

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, July 14, 2009 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) PUBLIC ANNOUNCEMENTS

Any person may address the Board of Directors at the commencement of the meeting on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that item is called. The Chair requests that each person addressing the Board limits their presentation to three (3) minutes and complete and submit a Speaker Slip.

4) SPECIAL ORDER OF BUSINESS

Resolution 2009-04 – A Resolution of the Board of Directors of the Coastside County Water District expressing gratitude to Chris Mickelsen for his leadership and dedicated service in his capacity as a Board member of the Bay Area Supply & Conservation Agency (BAWSCA) and the Bay Area Regional Water Supply Financing Authority (RFA) ([attachment](#))

5) PUBLIC HEARING - PROPOSED RATE INCREASE ([attachment](#))

- Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates up to 12%
- Consider Resolution 2009-__ - A Resolution of the Board of the Coastside County Water District Amending the Rate and Fee Schedule to Increase Water Rates
- Approval of Fiscal Year 2009-2010 Operations & Maintenance Budget and Capital Improvement Program For Fiscal Years 2009-2010 through 2018-2019

6) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager.

All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Requesting the Board to review disbursements for the month ending June 30, 2009 – Claims: \$406,215.47; Payroll: \$72,960.32 for a total of \$479,175.79 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Minutes of the June 9, 2009 Board of Directors Meeting ([attachment](#))
- D. Minutes of the June 17, 2009 Special Board of Directors Meeting ([attachment](#))
- E. Monthly Water Transfer Report ([attachment](#))

- F. Installed Water Connection Capacity and Water Meters Report ([attachment](#))
 - G. Total CCWD Production Report ([attachment](#))
 - H. CCWD Monthly Sales by Category Report ([attachment](#))
 - I. June 2009 Leak Report ([attachment](#))
 - J. Rainfall Reports ([attachment](#))
 - K. San Francisco Public Utilities Commission Hydrological Conditions Report for June 2009 ([attachment](#))
 - L. Notice of Completion – Denniston Storage Tank Modification Project ([attachment](#))
- 7) **MEETINGS ATTENDED / DIRECTOR COMMENTS**
- 8) **GENERAL BUSINESS**
- A. Approval to Award Contract for the Miramar Tank Coating Project ([attachment](#))
 - B. Consider approval of Resolution 2009-__ Establishing Appropriations Limit Applicable to District during fiscal year 2009-2010 ([attachment](#))
 - C. Association of California Water Agencies (ACWA) Region 5 Election for 2010-2011 Term ([attachment](#))
- 9) **GENERAL MANAGER’S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS** ([attachment](#))
- A. Water Resources Report ([attachment](#))
 - B. Water Shortage and Drought Contingency Plan Update ([attachment](#))
 - C. Operations Report ([attachment](#))
- 10) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**
- 11) **ADJOURNMENT**

RESOLUTION NO. 2009 - __

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
COASTSIDE COUNTY WATER DISTRICT EXPRESSING ITS GRATITUDE TO
CHRIS MICKELSEN FOR HIS DEDICATED SERVICE AND COMMITMENT
IN HIS CAPACITY AS A MEMBER OF THE BOARD OF DIRECTORS OF
THE BAY AREA WATER SUPPLY & CONSERVATION AGENCY AND
THE BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY**

WHEREAS, Chris Mickelsen was originally appointed to serve at the first meeting of the Board of Directors of the Bay Area Water Supply & Conservation Agency (BAWSCA) and the Bay Area Regional Water System Financing Authority (RFA) on June 19, 2003, and completed a two-year term; and

WHEREAS, thereafter Chris Mickelsen was appointed by the Coastside County Water District's Board of Directors to continue to serve on the Boards of BAWSCA and the RFA for a four-term from June 30, 2005 through June 30, 2009; and

WHEREAS, Chris Mickelsen was a key supporter in the effort to enable the creation and enactment of BAWSCA through Assembly Bill 2058 and RFA through Senate Bill 1870; and

WHEREAS, during his terms of service to the BAWSCA and RFA Boards, Chris Mickelsen made a commitment to the coordinated planning and implementation of strategies for water supply, water conservation, water recycling, and repair and improvement of the San Francisco Regional Water System operated by the City and County of San Francisco; and

WHEREAS, during his service on the BAWSCA and RFA Boards, BAWSCA's major milestones included the San Francisco Public Utilities Commission's adoption of the Water System Improvement Program (WSIP) and BAWSCA's development and submission of extensive comments and constructive recommendations and alternatives for the successful completion of the Program Environmental Impact Report (PEIR); and

WHEREAS, Chris Mickelsen supported the Coastside County Water District as an active participant in BAWSCA's conservation programs, including the Washing Machine Rebate Program, the Large Landscape Program and the new High-Efficiency Toilet Rebate Program; and

WHEREAS, during his terms on the BAWSCA and RFA Boards, BAWSCA successfully negotiated a new Water Supply Agreement with San Francisco which secures the reliability of high quality water at a fair price; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Coastside County Water District does hereby express its sincere thanks to and appreciation of Chris Mickelsen for his dedicated service to the Coastside County Water District and this community as a member of the Bay Area Water Supply and Conservation Agency and the Bay Area Regional Water System Financing Authority

PASSED AND ADOPTED this 14th day of July 2009, by the following votes of the Board of Directors:

AYES:

NOES:

ABSENT:

Robert Feldman
Vice President, Board of Directors
Coastside County Water District

ATTEST:

David R. Dickson, Secretary of the Board

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 14, 2009

Date: July 10, 2009

Subject:

- **Public Hearing to consider proposed Amendment of Rate and Fee Schedule to increase water rates up to 12%**
- **Consider Resolution 2009-__ - A Resolution of The Board of the Coastside County Water District Amending the Rate and Fee Schedule to Increase Water Rates**
- **Approval of Fiscal Year 2009 - 2010 Operations & Maintenance Budget and Capital Improvement Program For Fiscal Years 2009-2010 through 2018-2019**

Recommendation

- Conduct a public hearing on a water rate increase up to 12% on commodity charges and base charges.
- Adopt Resolution 2009 - ____ A Resolution of the CCWD Board - Amending the Rate and Fee Schedule to Increase Water Rates. (Exhibit B)
- Approve Fiscal Year 2009 - 2010 Operations & Maintenance Budget and Capital Improvement Program For Fiscal Years 2009-2010 through 2018-2019 (Exhibit C)

Background

Following budget discussions in several public meetings of the CCWD Finance & Facilities Committees and the Board of Directors, the Board has scheduled a Public Hearing for Tuesday, July 14, 2009 to consider a rate increase of up to 12% to fund the District's increased operating costs. The increase is required primarily due to 1) a 15.7% rate increase of our raw water price by the San Francisco Public Utilities Commission, 2) financing costs for required upgrades to the District's water treatment plants and other elements of the Capital Improvement Program and 3) lower water consumption resulting from continued conservation efforts by District customers.

The District has complied with the public notice requirements of Proposition 218. Two ads were placed in the HMB Review (May 27th and June 3rd), and a copy of the Public Hearing Notice was sent to all of the District's customers on May 22, 2009 (Exhibit A). We also placed a copy of the notice on the District's website.

Proposition 218 specifies that the District may not adopt the proposed rate increase if written protests are received from a majority of owners of affected parcels. As of the date of this report, staff has received eight (8) letters regarding the proposed rate increase. Copies of these letters are attached as Exhibit D.

EXHIBIT A

NOTICE OF PUBLIC HEARING

PROPOSED 2009-2010 RATE INCREASES FOR WATER SERVICES

May 22, 2009



NOTICE IS HEREBY GIVEN that the Coastside County Water District (CCWD) Board of Directors will hold a public hearing to consider a proposed increase in the District's water rates. The amount of the rate increase attributable to your property/account is set forth in the table below.

This new proposed rate schedule represents an increase over the current charges for water service of up to 12%. This proposed rate, if adopted, will apply to meter readings after July 15, 2009.

The proposed rate increase is necessitated by a number of factors: 1) an increase of 15.7% in wholesale water rates from the San Francisco Public Utilities Commission, 2) financing costs for required upgrades to the District's water treatment plants and other elements of the Capital Improvement Program, and 3) lower water consumption resulting from continued conservation efforts by District customers. The Draft CCWD 2009-2010 fiscal year budget describes the anticipated revenues and expenses in further detail. Copies are available at the District office or online at www.coastsidewater.org.

