

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday, September 10, 2019 - 7:00 p.m.**

**AGENDA**

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

*This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: [www.coastsidewater.org](http://www.coastsidewater.org).*

**The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.**

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

*At this time members of the public may address the Board of Directors on issues not listed on the agenda which are within the purview of the Coastside County Water District. Comments on matters that are listed on the agenda may be made at the time the Board is considering each item. Each speaker is allowed a maximum of three (3) minutes and must complete and submit a speaker slip. The President of the Board will recognize each speaker, at which time the speaker should proceed to the podium, give their name and address and provide their comments to the Board.*

#### 4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending August 31, 2019:  
Claims: \$729,955.64; Payroll: \$110,156.33 for a total of \$840,111.97 ([attachment](#))  
➤ *August 2019 Monthly Financial Claims reviewed and approved by President Coverdell*
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of August 13, 2019 Regular Board of Directors Meeting ([attachment](#))
- D. Approval of Minutes of August 22, 2019 Special Board of Directors Meeting ([attachment](#))
- E. Monthly Water Service Connection Transfer Report ([attachment](#))
- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
- G. Total CCWD Production Report ([attachment](#))
- H. CCWD Monthly Sales by Category Report – August 2019 ([attachment](#))
- I. Monthly Planned Plant or Tank Discharge and New Water Line Flushing Report ([attachment](#))
- J. Monthly Rainfall Reports ([attachment](#))

#### 5) MEETINGS ATTENDED / DIRECTOR COMMENTS

#### 6) GENERAL BUSINESS

- A. Stone Dam Pipeline Replacement Project – Award of Contract ([attachment](#))
- B. Notice of Emergency Replacement/Lowering of Potable Water Services in El Granada ([attachment](#))
- C. Association of California Water Agencies (ACWA) Region Board Election ([attachment](#))

#### 7) MONTHLY INFORMATIONAL REPORTS

- A. Assistant General Manager's Report ([attachment](#))
- B. Superintendent of Operations Report ([attachment](#))
- C. Water Resource Analyst Report ([attachment](#))

#### 8) CLOSED SESSION

- A. Pursuant to California Government Code Section 54957  
Public Employment  
Title: General Manager
- B. Pursuant to California Government Code Section 54957.6  
Conference with Labor Negotiators  
Agency Designated Representatives: Director Coverdell and Director Feldman  
Unrepresented Employee: General Manager Candidate

**9) RECONVENE TO OPEN SESSION**

- A.** Consider Appointing Mary Rogren as General Manager and Approving the Employment Agreement Between the Coastside County Water District and Mary Rogren

**10) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

**11) ADJOURNMENT**

**COASTSIDE COUNTY WATER DISTRICT  
CLAIMS FOR AUGUST 2019**

CHECKS			
CHECK DATE	CHECK NO.	VENDOR	AMOUNT
08/09/2019	27112	AT&T LONG DISTANCE	\$ 431.07
08/09/2019	27113	COMCAST	\$ 216.87
08/09/2019	27114	RECORDER'S OFFICE	\$ 101.00
08/09/2019	27115	RECORDER'S OFFICE	\$ 95.00
08/09/2019	27116	RECORDER'S OFFICE	\$ 101.00
08/09/2019	27117	JAMES COZZOLINO, TRUSTEE	\$ 200.00
08/09/2019	27118	FEDAK & BROWN LLP	\$ 500.00
08/09/2019	27119	HALF MOON BAY REVIEW	\$ 468.00
08/09/2019	27120	HASSETT HARDWARE	\$ 1,359.23
08/09/2019	27121	HUE & CRY, INC.	\$ 444.00
08/09/2019	27122	MASS MUTUAL FINANCIAL GROUP	\$ 1,974.65
08/09/2019	27123	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, A MEDICAL CORP.	\$ 324.50
08/09/2019	27124	REPUBLIC SERVICES	\$ 605.53
08/09/2019	27125	STANDARD INSURANCE COMPANY	\$ 595.68
08/09/2019	27126	TPX COMMUNICATIONS	\$ 1,880.89
08/09/2019	27127	TRI COUNTIES BANK	\$ 4,496.43
08/09/2019	27128	UNDERGROUND SERVICE ALERT	\$ 816.45
08/09/2019	27129	VALIC	\$ 4,005.00
08/09/2019	27130	US BANK NA	\$ 1,690.89
08/09/2019	27131	WATER QUALITY INC.	\$ 500.00
08/09/2019	27132	ANDREINI BROS. INC.	\$ 7,404.90
08/09/2019	27133	AZTEC GARDENS, INC.	\$ 218.00
08/09/2019	27134	EKI INC.	\$ 23,459.28
08/09/2019	27135	NETWORKFLEET, INC	\$ 247.00
08/13/2019	27136	HEALTH BENEFITS ACWA-JPIA	\$ 42,158.05
08/13/2019	27137	AT&T	\$ 5,020.25
08/13/2019	27138	PACIFIC GAS & ELECTRIC CO.	\$ 64,921.27
08/13/2019	27139	SAN FRANCISCO WATER DEPT.	\$ 221,882.99
08/26/2019	27140	ANDREINI BROS. INC.	\$ 1,096.75
08/26/2019	27141	EKI INC.	\$ 804.96
08/26/2019	27142	MONTEREY COUNTY LAB	\$ 1,710.00
08/26/2019	27143	PAX WATER TECHNOLOGIES, INC.	\$ 1,000.00
08/26/2019	27144 to 27212	VOIDED CHECKS DUE TO PRINTER MALFUNCTION	\$ -
08/26/2019	27213	METER READINGS HOLDING, LLC	\$ 14,735.51
08/26/2019	27214	ADP, INC.	\$ 708.45
08/26/2019	27215	FRANK YAMELLO	\$ 235.00
08/26/2019	27216	AMERICAN DEBRIS BOX SERVICE, INC	\$ 381.25
08/26/2019	27217	ANDREINI BROS. INC.	\$ 1,400.00
08/26/2019	27218	AZTEC GARDENS, INC.	\$ 218.00
08/26/2019	27219	BADGER METER, INC.	\$ 66.00
08/26/2019	27220	BALANCE HYDROLOGICS, INC	\$ 4,796.27
08/26/2019	27221	BARTKIEWICZ, KRONICK & SHANAHAN	\$ 170.00
08/26/2019	27222	BARKERBLUE	\$ 88.20
08/26/2019	27223	BAY ALARM COMPANY	\$ 403.47
08/26/2019	27224	BFI OF CALIFORNIA, INC.	\$ 4,729.87
08/26/2019	27225	BIG CREEK LUMBER	\$ 108.61
08/26/2019	27226	CALCON SYSTEMS, INC.	\$ 22,537.58
08/26/2019	27227	CEL ANALYTICAL INC.	\$ 1,296.00
08/26/2019	27228	CHEMTRADE CHEMICALS US LLC	\$ 2,387.78
08/26/2019	27229	CINTAS FIRST AID & SAFETY	\$ 382.47
08/26/2019	27230	CITY OF HALF MOON BAY	\$ 6,663.58
08/26/2019	27231	CLARK PEST CONTROL OF STOCKTON, INC.	\$ 131.00
08/26/2019	27232	PETTY CASH	\$ 136.04



08/02/2019	DFT0000243	CalPERS FISCAL SERVICES DIVISION	\$	18,799.50
08/02/2019	DFT0000244	CalPERS FISCAL SERVICES DIVISION	\$	3,130.35
08/02/2019	DFT0000245	CalPERS FISCAL SERVICES DIVISION	\$	553.71
08/08/2019	DFT0000246	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$	15,180.07
08/21/2019	DFT0000247	CALPERS	\$	400.00
08/21/2019	DFT0000248	CALPERS	\$	1,050.00
08/23/2019	DFT0000251	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$	15,406.59
8/31/2019		BANK AND CREDIT CARD FEES	\$	6,499.42
		SUBTOTAL WIRE PAYMENTS FOR MONTH	\$	61,019.64

**TOTAL CLAIMS FOR THE MONTH \$ 729,955.64**



Coastside County Water District

# Monthly Budget Report

## Account Summary

For Fiscal: 2019-2020 Period Ending: 08/31/2019

	August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget	
<b>Revenue</b>										
<b>RevType: 1 - Operating</b>										
<a href="#">1-4120-00</a>	Water Revenue	1,353,000.00	1,375,226.42	22,226.42	1.64 %	2,583,000.00	2,596,245.28	13,245.28	0.51 %	12,300,000.00
	<b>Total RevType: 1 - Operating:</b>	<b>1,353,000.00</b>	<b>1,375,226.42</b>	<b>22,226.42</b>	<b>1.64 %</b>	<b>2,583,000.00</b>	<b>2,596,245.28</b>	<b>13,245.28</b>	<b>0.51 %</b>	<b>12,300,000.00</b>
<b>RevType: 2 - Non-Operating</b>										
<a href="#">1-4170-00</a>	Water Taken From Hydrants	4,167.00	8,352.12	4,185.12	100.43 %	8,334.00	14,032.91	5,698.91	68.38 %	50,000.00
<a href="#">1-4180-00</a>	Late Notice - 10% Penalty	5,000.00	6,107.18	1,107.18	22.14 %	10,000.00	16,899.95	6,899.95	69.00 %	60,000.00
<a href="#">1-4230-00</a>	Service Connections	833.00	771.08	-61.92	-7.43 %	1,666.00	2,790.26	1,124.26	67.48 %	10,000.00
<a href="#">1-4920-00</a>	Interest Earned	523.00	0.83	-522.17	-99.84 %	1,046.00	0.83	-1,045.17	-99.92 %	6,270.00
<a href="#">1-4930-00</a>	Tax Apportionments/County Checks	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	725,000.00
<a href="#">1-4950-00</a>	Miscellaneous Income	2,083.00	506.35	-1,576.65	-75.69 %	4,166.00	506.35	-3,659.65	-87.85 %	25,000.00
<a href="#">1-4955-00</a>	Cell Site Lease Income	14,275.00	14,651.58	376.58	2.64 %	28,550.00	29,244.91	694.91	2.43 %	171,300.00
<a href="#">1-4965-00</a>	ERAF Refund - County Taxes	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	338,000.00
	<b>Total RevType: 2 - Non-Operating:</b>	<b>26,881.00</b>	<b>30,389.14</b>	<b>3,508.14</b>	<b>13.05 %</b>	<b>53,762.00</b>	<b>63,475.21</b>	<b>9,713.21</b>	<b>18.07 %</b>	<b>1,385,570.00</b>
	<b>Total Revenue:</b>	<b>1,379,881.00</b>	<b>1,405,615.56</b>	<b>25,734.56</b>	<b>1.86 %</b>	<b>2,636,762.00</b>	<b>2,659,720.49</b>	<b>22,958.49</b>	<b>0.87 %</b>	<b>13,685,570.00</b>
<b>Expense</b>										
<b>ExpType: 1 - Operating</b>										
<a href="#">1-5130-00</a>	Water Purchased	250,000.00	246,695.99	3,304.01	1.32 %	475,000.00	475,322.10	-322.10	-0.07 %	1,941,948.00
<a href="#">1-5230-00</a>	Nunes T P Pump Expense	3,771.00	4,274.88	-503.88	-13.36 %	7,543.00	8,542.43	-999.43	-13.25 %	45,259.00
<a href="#">1-5231-00</a>	CSP Pump Station Pump Expense	46,000.00	59,566.38	-13,566.38	-29.49 %	76,000.00	77,802.21	-1,802.21	-2.37 %	357,305.00
<a href="#">1-5232-00</a>	Other Trans. & Dist Pump Expense	2,382.00	1,829.93	552.07	23.18 %	4,764.00	3,830.04	933.96	19.60 %	28,584.00
<a href="#">1-5233-00</a>	Pilarcitos Canyon Pump Expense	250.00	686.59	-436.59	-174.64 %	500.00	808.59	-308.59	-61.72 %	42,000.00
<a href="#">1-5234-00</a>	Denniston T P Pump Expense	15,000.00	12,869.53	2,130.47	14.20 %	35,000.00	30,445.19	4,554.81	13.01 %	137,800.00
<a href="#">1-5242-00</a>	CSP Pump Station Operations	927.00	1,111.14	-184.14	-19.86 %	1,854.00	5,440.19	-3,586.19	-193.43 %	11,128.00
<a href="#">1-5243-00</a>	CSP Pump Station Maintenance	3,083.00	-851.64	3,934.64	127.62 %	6,166.00	9,881.08	-3,715.08	-60.25 %	37,000.00
<a href="#">1-5246-00</a>	Nunes T P Operations - General	6,747.00	6,047.74	699.26	10.36 %	13,494.00	12,648.86	845.14	6.26 %	80,964.00
<a href="#">1-5247-00</a>	Nunes T P Maintenance	10,200.00	3,772.54	6,427.46	63.01 %	20,400.00	10,192.50	10,207.50	50.04 %	122,500.00
<a href="#">1-5248-00</a>	Denniston T P Operations-General	4,083.00	5,153.84	-1,070.84	-26.23 %	8,166.00	17,600.63	-9,434.63	-115.54 %	49,000.00
<a href="#">1-5249-00</a>	Denniston T.P. Maintenance	8,667.00	5,599.15	3,067.85	35.40 %	17,333.00	8,964.50	8,368.50	48.28 %	104,000.00
<a href="#">1-5250-00</a>	Laboratory Expenses	6,250.00	5,479.58	770.42	12.33 %	12,500.00	12,193.11	306.89	2.46 %	75,000.00
<a href="#">1-5260-00</a>	Maintenance - General	25,000.00	49,038.48	-24,038.48	-96.15 %	50,000.00	64,012.29	-14,012.29	-28.02 %	300,000.00
<a href="#">1-5261-00</a>	Maintenance - Well Fields	3,333.00	0.00	3,333.00	100.00 %	6,666.00	4,687.13	1,978.87	29.69 %	40,000.00
<a href="#">1-5263-00</a>	Uniforms	4,000.00	5,629.92	-1,629.92	-40.75 %	5,000.00	5,229.92	-229.92	-4.60 %	12,500.00
<a href="#">1-5318-00</a>	Studies/Surveys/Consulting	10,000.00	9,715.29	284.71	2.85 %	20,000.00	20,060.58	-60.58	-0.30 %	160,000.00
<a href="#">1-5321-00</a>	Water Resources	2,183.00	1,113.57	1,069.43	48.99 %	4,366.00	4,854.82	-488.82	-11.20 %	26,200.00

