3% | \$412,904 | \$34,152 | 8.3% | \$329,381 |
| 5436 | Retiree Medical Insurance | \$47,215 | \$59,976 | -\$12,761 | -21.3% | \$59,976 | -\$12,761 | -21.3% | \$39,221 |
| 5440 | Employee Retirement | \$544,380 | \$508,257 | \$36,123 | 7.1% | \$485,000 | \$59,380 | 12.2% | \$375,755 |
| 5445 | SIP 401a Plan | \$35,000 | \$33,000 | \$2,000 | 6.1% | \$33,000 | \$2,000 | 6.1% | \$0 |
| 5510 | Motor Vehicle Exp. | \$50,700 | \$56,700 | -\$6,000 | -10.6% | | | 1.4% | \$38,808 |
| 5620 | Office & Billing Expenses | \$225,500 | \$170,775 | \$54,725 | 32.0% | \$225,000 | \$500 | 0.2% | \$182,423 |
| 5625 | Meetings/Training/Seminars | \$24,000 | | \$0 | 0.0% | \$24,000 | \$0 | 0.0% | \$19,187 |
| 5630 | Insurance | \$120,000 | \$120,000 | \$0 | 0.0% | \$115,000 | \$5,000 | 4.3% | \$98,697 |
| 5687 | Memberships & Subscriptions | \$75,350 | \$74,000 | | 1.8% | \$74,000 | | 1.8% | \$59,863 |
| 5688 | Election Expense | \$0 | \$0 | T - | | \$0 | \$0 | | \$0 |
| | Union Expenses | \$6,000 | | \$0 | 0.0% | | | 0.0% | T - |
| 5700 | County Fees | \$20,000 | \$19,000 | \$1,000 | 5.3% | \$19,000 | \$1,000 | 5.3% | \$11,242 |
| 5705 | State Fees | \$24,000 | \$16,000 | \$8,000 | 50.0% | | | -40.0% | \$37,135 |
| Total Operating | Expenses | \$8,179,756 | \$8,179,216 | \$540 | 0.0% | \$7,811,455 | \$368,301 | 4.7% | \$5,960,566 |
| С | APITAL ACCOUNTS | | | | | | | | |
| 5712 | Existing Bonds - 2006B | \$486,776 | \$486,426 | \$350 | 0.1% | \$486,360 | \$416 | 0.1% | \$486,360 |
| 5715 | Existing Bond-CIEDB 11-099 | \$336,269 | \$336,409 | -\$140 | 0.0% | \$336,409 | -\$140 | 0.0% | \$336,409 |
| 5716 | CIEDB 16-111 | \$324,652 | \$145,203 | \$179,449 | | \$145,203 | \$179,449 | | \$145,203 |
| Total Capital Ac | counts | \$1,147,697 | \$968,038 | \$179,659 | 18.6% | \$967,972 | \$179,725 | 18.6% | \$967,972 |
| TOTAL REVENU | E LESS TOTAL EXPENSE | \$2,745,322 | \$2,234,635 | \$510,687 | 22.9% | \$3,067,265 | -\$321,943 | -10.5% | \$3,007,565 |
| 5713 | Cont. to CIP & Reserves | \$2,745,322 | | | | | | | |

Budget Worksheet

| Line Item | | | <u>Amount</u> | | | |
|---|---------------|---------------|---------------|-----------|--------------|----------------------------|
| Acct. No. | | 4120 | | De | scription: V | Vater Sales |
| Actual Amount | As Of: | 30-Apr | 2017 | | | 8,520,465 |
| PROJECTED A | CTIVITY to E | ND of FY: | | | | 1,879,535 |
| Projected YEAR | R END TOTAL | <u>:</u> | | | | 10,400,000 |
| PROPOSED Li | ne Item Amo | unt: | | | | \$10,805,600 * |
| Approved Line I | tem Amount: | | | | | |
| PREVIOUS YEA | AR BUDGET: | | | | | \$10,266,127 |
| % Change Actual | Year End comp | ared to Propo | sed Line iter | m amount. | | 3.9% |
| % Change to Prev | ious Year Bud | jet | | | | 5.3% |
| Dollar difference | | | et & curren | t budaet | | 539,473 |
| NARRATIVE: | | | | | | |
| Budget at 560M As of 2/10/2017 (still to be be de | - an assumpti | | | | se has not b | een included in the budget |
| Spread: | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | Totals |
| Jan | Feb | Mar | Apr | May | Jun | |

Budget Worksheet

Fiscal Year 2017/2018

| <u>Line Item</u> | | | <u>Amount</u> | | | |
|--------------------------------------|----------------|--------------------|----------------------------|--|--|--|
| Acct. No. | 4170 | | Description: Hydrant Sales | | | |
| Actual Amount As Of: | 30-Apr | 2017 | 53,938 | | | |
| PROJECTED ACTIVITY to END of FY: | | | | | | |
| Projected YEAR END TOTAL: 55,00 | | | | | | |
| PROPOSED Line Item A | mount: | | 50,000 | | | |
| Approved Line Item Amou | ınt: | | | | | |
| PREVIOUS YEAR BUDGET: | | | | | | |
| % Change Actual Year End c | ompared to Pro | posed Line item am | ount. (9.1%) | | | |
| % Change to Previous Year B | 0.0% | | | | | |
| Dollar difference between NARRATIVE: | lget 0 | | | | | |
| | | | | | | |

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction,etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc. Water can only be supplied to areas within the District Boundary.

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| Line Item | | <u>Amount</u> | | | | | | |
|---|--------------|---------------|------|---------------------|-----|--------------|--|--|
| Acct. No. | | 4180 | 4180 | | | Late Penalty | | |
| Actual Amoun | nt As Of: | 30-Apr | 2017 | | | 54,506 | | |
| PROJECTED | 5,494 | | | | | | | |
| Projected YEA | AR END TO | ΓAL: | | | | 60,000 | | |
| PROPOSED | Line Item Ar | mount: | | | | 60,000 | | |
| Approved Line Item Amount: | | | | | | | | |
| PREVIOUS Y | EAR BUDGI | ET: | | | | 72,000 | | |
| % Change Actual Year End compared to Proposed Line item amount. % Change to Previous Year Budget Dollar difference between proposed budget & current budget NARRATIVE: 12, 100 100 1100 | | | | | | | | |
| Spread: | | | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec | | |
| los | ⊑ ab | N/ | | A = a | Me | le us | | |
| Jan | Feb | Mar | • | Apr | May | Jun | | |

Budget Worksheet

Fiscal Year 2017/2018

| <u>Line Item</u> | | <u>Amount</u> |
|-----------------------------|--------------------|----------------------------------|
| Acct. No. | 4230 | Description: Service Connections |
| Actual Amount As Of: | 30-Apr 2017 | 13,185 |
| PROJECTED ACTIVITY t | -1,185 | |
| Projected YEAR END TO | 12,000 | |
| PROPOSED Line Item A | mount: | 10,000 |
| Approved Line Item Amou | ınt: | |
| PREVIOUS YEAR BUDG | 10,000 | |
| % Change Actual Year End c | em amount. (16.7%) | |
| % Change to Previous Year B | Budget | 0.0% |
| Dollar difference between | nt budget 0 | |

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor \$10,000

TOTAL \$10,000

Spread:

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> | | |
|--------------------------|--|------------|--------------|-------|-------------|-------------------------|---------|----|
| Acct. No. | | 4920 | 0 | De | escription: | Interest Earned | | |
| Actual Amo | ount As Of: | 30-Apr | 2017 | | | 5,245 | | |
| PROJECTE | ED ACTIVITY to E | ND of FY: | | | | 755 | | |
| Projected Y | EAR END TOTA | L: | | | | 6,000 | | |
| PROPOSE | D Line Item Amo | ount: | | | | \$ 6,174 |] | |
| Approved L | ine Item Amount: | | | | | | | |
| PREVIOUS | YEAR BUDGET | : | | | | 3,070 | | |
| % Change to | ctual Year End com Previous Year Bud rence between pro | get | | | | 2.9% 101.1% 3,104 | | |
| NARRATIV Interest inc | /E: ome is derived fro | om cash on | deposit with | LAIF. | | | | |
| Cash on Deposit | Balance 1,029,048 | 0 | 1,029,048 | x | 0.60% | = | \$ 6,17 | '4 |
| Spread: | | | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec | | |
| | | | | | | | | |
| Jan | Feb | Mar | | Apr | May | Jun | | |

Budget Worksheet

| Line Item | <u>Amount</u> | | | | | | |
|--|-----------------|--|--|--|--|--|--|
| Acct. No. 4930 Description: | Property Taxes | | | | | | |
| Actual Amount As Of: 30-Apr 2017 | 723,896 | | | | | | |
| PROJECTED ACTIVITY to END of FY: | 0 | | | | | | |
| Projected YEAR END TOTAL: 723,896 | | | | | | | |
| PROPOSED Line Item Amount: | 700,000 | | | | | | |
| Approved Line Item Amount: | | | | | | | |
| PREVIOUS YEAR BUDGET: | 600,000 | | | | | | |
| % Change Actual Year End compared to Proposed Line item amount. % Change to Previous Year Budget | (3.3%) 16.7% | | | | | | |
| Dollar difference between proposed budget & current budget | 100,000 | | | | | | |
| NARRATIVE: | 4700.000 | | | | | | |
| Projected CCWD portion of unsecured/secured Property Tax | \$700,000 | | | | | | |
| TOTAL | \$700,000 | | | | | | |
| | | | | | | | |
| Spread: | | | | | | | |
| Jul Aug Sep Oct Nov | Dec | | | | | | |
| Jan Feb Mar Apr May | Jun | | | | | | |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | <u>Amount</u> | | | | |
|--------------------------------------|-----------------------------|-----------------------|----------------------------|--|--|--|--|
| Acct. No. | 4950 | | Description: Miscellaneous | | | | |
| Actual Amount As Of: | 30-Apr | 2017 | 114,482 | | | | |
| PROJECTED ACTIVITY to END of FY: | | | | | | | |
| Projected YEAR END TOTAL: 114,482 | | | | | | | |
| PROPOSED Line Item A | mount: | | 37,000 | | | | |
| Approved Line Item Amor | unt: | | | | | | |
| PREVIOUS YEAR BUDG | PREVIOUS YEAR BUDGET: 37,00 | | | | | | |
| % Change Actual Year End of | ompared to Prop | osed Line item amount | . (67.7%) | | | | |
| % Change to Previous Year | 0.0% | | | | | | |
| Dollar difference between NARRATIVE: | 0 | | | | | | |