ATTEND THE PUBLIC HEARING:

Tuesday, July 14, 2009

Meeting begins at 7:00 pm

**COASTSIDE COUNTY WATER DISTRICT OFFICE
766 Main Street, Half Moon Bay, CA 94019**

YOU CAN BE HEARD: Proposition 218 allows a customer to respond to proposed rate increases prior to the public hearing. If you wish to protest the proposed rate changes, CCWD must receive your **written protest** prior to the close of, or orally during, the public hearing on July 14, 2009.

You may deliver your protest at the public hearing, by 1st class mail or deliver written protests in advance to:

Attention: General Manager, Coastside County Water District, 766 Main Street, Half Moon Bay, CA 94019.

Emails will not be accepted

For your protest to be counted, please include one of the following: address(es) or Assessor Parcel Number(s) of the property(ies) you own, or the utility account number(s) for active utility accounts that are subject to the proposed rate adjustment(s). Protests are limited to one per parcel.

COASTSIDE COUNTY WATER DISTRICT FY 2009-2010 PROPOSED WATER RATE SCHEDULE

RESIDENTIAL & OTHER - BASE CHARGE

Meter Size	Currently Bi-Monthly Base Charge	Proposed Bi-Monthly Base Charge
5/8 inch	\$21.87	\$24.49
5/8 inch for 2 dwelling units	\$48.11	\$53.88
3/4 inch	\$32.88	\$36.82
3/4 inch for 2 dwelling units	\$65.80	\$73.69
1.0 inch	\$54.80	\$61.37
1.5 inch	\$105.83	\$118.52
2.0 inch	\$175.40	\$196.44
3.0 inch	\$383.70	\$429.74
4.0 inch	\$1,315.71	\$1,473.59

RESIDENTIAL - WATER RATE SCHEDULE

Use Tiers	Bi-Monthly Water Consumption Charge	Proposed Bi-Monthly Water Consumption Charge
1 – 8 Units	\$3.57	\$3.99
9 – 25 Units	\$3.94	\$4.41
26 – 40 Units	\$5.12	\$5.73
41 or more Units	\$6.33	\$7.08

One Unit of water equals 100 cubic feet or 748 gallons

OTHER - WATER RATE SCHEDULE

Current Rate: \$ 4.86

Proposed Rate: \$5.44 per hcf

EXHIBIT B

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE COASTSIDE COUNTY WATER DISTRICT AMENDING THE RATE AND FEE
SCHEDULE TO INCREASE WATER RATES**

THIS RESOLUTION IS ADOPTED with reference to the following facts and circumstances which are found and declared by the Board of Directors:

1. The General Manager and Finance Committee, during consideration and preparation of the budget for Fiscal Year 2009-2010, determined that at current rates and projected levels of water sales and expenses, the District's annual operating and maintenance expenses are expected to significantly exceed revenues.

2. The anticipated increases in expenses are attributable to a number of factors including but not limited to, increased costs associated with compliance with regulatory requirements, increased community outreach for water awareness and conservation, payment of debt service for financing of necessary capital improvements and replacement of aging facilities, higher costs for materials and services, and the funding of depreciation on District infrastructure.

3. The Board considered its options for responding to this situation at a public hearing at which the specific rate proposal enacted herein was addressed. Notice of the public hearing was provided to each parcel subject to the proposed rate increase in accordance with the requirements of California Constitution, Article XIII D, subd. 6. At the public hearing, the Board of Directors considered all protests against the proposed rate modification, and written protests against the proposed rate increase were not presented by a majority of owners of the parcels subject to the proposed rate increase.

4. After discussion and consideration of the comments received at the public hearing, the Board finds the rates hereinafter set forth to be reasonable and required for the proper operation of the District.

5. The Board further finds that the amount of the rates hereinafter set forth does not exceed the amount of the estimated costs required to provide the services for which the rates are levied.

6. The board further finds that the increases in rates effected by this resolution are exempt from the California Environmental Quality Act, pursuant to Section 21080(b)(8) of the Public Resources Code, because they are for the purposes of (1) meeting operating expenses, (2) purchasing or leasing supplies, equipment and materials, (3) meeting financial reserve requirements, and (4) obtaining funds for capital projects necessary to maintain service within existing service areas.

7. The bi-monthly base charges adopted by this Resolution are imposed based on customers' immediate demand on the District and are not imposed upon real property, nor upon a person as an incident of real property ownership, and such charges may be avoided by surrendering the right to receive water service.

8. The quantity charges adopted by this Resolution are imposed based on the amount of water used by the customer and are not imposed upon real property, nor upon a person as an incident of real property ownership, and such rates may be reduced or avoided by customers' reduction or discontinuance of water use.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District as follows:

1. Section 1.A., Base Charge, of the Rate and Fee Schedule, is amended to read as follows:

“A. BASE CHARGE

The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

Meter Size	Bi-Monthly Base Charge
5/8 inch	\$24.49
5/8 inch for 2 dwelling units	\$53.88
3/4 inch	\$36.82
3/4 inch for 2 dwelling units	\$73.69
1.0 inch	\$61.37
1.5 inch	\$118.52
2.0 inch	\$196.44
3.0 inch	\$429.74
4.0 inch	\$1,473.59

2. Section 1.B, Quantity Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

“B. QUANTITY CHARGE

In addition to the bi-monthly base charge set forth in Section 1.A, the following quantity charges shall be paid per one hundred cubic (hcf) of water delivered:

1. Residential Customers

Use Tiers	Bi-Monthly Water Consumption Charge
1 – 8 Units	\$3.99
9 – 25 Units	\$4.41
26 – 40 Units	\$5.73
41 or more Units	\$7.08

2. All Other Customers \$5.44 per hcf

Residential Customers, for purposes of this Section 1.B, are single family homes, duplexes, condominiums, townhouses and all apartment buildings with individual meters for separate residential dwelling units. Apartment houses with a single “master meter” measuring consumption within multiple dwelling units are not “Residential Customers” for purposes of this Section 1.B.”

3. Section 3.D, Portable Meters, of the Rate and Fee Schedule, is hereby amended to read as follows:

“D. PORTABLE METERS

Customers requesting water service through portable meters shall pay:

1. A deposit in an amount, as estimated by the General Manager, equal to the replacement cost of the meter:
2. A bi-monthly rental charge of \$57.15
3. In addition, customers using portable meters shall pay quantity charges pursuant to Section 1.B.2. (All Other Customers).”

4. This Resolution shall be effective for meter readings after July 14, 2009, and any billing for the current billing cycle as of the effective date shall be pro-rated.

5. The General Manager shall arrange for the Rate and Fee Schedule to be re-codified to incorporate the changes effected by this Resolution.

6. The General Manager is directed to file a Notice of Exemption with the County Clerk and to take such other actions as may be necessary to give effect to this Resolution.

PASSED AND ADOPTED THIS 14th day of July, 2009, by the following vote of the Board:

AYES:

NOES:

ABSENT:

COASTSIDE COUNTY WATER DISTRICT

Chris Mickelsen, President of the
Board of Directors

ATTEST:

Secretary of the Board

EXHIBIT C

DRAFT Operations & Maintenance Budget - FY 2009/2010

Account Number	Description	Proposed Budget FY 09/10	Approved FY 08/09	FY 09/10 Budget Vs. FY 08/09 Budget	FY 09/10 Budget Vs. FY 08/09 Budget	Proj Year End	FY 09/10 Budget Vs. FY 08/09 Actual	FY 09/10 Budget Vs. FY 08/09 Actual	YTD Actual FY 08/09 as of May 31, 2009
			Budget	\$ Change	% Change	Actual FY 08/09	\$ Change	% Change	
REVENUE									
4120	Water Sales	\$5,353,881	\$5,716,897	-\$363,016	-6.3%	\$5,162,854	\$191,028	3.7%	\$4,762,854
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$32,350	-\$7,350	-22.7%	\$30,350
4180	Late Penalty	\$50,000	\$50,000	\$0	0.0%	\$52,272	-\$2,272	-4.3%	\$44,272
4230	Service Connections	\$458,000	\$8,000	\$450,000	5625.0%	\$7,991	\$450,009	5631.7%	\$7,241
4920	Interest Earned	\$65,549	\$100,124	-\$34,575	-34.5%	\$94,387	-\$28,838	-30.6%	\$83,387
4930	Property Taxes	\$300,000	\$600,000	-\$300,000	-50.0%	\$678,983	-\$378,983	-55.8%	\$673,983
4950	Miscellaneous	\$37,000	\$76,000	-\$39,000	-51.3%	\$151,426	-\$114,426	-75.6%	\$143,426
4955	Cell Site Lease Income	\$82,200	\$0	\$82,200	0.0%	\$0	\$82,200	0.0%	\$0
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$236,700	-\$136,700	-57.8%	\$236,700
TOTAL REVENUE		\$6,471,630	\$6,676,021	-\$204,391	-3.2%	\$6,416,962	\$54,668	0.8%	\$5,982,212
EXPENSES									
5130	Water Purchased	\$1,610,934	\$1,460,119	\$150,815	10.3%	\$1,334,902	\$276,032	20.7%	\$1,194,902
5230	Electrical Exp. Nunes WTP	\$19,000	\$20,000	-\$1,000	-5.0%	\$18,004	\$996	5.5%	\$16,504
5231	Electrical Expenses, CSP	\$230,407	\$234,299	-\$3,892	-1.7%	\$291,533	-\$61,126	-21.0%	\$290,933
5232	Electrical Expenses/Trans. & Dist.	\$21,700	\$24,800	-\$3,100	-12.5%	\$20,782	\$918	4.4%	\$18,782
5233	Elec Exp/Pilarcitos Cyn.	\$10,016	\$10,000	\$16	0.2%	\$8,492	\$1,524	17.9%	\$8,392
5234	Electrical Exp., Denn	\$53,176	\$74,500	-\$21,324	-28.6%	\$23,178	\$29,998	129.4%	\$15,178
5235	Denn. WTP Oper.	\$30,000	\$89,560	-\$59,560	-66.5%	\$20,141	\$9,859	49.0%	\$49,132
5236	Denn WTP Maint	\$43,000	\$36,000	\$7,000	19.4%	\$40,131	\$2,869	7.1%	\$36,667
5240	Nunes WTP Oper	\$65,400	\$126,400	-\$61,000	-48.3%	\$82,256	-\$16,856	-20.5%	\$109,247
5241	Nunes WTP Maint	\$38,000	\$51,700	-\$13,700	-26.5%	\$41,670	-\$3,670	-8.8%	\$28,909
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$8,024	\$476	5.9%	\$7,124
5243	CSP - Maintenance	\$68,500	\$66,000	\$2,500	3.8%	\$23,877	\$44,623	186.9%	\$13,877
5250	Laboratory Expenses	\$75,000	\$0	\$75,000	0.0%	\$72,482	\$2,518	0.0%	\$64,982
5318	Studies/Surveys/Consulting	\$22,544	\$50,000	-\$27,456	-54.9%	\$54,998	-\$32,454	-59.0%	\$39,998
5321	Water Conservation	\$60,650	\$40,000	\$20,650	51.6%	\$38,048	\$22,602	59.4%	\$33,048
5322	Community Outreach	\$28,700	\$31,700	-\$3,000	-9.5%	\$28,603	\$97	0.3%	\$13,603
5411	Salaries - Field	\$907,674	\$823,397	\$84,277	10.2%	\$857,627	\$50,047	5.8%	\$782,627
5412	Maintenance Expenses	\$189,500	\$180,786	\$8,714	4.8%	\$173,723	\$15,777	9.1%	\$143,723
5414	Motor Vehicle Exp.	\$47,500	\$58,000	-\$10,500	-18.1%	\$45,568	\$1,932	4.2%	\$41,771
5415	Maintenance, Wells	\$15,000	\$25,400	-\$10,400	-40.9%	\$12,642	\$2,358	18.7%	\$11,542
5610	Salaries, Admin.	\$646,607	\$617,719	\$28,888	4.7%	\$596,924	\$49,683	8.3%	\$546,924
5620	Office Expenses	\$131,150	\$139,350	-\$8,200	-5.9%	\$106,754	\$24,396	22.9%	\$96,754
5621	Computer Services	\$64,150	\$53,900	\$10,250	19.0%	\$65,051	-\$901	-1.4%	\$60,051
5625	Meetings/Training/Seminars	\$20,000	\$32,500	-\$12,500	-38.5%	\$22,520	-\$2,520	-11.2%	\$20,020
5630	Insurance	\$500,830	\$493,349	\$7,481	1.5%	\$481,994	\$18,836	3.9%	\$446,994
5640	Employee Retirement	\$447,750	\$395,280	\$52,470	13.3%	\$405,419	\$42,331	10.4%	\$370,419
5645	SIP 401 K Plan	\$20,000	\$0	\$20,000	0.0%	\$10,000	\$10,000	0.0%	\$0
5681	Legal	\$52,000	\$57,000	-\$5,000	0.0%	\$30,392	\$21,608	71.1%	\$26,892
5682	Engineering	\$15,000	\$25,000	-\$10,000	-40.0%	\$13,457	\$1,543	11.5%	\$11,957
5683	Financial Services	\$31,000	\$47,375	-\$16,375	-34.6%	\$27,731	\$3,269	11.8%	\$19,731
5684	Payroll Taxes	\$112,146	\$105,541	\$6,605	6.3%	\$103,909	\$8,237	7.9%	\$95,409
5687	Memberships & Subscriptions	\$53,815	\$51,965	\$1,850	3.6%	\$46,930	\$6,885	14.7%	\$43,430
5688	Election Expense	\$15,000	\$0	\$15,000	0.0%	\$0	\$15,000	0.0%	\$0
5689	Union Expenses	\$12,000	\$15,000	-\$3,000	-20.0%	\$12,000	\$0	0.0%	\$11,000
5700	County Fees	\$10,800	\$9,200	\$1,600	17.4%	\$9,798	\$1,002	10.2%	\$8,798
5705	State Fees	\$10,500	\$33,000	-\$22,500	-68.2%	\$10,711	-\$211	-2.0%	\$10,711
Total Operating Expenses		\$5,687,950	\$5,487,340	\$200,610	3.5%	\$5,140,272	\$547,677	9.6%	\$4,690,032
CAPITAL ACCOUNTS									
5711	Existing Bonds - 1998A	\$270,845	\$266,220	\$4,625	1.7%	\$268,119	\$2,726	1.0%	\$268,119
5712	Existing Bonds - 2006B	\$486,401	\$482,460	\$3,941	0.8%	\$483,305	\$3,096	0.6%	\$483,305
5713	Cont. to CIP & Reserves	\$650,000	\$440,000	\$210,000	47.7%	\$434,000	\$216,000	49.8%	\$397,833
Total Capital Accounts		\$1,407,246	\$1,188,680	\$218,566	15.5%	\$1,185,424	\$221,822	15.8%	\$1,149,257
TOTAL EXPENSES		\$7,095,195	\$6,676,020	\$419,175	5.9%	\$6,325,696	\$769,499	10.8%	

Total Revenue Less Expenses -\$623,565
 Rate Increase -12%

The Water Sales Account has been increased by ---% to balance the Budget for Fy 2009-2010.
 Approved by the Board of Directors - _____

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-May 2009	4,762,854
PROJECTED ACTIVITY to END of FY:	400,000
Projected YEAR END TOTAL:	5,162,854
PROPOSED Line Item Amount:	5,353,881

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	5,716,897
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% Change Actual Year End compared to Proposed Line item amount.	3.7%
% Change to Previous Year Budget	(6.3%)
Dollar difference between proposed budget & current budget	-363,016

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are not expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be approximately 72 new connections. Increased Consumer awareness in the third year of drought will keep consumption to levels seen in FY 08/09.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2009/2010 Water Sales Projections