Monthly Budget Report

For Fiscal: 2019-2020 Period Ending: 08/31/2019

		August Budget	August Activity	Variance Favorable (Unfavorable)	Percent Variance	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Variance	Total Budget
<a href="#">1-5322-00</a>	Community Outreach	1,000.00	968.23	31.77	3.18 %	2,000.00	1,436.23	563.77	28.19 %	56,900.00
<a href="#">1-5381-00</a>	Legal	8,333.00	5,809.00	2,524.00	30.29 %	16,666.00	10,809.00	5,857.00	35.14 %	100,000.00
<a href="#">1-5382-00</a>	Engineering	5,167.00	12,349.52	-7,182.52	-139.01 %	10,334.00	27,829.52	-17,495.52	-169.30 %	62,000.00
<a href="#">1-5383-00</a>	Financial Services	0.00	500.00	-500.00	0.00 %	4,000.00	500.00	3,500.00	87.50 %	22,000.00
<a href="#">1-5384-00</a>	Computer Services	14,000.00	13,718.37	281.63	2.01 %	27,000.00	25,998.08	1,001.92	3.71 %	167,600.00
<a href="#">1-5410-00</a>	Salaries/Wages-Administration	91,000.00	78,312.30	12,687.70	13.94 %	171,000.00	156,827.41	14,172.59	8.29 %	1,179,832.00
<a href="#">1-5411-00</a>	Salaries & Wages - Field	112,000.00	108,020.87	3,979.13	3.55 %	232,000.00	227,250.91	4,749.09	2.05 %	1,461,020.00
<a href="#">1-5420-00</a>	Payroll Tax Expense	14,100.00	14,330.84	-230.84	-1.64 %	28,200.00	30,695.73	-2,495.73	-8.85 %	183,582.00
<a href="#">1-5435-00</a>	Employee Medical Insurance	38,502.00	37,964.91	537.09	1.39 %	77,004.00	78,084.90	-1,080.90	-1.40 %	481,419.00
<a href="#">1-5436-00</a>	Retiree Medical Insurance	4,400.00	3,359.54	1,040.46	23.65 %	8,800.00	6,438.23	2,361.77	26.84 %	55,274.00
<a href="#">1-5440-00</a>	Employees Retirement Plan	51,610.00	36,673.28	14,936.72	28.94 %	103,220.00	96,473.66	6,746.34	6.54 %	619,321.00
<a href="#">1-5445-00</a>	Supplemental Retirement 401a	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	35,000.00
<a href="#">1-5510-00</a>	Motor Vehicle Expense	5,000.00	5,683.76	-683.76	-13.68 %	10,000.00	9,678.71	321.29	3.21 %	63,000.00
<a href="#">1-5620-00</a>	Office & Billing Expenses	21,935.00	22,875.35	-940.35	-4.29 %	43,870.00	43,061.68	808.32	1.84 %	263,219.00
<a href="#">1-5625-00</a>	Meetings / Training / Seminars	2,250.00	1,398.00	852.00	37.87 %	4,500.00	3,943.00	557.00	12.38 %	27,000.00
<a href="#">1-5630-00</a>	Insurance	11,417.00	11,428.00	-11.00	-0.10 %	22,833.00	21,356.00	1,477.00	6.47 %	137,000.00
<a href="#">1-5687-00</a>	Membership, Dues, Subscript.	2,000.00	6,565.93	-4,565.93	-228.30 %	10,000.00	15,719.38	-5,719.38	-57.19 %	78,970.00
<a href="#">1-5689-00</a>	Labor Relations	500.00	0.00	500.00	100.00 %	1,000.00	0.00	1,000.00	100.00 %	6,000.00
<a href="#">1-5700-00</a>	San Mateo County Fees	1,000.00	0.00	1,000.00	100.00 %	2,000.00	0.00	2,000.00	100.00 %	24,000.00
<a href="#">1-5705-00</a>	State Fees	1,000.00	0.00	1,000.00	100.00 %	2,000.00	0.00	2,000.00	100.00 %	36,500.00
	<b>Total ExpType: 1 - Operating:</b>	<b>787,090.00</b>	<b>777,690.81</b>	<b>9,399.19</b>	<b>1.19 %</b>	<b>1,541,179.00</b>	<b>1,528,618.61</b>	<b>12,560.39</b>	<b>0.81 %</b>	<b>8,630,825.00</b>
	<b>ExpType: 4 - Capital Related</b>									
<a href="#">1-5712-00</a>	Debt Service/Existing Bonds 2006B	0.00	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00 %	484,831.00
<a href="#">1-5715-00</a>	Debt Service/CIEDB 11-099	0.00	0.00	0.00	0.00 %	266,638.00	266,638.82	-0.82	0.00 %	335,977.00
<a href="#">1-5716-00</a>	Debt Service/CIEDB 2016	0.00	0.00	0.00	0.00 %	233,204.00	233,204.09	-0.09	0.00 %	323,803.00
	<b>Total ExpType: 4 - Capital Related:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>	<b>499,842.00</b>	<b>499,842.91</b>	<b>-0.91</b>	<b>0.00 %</b>	<b>1,144,611.00</b>
	<b>Total Expense:</b>	<b>787,090.00</b>	<b>777,690.81</b>	<b>9,399.19</b>	<b>1.19 %</b>	<b>2,041,021.00</b>	<b>2,028,461.52</b>	<b>12,559.48</b>	<b>0.62 %</b>	<b>9,775,436.00</b>
	<b>Report Total:</b>	<b>592,791.00</b>	<b>627,924.75</b>	<b>35,133.75</b>		<b>595,741.00</b>	<b>631,258.97</b>	<b>35,517.97</b>		<b>3,910,134.00</b>

**COASTSIDE COUNTY WATER DISTRICT  
MONTHLY INVESTMENT REPORT  
August 31, 2019**

<b><u>RESERVE BALANCES</u></b>	<b>Current Year as of 8/31/19</b>	<b>Prior Year as of 8/31/18</b>
CAPITAL AND OPERATING RESERVE	\$8,744,613.85	\$6,362,300.85
RATE STABILIZATION RESERVE	\$250,000.00	\$250,000.00
<b>TOTAL DISTRICT RESERVES</b>	<b>\$8,994,613.85</b>	<b>\$6,612,300.85</b>

**ACCOUNT DETAIL**

ACCOUNTS WITH TRI COUNTIES BANK		
CHECKING ACCOUNT	\$3,779,461.27	\$4,386,478.14
CSP T & S ACCOUNT	\$64,419.90	\$160,365.95
MONEY MARKET GEN. FUND (Opened 7/20/17)	\$19,441.05	\$19,431.29
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$5,130,591.63	\$2,045,325.47
DISTRICT CASH ON HAND	\$700.00	\$700.00
<b>TOTAL ACCOUNT BALANCES</b>	<b>\$8,994,613.85</b>	<b>\$6,612,300.85</b>

*This report is in conformity with CCWD's Investment Policy.*

**COASTSIDE COUNTY WATER DISTRICT  
APPROVED\* CAPITAL IMPROVEMENT PROJECTS  
FISCAL YEAR 2019/2020**

8/31/2019

\* Approved June 2018

Status	Approved* CIP Budget FY 19/20	Actual To Date FY 19/20	Projected Year-End FY 19/20	Variance vs. Budget	% Completed	Project Status/ Comments
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**Equipment Purchases & Replacement**

06-03	SCADA/Telemetry/Electrical Controls Replacement		\$ 50,000		\$ 50,000	\$ -	0%	
08-10	Backhoe	In process	\$ 200,000		\$ 200,000	\$ -	0%	Backhoe purchase approved by Board in July 2019
99-02	Vehicle Replacement	open	\$ 40,000		\$ 82,000	\$ (42,000)	0%	Purchase of 3 vehicles approved by Board in Aug 2019

**Facilities & Maintenance**

08-08	PRV Valves Replacement Project		\$ 30,000	\$ 6,198	\$ 30,000	\$ -	0%	
09-09	Fire Hydrant Replacement	open	\$ 140,000		\$ 309,000	\$ (169,000)	0%	Purchase of 100 hydrants approved by Board in August 2019
17-15	Pilarcitos Canyon Emergency Road Repairs				\$ 100,000	\$ (100,000)	0%	
18-13	Denniston WTP and Tank Road Repairs and Paving				\$ 400,000	\$ (400,000)	0%	Expanded scope to include storm culverts; will go out to bid September 2019
99-01	Meter Change Program		\$ 20,000	\$ 15,475	\$ 20,000	\$ -	0%	

**Pipeline Projects**

07-03	Pilarcitos Canyon Pipeline Replacement	open	\$ 700,000	\$ 13,009	\$ 1,125,000	\$ (425,000)	1%	Winning contract bid on September agenda for Board approval, with start date of October 1, 2019 pending SFPUC final approval
07-04	Bell Moon Pipeline Replacement Project	In process	\$ 250,000	\$ 150,020	\$ 330,000	\$ (80,000)	45%	In process; to be completed in September 2019
13-02	Replace 8 Inch Pipeline Under Creek at Pilarcitos Ave	In process			\$ 105,000	\$ (105,000)	0%	Preliminary design awarded by Board in August 2019
14-01	Replace 12" Welded Steel Line on Hwy 92 with 8"	\$77K in process			\$ 677,000	\$ (677,000)	0%	Aerial surveying for \$77K approved by Board in August 2019; bypass pipeline on Cozzolino property may be proposed for Spring 2020
14-27	Grandview 2 Inch Replacement	In process		\$ 3,618	\$ 56,100	\$ (56,100)	6%	Engineering design work approved by Board in July 2019; (originally planned for FY 18/19)
14-30	Replace Miscellaneous 2 Inch GS El Granada				\$ -	\$ -		
14-31	Ferdinand Avenue - Replace 4" WS Ferdinand Ave. to Columbus	In process		\$ 254,757	\$ 540,000	\$ (540,000)	47%	Project was awarded in May 2019; work will be completed in September 2019. (Project was originally planned for FY 20/21.)
14-32/19-03	Casa del Mar (Install PRVs) and Grand Blvd PRV Station	In process	\$ 350,000		\$ 570,000	\$ (220,000)	0%	Project was awarded in May 2019; work is scheduled for September 2019 pending receipt of Cal Trans waiver; Grand View portion of the CIP was originally planned for FY 20/21
18-01	Pine Willow Oak - 2400 feet	In process		\$ 4,625	\$ 69,700	\$ (69,700)	7%	Engineering design work approved by Board in July 2019; (project is in CIP for FY21/22)