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

| | | Skylawn Miscellaneous | | FY 17/18 25,000 12,000 | |
|---------|-----|--------------------------|-----|-------------------------------|-----|
| Spread: | | | = | 37,000 | |
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | <u>Amount</u> | | | |
|---|-------------------------------|------|-------------------------------------|--|--|--|
| Acct. No. | 4955 | | Description: Cell Site Lease Income | | | |
| Actual Amount As Of: | 30-Apr | 2017 | 125,072 | | | |
| PROJECTED ACTIVITY to END of FY: 24,928 | | | | | | |
| Projected YEAR END TOTAL: 150,000 | | | | | | |
| PROPOSED Line Item Am | ount: | | 154,000 | | | |
| Approved Line Item Amount | i: | | | | | |
| PREVIOUS YEAR BUDGET | PREVIOUS YEAR BUDGET: 143,692 | | | | | |
| % Change Actual Year End com | | | | | | |
| % Change to Previous Year Budget 7 | | | | | | |
| Dollar difference between p | 10,308 | | | | | |

NARRATIVE:

Revenue from Cell Site Leasing

| <u>Sub-<i>I</i></u> | Sprint Spectr Metro PCS (I | rum Lease (Carter H rum Lease (Alves Ta Miramontes Tank) Miramar Tank) | • | F `\$ \$ \$ \$ \$ | Y 17/18 29,992 29,992 32,561 32,561 | | |
|---------------------|-------------------------------|---|-----|--------------------------|---|-----|--|
| | Verizon (Nun | es WTP) | | \$ | 29,351 154,457 | | |
| Spread: | | | | | | | |
| Jul | Aug | Sep | Oct | | Nov | Dec | |
| Jan | Feb | Mar | Apr | | May | Jun | |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | | <u>Amount</u> | | | |
|--|----------------------------|--------------------|--------------|---------------|--|--|--|
| Acct. No. | 4965 | | Description: | ERAF Refund | | | |
| Actual Amount As Of: | 30-Apr | 2017 | | 325,314 | | | |
| PROJECTED ACTIVITY to EN | ID of FY: | | | 0 | | | |
| Projected YEAR END TOTAL: | | | | 325,314 | | | |
| PROPOSED Line Item Amou | nt: | | | 250,000 | | | |
| Approved Line Item Amount: | Approved Line Item Amount: | | | | | | |
| PREVIOUS YEAR BUDGET: | | | | 200,000 | | | |
| % Change Actual Year End | • | Proposed Line item | amount. | (23.2%) | | | |
| % Change to Previous Year | • | | | 25.0% | | | |
| Dollar difference between proposed budget & current budget 50,000 | | | | | | | |
| NARRATIVE: Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs. Once the school districts & programs are paid the maximum allowable under law, the law requires the excess to be | | | | | | | |

Spread:

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| | | | | | |
| | | | | | |
| Jan | Feb | Mar | Apr | May | Jun |

refunded to the local taxing jurisdiction that contributed to ERAF.

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | | <u>Amount</u> |
|------------------------------|-----------|------|--------------|-----------------|
| Acct. No. | 5130 | | Description: | Water Purchased |
| Actual Amount As Of: | 30-Apr | 2017 | | 1,790,915 |
| PROJECTED ACTIVITY to | 469,085 | | | |
| Projected YEAR END TOTA | 2,260,000 | | | |
| PROPOSED Line Item Am | ount: | | | 2,106,991 |
| Approved Line Item Amoun | t: | | | |
| PREVIOUS YEAR BUDGE | Т: | | | 2,578,474 |
| % Change Actual Year End co | (6.8%) | | | |
| % Change to Previous Year Bu | (18.3%) | | | |
| Dollar difference between p | -471,483 | | | |
| NARRATIVE: | | | | |
| See worksheet 5130 A | | | | |

The information on this sheet relates directly to Account 4120, water sales.

- San Francisco Wholesale rates: FY2018 Cost per hcf \$3.84 (\$4.34 less \$.50 treated water discount) FY2018 assumes a 5.7% increase
- BAWSCA Bond Surcharge (\$312,000 Annual)
- -SFPUC Base Charge (\$81,384 annual)

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> | |
|--|---|-----------|-----------|------------|-------------|---------------------------|--|
| Acct. No. | | 5230 | | D | escription: | Electrical Exp. Nunes WTP | |
| Actual Amount | As Of: | 30-Apr | 2017 | | | 28,175 | |
| PROJECTED A | CTIVITY to E | ND of FY: | | | | 9,825 | |
| Projected YEAR | R END TOTAI | _: | | | | 38,000 | |
| PROPOSED Li | ne Item Amo | unt: | | | | 40,280 | |
| Approved Line I | tem Amount: | | | | | | |
| PREVIOUS YEA | AR BUDGET: | : | | | | 31,270 | |
| % Change Actual | | | sed Line | item amour | nt. | 6.0% | |
| % Change to Prev Dollar difference | | - | ot 9 ours | ant budge | | 28.8% 9,010 | |
| NARRATIVE: The costs show treatment plant. | The costs shown for this line item are for electrical costs for operating the water | | | | | | |
| | | r | Y 17/18 | | | | |
| PG&E | | Ç | \$40,280 | | | | |
| (assumes 6% ra | ate increase) | | | | | | |
| | | | | | | | |
| Spread: | | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | | |
| Jan | Feb | Mar | Apr | May | Jun | | |

Budget Worksheet

Fiscal Year **2017/2018**

| <u>Line Item</u> | | | <u>Amount</u> | | | |
|-----------------------------------|---------------|----------------------|------------------------|--|--|--|
| Acct. No. | 5231 | Description: Ele | ectrical Expenses, CSP | | | |
| Actual Amount As Of: | 30-Apr | 2017 | 208,294 | | | |
| PROJECTED ACTIVITY to | END of FY: | | 91,706 | | | |
| Projected YEAR END TOTAL: 300,000 | | | | | | |
| PROPOSED Line Item Ai | nount: | | 318,000 | | | |
| Approved Line Item Amou | nt: | | | | | |
| PREVIOUS YEAR BUDGET: 33 | | | | | | |
| % Change Actual Year End co | 6.0% | | | | | |
| % Change to Previous Year B | (2.3%) | | | | | |
| Dollar difference between | proposed budo | get & current budget | -7,420 | | | |
| | | | | | | |

NARRATIVE:

Lower due to staying longer on Denniston --- assumes a 6% increase.

| Jul | Aug | Sep | Oct | Nov | Dec |
|------|-----|-----|-----|-----|-----|
| .lan | Feh | Mar | Δnr | May | lun |

Budget Worksheet

| Line Item | | | | | <u>Amount</u> |
|-------------------------------|---------------|----------------|------------------------|----------------|-----------------------------|
| Acct. No. | | 5232 | Description: | Electrical Exp | enses/Trans. & Dist. |
| Actual Amour | nt As Of: | 30-Apr | 2017 | | 17,741 |
| PROJECTED | ACTIVITY to | END of FY: | | | 6,259 |
| Projected YE | AR END TO | ΓAL: | | | 24,000 |
| PROPOSED | Line Item Ar | mount: | | | 25,440 |
| Approved Lin | e Item Amou | nt: | | | |
| PREVIOUS Y | 'EAR BUDGE | ET: | | | 18,020 |
| _ | | - | osed Line item amount. | | 6.0% |
| % Change to P Dollar differer | | • | get & current budget | | <mark>41.2%</mark> 7,420 |
| NARRATIVE | : | | | | |
| | | | FY 17/18 | | |
| Granada #1 | | | \$6,890 | | |
| Granada #2 Granada #3 | | | \$6,063 \$2,979 | | |
| Alves Pump S | | | \$9,116 | | |
| Miramontes 7 | Tank | | \$392 | | |
| TOTAL | | | \$25,440 |) = | |
| Assumes 6% | rate increase |) . | | | |
| Spread: | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec |
| | | | | | |
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | | | | | <u>Amount</u> |
|--------------------------------------|----------|--------------|------------|---------------------|----------|----------------|-------------------------|
| Acct. No. | | 5233 | | | Des | scription: | Elec Exp/Pilarcitos Cyn |
| Actual Amount As Of: | 30- | Apr | 2017 | | | | 40,577 |
| PROJECTED ACTIVITY to | END | of FY: | | | | | 4,423 |
| Projected YEAR END TOT | AL: | | | | | | 45,000 |
| PROPOSED Line Item An | ount: | : | | | | | 32,309 |
| Approved Line Item Amour | nt: | | | | | | |
| PREVIOUS YEAR BUDGE | T: | | | | | | 26,000 |
| % Change Actual Year End co | - | d to Prop | osed Lin | e item amount. | | | (28.2%) |
| % Change to Previous Year Bu | _ | ad buda | 70 t 0 011 | rrant budget | | | 24.3% 6,309 |
| Dollar difference between p | nopos | ea buaç | get & cu | irreni buaget | | | 0,309 |
| NARRATIVE: | | | | | | | |
| Assumes that we will focus increase. | on we | ell produ | iction m | ore so than ir | n the | past. As | ssumes a 6% rate |
| increase. | | | | | | | |
| | | | | | | | |
| Wells #1 & 3 Well #2 | | 7,314 318 | | Well #4 Well #4A | \$ \$ | 2,226 7,420 | |
| Well #3A | \$ \$ | 8,989 | | Well #5 | \$ | 4,240 | |
| Carter Hill | \$ | 424 | | Telemeter | \$ | 318 | |
| TOTAL | | | | Blending Station | \$ | 1,060 | |
| | | | - | Total | \$ | 32,309 | |
| | | | | | | | |
| | | | | | | | |
| Spread: | | | | | | | |