MONTH	a	b	c	d	e	f	g	h	i	j	
	Res. hcf 08/09	Res. hcf 09/10	Other hcf 08/09	Other hcf 09/10	TOTAL Units 08/09	TOTAL Units 09/10	Per Cent Diff 08 v. 09 dif	Residential \$ Projected 09/10	Other \$ Projected 4.86 hcf	Base Charge 08/09	Base Charge 09/10
	Actual	Budget	Actual	Budget	Actual	Budget				Actual	Budget
Jul-08	40,193	40,193	97,495	97,495	137,688	137,688	0.0%	\$ 163,987	\$ 473,826	\$71,483	\$80,212
Aug-08	71,795	71,795	15,976	15,976	87,771	87,771	0.0%	\$ 292,924	\$ 77,643	\$86,270	\$96,804
Sep-08	39,820	39,820	81,076	81,076	120,896	120,896	0.0%	\$ 162,466	\$ 394,029	\$74,774	\$83,904
Oct-08	62,098	62,098	14,553	14,553	76,651	76,651	0.0%	\$ 253,360	\$ 70,728	\$86,546	\$97,114
Nov-08	30,939	30,939	30,412	30,412	61,351	61,351	0.0%	\$ 126,231	\$ 147,802	\$74,875	\$84,018
Dec-08	48,195	48,195	8,392	8,392	56,587	56,587	0.0%	\$ 196,636	\$ 40,785	\$86,744	\$97,336
Jan-09	30,878	30,878	37,491	37,491	68,369	68,369	0.0%	\$ 125,982	\$ 182,206	\$75,279	\$84,471
Feb-09	47,241	47,241	5,615	5,615	52,856	52,856	0.0%	\$ 192,743	\$ 27,289	\$86,906	\$97,518
Mar-09	25,240	25,240	37,111	37,111	62,351	62,351	0.0%	\$ 102,979	\$ 180,359	\$75,380	\$84,585
Apr-09	33,834	33,834	14,612	14,612	48,446	48,446	0.0%	\$ 138,043	\$ 71,014	\$73,441	\$82,409
May-09	28,397	28,397	88,644	88,644	117,041	117,041	0.0%	\$ 115,860	\$ 430,810	\$64,511	\$72,388
Jun-09	60,829	60,829	19,445	19,445	80,274	80,274	0.0%	\$ 248,182	\$ 94,503	\$73,731	\$82,734
TOTAL	519,459	519,459	450,822	450,822	970,281	970,281	0.0%	\$ 2,119,393	\$ 2,190,995	\$929,939	\$1,043,494

Average Residential Charge per Unit
\$4.08

Commercial Charge per Unit
\$4.86

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 40 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of approximately 72 new connections next year.
- 3 April - June FY 08/09 - Predicted Base on following:

Actual Sales / Predicted Sales (Jul - Feb)

Residential = 0.91

Other = 1.242

Budgeted Values for Residential & Other

Above multiplied by factor to get predicted water sales.

Res Units	FY 08/09	0.0% FY 09/10	Base Charge	
			FY 08/09	FY 09/10
1-8	\$3.57	\$0.00	5/8"	\$21.87
9 -25	\$3.94	\$0.00	5/8"/ 2 dwelling units	\$48.11
26 - 40	\$5.12	\$0.00	3/4"	\$32.88
41 +	\$6.33	\$0.00	3/4"/ 2 dwelling units	\$65.80
			1"	\$54.80
			1.5"	\$105.83
			2.0"	\$175.40
Comm	\$4.86	\$0.00	3"	\$383.70
			4"	\$1,315.71

DRAFT - June 3, 2009

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-May 2009	30,350
PROJECTED ACTIVITY to END of FY:	2,000
Projected YEAR END TOTAL:	32,350
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	(22.7%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.). Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4180 Description: Late Penalty	
Actual Amount As Of: 31-May 2009	44,272
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	52,272
PROPOSED Line Item Amount:	50,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount.	(4.3%)
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	0
NARRATIVE:	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230 Description: Service Connections	
Actual Amount As Of: 31-May 2009	7,241
PROJECTED ACTIVITY to END of FY:	750
Projected YEAR END TOTAL:	7,991
PROPOSED Line Item Amount:	458,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	5631.7%
% Change to Previous Year Budget	5625.0%
Dollar difference between proposed budget & current budget	450,000

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
Sale of 25 Connections	\$450,000
TOTAL	\$458,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-May 2009	83,387
PROJECTED ACTIVITY to END of FY:	11,000
Projected YEAR END TOTAL:	94,387
PROPOSED Line Item Amount:	\$ 65,549

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,124
% Change Actual Year End compared to Proposed Line item amount.	(30.6%)
% Change to Previous Year Budget	(34.5%)
Dollar difference between proposed budget & current budget	-34,575

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

Cash on Deposit	Balance	Less CSP \$						
	2,642,664	20,712	2,621,952	x	2.50%	=	\$ 65,549	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4930 Description: Property Taxes	
Actual Amount As Of: 31-May 2009	673,983
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	678,983
PROPOSED Line Item Amount:	300,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	600,000
% Change Actual Year End compared to Proposed Line item amount.	(55.8%)
% Change to Previous Year Budget	(50.0%)
Dollar difference between proposed budget & current budget	-300,000

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$300,000
TOTAL	<u><u>\$300,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-May 2009	143,426
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	151,426
PROPOSED Line Item Amount:	37,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	76,000
% Change Actual Year End compared to Proposed Line item amount.	(75.6%)
% Change to Previous Year Budget	(51.3%)
Dollar difference between proposed budget & current budget	-39,000

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

*** All cell site Leases revenue has been moved to account No. 4955.*

<u>Sub-Account</u>	FY 08/09	FY 09/10
Skylawn	25,000	25,000
Miscellaneous	12,000	12,000
	<u>37,000</u>	<u>37,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4955 Description: Cell Site Lease Income	
Actual Amount As Of: 31-May 2009	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0
PROPOSED Line Item Amount:	82,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 0

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget #DIV/0!

Dollar difference between proposed budget & current budget 82,200

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

<u>Sub-Account</u>	FY 09/10
Sprint Spectrum Lease	21,000
Sprint Spectrum Lease	18,000
Metro PCS	21,600
Metro PCS	21,600
	<u><u>82,200</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-May 2009	236,700
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	236,700

PROPOSED Line Item Amount:	100,000
-----------------------------------	----------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(57.8%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Educational Revenue Augmentation Fund (ERAF). ERAF was established in 1992 to redirect property tax revenues from cities, counties and special districts to public education programs.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-May 2009	1,194,902
PROJECTED ACTIVITY to END of FY:	140,000
Projected YEAR END TOTAL:	1,334,902
PROPOSED Line Item Amount:	1,610,934

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,460,119
% Change Actual Year End compared to Proposed Line item amount.	20.7%
% Change to Previous Year Budget	10.3%
Dollar difference between proposed budget & current budget	150,815

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

Water rates will increase approximately 15.7% from the SFWD this year. Cost per hcf \$1.65

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE FY 2009/2010

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs Pilarcitos CSP				SFWD Total		TOTAL PRODUCTION		SFWD COST 1.65 hcf	
	FY 08/09 hcf	FY 09/10 hcf	FY 08/09 hcf	FY 09/10 hcf	FY 08/09 hcf	FY 09/10 hcf	FY 08/09 hcf	FY 09/10 hcf	FY 08/09 hcf	FY 09/10 hcf	FY 08/09 hcf	FY 09/10 hcf	Actual hcf	Plan	Plan	
Jul-08	13,035	15,000	4,679	4,000	0	0	0	0	100,695	96,000	100,695	96,000	118,409	115,000	\$158,400	
Aug-08	3,409	11,000	441	3,000	0	0	0	0	116,310	105,000	116,310	105,000	120,160	119,000	\$173,250	
Sep-08	0	9,000	0	3,000	0	0	0	0	102,807	99,000	102,807	99,000	102,807	111,000	\$163,350	
Oct-08	0	5,000	0	3,000	0	0	0	0	103,917	101,000	103,917	101,000	103,917	109,000	\$166,650	
Nov-08	0	4,000	0	1,000	0	0	0	0	69,291	60,000	69,291	60,000	69,291	65,000	\$99,000	
Dec-08	0	0	0	0	6,350	8,350	0	0	64,626	52,000	64,626	52,000	70,976	60,350	\$85,800	
Jan-09	0	0	0	0	2,086	8,000	0	49,000	69,799	15,000	69,799	64,000	71,885	72,000	\$105,600	
Feb-09	0	0	0	0	10,080	15,000	3,850	50,000	49,746	0	53,596	52,000	63,676	67,000	\$85,800	
Mar-09	0	12,000	441	1,350	11,160	15,000	54,037	43,000	0	0	54,037	43,000	65,638	71,350	\$70,950	
Apr-09	18,088	20,400	630	2,000	0	0	77,888	77,888	0	0	77,888	76,000	96,606	98,400	\$125,400	
May-09	18,717	22,600	4	4,883	0	0	95,508	89,000	0	0	95,508	83,000	114,229	110,483	\$136,950	
Jun-09	12,233	21,500	3,640	4,890	0	0	40,000	35,000	64,194	62,000	104,194	96,000	120,067	122,390	\$158,400	
TOTALS	65,482	120,500	9,835	27,123	29,676	46,350	271,283	343,888	741,385	590,000	1,012,668	927,000	1,117,661	1,120,973	\$1,529,550	
Base Charge																\$81,384
Grand Total																\$1,610,934