**Pump Stations / Tanks / Wells**

08-14,19-01,19-03	Tank Projects	TBD	\$ 2,300,000		\$ 237,500	\$ 2,062,500	0%	EKI is assisting Staff in developing a master tank plan for all of the District's tanks; we are currently waiting for completion of seismic and geotech analyses to finalized recommendations.
09-18	Pilarcitos Well field improvements	TBD	\$ 150,000		\$ 50,000	\$ 100,000	0%	
19-04	Tanks - THM Control	TBD			\$ 120,000	\$ (120,000)	0%	

**Water Supply Development**

12-12	Denniston/San Vicente Water Supply Development	ongoing	\$ 200,000	\$ 1,055	\$ 120,000	\$ 80,000	1%	Includes Balance Hydrologics monitoring
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COASTSIDE COUNTY WATER DISTRICT  
 APPROVED\* CAPITAL IMPROVEMENT PROJECTS  
 FISCAL YEAR 2019/2020

8/31/2019

\* Approved June 2018

	Status	Approved* CIP Budget FY 19/20	Actual To Date FY 19/20	Projected Year-End FY 19/20	Variance vs. Budget	% Completed	Project Status/ Comments
17-12	Recycled Water Project Development		\$ -	\$ 100,000	\$ (100,000)	0%	

**Water Treatment Plants**

08-07	Nunes Filter Valve Replacement		\$ 140	\$ 70,000	\$ (70,000)	0%	\$500K included in FY18/19 plan; Projection covers engineering design
13-05	Denniston WTP Emergency Power	\$ 400,000	\$ 6,307	\$ 425,000	\$ (25,000)	1%	Design will be complete in October 2019 (\$50k approved by Board in March 2019.) Projection includes cost of two generators.
18-11	Nunes Bulk Caustic Tank	\$ 40,000		\$ 40,000	\$ -	0%	

**FY 19/20 TOTAL** \$ 4,870,000 \$ 455,203 \$ 5,826,300 \$ (956,300)

**FY2018/2019 CIP Projects in process - paid in FY 2019/2020**

					\$ -		
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**PREVIOUS YEAR TOTAL** \$ - \$ - \$ - \$ -

**UNSCHEDULED/NEW CIP ITEMS FOR CURRENT FISCAL YEAR 2019/2020**

NN-00	Unscheduled CIP	\$ 100,000			\$ 100,000	0%		
08-16;11-05;11-06	Seismic assessments-HMB Tanks 2-3. Cahill, Miramar				\$ -		Approved March 2019 board meeting	
19-06	Crystal Springs Pump Control Valves		7,567	\$ 7,567	\$ (7,567)	100%		
20-01	Crystal Springs Pump 1 Replacement		In process	83,201	\$ 83,201	\$ (83,201)	100%	Emergency Replacement Notice to Board August, 2019
20-02	Crystal Springs - Spare Pump 1		open		\$ 70,000	\$ (70,000)	0%	Approved by Board in August, 2019

**NEW CIP TOTAL** \$ 100,000 \$ 90,767 \$ 160,768 \$ (60,768)

**CIP GRANDTOTAL** \$ 4,970,000 \$ 545,970 \$ 5,987,068 \$ (1,017,068)

**COLOR KEY:**

In process: Board has approved expenditure and work is in process	\$ 2,535,001
Open: Close to a commitment - pending Board approval or notice to proceed	\$ 1,125,000

Note - \$2,000,000 of CIP funding from FY 2018/19 is carried over to FY 2019/20 - in addition to the \$4,970,000 budget shown above

**Legal Cost Tracking Report  
12 Months At-A-Glance**

**Acct. No.5681  
Patrick Miyaki - HansonBridgett, LLP  
Legal**

<b>Month</b>	<b>Admin (General Legal Fees)</b>	<b>Water Supply Develpmnt</b>	<b>Recycled Water</b>	<b>Transfer Program</b>	<b>CIP</b>	<b>Personnel</b>	<b>Water Shortage</b>	<b>Litigation</b>	<b>Infrastructure Project Review  (Reimbursable)</b>	<b>TOTAL</b>
<b>Sep-18</b>	3,246			757	963					4,965
<b>Oct-18</b>	2,211				437					2,648
<b>Nov-18</b>	1,473									1,473
<b>Dec-18</b>	2,714									2,714
<b>Jan-19</b>	3,088			168	469					3,725
<b>Feb-19</b>	3,101				536					3,637
<b>Mar-19</b>	6,508			1,218						7,726
<b>Apr-19</b>	7,061				1,910					8,970
<b>May-19</b>	5,149			326						5,475
<b>Jun-19</b>	3,439			1,055	183					4,677
<b>Jul-19</b>	4,321			834		335				5,490
<b>Aug-19</b>	5,535			496						6,031
<b>TOTAL</b>	<b>47,844</b>	<b>0</b>	<b>0</b>	<b>4,854</b>	<b>4,497</b>	<b>335</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57,529</b>

**Engineer Cost Tracking Report  
12 Months At-A-Glance**

**Acct. No. 5682  
JAMES TETER  
Engineer**

<b>Month</b>	<b>Admin &amp; Retainer</b>	<b>CIP</b>	<b>Studies &amp; Projects</b>	<b>TOTAL</b>	<b>Reimbursable from Projects</b>
<b>Sep-18</b>	480	5,197		<b>5,677</b>	
<b>Oct-18</b>	480		3,143	<b>3,623</b>	3,143
<b>Nov-18</b>	480	3,518	254	<b>4,252</b>	254
<b>Dec-18</b>	480	3,972	2,820	<b>7,271</b>	2,820
<b>Jan-19</b>	480	5,126		<b>5,606</b>	
<b>Feb-19</b>	480	2,475		<b>2,955</b>	
<b>Mar-19</b>	480			<b>480</b>	
<b>Apr-19</b>	490		338	<b>828</b>	338
<b>May-19</b>	480		338	<b>818</b>	338
<b>Jun-19</b>	480	1,014		<b>1,494</b>	
<b>Jul-19</b>	480	2,539	676	<b>3,695</b>	676
<b>Aug-19</b>	480	10,152	2,891	<b>13,523</b>	2,891
<b>TOTAL</b>	<b>5,770</b>	<b>33,993</b>	<b>10,459</b>	<b>50,223</b>	<b>10,459</b>



**Calcon T&M Projects Tracking**  
8/31/2019

Project No.	Name	Status	Proposal Date	Approved Date	Project Budget	Project Actual thru 6/30/19	Project Billings FY2019-20
<b>Closed Projects:</b>							
CAL-13-01	EG Tank 2 Recoating Project	Closed	9/30/13	10/8/13	\$8,220.00	\$ 8,837.50	
CAL-13-02	Nunes Control System Upgrades	Closed	9/30/13	10/8/13	\$46,141.00	\$ 55,363.60	
CAL-13-03	Win 911 and PLC Software	Closed	9/30/13	10/8/13	\$9,717.00	\$ 12,231.74	
CAL-13-04	Crystal Springs Surge Tank Retrofit	Closed	11/26/13	11/27/13	\$31,912.21	\$ 66,572.54	
CAL-13-06	Nunes Legacy Backwash System Removal	Closed	11/25/13	11/26/13	\$6,516.75	\$ 6,455.00	
CAL-13-07	Denniston Backwash FTW Valves	Closed	11/26/13	11/27/13	\$6,914.21	\$ 9,518.28	
CAL-14-01	Denniston Wash Water Return Retrofit	Closed	1/28/14	2/14/14	\$13,607.00	\$ 13,591.60	
CAL-14-02	Denniston Califrier SCADA Data	Closed	4/2/14	4/7/14	\$4,125.00	\$ 4,077.50	
CAL-14-03	Nunes Surface Scatter Turbidimeter	Closed	4/2/14	4/7/14	\$2,009.50	\$ -	
CAL-14-04	Phase I Control System Upgrade	Closed	4/2/14	4/7/14	\$75,905.56	\$ 44,459.14	
CAL-14-06	Miramar Control Panel	Closed	8/28/14	8/28/14	\$37,953.00	\$ 27,980.71	
CAL-14-08	SFWater Flow & Data Logger/Cahill Tank	Closed	8/20/2014	8/20/2014	\$1,370.00	\$ 1,372.00	
CAL-15-01	Main Street Monitors	Closed				\$ 6,779.42	
CAL-15-02	Denniston To Do List	Closed				\$ 2,930.00	
CAL-15-03	Nunes & Denniston Turbidity Meters	Closed			\$6,612.50	\$ 12,536.12	
CAL-15-04	Phase II Control System Upgrade	Closed	6/23/2015	8/11/2015	\$195,000.00	\$ 202,227.50	
CAL-15-05	Permanganate Water Flow	Closed				\$ 1,567.15	
CAL-16-04	Radio Network	Closed	12/9/2016	1/10/2017	\$126,246.11	\$ 139,200.68	
CAL-16-05	EI Granada Tank No. 3 Recoating	Closed	12/16/2016		\$6,904.50	\$ 6,845.00	
CAL-17-03	Nunes Valve Control	Closed	6/29/2017	7/11/2017	\$73,281.80	\$ 79,034.35	
CAL-17-04	Denniston Booster Pump Station	Closed	7/27/2017	8/8/2017	\$21,643.75	\$ 29,760.00	
CAL-17-05	Crystal Springs Pump Station #3 Soft Start	Closed	7/27/2017	8/8/2017	\$12,213.53	\$ 12,178.13	
CAL-18-04	Tank Levels Calibration Special	Closed	3/5/2018	3/5/2018	\$8,388.75	\$ 10,700.00	
CAL-18-05	Pilarcitos Stream Flow Gauge -Well 1 120 Service Power	Closed	3/22/2018	3/22/2018	\$3,558.13	\$ 3,997.40	
CAL-17-06	Nunes Flocculartor & Rapid Mix VFD Panels	Closed	12/6/2017	12/12/2017	\$29,250.75	\$ 30,695.66	
CAL-17-01	Crystal Springs Leak Valve Control	Closed	2/8/2017	2/14/2017	\$8,701.29	\$ 18,055.88	
CAL-17-02	Crystal Springs Requirements & Addtl Controls	Closed	2/8/2017	2/14/2017	\$38,839.50	\$ 41,172.06	
CAL-18-02	Nunes Plant HMI V2	Closed	11/12/2018		\$10,913.14	\$ 9,434.90	
<b>Closed Projects - Subtotal (pre FY2019-20)</b>					<b>\$785,944.98</b>	<b>\$857,573.86</b>	
<b>FY 2019-20 Open Projects:</b>							
CAL-18-03	CSP Breakers & Handles		3/7/2018	3/7/2018	\$25,471.47	\$ 49,837.52	
CAL-18-06	Nunes VFD Project		9/6/2018	9/6/2018	\$2,381.51	\$ 895.50	
CAL-19-01	CSP Cla-Val Power Checks		2/4/2019	2/4/2019	\$15,067.91	\$ 17,852.94	\$ 6,830.00
CAL-19-02	CSP Wet Well		4/1/2019	4/1/2019	\$12,960.24	\$ 12,853.20	
CAL-19-03	Pilarcitos Flow Meter Project		4/1/2019	4/1/2019	\$14,493.75	\$ 16,241.84	
	CSP Main Breaker						
<b>Open Projects - Subtotal</b>					<b>\$70,374.88</b>	<b>\$68,585.96</b>	<b>\$6,830.00</b>
<b>Other: Maintenance</b>							
	<b>Tanks</b>						
	Crystal Springs Maintenance					\$ 163.88	
	Nunes Maintenance					\$ 2,953.48	
	Denniston Maintenance					\$ 12,754.10	
	Distribution System						
<b>TOTAL FY 2019/20</b>						<b>\$ 22,701.46</b>	

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**August 13, 2019**

- 1) **ROLL CALL** - President Ken Coverdell called the meeting to order at 7:00 p.m. Present at roll call: Directors Bob Feldman, Jim Larimer and Vice-President Chris Mickelsen. Director Glenn Reynolds was absent.