Oct

Apr

Nov

May

Jul

Jan

Aug

Feb

Sep

Mar

Dec

Jun

Budget Worksheet

Fiscal Year 2017/2018

| <u>Line Item</u> | | <u>Amount</u> | | | |
|--|----------------|------------------------------------|--|--|--|
| Acct. No. | 5234 | Description: Electrical Exp., Denn | | | |
| Actual Amount As Of: | 30-Apr 2017 | 37,046 | | | |
| PROJECTED ACTIVITY to | END of FY: | 49,954 | | | |
| Projected YEAR END TOT | AL: | 87,000 | | | |
| PROPOSED Line Item Ar | nount: | 92,220 | | | |
| Approved Line Item Amou | nt: | | | | |
| PREVIOUS YEAR BUDGET: 85,00 | | | | | |
| % Change Actual Year End co | m amount. 6.0% | | | | |
| % Change to Previous Year B | 8.5% | | | | |
| Dollar difference between proposed budget & current budget | | | | | |
| | | | | | |

NARRATIVE:

Reflects increased electrical costs due to increased reliance on Denniston. Includes 6% rate increase from PG&E.

| | FY 17/18 |
|-------------------|----------|
| Denn Pump Station | \$65,720 |
| Denn Well #1 | \$1,060 |
| Denn Well #2,3,4 | \$2,650 |
| Denn Well #5 | \$530 |
| Denn Well #9 | \$5,300 |
| Denn WTP | \$12,720 |
| WWR System | \$4,240 |
| TOTAL | \$92,220 |
| | |

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| <u>Line Item</u> | <u>Amount</u> |
|--|---------------------------|
| Acct. No. 5242 Des | cription: CSP - Operation |
| Actual Amount As Of: 30-Apr 2017 | 7,931 |
| PROJECTED ACTIVITY to END of FY: | 2,569 |
| Projected YEAR END TOTAL: | 10,500 |
| PROPOSED Line Item Amount: | 10,500 |
| Approved Line Item Amount: | |
| PREVIOUS YEAR BUDGET: | 10,500 |
| % Change Actual Year End compared to Proposed Line item amount. % Change to Previous Year Budget | 0.0% 0.0% |
| Dollar difference between proposed budget & current budget | 0 |
| NARRATIVE: FY 17/18 | |
| Telephone & Telemetry \$7,000 | |
| Alarm Co. (Bay Alarm / HMB Alarm) \$1,500 Fire System Maint. \$2,000 | |
| TOTAL \$10,500 | |
| | |
| | |
| Spread: | |
| Jul Aug Sep Oct Nov | Dec |
| Juli Aug Gep GCI 1909 | Dec |
| Jan Feb Mar Apr May | y Jun |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> | |
|---|---------------|-------------|---------------|---|-------------|-------------------|--|
| Acct. No. | | 5243 | | De | escription: | CSP - Maintenance | |
| Actual Amount | As Of: | 30-Apr | 2017 | | | 20,417 | |
| PROJECTED A | CTIVITY to E | ND of FY: | | | | 16,583 | |
| Projected YEAF | R END TOTAL | _: | | | | 37,000 | |
| PROPOSED Li | ne Item Amo | unt: | | | | 37,000 | |
| Approved Line I | tem Amount: | | | | | | |
| PREVIOUS YE | | | | | | 37,000 | |
| % Change Actual | - | | sed Line item | amount. | | 0.0% | |
| % Change to Prev | | | | | | 0.0% | |
| Dollar difference | e between pro | posed budge | t & current b | oudget | | 0 | |
| NARRATIVE: | | | | | | | |
| Electrical Testing (ETI) Electrical Repair Equipment /Valve Maintenance Pressure Reducing Valves Misc. Equip/Air Vent Telemetry & Alarms Pump Maintenance | | | | \$4,000 \$6,000 \$11,000 \$1,000 \$1,000 \$4,000 \$10,000 | | | |
| Spread: | | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec | |
| Jan | Feb | Mar | | Apr | May | Jun | |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> |
|------------------------------|-------------|--------------------|-------------------|--------|------------------|-----------------|
| Acct. No. | | 5246 | | Des | scription: | Nunes WTP Oper |
| Actual Amoun | nt As Of: | 30-Apr | 2017 | | | 49,224 |
| PROJECTED | ACTIVITY t | to END of FY: | | | | 20,776 |
| Projected YEA | AR END TO | TAL: | | | | 70,000 |
| PROPOSED | Line Item A | mount: | | | | 72,000 |
| Approved Line | e Item Amou | ınt: | | | | |
| PREVIOUS Y | | | | | | 57,000 |
| _ | | | osed Line item ar | mount. | | 2.9% |
| % Change to Pr | | _ | get & current bu | daet | | 26.3% 15,000 |
| Telephone/DS Alarm System | SL | \$9,000 \$4,500 | | | emicals ustic | \$20,000 |
| Sub total | | \$13,500 | | Aluı | m | \$27,000 |
| | | | | Salt | | \$9,000 |
| | | | | Oth | _ | \$2,500 |
| | | | | Su | b Total | \$58,500 |
| | | | | TO | ΓAL | \$72,000 |
| Spread: | | | | | | |
| Jul | Aug | Sep | Od | ot | Nov | Dec |
| Jan | Feb | Mar | Ap | or | May | Jun |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> |
|------------------------------|-----------------|-------------|----------------|--------------|-----------------|---------------|
| Acct. No. | | 5247 | | De | escription: Nun | es WTP Maint |
| Actual Amount A | s Of: | 30-Apr | 2017 | | | 60,459 |
| PROJECTED AC | CTIVITY to E | ND of FY: | | | | 24,541 |
| Projected YEAR | END TOTAL | . : | | | | 85,000 |
| PROPOSED Lin | e Item Amo | unt: | | | | 122,500 |
| Approved Line Ite | em Amount: | | | | | |
| PREVIOUS YEA | R BUDGET: | | | | | 80,500 |
| % Change Actual Y | - | | posed Line i | tem amount. | | 44.1% |
| % Change to Previ | - | • | | | | 52.2% |
| Dollar difference NARRATIVE: | between pro | posed bud | lget & curre | nt budget | | 42,000 |
| Increase in Misc. | . Expenses to | o include m | nisc. office e | expenses. | | |
| | • | | | Y17/18 | | |
| Hach Service & (| Certification | | | \$5,000 | | |
| Generator Service | ce Contract | | | \$1,000 | | |
| Sludge Removal | | | | \$10,000 | | |
| Electrical | | | | \$5,000 | | |
| Instrumentation/0 | Controls | | | \$15,500 | | |
| Tools | | | | \$7,500 | | |
| Motor & Pump R | | | | \$2,500 | | |
| Filter Surveillanc | | | | \$20,000 | | |
| Filter Rehab/Med | dia | | | \$30,000 (ne | ew) | |
| Pump Service | | | | \$5,000 | | |
| Trees / Landscap | ne | | | \$14,000 | | |
| Misc. Expenses | | lies | | \$7,000 | | |
| | 55 5 4pp | | | \$122,500 | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec |
| | | | | | | |
| Jan | Feb | Mar | | Apr | May | Jun |

Budget Worksheet

Fiscal Year 2017/2018

| <u>Line Item</u> | | | <u>Amount</u> | |
|------------------------------|--------|-------------|-----------------|--|
| Acct. No. | 5248 | Description | Denn. WTP Oper. | |
| Actual Amount As Of: | 30-Apr | 2017 | 18,953 | |
| PROJECTED ACTIVITY to | 10,047 | | | |
| Projected YEAR END TOT | 29,000 | | | |
| PROPOSED Line Item Am | nount: | | 34,500 | |
| Approved Line Item Amoun | ıt: | | | |
| PREVIOUS YEAR BUDGET: 28,000 | | | | |
| % Change Actual Year End co | 19.0% | | | |
| % Change to Previous Year Bu | 23.2% | | | |
| Dollar difference between p | 6,500 | | | |

NARRATIVE:

Denniston reflects increase over prior year due to increased reliance on Denniston vs. SFPUC sources.

| ADMIN | | CHEMICALS | |
|---------------|---------|-----------|----------|
| Telephone/DSL | \$3,000 | Caustic | \$8,000 |
| Alarm System | \$2,500 | 917 | \$7,000 |
| | | Salt | \$2,500 |
| Subtotal | \$5,500 | Pot. Perm | \$5,500 |
| | | Other | \$6,000 |
| | | Subtotal | \$29,000 |
| | | Total | \$34,500 |

| Spread: Jul | Aug | Sep | Oct | Nov | Dec |
|-----------------------|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> |
|------------------------------|---------------|-------------|---------------|------------|--------------|----------------|
| Acct. No. | | 5249 | | | Description: | Denn WTP Maint |
| Actual Amount A | s Of: | 30-Apr | 2017 | | | 54,813 |
| PROJECTED AC | CTIVITY to EN | ID of FY: | | | | 15,187 |
| Projected YEAR | END TOTAL: | | | | | 70,000 |
| DDODOGED L' | | | | | | 00.000 |
| PROPOSED Line | e Item Amou | nt: | | | | 60,000 |
| Approved Line Ite | em Amount: | | | | | |
| PREVIOUS YEA | | | | | | 53,000 |
| % Change Actual Y | | | osed Line ite | em amount. | | (14.3%) |
| % Change to Previo | _ | | ot 0 ourror | t budget | | 13.2% 7,000 |
| Dollar difference NARRATIVE: | between brop | osea buag | et & curren | ii buagei | | 7,000 |
| FY2018 reflects i | ncreased flow | vs from Der | nniston vs. | other sour | ces. | |
| | | | | | | |
| | | | _ | | | |
| Miss Europe | Office Commit | | | Y 17/18 | | |
| Misc. Expenses / | Office Suppli | ies | \$ | 3,800 | | |
| Misc. Plumbing 8 | Parts | | \$ | 4,600 | | |
| Sludge Removal | | | \$ | 6,100 | | |
| Filter Surveillance | е | | \$ | 10,000 | | |
| Treework | | | \$ | 10,000 | | |
| Inst. Controls | | | \$ | 20,000 | | |
| | | | | | | |
| Hach Service | | | \$ | 2,500 | | |
| Other | | | \$ | 3,000 | | |
| TOTAL | | | \$ | 60,000 | | |
| | | | | | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec |
| 5 | | 5 0p | | 00. | | 200 |
| lan | Fob | Mor | | A # | Mari | livo |
| Jan | Feb | Mar | | Apr | May | Jun |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | | <u>Amount</u> |
|-------------------------------|------------------|---------------------|--------------|---------------------|
| Acct. No. | 5250 | | Description: | Laboratory Expenses |
| Actual Amount As Of: | 30-Apr | 2017 | | 40,878 |
| PROJECTED ACTIVITY to I | END of FY: | | | 12,122 |
| Projected YEAR END TOTA | L: | | | 53,000 |
| PROPOSED Line Item Amo | ount: | | | 53,000 |
| Approved Line Item Amount | : | | | |
| PREVIOUS YEAR BUDGET | -: | | | 53,000 |
| % Change Actual Year End com | pared to Propose | d Line item amount. | | 0.0% |
| % Change to Previous Year Bud | lget | | | 0.0% |
| Dollar difference between pr | oposed budget | & current budget | | 0 |
| NARRATIVE: | | | | |

Laboratory Costs associated with water sampling throughout distribution system, source waters and Treatment Plants.