Note: Bold numbers in actual columns are estimates

Expect 72,608 hcf of estimated unmetered water (leaks, plant use, flow tests, etc...)for FY 09/10
7.4% unaccountable water

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-May 2009	16,504
PROJECTED ACTIVITY to END of FY:	1,500
Projected YEAR END TOTAL:	18,004
PROPOSED Line Item Amount:	19,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>20,000</u>
% Change Actual Year End compared to Proposed Line item amount.	5.5%
% Change to Previous Year Budget	(5.0%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant.

FY 09/10

PG&E \$19,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-May 2009	290,933
PROJECTED ACTIVITY to END of FY:	600
Projected YEAR END TOTAL:	291,533
PROPOSED Line Item Amount:	230,407

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	234,299
% Change Actual Year End compared to Proposed Line item amount.	(21.0%)
% Change to Previous Year Budget	(1.7%)
Dollar difference between proposed budget & current budget	-3,892

NARRATIVE:

Skylawn is estimated to purchase 40 million gallons.
Anticipated less usage at Crystal Springs as FY 08/09 since Denniston WTP will be on-line more in FY 09/10.

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	590,000	0.349	=	\$	205,910
Non-pumping electrical				\$	6,000
Skylawn Pumping Expenses	53,000	0.349	=	\$	18,497
TOTAL				\$	<u>230,407</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-May 2009	18,782
PROJECTED ACTIVITY to END of FY:	2,000
Projected YEAR END TOTAL:	20,782
PROPOSED Line Item Amount:	21,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,800
% Change Actual Year End compared to Proposed Line item amount.	4.4%
% Change to Previous Year Budget	(12.5%)
Dollar difference between proposed budget & current budget	-3,100

NARRATIVE:

Frenchman's Creek pump station removed.

	Est FY 09/10
Granada #1	\$5,500
Granada #2	\$5,500
Granada #3	\$3,400
Alves Pump Station	\$7,000
Miramontes Tank	\$300
TOTAL	\$21,700

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn.	
Actual Amount As Of: 31-May 2009	8,392
PROJECTED ACTIVITY to END of FY:	100
Projected YEAR END TOTAL:	8,492
PROPOSED Line Item Amount:	10,016

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	10,000
% Change Actual Year End compared to Proposed Line item amount.	17.9%
% Change to Previous Year Budget	0.2%
Dollar difference between proposed budget & current budget	16

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November. During last three fiscal years this did not occur. Assumes 46,000 units of production, at an energy cost of \$0.20 per unit. Expected to double well #2 output from being refurbish this spring.

Wells #1 & 3	\$ 408	Well #4	\$ 204	
Well #2	\$ 3,000	Well #4A	\$ 3,100	
Well #3A	\$ 204	Well #5	\$ 3,100	
TOTAL	\$ 3,612		\$ 6,404	Total <u>\$ 10,016</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 31-May 2009	15,178
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	23,178
PROPOSED Line Item Amount:	53,176

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	74,500
% Change Actual Year End compared to Proposed Line item amount.	129.4%
% Change to Previous Year Budget	(28.6%)
Dollar difference between proposed budget & current budget	-21,324

NARRATIVE:

Projected year end low due to inoperation of plant for most of FY 08/09. Higher proposed from last year due to expected increased in energy costs. Runs approximately \$.36/unit. Expect to produce 147,000 units.

FY 09/10

Denn Pump Station	\$28,560
Denn Well #1	\$4,080
Denn Well #2,3,4	\$3,400
Denn Well #5	\$2,856
Denn Well #9	\$3,400
Denn WTP	\$8,160
Filter Recycle Pump	\$2,720
TOTAL	<u><u>\$53,176</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5235 Description: Denn. WTP Oper.	
Actual Amount As Of: 31-May 2009	16,641
PROJECTED ACTIVITY to END of FY:	3,500
Projected YEAR END TOTAL:	20,141
PROPOSED Line Item Amount:	30,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	59,560
% Change Actual Year End compared to Proposed Line item amount.	49.0%
% Change to Previous Year Budget	(49.6%)
Dollar difference between proposed budget & current budget	-29,560

NARRATIVE: Proposed vs. projected year end difference due to inoperation of plant for majority of FY 08/09. Chemical costs = \$200/MG Expect to treat 112 MG. Laboratory expenses moved to Account No. 5250

ADMIN		CHEMICALS	
Telephone	\$400	Caustic Soda	\$15,000
Alarm System	\$1,600	Alum	\$2,000
Charts & Supplies	\$3,000	Polymer	\$4,000
		KMNo4	\$1,000
		Sodium Hypochlorite	\$3,000
		Admin	\$5,000
		Chemicals	\$25,000
		TOTAL	\$30,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-May 2009	36,667
PROJECTED ACTIVITY to END of FY:	3,464
Projected YEAR END TOTAL:	40,131

PROPOSED Line Item Amount:	43,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	36,000
% Change Actual Year End compared to Proposed Line item amount.	7.1%
% Change to Previous Year Budget	19.4%
Dollar difference between proposed budget & current budget	7,000

NARRATIVE:

Increased in year end over proposed for last year due to following activities:
Return Backwash system and safety improvements and electrical and instrumentation upgrades. Needed overhaul of 100 hp pump.

	FY 09/10
Electrical	\$5,000
Instrumentation	\$7,000
Telemetry	\$3,000
Pump Repair	\$15,000
Filter Inspection	\$5,000
Misc. Plumbing & Parts	\$4,000
Sludge Removal	\$4,000
TOTAL	\$43,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5240 Description: Nunes WTP Oper	
Actual Amount As Of: 31-May 2009	76,756
PROJECTED ACTIVITY to END of FY:	5,500
Projected YEAR END TOTAL:	82,256
PROPOSED Line Item Amount:	65,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	126,400
% Change Actual Year End compared to Proposed Line item amount.	(20.5%)
% Change to Previous Year Budget	(48.3%)
Dollar difference between proposed budget & current budget	-61,000

NARRATIVE:

Increased Hypochlorite Purchase for 6 months. Chemical costs = \$80/MG.
Expect to treat 733 MG. Laboratory expenses moved to Acct No. 5250.

Telephone	\$1,400	Chemicals	
Alarm System	\$1,000	Caustic	\$15,000
Diesel	\$1,000	Polymer	\$4,000
Charts & Supplies	<u>\$2,000</u>	Alum	\$24,000
Sub total	\$5,400	Hypo Chlor	<u>\$17,000</u>
			\$60,000
TOTAL	<u><u>\$65,400</u></u>		

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-May 2009	28,909
PROJECTED ACTIVITY to END of FY:	12,761
Projected YEAR END TOTAL:	41,670
PROPOSED Line Item Amount:	38,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	51,700
% Change Actual Year End compared to Proposed Line item amount.	(8.8%)
% Change to Previous Year Budget	(26.5%)
Dollar difference between proposed budget & current budget	-13,700

NARRATIVE:

Lower end costs attributed to reduced underground storage tank inspection fees and reduced chlorinator maintenance costs. Did not replace Sed Basin guides.