Also present: David Dickson, General Manager; Mary Rogren, Assistant General Manager; Patrick Miyaki, Legal Counsel; James Derbin, Superintendent of Operations; Cathleen Brennan, Water Resource Analyst; JoAnne Whelen, Administrative Assistant and Recording Secretary and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC COMMENT** - There were no public comments.

- 4) **CONSENT CALENDAR**

- A. Approval of disbursements for the month ending July 31, 2019:  
Claims: \$1,146,217.12; Payroll: \$127,490.75 for a total of \$1,273,707.87
- B. Acceptance of Financial Reports
- C. Approval of Minutes of July 9, 2019 Special and Regular Board of Directors Meetings
- D. Approval of Minutes of August 6, 2019 Special Board of Directors Meeting
- E. Monthly Water Service Connection Transfer Report
- F. Installed Water Connection Capacity and Water Meters Report
- G. Total CCWD Production Report
- H. CCWD Monthly Sales by Category Report - July 2019
- I. Monthly Planned Plant or Tank Discharge and New Water Line Flushing Report
- J. Monthly Rainfall Reports
- K. S.F.P.U.C. Hydrological Reports for the months of June 2019 and July 2019
- L. Approve Revised Salary Schedule effective July 1, 2019

Vice-President Mickelsen reported that he had reviewed the monthly financial claims and found all to be in order.

**ON MOTION BY Vice-President Mickelsen and seconded by Director Feldman, the Board voted to approve the Consent Calendar in its entirety:**

Director Larimer	Aye
Vice-President Mickelsen	Aye
Director Feldman	Aye
Director Reynolds	Absent
President Coverdell	Aye

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

Director Mickelsen briefly reported on a recent Bay Area Water Supply and Conservation Agency (BAWSCA) meeting, including an update on the Bay Delta Plan.

6) GENERAL BUSINESS

A. Pilarcitos Creek Crossing Water Main Replacement Project Award of Contract for Engineering Services with EKI Environmental and Water, Inc. for Preliminary Engineering Design

Mr. Derbin reviewed the background of this project, including staff's recommendation to authorize this project. Mr. Steve Tarantino, with EKI Environmental and Water, Inc., was present and provided clarification on the two options proposed and answered several questions from the Board.

**ON MOTION BY Director Larimer and seconded by Vice-President Mickelsen, the Board voted by roll call vote to authorize the General Manager to execute a professional services agreement with EKI Environment and Water Inc. (EKI) for preliminary engineering design services for the Pilarcitos Creek Crossing Water Main Replacement project for a not to exceed amount of \$104,600:**

Director Larimer	Aye
Vice-President Mickelsen	Aye
Director Feldman	Aye
Director Reynolds	Absent
President Coverdell	Aye

B. Approval of Professional Services Agreement with O'Dell Engineering to Provide Topographic and Boundary Surveying in Order to Prepare a Base Map for the Design of a Replacement Potable Water Pipeline Adjacent to Highway 92

Ms. Rogren explained that as part of EKI's Capital Improvement Project Management efforts, staff has asked EKI to assist the District in developing a plan for replacing the 12" welded steel pipeline that runs approximately 12,000 feet along Highway 92 and serves 49 services; a stretch of pipeline that is one of the oldest in the District. She pointed out the challenges of this pipeline replacement given the length of the pipeline, interference with other nearby utilities and the close proximity to a busy highway, and the need for the replacement to occur in

phases. Ms. Rogren stated that in order for the District to evaluate alternate approaches for replacement of the pipeline, topographic and boundary surveys, including aerial surveying, supported by ground surveying is necessary. Brief discussion ensued with Mr. Dickson answering several questions and providing additional details of the project.

**ON MOTION BY Director Feldman and seconded by Vice-President Mickelsen the Board voted by roll call vote to authorize the General Manager to execute a professional services agreement with O’Dell Engineering to provide topographic and boundary surveying in order to prepare a base map for the design of a replacement potable water pipeline adjacent to Highway 92 in a not to exceed amount of \$77,000:**

Director Larimer	Aye
Vice-President Mickelsen	Aye
Director Feldman	Aye
Director Reynolds	Absent
President Coverdell	Aye

**C. Notice of Crystal Springs Emergency Pump 1 Replacement and Approval of Purchase of Spare Pump**

Mr. Derbin summarized the background and configuration of the pumps required for the operation of the Crystal Springs Pump Station and answered several questions from the Board members.

**ON MOTION BY Director Feldman and seconded by Director Larimer, the Board voted by roll call vote to determine that waiving the competitive bidding requirements of Resolution 2016-09 and that contracting on a sole-source basis with Pump Repair Service to acquire a replacement spare pump for Crystal Springs Pump Station (CSP) # 1 (P1) is in the best interest of the District, and to authorize the General Manager to purchase the spare pump for approximately \$70,000 from Pump Repair Service Company:**

Director Larimer	Aye
Vice-President Mickelsen	Aye
Director Feldman	Aye
Director Reynolds	Absent
President Coverdell	Aye

**D. Authorize Purchase of 100 Clow Wet Barrel Hydrants**

Mr. Derbin reviewed the background and informed the Board that the District currently has approximately 700 hydrants throughout the distribution system and that the current Capital Improvement Program includes \$140,000 per year for dry barrel hydrant replacement through fiscal year 2023/2024. He explained that staff had learned of a recent price increase of \$735 per hydrant from the manufacturer, Clow, and is suggesting that the District purchase 100 hydrants before the increase

in price takes effect. He added that although staff will not be able to install 100 hydrants in this fiscal year, staff expects to meet or exceed the annual goal of 50 hydrant replacements.

**ON MOTION BY Director Larimer and seconded by Vice-President Mickelsen the Board voted by roll call vote to authorize the General Manager to approve the purchase of 100 Clow 2065 bronze wet barrel hydrants for \$308,522:**

Director Larimer	Aye
Vice-President Mickelsen	Aye
Director Feldman	Aye
Director Reynolds	Absent
President Coverdell	Aye

**E. Authorize Purchase of Three Fleet Trucks**

Mr. Derbin recapped the status of the District's current fleet, recommending the purchase of three new replacement vehicles.

**ON MOTION BY Director Feldman and seconded by Vice-President Mickelsen, the Board voted by roll call vote to authorize the General Manager to approve the purchase of three new replacement trucks for a total of \$81,702:**

Director Larimer	Aye
Vice-President Mickelsen	Aye
Director Feldman	Aye
Director Reynolds	Absent
President Coverdell	Aye

**F. Appoint Agency Designated Representatives for Labor Negotiations between the District and the Candidate for the General Manager Position, an Unrepresented Employee**

Mr. Miyaki summarized some of the legal requirements and recommended that the Board take action to designate and appoint the two Board members who will be responsible for labor negotiations between the District and the candidate for the vacant General Manager position.

Director Feldman volunteered to serve in this capacity, as did President Coverdell.

**ON MOTION BY Director Larimer and seconded by Vice-President Mickelsen, the Board voted by roll call vote to appoint Director Feldman and President Coverdell as agency designated representatives for labor negotiations between the District and the candidate for the General Manager position, an unrepresented employee:**

Director Larimer	Aye
Vice-President Mickelsen	Aye
Director Feldman	Aye
Director Reynolds	Absent
President Coverdell	Aye

7) MONTHLY INFORMATIONAL REPORTS

A. Assistant General Manager

Ms. Rogren reported that in recent weeks PG&E has been doing extensive community outreach warning of possible power shutoffs during extreme fire danger conditions. She proceeded to review the steps that staff is taking to prepare for possible power outages, including arranging for temporary portable generators to be onsite, evaluating steps to take before an outage to maximize the District's water supply and developing customer outreach materials. This introduction led to extensive discussion among the Board and staff regarding planning and preparation and the impacts to District facilities with impending outages.

Ms. Rogren also advised that the District had just recently achieved a milestone with over 13% of the District's residential customers now signed up for the WaterSmart web portal and that since the rollout of WaterSmart in mid-2018, District Staff has alerted customers of over 1,100 possible leaks ranging from 7 to 300+ gallons per hour.

B. Superintendent of Operations

Mr. Derbin reviewed operations highlights for the month of June.

C. Water Resource Analyst Report

Following the discussion of the WaterSmart program, Ms. Brennan added that she felt a large part of the success of the program is due to the hard work and dedication from Vicki Heath, Customer Service Specialist II, who has been diligently working with customers to locate and identify potential leaks and realizing substantial water savings.

Ms. Brennan reported on updates to the voluntary monthly water conservation reporting to the State Water Resources Control Board (SWRCB), including a draft proposal for the mandatory monthly water conservation that may include fourteen items to be included in the monthly reporting. She advised that with the District moving to converting to monthly billing and the recent installation of advanced metering, there should be no barriers with meeting the new monthly reporting requirements by April 1, 2020.

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

There were no requests from the Directors for agenda item for future Board Meetings.

There was a brief break provided at 8:15 p.m. to clear the Board room to prepare for discussion of the Closed Session agenda items. The Board convened into closed session at 8:22 p.m.

9) **CLOSED SESSION**

A. **Pursuant to Government Code Section 54957  
Public Employment  
Title: General Manager**

B. **Pursuant to California Government Code Section 54957.6  
Conference with Labor Negotiators  
Agency Designated Representatives: Director Feldman and President Coverdell  
Unrepresented Employee: General Manager Candidate**

10) **RECONVENE TO OPEN SESSION**

The Board reconvened into open session at 10:02 p.m.

The open session report for item 9.A was "No action was taken in the closed session."

The open session report for item 9.B was "The Board gave direction to the agency designated representatives."

9) **ADJOURNMENT -** The meeting was adjourned at 10:03 p.m.

Respectfully submitted,

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David R. Dickson, General Manager  
Secretary to the District

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Ken Coverdell, President  
Board of Directors

**COASTSIDE COUNTY WATER DISTRICT**

**766 MAIN STREET**

**HALF MOON BAY, CA 94019**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**August 22, 2019**

- 1) **ROLL CALL** - President Ken Coverdell called the meeting to order at 10:43 a.m. Present at roll call: Directors Bob Feldman, and Jim Larimer. Vice President Chris Mickelsen was present and participated via teleconference from the following location: Gasthaus Hatting, Kimmelsbach 8, Hatting, Tirol, Austria. Director Glenn Reynolds became available and participated via teleconference at 10:47 a.m. from the following location: 12 River Front, Newbury, MA
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENT** - There were no public comments.
- 4) **CLOSED SESSION**
  - A. Public Employment Pursuant to California Government Code Section 54957  
Title: General Manager
- 5) **RECONVENE TO OPEN SESSION**
  - A. **Public Report of Closed Session Action**  
The Board reconvened into open session at 11:49 A.M. with President Coverdell reporting that no action had been taken in the closed session.
- 6) **ADJOURNMENT** - The special meeting was adjourned at 11:50 a.m.