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| Line Item | | | | | | | <u>Amount</u> | |
|---|--------------|--------------|----------------|--------------|------------------|-----------------|-----------------|--|
| Acct. No. | | 5260 | | | Description: | Maintenance E | xpenses | |
| Actual Amoun | t As Of: | 30-Apr | 2017 | | | | 194,213 | |
| PROJECTED ACTIVITY to END of FY: 87,487 | | | | | | | | |
| Projected YEAR END TOTAL: 281,700 | | | | | | | | |
| PROPOSED Line Item Amount: 291,700 | | | | | | | | |
| Approved Line | e Item Amoun | t: | Projected y | | includes an er | mergency repair | | |
| PREVIOUS YI | | | | | | | 281,700 | |
| % Change Actua | | | osed Line iten | n amount. | | | 3.5% | |
| % Change to Pre | | | | المسامينيا | | | 3.5% | |
| Dollar differen | ce between p | roposea buag | et & current | buaget | | | 10,000 | |
| NAKKATIVE. | | | | | | | | |
| ACCT 5260 | | | Eau | ipment Re | ental | | \$2,000 | |
| Laundry | | \$1,200 | - | lio Repair | | | \$3,000 | |
| Supplies Shop/l | Breakroom | \$1,000 | | dscape M | | | \$2,500 | |
| Service Produc | | \$3,000 | Catl | nodic Prot | ection | | \$8,000 | |
| Pump Repair | | \$10,000 | Miso | c. tools, et | tc. | | \$5,000 | |
| USA | | \$500 | (W | elder,Drill, | Airtools, Sump P | ump, Lrg tools) | | |
| Backfill | | \$5,000 | Was | ste Servic | es | | \$3,000 | |
| Hydrant Repair | | \$3,000 | | ce Repair | | | \$2,000 | |
| Tank Maintenar | | \$5,000 | | - | (City/County) | | \$20,000 | |
| Generator servi | | \$6,000 | Buil | ding Main | tenace | | \$10,000 | |
| Safety Supplies | | \$3,500 | _ | . ==== | | | | |
| DMV/Pre-employm | ent Physical | \$1,000 | | t 5260-10 | | | * | |
| Tree Removal | | \$30,000 | | • | IL Repairs | | \$100,000 | |
| Inventory | | \$11,000 | | t 5260-11 | • | | # 50.000 | |
| Materials | | \$6,000 | Pav | ıng | | | \$50,000 | |
| Spread: | | | | | TOTAL | | \$291,700 | |
| Jul | Aug | Sep | | Oct | Nov | Dec | | |
| Jan | Feb | Mar | | Apr | May | Jun | | |

Budget Worksheet

| Line Item | | | | | <u>Amount</u> | |
|----------------|---------------------|------------|----------------------|--------------|--------------------|--|
| Acct. No. | | 5261 | | Description: | Maintenance, Wells | |
| Actual Amou | int As Of: | 30-Apr | 2017 | | 10,980 | |
| PROJECTE | O ACTIVITY to | END of FY: | | | 29,020 | |
| Projected YE | EAR END TOTA | AL: | | | 40,000 | |
| PROPOSED | Line Item Am | ount: | | | 40,000 | |
| Approved Lir | ne Item Amount | · | | | | |
| PREVIOUS ' | YEAR BUDGET | Γ: | | | 50,000 | |
| _ | | - | posed Line item amou | ınt. | 0.0% | |
| _ | Previous Year Bu | - | last 0 surrent huda | o.t | (20.0%) | |
| Dollar dillere | ence between p | oposea buc | lget & current budg | eı | -10,000 | |
| NARRATIVE | i: | | | | | |
| wells and co | mplete upgrade | es | FY 17/18 | | | |
| | Crane Service | | \$ 15,000 | _ | | |
| | Electrical PM | | \$8,00 | | | |
| | Pumps Electrical | | \$10,00 \$6,80 | | | |
| | Plumbing | | \$20 | | | |
| | | | \$40,00 | 0 | | |
| | | | <u> </u> | Ě | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | |
| | | | | | | |
| Jan | Feb | Mar | Apr | May | Jun | |

Budget Worksheet

Fiscal Year 2017/2018

| <u>Line Item</u> | | | <u>Amount</u> |
|-----------------------------|-----------------|-----------------------|-----------------------|
| Acct. No. | 5263 | | Description: Uniforms |
| Actual Amount As Of: | 30-Apr | 2017 | 7,940 |
| PROJECTED ACTIVITY to | END of FY: | | 2,060 |
| Projected YEAR END TOT | AL: | | 10,000 |
| PROPOSED Line Item Ar | nount: | | 10,000 |
| Approved Line Item Amou | nt: | | |
| PREVIOUS YEAR BUDGE | T: | | 10,000 |
| % Change Actual Year End co | mpared to Propo | sed Line item amount. | 0.0% |
| % Change to Previous Year B | udget | | 0.0% |
| Dollar difference between | proposed budg | et & current budget | 0 |
| NARRATIVE: | | | |
| Field Operation Uniforms (| 8 pants, 12 shi | rts, 1 Winter & 1 Sum | mer Jacket) |
| | | | |
| | | | |
| | | | |

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Δpr | Mav | lun |

Budget Worksheet

| Line Item | | | | | <u>Amount</u> |
|-----------------------------|----------------------------------|---------------|--------------------|----------------------------|----------------------------|
| Acct. No. | | 5318 | | Description: | Studies/Surveys/Consulting |
| Actual Amoun | : As Of: | 30-Apr | 2017 | | 93,442 |
| PROJECTED | ACTIVITY to E | END of FY: | | | 56,558 |
| Projected YEA | R END TOTA | L: | | | 150,000 |
| PROPOSED L | ine Item Amo | ount: | | | \$160,000 |
| Approved Line | Item Amount: | | | | |
| PREVIOUS YI | EAR BUDGET | | | | 150,000 |
| % Change Ac | tual Year End | compared to | o Proposed Line | item amount. | 6.7% |
| % Change to | | | et & current budge | > † | 6.7% |
| Dollar dilleren | se between pro | oposea buage | et & current budge | ÷l. | 10,000 |
| Narrative: | | | | | |
| Consulting stu | | <u>:</u> | | | |
| Annual Rate S | | | | \$25,000.00 | |
| Annual Water Recruitment | Loss Audit | | | \$35,000.00 \$15,000.00 | |
| Water Shortag | e Contingency | / Plan Update | | \$30,000.00 | |
| El Granada Pl | | | | \$25,000.00 | |
| Other Misc. st | | | | \$ 30,000.00 | |
| | lyrdraulic Mod Seismic Vulera | | | | |
| • | olomio valora | omity Otday | | | |
| | | | | \$160,000.00 | <u>_</u>) |
| Spread: | | | | , | |
| Jul | Aug | Sep | Oct | Nov | Dec |
| | J | • | | | |
| | | | _ | | |
| Jan | Feb | Mar | Apr | May | Jun |
| | | | | | |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> |
|--|----------------|-----------|-------------|--------------------|---------------|-----------------|
| Acct. No. | | 5321 | | De | escription: V | Vater Resources |
| Actual Amount A | as Of: | 30-Apr | 2017 | | | 7,597 |
| PROJECTED AC | CTIVITY to E | ND of FY: | | | | 17,403 |
| Projected YEAR | END TOTAL | : | | | | 25,000 |
| PROPOSED Lin | e Item Amo | unt: | | | | 37,000 |
| Approved Line It | em Amount: | | | | | |
| PREVIOUS YEA | R BUDGET: | | | | | 47,000 |
| % Change Actual \ | - | = | osed Line i | tem amount. | | 48.0% |
| % Change to Previ | _ | | | | | (21.3%) |
| Dollar difference | between pro | posea bua | get & curre | ent budget | | -10,000 |
| NARRATIVE: | | | | \$5,000 | | |
| High Efficiency Toile | | ram | | \$8,000 | | |
| Commercial Rebate High Efficiency Fixtu | | | | \$1,000 \$3,000 | | |
| School Education Pr | | | | \$5,000 | | |
| Public Information / | Outreach Progr | ams | | \$15,000 | | |
| | | | | \$37,000 | Total | |
| | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec |
| Jan | Feb | Mar | | Apr | May | Jun |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> |
|------------------------------------|---------------|-------------|--------------|--------------|------------|--------------------|
| Acct. No. | | 5322 | | Des | scription: | Community Outreach |
| Actual Amount A | s Of: | 30-Apr | 2017 | | | 22,757 |
| PROJECTED AC | CTIVITY to Ef | ND of FY: | | | | 27,243 |
| Projected YEAR | END TOTAL | : | | | | 50,000 |
| PROPOSED Lin | e Item Amou | ınt: | | | | 54,700 |
| Approved Line It | em Amount: | | | | | |
| PREVIOUS YEA | R BUDGET: | | | | | 50,000 |
| % Change Actual Y | - | - | oosed Line i | tem amount. | | 9.4% |
| % Change to Previ | _ | | | | | 9.4% |
| Dollar difference | between pro | posed bud | get & curre | ent budget | | 4,700 |
| NARRATIVE: | | | | | | |
| For community o | utreach betw | een CCWI | O and our o | customers. | | |
| | | | | | | |
| Pacifica Coast To | | ecording m | eetings(14 | @ \$250) | | \$3,500 |
| Montara Fog (14 | , | | /N 0 1 | | | \$4,200 |
| Materials/Publica | | information | 1/New Ordi | nances | | \$3,000 \$6,000 |
| Postage for Publ Design/Printing A | | ts (Consur | ner Confide | ence Renort/ | | \$29,000 |
| Water Supply | • | • | | • | ge fees) | Ψ25,000 |
| Constant Contac | | | 5 | | 5 7 | \$2,000 |
| Graphic Artist/Ph | otography | | | | | \$5,000 |
| Pumpkin Festiva | I | | | | | \$1,000 |
| Pens | | | | | | \$1,000 |
| Spread: | | | | | TOTAL | 54,700 |
| Jul | Aug | Sep | | Oct | Nov | Dec |
| Jan | Feb | Mar | | Apr | May | Jun |