FY 09/10

Generator Service Contract	\$1,000
Sludge Removal	\$5,000
Electrical	\$6,000
Instrumentation/Controls	\$7,000
Motor & Pump Replacement	\$6,000
Filter Inspection	\$4,000
Sedimentation Basin Guide Replacement and repairs	\$1,000
Annual Electrical PM	\$6,000
Misc.	\$2,000
	<u>\$38,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-May 2009	7,124
PROJECTED ACTIVITY to END of FY:	900
Projected YEAR END TOTAL:	8,024
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	5.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:	FY 09/10
Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
 TOTAL	 <u><u>\$8,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-May 2009	13,877
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	23,877
PROPOSED Line Item Amount:	68,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	66,000
% Change Actual Year End compared to Proposed Line item amount.	186.9%
% Change to Previous Year Budget	3.8%
Dollar difference between proposed budget & current budget	2,500

NARRATIVE:

Tunnel Cleaning will be schedule in FY 09/10

FY 09/10

Electrical Testing (ETI)	\$10,000
Electrical Repair	\$7,000
Equipment /Valve Maintenance	\$5,000
Pressure Reducing Valves	\$1,000
Misc. Equip/Air Vent	\$1,500
Telemetry & Alarms	\$4,000
Tunnel Cleaning	\$25,000
Pump Maintenance	\$15,000
	<u>\$68,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5250 Description: Laboratory Expenses	
Actual Amount As Of: 31-May 2009	64,982
PROJECTED ACTIVITY to END of FY:	7,500
Projected YEAR END TOTAL:	72,482
PROPOSED Line Item Amount:	75,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	0
% Change Actual Year End compared to Proposed Line item amount.	3.5%
% Change to Previous Year Budget	#DIV/0!
Dollar difference between proposed budget & current budget	75,000

NARRATIVE:

Laboratory Costs associated with water sampling throughout distribution system and Treatment Plants

	FY 08/09	FY 09/10
Nunes WTP	\$35,000	\$40,000
Denniston WTP	\$30,000	\$35,000
	<u>\$65,000</u>	<u>\$75,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-May 2009	39,998
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	54,998
PROPOSED Line Item Amount:	\$22,544

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,000
% Change Actual Year End compared to Proposed Line item amount	(59.0%)
% Change to Previous Year Budget	(54.9%)
Dollar difference between proposed budget & current budget	-27,456

Narrative: Lease consultant agreement offset by Cell Site Lease Agreements in account 4950

Communication Lease Consultant (Til FY 10/11) - New	\$17,544.00
Misc. Studies/Surveys	\$5,000.00
	<u>\$22,544.00</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Conservation	
Actual Amount As Of: 31-May 2009	33,048
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	38,048
PROPOSED Line Item Amount:	60,650

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>40,000</u>
% Change Actual Year End compared to Proposed Line item amount.	59.4%
% Change to Previous Year Budget	51.6%
Dollar difference between proposed budget & current budget	20,650

NARRATIVE:

Increase funding due to:

1. Rebates for toilets and washing machines is being increased in anticipation of losing grant funding, increased rebate amounts and an increase in participation per BAWSCA's WCIP.
2. School education is being increased in anticipation of new BAWSCA sponsored outreach to more grade levels.
3. Funding for residential surveys is a new item in anticipation of outsourcing this program to comply with CUWCC BMP.
4. Low flow device funding is being increased to provide low flow spray rinse valves to restaurants as part of BAWSCA's WCIP.
5. Funds included to install water meter at 766 Main Street to comply with BMP's.
6. Funds included for Pilarcitos IRWMP implementation.
7. Funds included to produce 2010 UWMP, which is due December 2009.

Legend:

BAWSCA - Bay Area Water Supply and Conservation Agency
BMP - Best Management Practices
CUWCC - California Urban Water Conservation Council
IRWMP - Integrated Regional Watershed Management Plan
UWMP - Urban Water Management Plan
WCIP - Water Conservation Implementation Plan

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**Budget Worksheet
Fiscal Year
2009-2010**

Worksheet 5321 A – Water Conservation/Water Resources

Description	Proposed FY 09/10
Washing Machine Rebate Program	
Residential (BMP 6)	\$10,000
CII (BMP 9)	\$1,000
Toilet and Urinal Rebate Program	
Residential (BMP 14)	\$1,000
CII (BMP 9)	\$1,000
Low Flow Device Distribution	
Residential (BMP 2)	\$2,000
New Construction Ordinance (BMP 2)	\$500
Pre-Rinse Spray Valve	
CII (BMP 9)	\$500
School Education	
Water Wise - BAWSCA (BMP8)	\$5,000
Residential Water Surveys	
(BMP 1)	\$5,000
Metering with Commodity Rates	
Meter for 766 Main Street (BMP 4)	\$750
Large Landscape	
Whitcomb – BAWSCA (BMP 5)	\$9,000
California State Model Landscape Ordinance	\$500
Public Information - Outreach	
Materials (BMP 7)	\$2,000
Newspaper/Magazine Ads (BMP 7)	\$3,000
Bill Stuffers (BMP 7)	\$2,000
Direct Mailers (BMP 7)	\$5,000
Fees and Memberships	
Event Fees	\$500
California Urban Water Conservation Council (CUWCC)	\$3,000
California Water Awareness Campaign	\$900
Other	
UWMP 2010	\$5,000
Pilarcitos IRWMP Commitments	\$3,000
TOTALS	\$60,650

Legend:

BAWSCA - Bay Area Water Supply and Conservation Agency

BMP - Best Management Practices

IRWMP - Integrated Regional Watershed Management Plan

UWMP - Urban Water Management Plan

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-May 2009	13,603
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	28,603
PROPOSED Line Item Amount:	28,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	31,700
% Change Actual Year End compared to Proposed Line item amount.	0.3%
% Change to Previous Year Budget	(9.5%)
Dollar difference between proposed budget & current budget	-3,000

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Decrease in MCTV services.

MCTV-Recording meetings(14 @ \$375)	\$5,000
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$8,500
Postage for Public Outreach	\$6,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$5,000

Spread:	TOTAL	28,700			
Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-May 2009	782,627
PROJECTED ACTIVITY to END of FY:	75,000
Projected YEAR END TOTAL:	857,627
PROPOSED Line Item Amount:	907,674

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	823,397
% Change Actual Year End compared to Proposed Line item amount.	5.8%
% Change to Previous Year Budget	10.2%
Dollar difference between proposed budget & current budget	84,277

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
6/3/2009
FY 2009/2010 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE	Current Hrly Rate	COLA 3.0%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411							
Superintendent	54.54	56.17	116,841			10,800	127,641
Distribution Supervisor	43.66	44.97	93,537	120	8,095	7,200	108,832
WTP Supervisor	47.03	48.44	100,746	120	8,718	7,200	116,665
Sr. WTP Oper.	41.56	42.81	89,044	120	7,706	7,200	103,949
Treat/Dist Op	28.00	28.84	59,987	80	3,461	4,800	68,248
Treat/Dist Op	27.31	28.13	58,514	80	3,376	4,800	66,690
Treat/Dist Op	27.31	28.13	58,514	80	3,376	4,800	66,690
Treat/Dist Op	28.00	28.84	59,987	80	3,461	7,200	70,648
Maint Worker	25.40	26.16	54,417	40	1,570	2,400	58,387
Maint Worker	23.01	23.70	49,302	40	1,422	1,200	51,924
Part-Time Help	15.00		15,000				15,000
Part-Time Help	15.00		15,000				15,000
Estimated Annual Merit Increase			18,000				18,000
Standby Pay for On-Call Employees			20,000				20,000
Sub total, Field			808,890		41,184	57,600	907,674

ADMIN #5610							
Gen Manager	85.44	88.00	183,036				183,036
Water Conser.	34.03	35.05	72,895	40	2,103		74,998
Prj Coord. PT	60.00		12,000				12,000
Office Mgr	37.64	38.77	80,635	40	2,326		82,961
Admin Assist.	34.10	35.12	73,056	40	2,107	7,546	82,709
Office Speclst	26.03	26.81	55,756		-		55,756
Office Speclst	23.59	24.30	50,534	40	1,458		51,992
Office Speclst	26.03	26.81	55,756		-	2,400	58,156
Directors			30,000				30,000
Estimated Annual Merit Increase			15,000				15,000
Sub total, Admin			628,667		7,994	9,946	\$646,607