Respectfully submitted,

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David R. Dickson, General Manager  
Secretary to the District

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Ken Coverdell, President  
Board of Directors

**WATER SERVICE CONNECTION TRANSFER REPORT  
TRANSFERS APPROVED FOR THE MONTH OF AUGUST 2019**

DONATING APN	PROPERTY OWNER(S)	RECIPIENT APN	PROPERTY OWNER(S)	# OF CONNECTIONS	DATE
047-164-170	Kristi Katch	064-103-220	Ralph Sheehy & Crystal Klingele	one -- 5/8"	August 22, 2019



**TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2020**

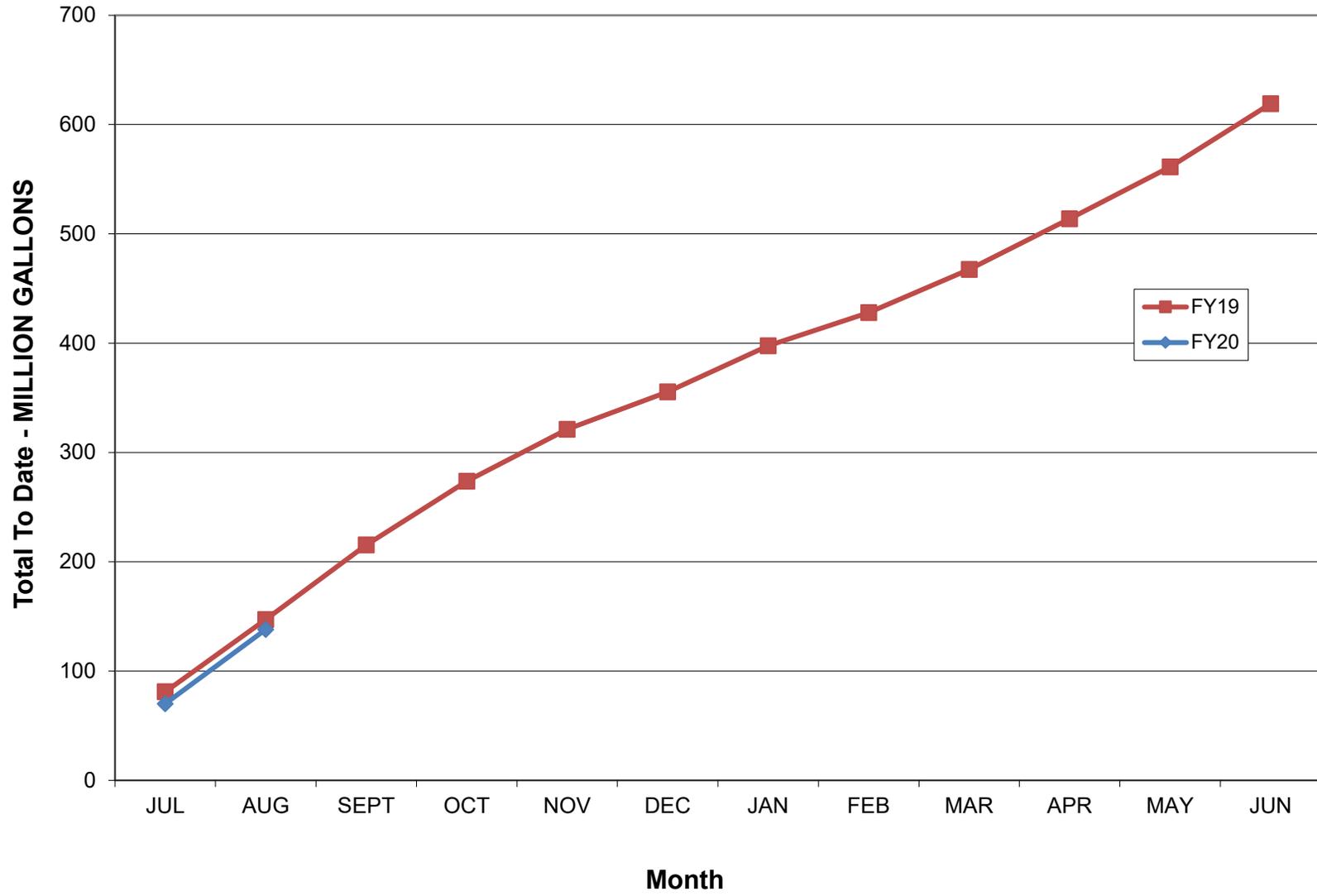
	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	1.61	28.25	0.00	22.27	20.58	72.71	2.58	70.13
AUG	1.44	22.18	0.00	20.20	26.36	70.18	2.21	67.97
SEPT								
OCT								
NOV								
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
<b>TOTAL</b>	3.05	50.43	0.00	42.47	46.94	142.89	4.80	138.10
% MONTHLY TOTAL	2.1%	31.6%	0.0%	28.8%	37.6%	100.0%	3.2%	96.8%
% ANNUAL TO DATE TOTAL	2.1%	35.3%	0.0%	29.7%	32.8%	100.0%	3.4%	96.6%

CCWD vs SFPUC- month 33.7% 66.3%  
 CCWD vs SFPUC- annual 37.4% 62.6%

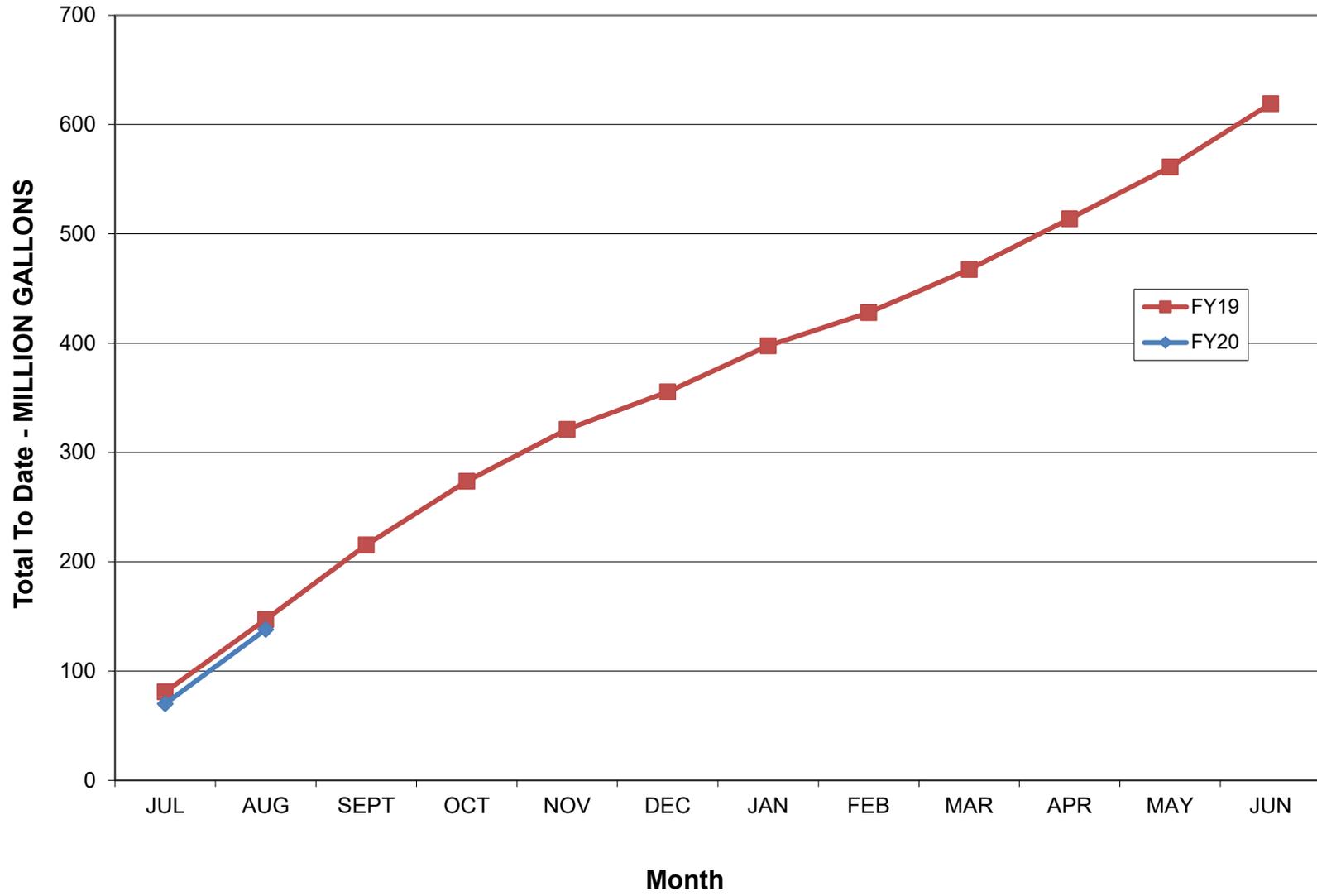
12 Month Running Treated Total **608.23**  
**TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2019**

	CCWD Sources			SFPUC Sources		RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
	DENNISTON WELLS	DENNISTON RESERVOIR	PILARCITOS WELLS	PILARCITOS LAKE	CRYSTAL SPRINGS RESERVOIR			
JUL	2.36	13.98	0.00	37.74	30.90	84.98	3.98	81.00
AUG	0.62	3.36	0.00	27.20	36.80	67.98	1.94	66.04
SEPT	0.00	0.00	0.00	30.48	39.24	69.72	1.48	68.24
OCT	0.00	0.00	0.00	22.98	37.51	60.49	2.09	58.40
NOV	0.00	0.00	5.78	0.00	44.10	49.88	2.24	47.64
DEC	1.31	11.50	14.35	7.12	2.78	37.06	3.07	33.99
JAN	1.97	16.07	15.84	5.30	5.57	44.75	2.55	42.19
FEB	0.00	7.73	16.1	8.89	0.10	32.82	2.32	30.50
MAR	0.15	6.77	22.27	12.27	0.09	41.55	2.12	39.43
APR	0.14	33.31	0.00	14.02	2.83	50.30	3.95	46.36
MAY	0.00	32.51	0.00	13.26	5.35	51.12	3.58	47.54
JUN	1.31	35.61	0.00	19.50	5.77	62.19	4.41	57.78
<b>TOTAL</b>	7.86	160.84	74.34	198.76	211.04	652.83	33.73	619.10
% TOTAL	1.2%	24.6%	11.4%	30.4%	32.3%	100.0%	5.17%	94.8%

Cumulative Production FY19 vs FY20



Cumulative Production FY19 vs FY20





<b>CCWD Monthly Leak Report - August 2019</b>						
	Date Reported Discovered	Date Repaired	Location	Pipe Class	Pipe Size & Type	Estimated Water Loss MG
1	8/14/2019	8/15/19	808 Grandview Blvd	Main	6" CI	0.004
2						
3						
4						
5						
6						
7						
8						
<b>Total</b>						<b>0.004</b>