Budget Worksheet

Fiscal Year **2017/2018**

| Line Item | | | | <u>Amount</u> |
|-------------------------------|----------------|----------------------|--------------|---------------|
| Acct. No. | 5381 | | Description: | Legal |
| Actual Amount As Of: | 30-Apr | 2017 | | 63,508 |
| PROJECTED ACTIVITY to | END of FY: | | | 36,492 |
| Projected YEAR END TOTA | AL: | | | 100,000 |
| PROPOSED Line Item Am | ount: | | | 110,000 |
| Approved Line Item Amount | t: | | | |
| PREVIOUS YEAR BUDGET | Γ: | | | 60,000 |
| % Change Actual Year End con | npared to Prop | osed Line item amoun | t. | 10.0% |
| % Change to Previous Year Bud | dget | | | 83.3% |
| Dollar difference between p | roposed bud | get & current budget | | 50,000 |

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel Note that the prior year' budget did not reflect historical legal spend --- FY2016 actual legal - \$108K; FY2015 actual legal = \$105K

| | | | HansonBridgett | | \$100,000 |
|---------|-----|-----|--------------------------|-------|-----------|
| | | | Bartkiewicz (Water Right | s) | \$10,000 |
| | | | | Total | \$110,000 |
| Spread: | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | Mav | Jun |

Budget Worksheet

Fiscal Year **2017/2018**

| <u>Line Item</u> | | | <u>Amount</u> |
|------------------------------|---------------|----------------------|--------------------------|
| Acct. No. | 5382 | | Description: Engineering |
| Actual Amount As Of: | 30-Apr | 2017 | 20,513 |
| PROJECTED ACTIVITY to | END of FY: | | 33,487 |
| Projected YEAR END TOT | AL: | | 54,000 |
| PROPOSED Line Item An | nount: | | 100,000 |
| Approved Line Item Amour | nt: | | |
| PREVIOUS YEAR BUDGE | T: | | 14,000 |
| % Change Actual Year End co | mpared to Pro | posed Line item amou | int. 85.2% |
| % Change to Previous Year Bu | udget | | 614.3% |
| Dollar difference between p | proposed bud | dget & current budge | et 86,000 |

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Reflects addition of engineering services (Pakpour Consulting) to augment District staff. (\$75K to be expensed; \$75K to capital projects)

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| <u>Line Item</u> | | | | | | <u>Amount</u> |
|---|----------------|-------------|-----------------|-----------|-----------------|------------------|
| Acct. No. | | 5383 | | De | escription: Fir | nancial Services |
| Actual Amour | t As Of: | 30-Apr | 2017 | | | 8,580 |
| PROJECTED | ACTIVITY to | END of FY: | | | | 9,420 |
| Projected YE | AR END TOT | TAL: | | | | 18,000 |
| PROPOSED | Line Item Ar | nount: | | | | 20,000 |
| Approved Line | e Item Amou | nt: | | | | |
| PREVIOUS Y | EAR BUDGE | ET: | | | | 20,000 |
| _ | | - | posed Line item | n amount. | | 11.1% |
| % Change to Pr | | • | dget & current | budget | | 0.0% 0 |
| NARRATIVE: Annual auditir Other misc se | ng services p | erformed by | Joseph J Arch | , CPA and | d | |
| | | | FY 1 | 7/18 | | |
| Financial Aud | it Service | | \$1 | 18,000 | | |
| Accounting/Ac | ctuarial Servi | ces (OPEB) | \$ | \$2,000 | | |
| Total Spread: | | | \$2 | 20,000 | | |
| Jul | Aug | Sep | O | ct | Nov | Dec |
| Jan | Feb | Mar | Ар | pr | May | Jun |

Budget Worksheet

| Line Item | | | | | <u>Amount</u> |
|--------------------------------------|----------------|------------|-------------------|---------------------|-------------------------|
| Acct. No. | | 538 | 84 | Description | on: Computer Services |
| Actual Amount As Of: | | 30-Apr | 2017 | | 92,593 |
| PROJECTED ACTIVITY | to END of FY | ′ : | | | 7,407 |
| Projected YEAR END To | OTAL: | | | | 100,000 |
| PROPOSED Line Item | Amount: | | | | 144,800 |
| Approved Line Item Amo | ount: | | | | |
| PREVIOUS YEAR BUD | | | | | 125,300 |
| % Change Actual Year | - | | posed Line iten | n amount. | 44.8% |
| % Change to previous | | | | | 15.6% |
| Dollar difference between | en proposed bu | udget & d | current budget | | 19,500 |
| Includes addition of Acla NARRATIVE: | ara maintenan | ce (AMI) | and Tyler softwar | e maintenance o | over prior years actual |
| Maintenance Agreements | | | Computer Servi | ces | |
| Tyler | \$20,000 | | New/Upgrades to | o software/Cust Rpt | s \$5,000 |
| Radix | \$3,000 | | Service/Repairs/ | Parts | \$10,000 |
| Irvine Consulting Srvcs | \$30,000 | | Aquahawk | | \$25,000 |
| Badger/AMR/Aclara AMI | \$30,000 | | Coastside Net | | \$1,000 |
| XC2 Software | \$2,600 | | · · | ks (Website Maint.) | \$7,500 |
| Remit Plus/Ck Scanner) | \$2,000 | | Sonic.net | | \$1,500 |
| GIS License | \$5,000 | | Spam Filtering | | \$900 |
| Web Filtering (Barracuda) | \$1,400 | | Comcast Internet | | \$2,400 |
| | | | CalCAD Annual A | | \$2,500 |
| | | | | Subtotal | \$50,800 |
| Subtotal | \$94,000 | | | Grand Tota | \$144,800 |
| Spread: | | | | | |
| Jul | Aug | Sep | 0 | ct Nov | Dec |
| Jan | Feb | Mar | Aį | or May | , Jun |
| Jan | ı en | iviai | A | oi ivia) | Juli |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | <u>Amount</u> | | |
|---|-----------|------|-------------------------------|--|--|
| Acct. No. | 5410 | | Description: Salaries, Admin. | | |
| Actual Amount As Of: | 30-Apr | 2017 | 742,607 | | |
| PROJECTED ACTIVITY to END of FY: | | | 217,393 | | |
| Projected YEAR END TOTAL: | | | 960,000 | | |
| PROPOSED Line Item Am | ount: | | 1,150,980 | | |
| Approved Line Item Amount: | | | | | |
| PREVIOUS YEAR BUDGET | 1,100,800 | | | | |
| % Change Actual Year End compared to Proposed Line item amount. | | | | | |
| % Change to Previous Year Budget | | | 4.6% | | |
| Dollar difference between proposed budget & current budget | | | et 50,180 | | |

NARRATIVE:

Admin Salaries include:

Salaries include (1) vacant position is included in the budget.

Projected FY2016/17 salaries are lower than the FY2017/18 budget due to position vacancies that occurred during the year.

(See Spreadsheet of Account #5411A for Admin and Board of Directors Salaries)

Spread:

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

^{*} Reflects an estimated 3.0% COLA adjustment (COLA is based upon the Department of Labor Statistics information for February to February timeframe.) Also includes step increases effective 7/1/2017.

Budget Worksheet

Fiscal Year 2017/2018

| <u>Line Item</u> | | | | <u>Amount</u> |
|---|---------------|----------------------|--------------|------------------|
| Acct. No. | 5411 | | Description: | Salaries - Field |
| Actual Amount As Of: | 30-Apr | 2017 | | 1,005,506 |
| PROJECTED ACTIVITY to END of FY: | | | 211,869 | |
| Projected YEAR END TOTAL: | | | | 1,217,375 |
| PROPOSED Line Item Ar | mount: | | | 1,266,081 |
| Approved Line Item Amou | nt: | | | |
| PREVIOUS YEAR BUDGET: | | | | 1,217,375 |
| % Change Actual Year End compared to Proposed Line item amount. | | | 4.0% | |
| % Change to Previous Year Budget | | | 4.0% | |
| Dollar difference between | proposed budg | get & current budget | | 48,706 |
| | | | | |

NARRATIVE:

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

^{*} Reflects an estimated 3.0% COLA adjustment (COLA is based upon the Department of Labor Statistics information for February to February timeframe.) Also includes step increases effective 7/1/2017.