TOTAL			<u>1,437,557</u>				<u>\$1,554,281</u>
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COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5412 Description: Maintenance Expenses	
Actual Amount As Of: 31-May 2009	143,723
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	173,723
PROPOSED Line Item Amount:	189,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	180,786
% Change Actual Year End compared to Proposed Line item amount.	9.1%
% Change to Previous Year Budget	4.8%
Dollar difference between proposed budget & current budget	8,714

NARRATIVE:

Increase due to main repairs (South of Town Pipeline) and other difficult jobs

Laundry	\$2,000	Paving	\$18,000
Service Products	\$7,000	Inventory	\$13,000
Pump Repair	\$6,000	Materials	\$6,000
Uniforms/Jackets/Shoes	\$8,000	Equip. Rental	\$2,000
USA	\$500	Radio Repair	\$1,000
Backfill	\$3,000	Landscape Maint	\$2,000
Hydrant repair	\$20,000		
Tank Inspection	\$5,000	Cathodic Protection	\$8,000
Generator services	\$7,000	Misc. tools, etc.	\$5,000
Safety Supplies	\$4,000	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Main Repairs	\$35,000	Waste Services	\$3,000
		Fence Repairs	\$2,000
Sub totals	\$97,500	Raising Valve (City/County)	\$32,000
TOTAL	\$ 189,500		\$92,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-May 2009	41,771
PROJECTED ACTIVITY to END of FY:	3,797
Projected YEAR END TOTAL:	45,568
PROPOSED Line Item Amount:	47,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	58,000
% Change Actual Year End compared to Proposed Line item amount.	4.2%
% Change to Previous Year Budget	(18.1%)
Dollar difference between proposed budget & current budget	-10,500

NARRATIVE: Decrease due to newer vehicles in the fleet.

	<u>FY 09/10</u>
Gasoline	\$32,000.00
Mobile Phones	\$7,500.00
Service & Repairs	\$8,000.00
	<u><u>\$47,500.00</u></u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-May 2009	11,542
PROJECTED ACTIVITY to END of FY:	1,100
Projected YEAR END TOTAL:	12,642
PROPOSED Line Item Amount:	15,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,400
% Change Actual Year End compared to Proposed Line item amount.	18.7%
% Change to Previous Year Budget	(40.9%)
Dollar difference between proposed budget & current budget	-10,400

NARRATIVE:

FY 09/10 amounts lower from past year due to rehabilitation of wells and upgrades.

	<u>FY 08/09</u>	<u>FY 09/10</u>
Electrical PM	\$1,200	\$1,200
Pumps	\$20,000	\$7,600
Electrical	\$4,000	\$6,000
Plumbing	\$200	\$200
	<u>\$25,400</u>	<u>\$15,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610 Description: Salaries, Admin.	
Actual Amount As Of: 31-May 2008	546,924
PROJECTED ACTIVITY to END of FY:	50,000
Projected YEAR END TOTAL:	596,924
PROPOSED Line Item Amount:	646,607

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	617,719
% Change Actual Year End compared to Proposed Line item amount.	8.3%
% Change to Previous Year Budget	4.7%
Dollar difference between proposed budget & current budget	28,888

NARRATIVE:

A COLA of 3.0% was used as a place holder based upon the Memorandum of Understanding between the CCWD and Teamsters Local 856.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620	Description: Office Expenses
Actual Amount As Of: 31-May 2008	96,754
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	106,754
PROPOSED Line Item Amount:	131,150

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	139,350
% Change Actual Year End compared to Proposed Line item amount.	22.9%
% Change to Previous Year Budget	(5.9%)
Dollar difference between proposed budget & current budget	-8,200

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Increase in postage rates, addition of Online Payments (NetBill) and allowance for bad debt.
Deleted Newsletter costs and reduced office maintenance costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$ 3,000
	Bulk Mailing	\$ 5,000
	Pre-Stamped Envelopes	\$ 6,000
Phone Services	Monthly Service & Repairs	\$ 4,000
	PG&E Monthly Service	\$ 6,000
Office Cleaning	Janitorial Service/Carpet Cleaning	\$ 7,500
Dining	December Holiday Dinner	\$ 3,500
File Storage	Iron Mountain - Offsite Storage	\$ 4,500
Leases	Mail & Copier Machines	\$ 13,000
	Office Alarms and Security Camera	\$ 6,000
Printing	Checks, Forms, Statements	\$ 3,000
Data Prose	Fulfillment Center for Billing Stmnts	\$ 18,000
	NetBill (Online Payments)	\$ 4,800
Emergency	Supplies	\$ 500
Miscellaneous	Office Supplies	\$ 7,500
	Credit Card / Bank Fees	\$ 7,000
	DMV/Pre-Employment Physicals	\$ 750
	Employee Recognition Program	\$ 1,750
	Petty Cash	\$ 2,500
	Director recognition/framing	\$ 750
	ORCC LockBox Services	\$ 600
	Allowance for Bad Debt	\$ 6,000
Maintenance	Office Equipment/Repairs	\$ 5,000
	Office Maintenance/Repairs	\$ 8,000
Payroll	Payroll Processing with ADP	\$ 6,500
TOTAL		\$ 131,150

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5621 Description: Computer Services	
Actual Amount As Of: 31-May 2008	60,051
PROJECTED ACTIVITY to END of FY:	5,000
Projected YEAR END TOTAL:	65,051
PROPOSED Line Item Amount:	64,150

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	53,900
% Change Actual Year End compared to Proposed Line item amount:	(1.4%)
% Change to previous year budget:	19.0%
Dollar difference between proposed budget & current budget	10,250

NARRATIVE: Addition of Check Scanner Annual Maintenance costs along with an increase in upgrades to software for water shortage billing module

Maintenance Agreements		Computer Services	
Springbrook	\$10,000	Training	\$ 2,000
Radix	\$3,000	New/Upgrades to software/Cust Rpts	\$ 5,000
ICS	\$15,000	Services/Repairs	\$ 15,000
Hansen	\$2,500	Coastside Net	\$ 1,000
AMR	\$1,500	Rogue Web Works (Website Maint.)	\$ 5,000
XC2 Software	\$800	Sonic.net	\$ 450
<i>(Backflow Prevention)</i>		Spam Filtering	\$ 900
Check Scanner	\$2,000		
<i>Subtotal</i>	<i>\$34,800</i>	Subtotal	\$ 29,350
		Grand Total	\$ 64,150

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-May 2008	20,020
PROJECTED ACTIVITY to END of FY:	2,500
Projected YEAR END TOTAL:	22,520
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	32,500
% Change Actual Year End compared to Proposed Line item amount.	(11.2%)
% Change to Previous Year Budget	(38.5%)
Dollar difference between proposed budget & current budget	-12,500

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 5,000
Conferences/Seminars (Board of Directors)	\$ 3,000
Staff Training/Seminars/Continuing Education	\$ 4,000
Safety Training (CINTAS)	\$ 7,000
*WTO/WDO Renewal/Application Fees	\$ 1,000
TOTAL	<u>\$ 20,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 31-May 2008	446,994
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	481,994
PROPOSED Line Item Amount:	500,830

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **493,349**

% Change Actual Year End compared to Proposed Line item amount.	3.9%
% Change to Previous Year Budget	1.5%
Dollar difference between proposed budget & current budget	7,481

NARRATIVE:

	FY 08/09	FY 09/10
Dental	\$21,904	\$21,253
LTD	\$15,313	\$16,158
Health	\$324,950	\$326,690
Liability	\$50,000	\$55,000
Life	\$4,814	\$5,361
Property	\$20,000	\$20,000
Vision	\$5,636	\$5,636
EAP Program	\$732	\$732
Workers Compensation	\$50,000	\$50,000
TOTAL	\$493,349	\$500,830

Estimated Rate Increases for: Dental Dental (10%), Health (Blue Cross - 13%), EAP (0%), VSP (5%), Life (3%), Health (Kaiser - 13%), LTD (3%)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Current FY 2008/2009