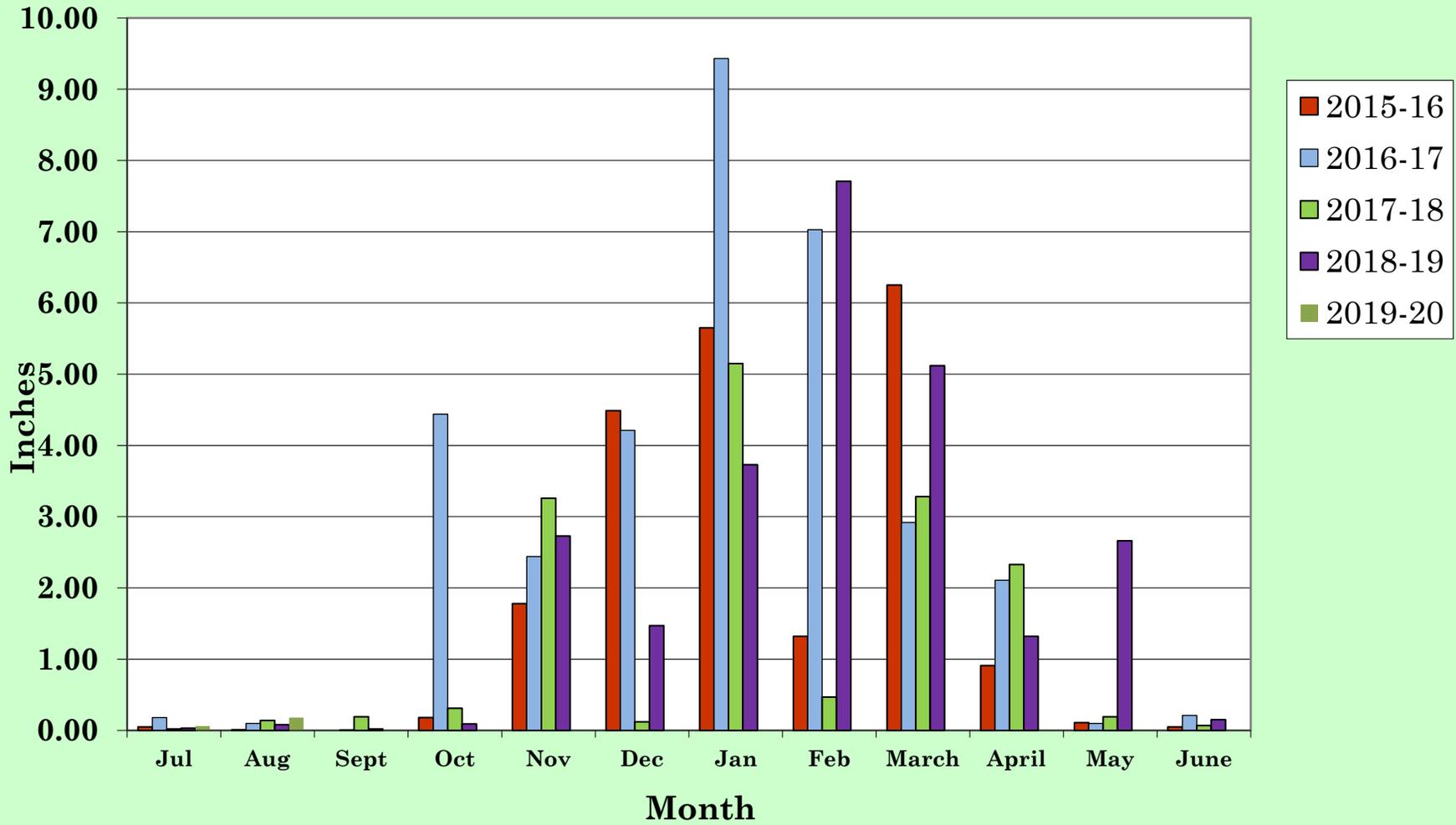
<b>OTHER DISCHARGES</b>	
<b>Total Volumes (MG)</b>	
Flushing Program	0.056
Reservoir Cleaning	0.000
Automatic Blowoffs	0.111
Dewatering Operations	0.000
Other	0.000
<b>PLANNED DISCHARGES</b>	
<b>GRAND TOTAL (MG)</b>	
<b>0.167</b>	



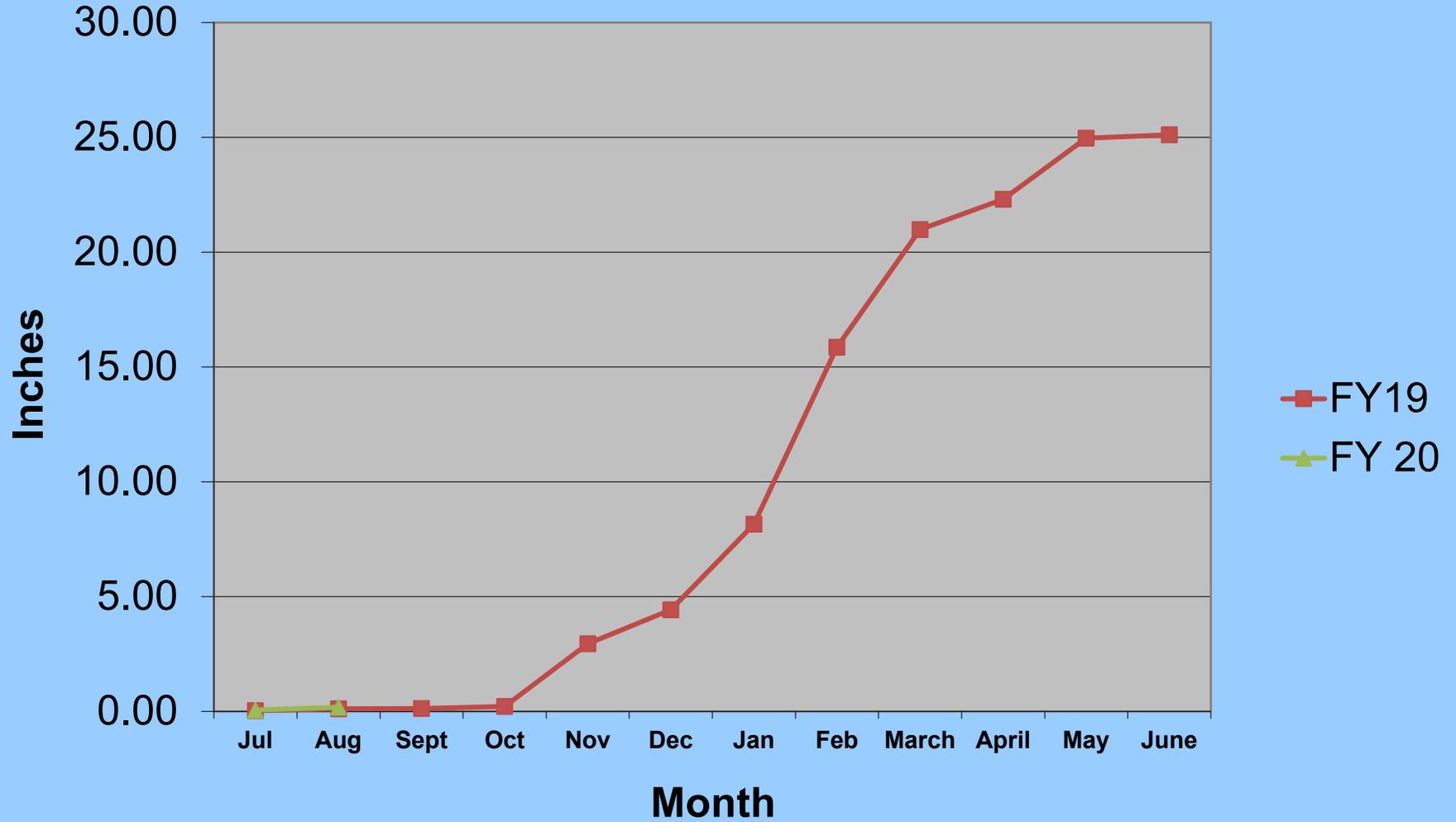
# Coastside County Water District

## Rainfall by Month

Fiscal Years 15 - 20

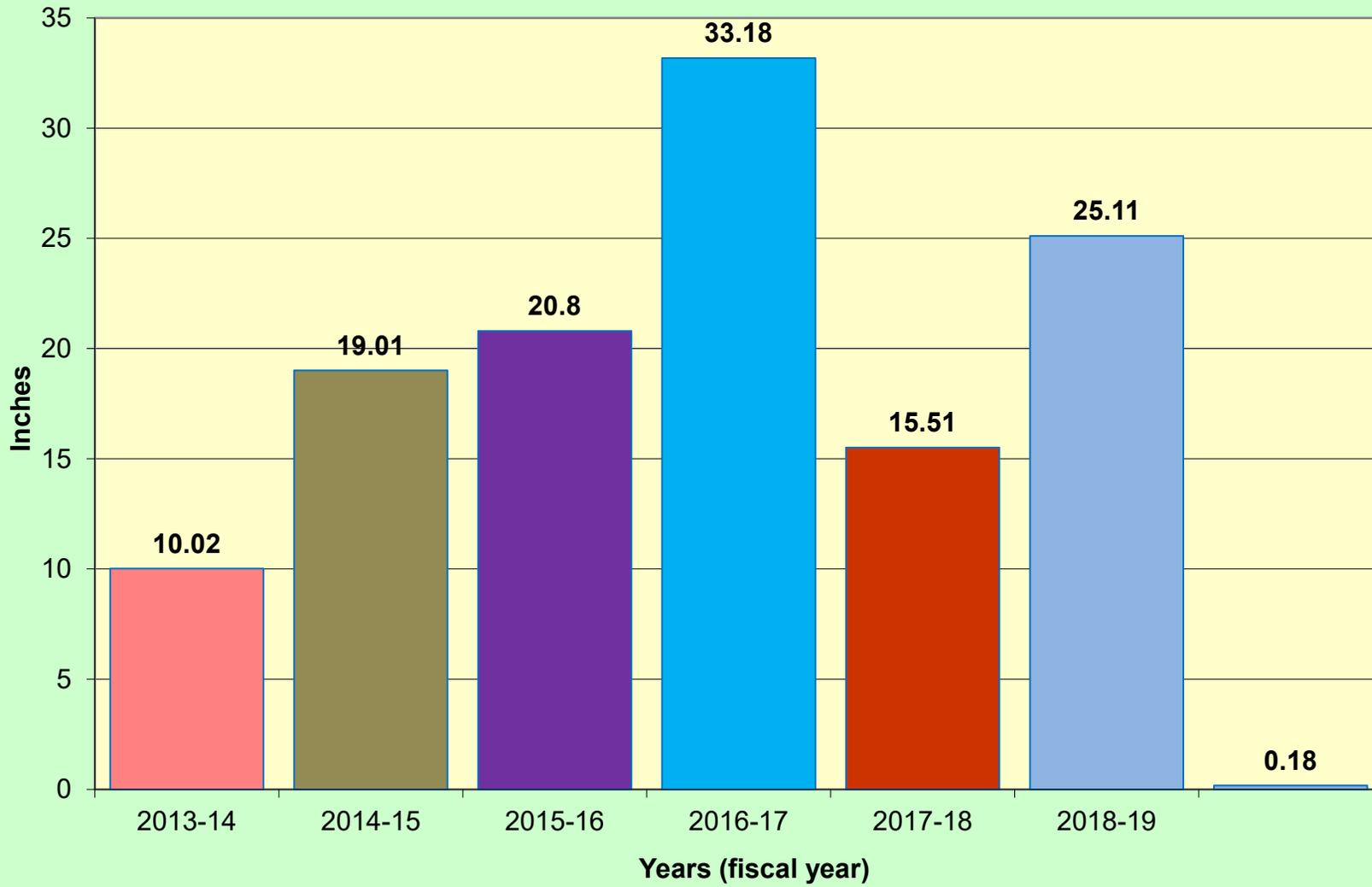


# Rainfall Total Comparison Fiscal Years 19-20



# Rain Totals

## Fiscal Years 13 - 20



## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** David Dickson, General Manager

**Agenda:** September 10, 2019

Report

Date: September 6, 2019

**Subject:** Stone Dam Pipeline Replacement Project - Award of Contract

---

### **Recommendation:**

Authorize the General Manager to enter into a contractual agreement with Andreini Bros. Inc. for \$1,020,350 for the removal of the temporary plastic pipe currently positioned on top of an unpaved road and the installation of a permanent buried 12 inch ductile iron pipeline along the same alignment with new meter and fish screens.

### **Background:**

The District's original Pilarcitos Pipeline, built in 1948 to convey Pilarcitos Reservoir water from Stone Dam into the District's system, failed in the Summer of 2012, and District staff determined that the age, condition, and location of the pipeline made repair infeasible. Under an agreement with the San Francisco Public Utilities Commission (SFPUC), the District installed a temporary plastic replacement pipeline in 2013, with the understanding that CCWD would plan, design, and construct a permanent replacement. Working in cooperation with SFPUC, we have completed the design for the new Pilarcitos Canyon Pipeline AKA Stone Dam Pipeline Project. Design and Bid documents were prepared by Jim Teter.

The Project consists of the removal of the temporary plastic pipeline currently positioned on top of an unpaved road and the installation of a permanent buried ductile iron pipeline along the same alignment. The permanent pipeline is a 12 inch diameter pipe approximately 2,510 feet long. The results of the bid opening held on August 30<sup>th</sup>, 2019 for the Stone Dam Pipeline project are:

Andreini Bros. Inc.	\$1,020,350
Stoloski & Gonzalez, Inc.	\$1,107,600

The Engineer's estimate of the construction cost was \$1,070,000

### **Fiscal Impact:**

Funding for this project is included in the capital Improvement Program Budget in the amount of \$700,000.

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** Dave Dickson, General Manager

**Agenda:** September 10, 2019

**Date:** September 6, 2019

**Subject:** Notice of Emergency Replacement/Lowering of Potable Water Services in El Granada

---

### **Recommendation:**

Information Only. Receive a full report from the General Manager that an emergency contract was executed with Andreini Bros. Inc., in the amount of \$43,200, to lower 16 potable water services in El Granada, due to The County of San Mateo Public Works Department Reconstruction and Cape Seal project on Madrid Avenue, Sevilla Avenue and Sonora Avenue.