7/1/2016

FY 2017/2018 BUDGET WORKSHEET (5411 A) SALARY INFORMATION - Accounts 5411 & 5410

| | Current | With Step | COLA | Annual | 0 T | ОТ | Cert. | |
|---|-----------|----------------|--------|-----------|-------|--------|--------|-----------|
| EMPLOYEE | Hrly Rate | Due 7/1/2017** | 3.30% | Pay | Hours | Pay | Pay | TOTAL |
| FIELD #5411 | | | | | | | | |
| Superintendent | 70.41 | 70.41 | 72.73 | 151,284 | | | 12,000 | 163,284 |
| Field Supervisor | 56.37 | 56.37 | 58.23 | 121,115 | 80 | 6,987 | 7,200 | 135,302 |
| WTP Supervisor | 62.54 | 63.75 | 65.85 | 136,976 | 130 | 12,841 | 7,200 | 157,017 |
| Sr. WTP Oper. | 42.95 | 44.02 | 45.48 | 94,591 | 130 | 8,868 | 6,000 | 109,459 |
| Treat/Dist Op | 35.31 | 36.20 | 37.39 | 77,773 | 130 | 7,291 | 6,000 | 91,064 |
| Treat/Dist Op | 33.70 | 34.54 | 35.68 | 74,215 | 130 | 6,958 | 4,800 | 85,972 |
| Treat/Dist Op | 34.75 | 35.62 | 36.79 | 76,532 | 130 | 7,175 | 6,600 | 90,307 |
| Treat/Dist Op | 36.97 | 37.97 | 39.22 | 81,584 | 130 | 7,648 | 6,000 | 95,232 |
| Treat/Dist Op | 37.85 | 37.97 | 39.22 | 81,584 | 130 | 7,648 | 4,800 | 94,032 |
| Treat/Dist Op | 37.97 | 37.97 | 39.23 | 81,590 | 130 | 7,649 | 7,200 | 96,439 |
| Treat/Dist Op | 34.53 | 35.39 | 36.56 | 76,043 | 130 | 7,129 | 4,800 | 87,972 |
| Part-Time Help | 20.00 | | | 20,000 | | | | 20,000 |
| Part-Time Help | 20.00 | | | 20,000 | 50000 | | | 20,000 |
| Standby Pay for On-Call Employees | • | • | | 20,000 | | | | 20,000 |
| Sub total, Field | | | | 1,113,286 | | 80,196 | 72,600 | 1,266,081 |
| | | | | | | | | |
| ADMIN #5410 | | | | | | | | |
| Gen Manager | 104.98 | 104.98 | 108.44 | 225,553 | | | 6,000 | 231,553 |
| Asst. General Manager of Finance/Admin | 82.80 | 82.80 | 85.53 | 177,901 | | | 2,400 | 180,301 |
| Water Resource Analyst | 46.82 | 46.82 | 48.36 | 100,595 | 50 | 3,627 | 1,200 | 105,422 |
| Office Mgr | 46.23 | 46.23 | 47.75 | 99,327 | 100 | 7,163 | | 106,490 |
| Admin Assist. | 44.67 | 44.67 | 46.15 | 95,989 | 50 | 3,461 | 1,200 | 100,651 |
| Utility Billing Specialist | 38.38 | 39.34 | 40.63 | 84,518 | 50 | 3,048 | 600 | 88,165 |
| Office SpecIst II | 34.25 | 35.10 | 36.26 | 75,421 | 50 | 2,719 | | 78,140 |
| Office SpecIst I | 29.85 | 30.59 | 31.60 | 65,736 | 50 | 2,370 | | 68,106 |
| Office SpecIst II (Customer Service) | 32.73 | 33.54 | 34.65 | 72,072 | 50 | 2,599 | 1,200 | 75,871 |
| | 31.94 | 32.74 | 33.82 | 70,343 | 50 | 2,536 | 1,200 | 74,080 |
| Office SpecIst II (Water Cons/Outreach) | | 1 | | 7,200 | | | | 7,200 |
| Office Specist II (Water Cons/Outreach) Other - Car Allowance | | | | 7,200 | | | | |
| , , | 20.00 | | | 20,000 | | | | |
| Other - Car Allowance | 20.00 | | | | | | | 20,000 |

2,222,941 \$2,417,061 TOTAL

Admin Budget includes (1) vacant positions - Water Cons/Outreach ** Step increases are given annually - 1X per year at 7/1/2017.

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | <u>Amount</u> |
|--|---------------|----------------------|----------------------------|
| Acct. No. | 5420 | | Description: Payroll Taxes |
| Actual Amount As Of: | 30-Apr | 2017 | 123,195 |
| PROJECTED ACTIVITY to | END of FY: | | 26,805 |
| Projected YEAR END TOTA | AL: | | 150,000 |
| PROPOSED Line Item Am | ount: | | 170,555 |
| Approved Line Item Amount | : : | | |
| PREVIOUS YEAR BUDGET | Γ: | | 162,245 |
| % Change Actual Year End com | pared to Prop | osed Line item amoun | t. 13.7% |
| % Change to Previous Year Bud | dget | | 5.1% |
| Dollar difference between popular NARRATIVE: | roposed bud | get & current budget | 8,310 |

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | Amount |
|-------------------|-----------------|
| <u> Lino itom</u> | <u>/timount</u> |

Acct. No. 5420 Description: Payroll Taxes

CALCULATION FOR PAYROLL TAXES

| | | _ | CURITY | MEI | DICARE | OTAL |
|-----------------------------------|-----------------|----|---------|-----|--------|---------------|
| TOTAL PAYROLL | \$ 2,417,061 | 6 | 5.20% | 1 | .45% | |
| AMOUNT SUBJECT TO SOCIAL SECURITY | \$ 2,185,603 | \$ | 135,507 | | | \$ 135,507 |
| AMOUNT SUBJECT TO MEDICARE | \$ 2,417,061 | | | \$ | 35,047 | \$ 35,047 |

TOTAL \$ 170,555

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | | | | <u>Amount</u> |
|-----------------------|-------------|----------------------------------|-----------------|---------------|--------------------|--------------------------|
| Acct. No. | | 5435 | | De | escription: Em | ployee Medical Insurance |
| Actual Amount As O | f: | 30-Apr | 2017 | | | 329,381 |
| PROJECTED ACTIV | /ITY to ENI | O of FY: | | | | 83,523 |
| Projected YEAR EN | D TOTAL: | | | | | 412,904 |
| PROPOSED Line It | em Amour | nt: | | | | 447,056 |
| Approved Line Item | Amount: | | | | | |
| PREVIOUS YEAR E | SUDGET: | | | | | 412,904 |
| % Change Actual Year | - | - | d Line item amo | unt. | | 8.3% |
| % Change to Previous | _ | | | | | 8.3% |
| Dollar difference bet | ween propo | osed budget & | & current budg | et | | 34,152 |
| NARRATIVE: | | tive employees and 10% Anther | • | rate increase | s effective 1/1/20 | 018 |
| Active Employees: | | FY 17/18 | | | | |
| Medical | | 388,371 | | | | |
| Dental | | 18,931 | | | | |
| Vision | | 5,430 | | | | |
| Life/AD&D LTD | | 11,805 21,913 | | | | |
| EAP | | 606 | | | | |
| | | 447,056 T | otal | | | |
| | | | | | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec |

Apr

May

Jun

Jan

Feb

Mar

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | <u>Amount</u> |
|----------------------|-------------------------|---------------|--|
| Acct. No. | 5436 | | Description: Retiree Medical Insurance |
| Actual Amount As C | f: 30-Apr | 2017 | 39,221 |
| PROJECTED ACTIV | /ITY to END of FY: | | 10,779 |
| Projected YEAR EN | D TOTAL: | | 50,000 |
| PROPOSED Line It | em Amount: | | 47,215 |
| Approved Line Item | Amount: | | |
| PREVIOUS YEAR E | BUDGET: | | 59,976 |
| % Change Actual Year | End compared to Propose | d Line item a | amount. (5.6%) |
| % Change to Previous | | | (21.3%) |
| Dollar difference be | ween proposed budget | & current b | udget -12,761 |
| NARRATIVE: | | • | nce breakdown for more detail) % Anthem effective 1/1/2018. |
| Retirees: | | | |
| Medical | 42,791 | | |
| Dental | 2,872 | | |
| Vision | 1,551 | | |
| | 47,215 T | otal | |
| | | | |
| | | | |
| | | | |

Spread:

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|------|-----|-----|-----|------|
| | | | | | |
| | | | | | |
| Lea | F-1- | N4 | A | N.4 | Long |
| Jan | Feb | Mar | Apr | May | Jun |

ACCOUNT No. 5435 / Insurance Benefits for Active Employees - Current Year 2017/2018

| ACTIVE EMPLOYEES | Kaiser | Blue Cross | Dental | Vision | Life/AD&D | LTD | EAP |
|-------------------------|------------|------------|-----------|----------|-----------|---|----------|
| July-17 | 15,046 | 15,992 | 1,562 | 448 | 974 | 1,808 | 50 |
| August-17 | 15,046 | 15,992 | 1,562 | 448 | 974 | 1,808 | 50 |
| September-17 | 15,046 | 15,992 | 1,562 | 448 | 974 | 1,808 | 50 |
| October-17 | 15,046 | 15,992 | 1,562 | 448 | 974 | 1,808 | 50 |
| November-17 | 15,046 | 15,992 | 1,562 | 448 | 974 | 1,808 | 50 |
| December-17 | 15,046 | 15,992 | 1,562 | 448 | 974 | 1,808 | 50 |
| January-18 | 16,099 | 17,591 | 1,593 | 457 | 993 | 1,844 | 51 |
| February-18 | 16,099 | 17,591 | 1,593 | 457 | 993 | 1,844 | 51 |
| March-18 | 16,099 | 17,591 | 1,593 | 457 | 993 | 1,844 | 51 |
| April-18 | 16,099 | 17,591 | 1,593 | 457 | 993 | 1,844 | 51 |
| May-18 | 16,099 | 17,591 | 1,593 | 457 | 993 | 1,844 | 51 |
| June-18 | 16,099 | 17,591 | 1,593 | 457 | 993 | 1,844 | 51 |
| Total Active | \$ 186,871 | \$ 201,499 | \$ 18,931 | \$ 5,430 | \$ 11,805 | \$ 21,913 | \$ 606 |
| | <u> </u> | <u>·</u> | <u> </u> | <u> </u> | <u> </u> | <u>, , , , , , , , , , , , , , , , , , , </u> | <u> </u> |

10%

2%

ACCOUNT No. 5436 / Insurance Benefits for Retirees - Current Year 2017/2018

2%

2%

2%

2%

| RETIREES/COBRA | Kaiser | Blue Cross | Dental | Vision |
|----------------|----------|------------|----------|----------|
| July-17 | 412 | 2,990 | 237 | 128 |
| August-17 | 412 | 2,990 | 237 | 128 |
| September-17 | 412 | 2,990 | 237 | 128 |
| October-17 | 412 | 2,990 | 237 | 128 |
| November-17 | 412 | 2,990 | 237 | 128 |
| December-17 | 412 | 2,990 | 237 | 128 |
| January-18 | 441 | 3,289 | 242 | 131 |
| February-18 | 441 | 3,289 | 242 | 131 |
| March-18 | 441 | 3,289 | 242 | 131 |
| April-18 | 441 | 3,289 | 242 | 131 |
| May-18 | 441 | 3,289 | 242 | 131 |
| June-18 | 441 | 3,289 | 242 | 131 |
| | | • | | |
| Total Retiree | \$ 5,117 | \$ 37,674 | \$ 2,872 | \$ 1,551 |