### **Background:**

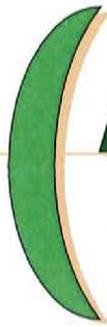
Section F.2 of Resolution 2016-09 provides for “General Manager Waivers – Emergencies” that allows the General Manager “to waive any or all of the procedural requirements” for award of contracts in the case of an emergency. In this case, the emergency included “field conditions (as described below) that indicated an immediate threat to the public or employee safety or other significant impact to District facilities.” This section also specifies that the General Manager must provide a full report of the action taken due to the emergency to the Board of Directors at the next Board meeting following the emergency condition.

On August 16<sup>th</sup>, District staff was notified by the County of San Mateo Public Works Department, that due to the depth of work (~12”) on Sevilla Avenue and Sonora Avenue in El Granada, 16 potable water services need to be lowered to avoid conflict with the road grinding and base treatment. Due to limited project contingency funds San Mateo County was unable to cover these costs and have the District reimburse them for the extra work.

On August 22<sup>nd</sup>, 2019, in an effort not to delay the County project and be held liable for contractor delays, staff engaged Andreini Bros. Inc. to complete this work for a per unit price of \$2,700 each x 16 = \$43,200. (See Exhibit A) Notice to Proceed was issued on August 26<sup>th</sup>, 2019 and the work started on August 27<sup>th</sup>, 2019. The District provided parts and materials and Andreini Bros. Inc. provided the labor and equipment. Andreini Bros. Inc. completed this work on 9/5/19.

### **Fiscal Impact:**

\$43,200 plus \$12,000 for parts.



# ANDREINI BROS. INC.

**Andreini Bros. Inc**  
151 Main St.  
Half Moon Bay, Ca. 94019  
PH. (650) 726-2065  
FAX. (650) 726-7929

## REQUEST FOR PRICING

PROPOSAL SUBMITTED TO <b>Coastside County Water District Attn; Darrin Sturdivan</b>		PHONE <b>(650)726-4405</b>	DATE <b>08/22/19</b>
STREET <b>766 Main Street</b>		JOB NAME <b>Lower Sevilla Services</b>	
CITY, STATE AND ZIP CODE <b>HMB, CA 94019</b>		JOB LOCATAION <b>Sevilla St, El Granada</b>	
ARCHITECT <b>Site Meeting</b>	DATE OF PLANS	RFP #: <b>C082219A</b>	FAX <b>726-5245</b>

We hereby submit specifications and estimates for:

As per discussion and site meeting to lower 16 existing water services, price includes excavation, placement of copper tubing (supplied by others), backfill with 12" of import compacted sand and remainder backfilled with native material. Price is \$ 2,700.00 each X 16= \$ 43,200.00.

Total \$ 43,200.00

Does not include: permits, plans, bonds, base rock backfill or asphalt patching

**We Propose** hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:  
**\$ 43,200.00**

Payment to be made as follows:

**100% UPON COMPLETION; 1 ½% ADDED TO BILLS PAST 30 DAYS**

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike Manner according to specifications submitted per standard practices. Any alteration or deviation from Above specifications involving extra costs will be executed only upon written orders, and will become An extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

JOHN KOTTMEIER

Note: this proposal may be  
withdrawn by us if not accepted within \_\_\_\_\_ 30 \_\_\_\_\_ days

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors

**From:** David Dickson, General Manager

**Agenda:** September 10, 2019

**Report Date:** September 3, 2019

**Subject:** Association of California Water Agencies (ACWA) 2020-2021  
Region 5 Election

---

### **Recommendation:**

Designate Coastside County Water District's vote for the 2020-2021 ACWA Region 5 Chair, Vice-Chair, and Board Members to represent and serve the members of Region 5 and have the District's authorized representative, Director Glenn Reynolds, cast the District's vote.

### **Background:**

Coastside County Water District is a member of ACWA's Region 5. The Board members of Region 5 are elected to represent the issues, concerns and needs of each region. The Region 5 Chair and Vice Chair will serve on ACWA's Board of Directors for the next two-year term beginning January 1, 2020. Additionally, the newly elected Chair and Vice Chair will make the Region 5 committee appointment recommendations to the ACWA President for the 2020-2021 term. Also, either the Chair or the Vice Chair will hold a seat on the ACWA Finance Committee.

The Region 5 Board Ballot includes the Nominating Committee's Recommended Slate and those individual Board Candidate nominations. The District may vote either for the slate recommended by the Region 5 Nominating Committee or vote for the individual Region 5 Board Candidates.

Attached is the ACWA Region 5 Board Ballot. Upon the Board's selections, staff will complete the ballot for Director Reynolds's signature and submit the ballot to ACWA Region 5 by the September 30, 2019 deadline.

### **Fiscal Impact:**

None

OFFICIAL

# REGION 5 Board Ballot

2020-2021  
TERM

CLEAR FORM



Please return completed  
ballot by September 30, 2019

E-mail: [regionelections@acwa.com](mailto:regionelections@acwa.com)  
Mail: ACWA  
910 K Street, Suite 100  
Sacramento, CA 95814

### General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 5 Nominating Committee or vote for individual region board members. Please mark the appropriate box to indicate your decision.
- 2 Please complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

**1**

**Nominating Committee's Recommended Slate**

I concur with the Region 5 Nominating Committee's recommended slate below.

**CHAIR: Frank Mellon**, Board Member, East Bay Municipal Utility District  
**VICE CHAIR: John Varela**, Director – District 1, Santa Clara Valley Water District  
**BOARD MEMBERS:**

- **Ernesto A. Avila**, Director, Contra Costa Water District
- **Mary Bannister**, Director – Division B, Pajaro Valley Water Management Agency
- **Jack Burgett**, Director, North Coast County Water District
- **Bill Rosen**, Director, Goleta Water District
- **Katherine A. Stewart**, Director, Vandenberg Village Community Services District

**OR**

**Individual Board Candidate Nominations**

I do not concur with the Region 5 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

**CANDIDATES FOR CHAIR: (CHOOSE ONE)**

- Frank Mellon**, Board Member, East Bay Municipal Utility District
- Sarah Palmer**, Director, Zone 7 Water Agency
- Katherine A. Stewart**, Director, Vandenberg Village Community Services District
- John H. Weed**, Director, Alameda County Water District

**CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)**

- Frank Mellon**, Board Member, East Bay Municipal Utility District
- Sarah Palmer**, Director, Zone 7 Water Agency
- Katherine A. Stewart**, Director, Vandenberg Village Community Services District
- John H. Weed**, Director, Alameda County Water District

**CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)**

- Ernesto A. Avila**, Director, Contra Costa Water District
- Mary Bannister**, Director – Division B, Pajaro Valley Water Management Agency
- Jack Burgett**, Director, North Coast County Water District
- Richard (Ric) Lohman**, Director, Montara Water & Sanitary District
- Frank Mellon**, Board Member, East Bay Municipal Utility District
- Sarah Palmer**, Director, Zone 7 Water Agency
- Bill Rosen**, Director, Goleta Water District
- Katherine A. Stewart**, Director, Vandenberg Village Community Services District
- John Varela**, Director – District 1, Santa Clara Valley Water District
- John H. Weed**, Director, Alameda County Water District

**2**

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AGENCY NAME

---

AUTHORIZED REPRESENTATIVE DATE

**STAFF REPORT**

**To: Coastside County Water District Board of Directors**

**From: Mary Rogren, Assistant General Manager**

**Agenda: September 10, 2019**

Report

Date: September 6, 2019

**Subject: Assistant General Manager's Report**

---

**SB 699 (Hill) Signed into Law**

On September 2, 2019, Governor Newsom signed SB 699 into law. This bill was introduced by State Senator Jerry Hill earlier this year, and does the following: (1) extends state oversight of San Francisco's required capital improvement program for the Regional Water System (WSIP) from January 1, 2022 to January 1, 2026; and (2) extends the San Francisco Bay Area Regional Water System Financing Authority's ability to issue revenue bonds through December 1, 2030.

BAWSCA worked closely with Senator Hill and other legislators to urge support of this bill. Nicole Sandkulla, BAWSCA's CEO, notes that "this action represents a significant step in protecting the water supply interests of the water customers that BAWSCA represents."

See the attached (Exhibit I) for the original April 2019 press release explaining the bill.

**Fiscal Year (FY) 2018-19 Annual Report - San Francisco Public Utility Commission (SFPUC) - Water System Improvement Program (WSIP)**

On August 30, 2019, the SFPUC issued its' FY2018-19 Annual Report on the WSIP Program. A summary of the report is included in the attached cover letter from the SFPUC (Exhibit II).

Between July 1, 2018 and June 30, 2019, the overall completion of WSIP increased from 95.8% to 97.3%. The largest project in the program, Calaveras Dam Replacement, was substantially completed during the fiscal year.

**STAFF REPORT**

**Agenda: September 10, 2019**

**Subject: AGM Report**

**Page 2**

As noted in the cover letter, “as of June 30, 2019, construction was in progress on five regional projects valued at \$1,015 million, while construction had been completed on 43 Regional projects valued at \$2,715 million. . . . There are two projects remaining in pre-construction (the Alameda Creek Recapture Project and the Watershed and Environmental Improvement Program). In addition, Phase 2 of the Regional Groundwater Storage and Recovery Project is in design while Phase 1 is nearing construction completion.”

The report also notes (with 80% confidence) that the current approved scope is sufficiently funded under the current approved budget (March 2018.)

The full text of annual SFPUC report is accessible at  
<https://sfwater.org/modules/showdocument.aspx?documentid=14249>.

**Statement from Nicole Sandkulla, Chief Executive Officer, that Two State Laws Should be Extended to Maintain Continuing State Oversight of San Francisco's \$4.6 Billion Water System Improvement Program (WSIP) to Rebuild Its Bay Area Regional (Hetch Hetchy) Water System (System) and Provide Bond Funding for It if Needed**

April 2, 2019

California State Senator Jerry Hill (D-San Mateo) introduced California Senate Bill 699 in the California Legislature on March 27, 2019 to extend two California laws (AB 1823 and SB 1870) for this vitally important System to protect the health, safety and economic well-being of water users who depend on the System and to provide funding for it, if necessary.

To date, State oversight of the WSIP provided by the Legislature has evaluated the impact to public health and safety resulting from adopted changes to the WSIP, increased clarity of seismic and other criteria for project design, provided independent, expert review of critical seismic design; and increased reporting about seismic reliability of vital projects in the WSIP.

Two laws, AB 1823 (introduced by then Assembly Member Lou Papan) and SB 1870 (introduced by then State Senator Jackie Speier), were enacted overwhelmingly in 2002, providing new protection for 1.8 million residents and 40,000 businesses and community agencies in Alameda, San Mateo, and Santa Clara counties that rely on the System.

In the same year, the Bay Area Water Supply and Conservation Agency (BAWSCA) also was formed (AB 2058-Papan) to represent the water interests of the customers in the three counties. They use two-thirds of the System's water and pay two-thirds of its costs. San Francisco's water customers use and pay for one-third of the water.

After 16 years of planning and construction, the WSIP is 97 percent complete and to this point has cost \$4.4 billion. Completion of the remaining projects is estimated to cost another \$365 million, with two major projects not yet finished. Both projects are vitally important for water users, and completing the projects will provide many continuing jobs.

The Alameda Creek Recapture Project, currently scheduled for completion by November 2021, is designed to recapture 6.4 million gallons of water per day, which will first be intentionally released from the new Calaveras Reservoir in Alameda county and/or by-passed around it to sustain fish in the Creek below. Estimated budget for this project is \$34 million.

The second project is the Regional Groundwater Storage and Recovery Project with a current budget of \$139 million. This Project is designed to store local rain water underground in San Mateo County so that it can be withdrawn in drought years through as many as 16 wells to supply 7.2 million gallons per day to water customers.

Current State oversight of the WSIP provided by AB 1823 is set to expire on January 1, 2022 and the bonding authority provided by SB 1870 will expire on December 31, 2020. SB 699 proposes to extend the State oversight to January 1, 2026 and bonding authority through December 31, 2030 since WSIP is not yet complete. These protections for water customers remain critically necessary.

BAWSCA will work with Senator Hill and other legislators who represent districts in the three counties and with all the water customers represented by BAWSCA, to support extension of the State oversight of San Francisco's WSIP and extend authority to issue bond funding for it if needed.

#####



**San Francisco**  
**Water Power Sewer**  
Operator of the Hetch Hetchy Regional Water System

525 Golden Gate Avenue, 13th Floor  
San Francisco, CA 94102  
T 415.554.3155  
F 415.554.3161  
TTY 415.554.3488

August 30, 2019

Assembly Member Rudy Salas - Chair  
Senator Richard Roth - Vice Chair  
Joint Legislative Audit Committee  
1020 N Street, Room 107  
Sacramento, CA 95814

The Honorable Michael Gardner, Chairman  
The Honorable Mia Marvelli, Acting Vice-Chair  
Alfred E. Alquist Seismic Safety Commission  
2945 Ramco Street, Suite 195  
West Sacramento, CA 95691

Stefan Cajina, Chief  
North Coastal Section, Division of Drinking Water  
State Water Resources Control Board  
850 Marina Bay Parkway, Bldg P, Second Floor  
Richmond, CA 94804

**Subject: Fiscal Year (FY) 2018-19 Annual Report  
Water System Improvement Program  
San Francisco Public Utilities Commission**

Dear Assembly Member Salas, Senator Roth, Commissioners Gardner and Marvelli, and Mr. Cajina,

In accordance with Section 73502(c) of the California Water Code, the San Francisco Public Utilities Commission (SFPUC) is pleased to submit the enclosed Annual Report describing progress made on the implementation of the Water System Improvement Program (WSIP) during Fiscal Year (FY) 2018-2019.

The WSIP is a \$4.8 billion, multi-year program to upgrade the SFPUC's Regional and Local Water Systems. The program is delivering capital improvements that enhance the SFPUC's ability to provide reliable, affordable, high quality drinking water in an environmentally sustainable manner to its 26 wholesale customers and regional retail customers in Alameda, Santa Clara and San Mateo Counties, and to 800,000 retail customers in the City and County of San Francisco. The WSIP is structured to cost-effectively meet water quality requirements, improve seismic and delivery reliability through the year 2030, and fulfill water supply objectives through the year 2018.

Section 1 of the enclosed report describes the overall progress made on the WSIP's Regional Program during FY 2018-19 (July 1, 2018 through June 30, 2019) and Section 2 focuses on the major programmatic initiatives undertaken during that time period. Section 3 summarizes the Level of Service (LOS) goals and objectives and addresses progress towards meeting those goals and objectives. Sections 4 and 5

**London N. Breed**  
Mayor

**Ann Moller Caen**  
President

**Francesca Vietor**  
Vice President

**Anson Moran**  
Commissioner

**Sophie Maxwell**  
Commissioner

**Tim Paulson**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager

Services of the San Francisco Public Utilities Commission

**OUR MISSION:** To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



include summaries of procedures used to track and control WSIP project schedules and budgets, and present current schedule and budget forecasts, respectively. Section 6 includes a summary of the achievements and challenges encountered while implementing the program during FY 2018-19. The WSIP Risk Management program and status of risk exposure for active construction projects is summarized in Section 7, and the program delivery strategy for the closeout phase is discussed in Section 8. Finally, Section 9 of the report highlights the current status of the specific projects mentioned in California Assembly Bill (AB) 1823.

Significant progress was made on the implementation of the WSIP during FY 2018-19. Between July 1, 2018 and June 30, 2019, the overall completion of the Regional Program increased from 95.8% to 97.3%. The focus of the program continued to be construction of several ongoing large projects and administrative closeout of projects that recently completed construction. During the reporting period, one project achieved final construction phase completion and two projects achieved final administrative closeout/ project completion. As of June 30, 2019, construction was in progress on five Regional projects valued at \$1,015 million, while construction had been completed on 43 Regional projects valued at \$2,715 million. Besides the WSIP Closeout Project for each of the San Joaquin, Sunol Valley, Bay Division and Peninsula Regions, there are two projects remaining in pre-construction (the Alameda Creek Recapture Project and the Watershed and Environmental Improvement Program). In addition, Phase 2 of the Regional Groundwater Storage and Recovery Project is in design while Phase 1 is nearing construction completion. The largest project in the program, Calaveras Dam Replacement, was substantially completed within the reporting period and is on track to be closed out by the end of the calendar year.

The public draft Environmental Impact Report (EIR) for the Alameda Creek Recapture Project was certified by the San Francisco Planning Department in June 2017, which is the last major EIR planned for the WSIP. Unfortunately, an appeal to the EIR was filed with the San Francisco Board of Supervisors and was upheld at a public hearing in September 2017. The project team is currently working on an update to the EIR which is scheduled to be published for re-circulation in Fall 2019. Another water supply project, the Regional Groundwater Storage and Recovery Project, has two phases. For Phase 1 (associated with Contract B), implementation of changes to address the caustic soda (NaOH) systems, installation of remote sampling analyzers, and modifications to piping connections, pressure relief valves, and programming changes to address a change in chemical from aqueous ammonia to liquid ammonium sulfate were completed. For Phase 2, two test wells have been completed and the final draft Conceptual Engineering Report for the South San Francisco Main well station and the carryover work from Contract B will be issued in Fall 2019.

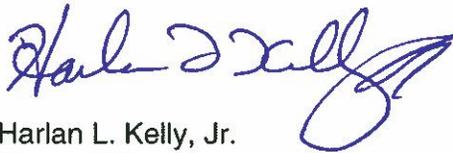
The status of schedule forecasts and variances for all WSIP Regional Projects as of June 30, 2019 is provided in the report. As of June 30, 2019, the overall WSIP is forecast to be complete in December 2021, which is consistent with the current baseline schedule approved as part of the March 2018 Revised WSIP. The overall current approved WSIP completion schedule is driven by the final administrative closeout completion date for Regional Groundwater Storage and Recovery on December 30, 2021. However, as of the end of the reporting period the schedule for Phase 2 of the Regional Groundwater Storage and Recovery Project is currently under evaluation due to potential scope changes and carryover work from Phase 1.

Furthermore, the Alameda Creek Recapture Project forecast has not been updated since the March 2018 Revised WSIP baseline was established because the publication date for the draft EIR to be re-circulated for public review has not yet been determined. Once the draft EIR for this project is published and public comments received, the SFPUC will re-forecast the schedule for this project which may extend beyond the current approved end date of the WSIP. Any future proposed schedule changes would need to be approved by the San Francisco Public Utilities Commission in accordance with the requirements of AB1823.

The current approved WSIP scope is sufficiently funded to complete within the current approved baseline budget (March 2018 Revised WSIP baseline) with over 80% confidence, based on the current understanding of trends and remaining risks in the program.

SFPUC remains committed to work collaboratively with its Regional Wholesale and Retail customers and all program stakeholders and partners to ensure the successful delivery of the WSIP. Please do not hesitate to contact me at (415) 554-1600 if you have questions or need additional information.

Sincerely,



Harlan L. Kelly, Jr.  
General Manager  
San Francisco Public Utilities Commission

Enclosure

cc: The Honorable Ann Moller Caen, President, SFPUC Commission  
The Honorable Francesca Vietor, Vice President, SFPUC Commission  
The Honorable Anson Moran, Commissioner, SFPUC Commission  
The Honorable, Sophie Maxwell, Commissioner, SFPUC Commission  
The Honorable, Tim Paulson, Commissioner, SFPUC Commission  
Nicole Sandkulla, Chief Executive Officer and General Manager, Bay Area  
Water Supply & Conservation Agency  
Thomas (Tom) Francis, Water Resources Manager, Bay Area Water Supply  
& Conservation Agency  
Vlad Rakhamimov, Staff Engineer, North Coastal Section, State Water  
Resources Control Board, Division of Drinking Water  
Darrin Polhemus, Deputy Director, State Water Resources Control  
Board Division of Drinking Water

Daniel Newton, Assistant Deputy Director, Northern California Drinking Water Field Operations Branch, State Water Resources Control Board

Richard (Dick) McCarthy - Executive Director, Alfred E. Alquist Seismic Safety Commission

Fred Turner, Structural Engineer, Alfred E. Alquist Seismic Safety Commission

Barbara Pierce, Chair, BAWSCA (without enclosure)

Gustav Larson, Vice-Chair, BAWSCA (without enclosure)

BAWSCA Member Agencies (without encl., distributed by BAWSCA)

## **MONTHLY REPORT**

**To:** David Dickson, General Manager  
**From:** James Derbin, Superintendent of Operations  
**Agenda:** September 10, 2019

**Report**  
**Date:** September 5, 2019

---

### **Monthly Highlights**

- MTU installation continues, ~9 left
- Main Repair 808 Grandview Blvd.
- 3 new pickups ordered expected delivery ~8 weeks
- New spare pump for CSP is ordered
- Pump efficiency testing was conducted at CSP, Denniston and Nunes
- Emergency genset rental quote for CSP is in, staff is looking at other options
- Installed forklift attachments on John Deer 210 loader for loading unloading materials at Denniston WTP. Unit is now out for painting.
- Treatment staff built shed at Denniston for salt storage
- Dump truck out for high lift tailgate installation and painting
- 24 of the 100 hydrants ordered are in
- DDW annual inspection with new Engineer took place

### **Sources of Supply**

- September Sources:
  - Denniston Reservoir and Wells/Pilarcitos Lake/CSP

### **Projects**

- Stone Dam pipeline project pre-bid job walk on 8/22/19, bid opening on 8/30/19.
- The Obispo Road pipeline extension for the new firehouse is near completion
- Bell Moon Pipeline Replacement will be complete by the end of the month
- Casa Del Mar PRV Project - Still waiting for Cal Trans encroachment permit variance request and PRV vaults
- Ferdinand Pipeline Replacement Project is near completion. This project should be complete by 9/13/19

## STAFF REPORT

**To:** Board of Directors  
**From:** Cathleen Brennan, Water Resources Analyst  
**Agenda:** September 10, 2019

Report: September 3, 2019  
Subject: Water Resources Informational Report

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### Update on Water Loss Enforcement by the State Water Resources Control Board

#### **Background:**

Senate Bill 555 (SB555) required the development of water loss performance standards that urban retail water suppliers are required to meet. Those performance standards are still being developed. Senate Bill No. 606 (SB606) and Assembly Bill No. 1668 (AB1668) required the state to develop urban water use objectives, which include water loss, for urban retail water suppliers. Each retailer would calculate, following the state's methodology, their unique objectives for irrigation (residential and non-residential), residential and commercial customer categories for their service area.

The fact that an urban retail water supplier could be enforced upon for water loss as part of an urban water use objective in aggregate and enforced upon solely for not meeting the water loss performance standard, appeared to create the potential for double jeopardy and was not the intent of the legislation. Environmental special interests disagreed and believed that water agencies would be held accountable for both the water loss performance standard with SB555 and the urban water use objective with SB606 and AB1668.

#### **Senate Bill No. 134**

Senate Bill No. 134 (SB134) was written to address the ambiguity of how the water loss standard and the urban water use objective – both of which are still being developed – would be enforced. The bill was passed and was approved by the Governor on August 30, 2019.

According to the Legislative Counsel's Digest, this bill prohibits the State Water Resources Control Board from issuing an enforcement order (information order, written notice or conservation order) to an urban retail water supplier that does not meet its urban water use objective, if the State Water Resources Control Board determines that the urban retail water supplier is not meeting its urban water use objective solely because the volume of water loss exceeds the urban retail water supplier's performance standard for water loss and the State Water Resources Control Board is already taking enforcement action against the urban retail water supplier for not meeting the performance standard for water loss.

**Conclusion:**

With the water loss performance standard (SB555) and the urban water use objective (SB606 and AB1668) still being developed, it is not clear that SB134 will be successful in removing the ambiguity from enforcement. Once the rule making for the water loss performance standard and the water use objective are complete, urban retail water suppliers will have a better understanding of compliance and enforcement.