7%

Rate increase assumption

Budget Worksheet

| Line Item | | | | | <u>Amount</u> | |
|-------------------|-------------------|----------------------|---------------------|------------------------|-------------------------------|---|
| Acct. No. | | 5440 | | Description: E | mployee Retirement | |
| Actual Amour | t As Of: | 30-Apr | 2017 | | 375,755 | |
| PROJECTED | ACTIVITY to | END of FY: | | | 109,245 | |
| Projected YEA | AR END TOT | AL: | | | 485,000 | |
| PROPOSED | Line Item An | nount: | | | 544,380 | |
| Approved Line | e Item Amour | nt: | | | | |
| PREVIOUS Y | EAR BUDGE | ET: | | | 508,257 | |
| % Change Actu | al Year End co | mpared to Propos | sed Line item amo | unt. | 12.2% | _ |
| % Change to Pr | evious Year B | udget | | | 7.1% | |
| Dollar differen | ice between p | oroposed budge | t & current budg | et | 36,123 | |
| NARRATIVE: | | | | | | |
| This line item is | a function of sal | aries and will be de | etermined when sala | aries and employee o | omplement is set by the Board | |
| 2.5% @ 55 | | | | | | |
| | | | | 7/18). In addtion, the | | |
| | | | | ior method of a contr | | |
| 2% @ 60 | riember Contribi | ution has been eiirr | linated, Member Co | ontribution (8%) 100% | paid by Employee | |
| | ncreased from | 7.809% (FY 16/17) | to 7.850% (FY 17/ | 18) | | |
| | | | • | ontribution (7%) 100% | 6 paid by Employee | |
| | | | | rm Act 2013 - PEPRA | | |
| Employer rate de | ecreased from 6 | 6.93% in FY 16/17 t | o 6.908% in FY17/1 | 8; In addition, \$480 | will be added | |
| to cover our unfu | ınded liability. | Member Contribu | tion (6.5%) 100% p | aid by Employee | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | |
| | | | | | | |
| Jan | Feb | Mar | Apr | May | Jun | |

Budget Worksheet

Fiscal Year 2017/2018

| <u>Line Item</u> | | | <u>Amo</u> |
|-----------------------------|------------------|--------------------|----------------------------|
| Acct. No. | 5445 | | Description: SIP 401a Plan |
| Actual Amount As Of: | 30-Apr | 2017 | |
| PROJECTED ACTIVITY t | o END of FY: | | 33,0 |
| Projected YEAR END TO | TAL: | | 33,0 |
| PROPOSED Line Item A | mount: | | 35,0 |
| Approved Line Item Amou | ınt: | | |
| PREVIOUS YEAR BUDG | ET: | | 33,0 |
| % Change Actual Year End c | ompared to Propo | sed Line item amou | int. 6. |
| % Change to Previous Year E | Budget | | 6.7 |
| Dollar difference between | proposed budge | et & current budge | et 2,0 |
| | | | |

NARRATIVE:

Supplemental Income Trust Fund / AIP 401a Plan base on the Memorandum of Understading between CCWD and the Teamsters Union, Local 856

Spread:

| Jul Aug | Sep | Oct | Nov | Dec | |
|---------|-----|-----|-----|-----|-----|
| | | | | | |
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

Fiscal Year 2017/2018

| | _ | 011,2010 | |
|---|--------------|--|---------------------------------|
| Line Item | | | <u>Amount</u> |
| Acct. No. | 5510 | | Description: Motor Vehicle Exp. |
| Actual Amount As Of: | 30-Apr | 2017 | 38,808 |
| PROJECTED ACTIVITY to | o END of FY: | | 11,192 |
| Projected YEAR END TO | ΓAL: | | 50,000 |
| PROPOSED Line Item A | mount: | | 50,700 |
| Approved Line Item Amou | nt: | | |
| PREVIOUS YEAR BUDG | ET: | | 56,700 |
| % Change Actual Year End co % Change to Previous Year E Dollar difference between | Budget | | (10.6%) |
| NARRATIVE: | | | |
| Gasoline Diesel FastTrak | | FY 17/18 \$25,000.00 \$3,000.00 \$200.00 | 0 0 |

\$12,500.00

\$10,000.00

\$50,700.00

Total

Mobile Phones*

Service & Repairs

^{*} Includes \$5000 for employee adds - Public outreach and Meter Reading

| Jul | Aug | Sept | Oct | Nov | Dec |
|-----|-----|------|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> | |
|--|---|--|--------------|------------------------------|---------------|-------------------------|-------|
| Acct. No. | | 5620 | | D | escription: O | ffice & Billing Exp | enses |
| Actual Amo | ount As Of: | 30-Apr | 2017 | | | 182,423 | |
| PROJECTI | ED ACTIVITY to | END of FY: | | | | 42,577 | |
| Projected \ | EAR END TOT | AL: | | | | 225,000 | |
| PROPOSE | D Line Item An | nount: | | | | 225,500 | |
| Approved L | ine Item Amour | nt: | | | | | |
| PREVIOUS | S YEAR BUDGE | T: | | | | 170,775 | |
| % Change to Dollar diffe NARRATIN See Sheet | rence between presented to be previous Year Burence between presented to be previous YE: 5620 A which down as underbudged General Office Billing & Fulfillmon Payroll Equipment Leas Credit Card/Ban Office Facilities/Gad Debt Expenses | etails the cost ted in prior year services es/Maint k Fees | get & curren | t budget orising this lir | al activity. | 0.2% 32.0% 54,725 | |
| Spread: Jul | Aug | Sep | | Oct | Nov | Dec | |
| Jan | Feb | Mar | | Apr | May | Jun | |

Account 5620 - Detail of Account

| Acct No | Account Name | Description | | | A | mount |
|---------|----------------------------------|---|----------------------|--|----|--------|
| 5620-00 | General Office | Postage/Printing Office Supplies | \$ \$ | 17,000 10,000 | | |
| | | Recruitment/HR Related | \$ | 3,000 | \$ | 30,000 |
| 5620-30 | Billing Fulfillment Services | Dataprose | | | \$ | 36,000 |
| 5620-31 | Payroll | Payroll Processing with ADP | | | \$ | 8,500 |
| 5620-32 | Leases/Equipment Maint | Pitiney Bowes Ricoh Copy Machine Office Equipment Repairs Office Alarms and Security Camera | \$ \$ \$ | 2,600 12,000 3,000 5,000 | \$ | 22,600 |
| 5620-33 | Credit Card/Bank Fees | | | | \$ | 48,000 |
| 5620-34 | Office Facilities/Communications | Janitorial Service/Carpet Cleaning Office Building Iron Mountain - Offsite Storage PG&E - District Office US Telepacific AT&T | \$ \$ \$ \$ | 8,500 5,000 6,500 8,400 24,000 20,000 | \$ | 72,400 |
| 5620-35 | Bad Debt Expense | | | | \$ | 8,000 |

\$ 225,500

Budget Worksheet

| Line Item | | | | | <u>Amount</u> | |
|---|--|------------------------------|-----|---|------------------------|------|
| Acct. No. | | 5625 | | Description: | Meetings/Training/Semi | nars |
| Actual Amount A | As Of: 30- | Apr 2017 | 7 | | 19,187 | |
| PROJECTED A | CTIVITY to END | of FY: | | | 4,813 | |
| Projected YEAR | END TOTAL: | | | | 24,000 | |
| PROPOSED Lir | ne Item Amount | | | | 24,000 | |
| Approved Line It | em Amount: | | | | | |
| PREVIOUS YEA | AR BUDGET: | | | | 24,000 | |
| % Change Actual % Change to Previ | ious Year Budget | - | | | 0.0% 0.0% 0 | |
| NARRATIVE: Conferences (Di Conferences/Se Staff Training/Se Safety Training (WTO/WDO Ren Water Resource TOTAL | minars (Board of eminars/Continui (CINTAS) ewal/Application | Directors) ng Education Fees | | Amount \$ 5,000 \$ 3,000 \$ 4,000 \$ 7,000 \$ 2,000 \$ 3,000 \$ 24,000 | · | |
| Spread: | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | |
| Jan | Feb | Mar | Apr | May | Jun | |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | | <u>Amount</u> |
|---|-------------|-------------------|--------------|---------------|
| Acct. No. | 5630 | | Description: | Insurance |
| Actual Amount As Of: | 30-Apr 2 | 2017 | | 98,697 |
| PROJECTED ACTIVITY to E | END of FY: | | | 16,303 |
| Projected YEAR END TOTA | L: | | | 115,000 |
| PROPOSED Line Item Amo | ount: | | | 120,000 |
| Approved Line Item Amount: | | | | |
| PREVIOUS YEAR BUDGET | | | 1 | 120,000 |
| % Change Actual Year End com % Change to Previous Year Bud | | Line item amount. | - | 4.3% 0.0% |
| Dollar difference between pro | - | current budget | | 0 |
| NARRATIVE: Auto/General Liability | FY 1 \$5 | 7/18 7,000 | | |
| Property Program | \$2 | 1,000 | | |
| Workers Compensation | \$4 | 2,000 | | |
| TOTAL | <u> </u> | 0,000 | | |
| | | | | |
| | | | | |
| | | | | |
| Spread: | | | | |
| Jul Aug | Sep | Oct | Nov | Dec |
| | | | | |

Apr

May

Jun

Jan

Feb

Mar

Budget Worksheet

| Line Item | | <u>Amount</u> | | | | | |
|--|----------------|-----------------|--------------|---------------|-----|--------------------------|--|
| Acct. No. | | 5687 | | | | mberships & ubscriptions | |
| Actual Amount | As Of: | 30-Apr | 2017 | | | 59,863 | |
| PROJECTED A | CTIVITY to E | END of FY: | | | | 14,137 | |
| Projected YEAF | R END TOTA | L: | | | | 74,000 | |
| PROPOSED Li | ne Item Amo | ount: | | | | 75,350 | |
| Approved Line I | tem Amount: | | | | | | |
| PREVIOUS YE | AR BUDGET | : | | | | 74,000 | |
| % Change Actual % Change to Prev Dollar difference | vious Year Bud | lget | | | | 1.8% 1.8% 1,350 | |
| NARRATIVE: | Se | ee attached wor | ksheet for o | detail of cos | sts | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Spread: | | | | | | | |
| Jul | Aug | Sep | | Oct | Nov | Dec | |
| | | | | | | | |
| Jan | Feb | Mar | | Apr | May | Jun | |

| Vorksheet 5687A | Budge | t Detail Worksheet |
|---|--------------|---|
| ine Item: Memberships & Subscriptions | buuge | Description |
| | A | |
| acct. No. 5687 | Amount | |
| Alliance for Water Efficiency | \$ 500 | Annual Membership |
| ACWA | \$ 15,000 | Membership dues/Delta Sustainability |
| AWWA | \$ | Membership dues and technical publications |
| BAWSCA | \$ | Annual assessment & dues |
| California Emergency Utilities | \$ 500 | Annual Membership |
| California Special Districts | \$ 7,000 | Annual membership |
| California Urban Water Conservation Council | \$ 2,500 | Annual Membership |
| Chamber of Commerce | \$ 600 | Membership dues |
| CSDA | \$ 5,000 | Membership dues |
| Half Moon Bay Review | \$ 60 | Annual Subscription |
| IAMPO | \$ 100 | Subscription for Backflow Prevention Magazine |
| Miscellaneous | \$ 3,390 | Miscellaneous Dues/Memberships/Subscriptions |
| Tyler User Groups | \$ | Tyler Software |
| Water Education Foundation | \$ 1,000 | Membership dues and technical publications |
| Water Net | \$ | Publication & Membership |
| Water Research Foundation | \$ | Annual Membership Dues |
| Water ReUse | \$ | Annual Association Dues |
| Wellness Program | \$ | Wellness Program group membership in health club |
| West Group (Formally Barclays) | \$ | Updates on California Code of Regulations regarding construction laws |
| Wienhoff & Associates | \$ | Consortia Fee |
| TOTAL | \$ 75,350 | |

Budget Worksheet

| <u>Line Item</u> | | | | | | <u>Amount</u> |
|--------------------------|---|---------------|----------|------------|--------------|------------------|
| Acct. No. | | 5688 | | | Description: | Election Expense |
| Actual Amo | unt As Of: | 30-Apr | 2017 | | | 0 |
| PROJECTE | D ACTIVITY to | o END of F | Y: | | | 0 |
| Projected Y | EAR END TO | ΓAL: | | | | 0 |
| PROPOSEI | D Line Item A | mount: | | | | 0 |
| Approved Li | ne Item Amou | nt: | | | | |
| | YEAR BUDGI | | | | | 0 |
| % Change to | tual Year End co Previous Year B nce between pr | udget | - | | ount. | 0 |
| NARRATIV No elections | E: s in 2017/18 (| next election | on Noven | nber 2018) | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | Totals |
| | | | | | | |
| Jan | Feb | Mar | Apr | May | Jun | |

Budget Worksheet

| Line Item | | | | | <u>Amount</u> | | |
|---|----------|-------------|-------------|----------------------|----------------|--|--|
| Acct. No. | 5689 | | | Description: | Union Expenses | | |
| Actual Amount As Of: | 30-Apr | 2017 | | | 0 | | |
| PROJECTED ACTIVITY to | END of F | / : | | | 6,000 | | |
| Projected YEAR END TOTA | AL: | | | | 6,000 | | |
| PROPOSED Line Item Am | ount: | | | | 6,000 | | |
| Approved Line Item Amount: | | | | | | | |
| PREVIOUS YEAR BUDGE | Т: | | | | 6,000 | | |
| % Change Actual Year End con% Change to Previous Year Bu | - | roposed Li | ine item ar | nount. | 0.0% 0.0% | | |
| Dollar difference between prop | _ | jet & curre | ent budget | | 0 | | |
| NARRATIVE: | | | | | | | |
| Union Negotiation Services | | TO | TAL | \$ 6,000 \$ 6,000 | _ | | |
| Spread: | | | | , | | | |
| Jul Aug | Sep | Oct | Nov | Dec | | | |
| | | | | | | | |
| Jan Feb | Mar | Apr | May | Jun | | | |

Budget Worksheet

| Line Item | | | <u>Amount</u> | | |
|---|--|----------------------------|---|-----|--------------------------|
| Acct. No. | | 570 | 0 | | Description: County Fees |
| Actual Amo | ount As Of: | 30-Apr | 201 | 7 | 11,242 |
| PROJECTI | ED ACTIVITY | to END of F | Y : | | 7,758 |
| Projected \ | EAR END TO | OTAL: | | | 19,000 |
| PROPOSE | D Line Item | Amount: | | | 20,000 |
| Approved l | _ine Item Amo | ount: | | | |
| PREVIOUS | S YEAR BUD | GET: | | | 19,000 |
| % Change to | ctual Year End o Previous Year rence betwee | Budget | 5.3% | | |
| NARRATI | /E: | | | | |
| Hazardo Property Annual | et of the LAFC ous Material F y Taxes Encroachmer Digital Mappir | Handling (Nur nt Permit | \$6,000.00 \$4,000.00 \$1,500.00 \$7,000.00 \$1,500.00 \$20,000.00 | | |
| Spread: | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec |
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

Fiscal Year 2017/2018

| Line Item | | | | <u>Amount</u> | | |
|---|------------|------|-------------|---------------|--|--|
| Acct. No. | 5705 | | Description | n: State Fees | | |
| Actual Amount As Of: | 30-Apr | 2017 | | 37,135 | | |
| PROJECTED ACTIVITY to | END of FY: | | | 2,865 | | |
| Projected YEAR END TOTA | AL: | | | 40,000 | | |
| PROPOSED Line Item Am | ount: | | | 24,000 | | |
| Approved Line Item Amount: | | | | | | |
| PREVIOUS YEAR BUDGET | Γ: | | | 16,000 | | |
| % Change Actual Year End compared to Proposed Line item amount. (40.0%) | | | | | | |
| % Change to Previous Year Budget 50.0% | | | | | | |
| Dollar difference between proposed budget & current budget 8,000 | | | | | | |
| NARRATIVE: #1 Fees are charged by the State Water Resources Control Board for reviewing applications and annual permits/reports on operation of the Nunes & Denniston | | | | | | |
| Water Treatment Plants | | | | | | |
| #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente#3 RWQCB NPDES Annual Fee (estimated) | | | | | | |
| #4 Bay Area Air Quality Management Dist - Permits to Operate | | | | | | |
| | | #1 | \$16,000 | | | |
| | | #2 | \$2,000 | | | |
| | | #3 | \$2,000 | | | |
| | | #4 | \$4,000 | | | |
| Sproad | | | \$24,000 | | | |

Spread:

| Jul | Aug | Sep | Oct | Nov | Dec |
|-----|-----|-----|-----|-----|-----|
| Jan | Feb | Mar | Apr | May | Jun |

Budget Worksheet

| Line Item | | | | | | <u>Amount</u> |
|--|---------------|----------------|------------|-------------|---------------|---------------|
| Acct. No. | | 5712 | De | escription: | Existing Bond | s - 2006B |
| Actual Amo | unt As Of: | 30-Apr | 2017 | | | 486,360 |
| PROJECTE | D ACTIVITY | to END of FY: | | | | 0 |
| Projected YEAR END TOTAL: | | | | | | 486,360 |
| PROPOSEI | D Line Item A | Amount: | | | | 486,776 |
| Approved Line Item Amount: | | | | | | |
| PREVIOUS YEAR BUDGET: | | | | | | 486,426 |
| % Change Actual Year End compared to Proposed Line item amount. | | | | | | 0.1% |
| % Change to Previous Year Budget Dollar difference between proposed budget & current budget | | | | | | 0.1% 350 |
| NARRATIV | | T Proposod Suc | igot a oan | on baage | ,, | 000 |
| CSCDA Po | oled Financin | g Program Ser | ies 2006B | | | |
| September 2017 Doyment \$261,956 | | | | | | |
| September 2017 Payment \$361,856 March 2018 Payment \$121,963 | | | | | | |
| Annual fees (CSCDA/Admin Fees) \$2,957 | | | | | | |
| <u>\$486,776</u> | | | | | | |
| | | | | | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | Od | ct | Nov | Dec |
| | | | | | | |
| Jan | Feb | Mar | Ар | or | May | Jun |

Budget Worksheet

| Line Item | | | | | <u>Amount</u> | |
|--|---------------|---------------|-------------|------------------|----------------|--|
| Acct. No. | | 5715 | Description | n: Existing Bond | I-CIEDB 11-099 | |
| Actual Amo | unt As Of: | 30-Apr | 2017 | | 336,409 | |
| PROJECTE | D ACTIVITY | to END of FY: | | | 0 | |
| Projected Y | EAR END TO | OTAL: | | | 336,409 | |
| PROPOSE | D Line Item A | Amount: | | | 336,269 | |
| Approved L | ine Item Amo | unt: | | | | |
| PREVIOUS | YEAR BUDG | SET: | | | 338,024 | |
| % Change Actual Year End compared to Proposed Line item amount. % Change to Previous Year Budget Dollar difference between proposed budget & current budget -1,755 NARRATIVE: California Infrastructure & Economic Development Bank (I-Bank) - CIEDB-11-099 | | | | | | |
| July 2017 Payment \$262,467 January 2018 Payment \$73,802 \$336,269 | | | | | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | |
| | | | | | | |
| Jan | Feb | Mar | Apr | May | Jun | |

Budget Worksheet

| Line Item | | | | | <u>Amount</u> | |
|--|------------------------|-------------------------------|---------------------------|-------------|---------------|--|
| Acct. No. | | 5716 | Description: | CIEDB 16-11 | 1 | |
| Actual Amo | unt As Of: | 30-Apr | 2017 | | 145,203 | |
| PROJECTE | D ACTIVITY | to END of FY: | | | 0 | |
| Projected Y | EAR END TO | OTAL: | | | 145,203 | |
| PROPOSE | D Line Item A | Amount: | | | 324,652 | |
| Approved L | ine Item Amo | unt: | | | | |
| PREVIOUS YEAR BUDGET: 145,200 | | | | | | |
| % Change Ac | 123.6% | | | | | |
| % Change to | 123.6% 179,449 | | | | | |
| Dollar difference between proposed budget & current budget NARRATIVE: | | | | | 179,449 | |
| Reflects new Ibank loan per loan schedule | | | | | | |
| · | | | | | | |
| | (due 0/4) | | # 220.044 | n | | |
| | (due 8/1) (due 2/1) | July payment January payment | \$229,848 ent \$94,804 | | | |
| | \$324,652 | | | | | |
| | | | | | | |
| Spread: | | | | | | |
| Jul | Aug | Sep | Oct | Nov | Dec | |
| | J | • | | | | |
| | | | | | | |
| Jan | Feb | Mar | Apr | May | Jun | |