	KAISER	Blue Cross	Dental	Vision	Life/AD&D	LTD Metlife	ACWA EAP	ACWA W/C	ACWA Property	ACWA Liability
July	\$9,216	\$14,279	\$1,695	\$450	\$382	\$1,192	\$61	\$10,381		
August	\$6,548	\$14,104	\$1,673	\$470	\$390	\$1,192	\$61			\$50,014
September	\$8,528	\$14,104	\$1,553	\$470	\$391	\$1,192	\$61			
October	\$8,528	\$14,104	\$1,643	\$470	\$415	\$1,192	\$61	\$9,830		
November	\$8,528	\$14,104	\$1,643	\$470	\$415	\$1,391	\$61			
December	\$8,609	\$15,483	\$1,643	\$470	\$416	\$1,241	\$61			
January	\$8,609	\$15,483	\$1,643	\$470	\$548	\$1,637	\$61	\$12,154		
February	\$8,609	\$15,483	\$1,643	\$470	\$434	\$1,307	\$61		\$16,981	
March	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61			
April	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61	\$15,000		
May	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61			
June	\$8,609	\$15,483	\$1,610	\$470	\$434	\$1,307	\$61			
EE/Retirees Credit	-\$1,700	-\$21,000	-\$4,000	-\$235	-\$150	-\$160				
Sub Total	\$99,911	\$158,076	\$15,577	\$5,382	\$4,977	\$15,411	\$732	\$47,365	\$16,981	\$50,014
FY 08/09 Total	\$103,308	\$185,798	\$19,321	\$5,636	\$5,205	\$15,687	\$732	\$47,365		
June Rate x 12 months										
Approx. Rate Increase	13% \$116,738	13% \$209,952	10% \$21,253	0% \$5,636	3% \$5,361	3% \$16,158	0% \$732	\$50,000	\$20,000	\$55,000
Total Medical	\$326,690									
Total	\$500,830									

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-May 2008	370,419
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	405,419
PROPOSED Line Item Amount:	447,750

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	395,280
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	10.4%
% Change to Previous Year Budget	13.3%
Dollar difference between proposed budget & current budget	52,470

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5645 Description: SIP 401 K Plan	
Actual Amount As Of: 31-May 2008	0
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	10,000
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	0
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	100.0%
% Change to Previous Year Budget	#DIV/0!
Dollar difference between proposed budget & current budget	20,000

NARRATIVE: \$20,000
 Supplemental Income Trust Fund / AIP 401 K Plan base on the
 Memorandum of Understanding between CCWD and the Teamsters Union, Local 856

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
DRAFT
Budget Worksheet

Fiscal Year
2009/2010

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-May 2008	26,892
PROJECTED ACTIVITY to END of FY:	3,500
Projected YEAR END TOTAL:	30,392
PROPOSED Line Item Amount:	52,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	57,000
% Change Actual Year End compared to Proposed Line item amount.	71.1%
% Change to Previous Year Budget	(8.8%)
Dollar difference between proposed budget & current budget	-5,000

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

HansonBridgett			\$50,000
Sherman/Feller			\$2,000
	Total		\$52,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-May 2008	11,957
PROJECTED ACTIVITY to END of FY:	1,500
Projected YEAR END TOTAL:	13,457
PROPOSED Line Item Amount:	15,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	11.5%
% Change to Previous Year Budget	(40.0%)
Dollar difference between proposed budget & current budget	-10,000

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense.

Note: Engineer will receive 3.0% increase in the hourly rate effective 7/1/09

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683 Description: Financial Services	
Actual Amount As Of: 31-May 2008	19,731
PROJECTED ACTIVITY to END of FY:	8,000
Projected YEAR END TOTAL:	27,731
PROPOSED Line Item Amount:	31,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	47,375
% Change Actual Year End compared to Proposed Line item amount.	11.8%
% Change to Previous Year Budget	(34.6%)
Dollar difference between proposed budget & current budget	-16,375

NARRATIVE:

Annual auditing services performed by Joseph J Arch (new auditor) and Annual accounting/consultation services provided by John Parsons, CPA.

	FY 09/10
Financial Audit Service	\$16,000
Accounting Services	\$15,000
Total	<u><u>\$31,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-May 2008	95,409
PROJECTED ACTIVITY to END of FY:	8,500
Projected YEAR END TOTAL:	103,909
PROPOSED Line Item Amount:	112,146

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	105,541
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	7.9%
% Change to Previous Year Budget	6.3%
Dollar difference between proposed budget & current budget	6,605

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

Line Item

Amount

Acct. No. **5684** Description: Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,554,281			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,445,307	\$ 89,609		\$ 89,609
AMOUNT SUBJECT TO MEDICARE	\$ 1,554,281		\$ 22,537	\$ 22,537
TOTAL				\$ 112,146

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687	Description: Memberships & Subscriptions
Actual Amount As Of: 31-May 2008	43,430
PROJECTED ACTIVITY to END of FY:	3,500
Projected YEAR END TOTAL:	46,930
PROPOSED Line Item Amount:	53,815

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	51,965
% Change Actual Year End compared to Proposed Line item amount.	14.7%
% Change to Previous Year Budget	3.6%
Dollar difference between proposed budget & current budget	1,850

NARRATIVE: See attached worksheet for detail of costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
<u>Line Item: Memberships & Subscriptions</u>		Description	
Acct. No. 5687		Amount	
ACWA	\$10,000	Membership dues	
AWWA	\$2,000	Membership dues and technical publications	
West Group (Formally Barclays)	\$400	Updates on California Code of Regulations regarding construction laws	
BAWSCA	\$23,000	Annual assessment & dues	
Chamber of Commerce	\$800	Membership dues & Farm Day Luncheon Tickets	
CSDA	\$4,000	Membership dues	
HMB Review, sub & ads	\$5,000	Legal notices, newspaper ads, election info, etc.	
Wellness Program	\$2,000	Wellness Program group membership in health club	
Water Education Foundation	\$1,000	Membership dues and technical publications	
Springbrook Users Group	\$65	Annual Users Group for Springbrook Software	
California Emergency Utilities	\$500	Annual Membership	
IAMPO	\$50	Subscription for Backflow Prevention Magazine	
Miscellaneous	\$5,000		
TOTAL	\$53,815		

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

Line Item

Amount

Acct. No. **5688** Description: **Election Expense**

Actual Amount As Of: 31-May 2008

PROJECTED ACTIVITY to END of FY: 0

Projected YEAR END TOTAL: 0

PROPOSED Line Item Amount: 15,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 0

% Change Actual Year End compared to Proposed Line item amount.

% Change to Previous Year Budget **#DIV/0!**

Dollar difference between proposed budget & current budget 15,000

NARRATIVE:

2009 November Election for two 4 year terms

Spread:

Jul Aug Sep Oct Nov Dec Totals

Jan Feb Mar Apr May Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5689 Description: Union Expenses	
Actual Amount As Of: 31-May 2008	11,000
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	12,000
PROPOSED Line Item Amount:	12,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	0.0%
% Change to Previous Year Budget	(20.0%)
Dollar difference between proposed budget & current budget	-3,000

NARRATIVE:

Serivces contracted with IEDA (Labor Negotiator)	\$ 12,000
TOTAL	<u>\$ 12,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-May 2008	8,798
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	9,798
PROPOSED Line Item Amount:	10,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	9,200
% Change Actual Year End compared to Proposed Line item amount.	10.2%
% Change to Previous Year Budget	17.4%
Dollar difference between proposed budget & current budget	1,600

NARRATIVE:

1. San Mateo County charges the District for collecting and transmitting property taxes	\$2,000.00
2. The cost of the LAFCo budget, estimated	\$5,000.00
3. Hazardous Material Handling (Nunes & Denniston)	\$3,000.00
4. Property Taxes	<u>\$800.00</u>
	\$10,800.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-May 2008	10,711
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	10,711
PROPOSED Line Item Amount:	10,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	33,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(2.0%)
% Change to Previous Year Budget	(68.2%)
Dollar difference between proposed budget & current budget	-22,500

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants
(DHS Fees - Increase due to additional services regarding new regulations)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$7,500
#2	\$1,000
#3	\$1,000
#4	\$1,000
	<hr/>
	\$10,500

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-May 2008	268,119
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	268,119
PROPOSED Line Item Amount:	270,845

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **266,220**

% Change Actual Year End compared to Proposed Line item amount.	1.0%
% Change to Previous Year Budget	1.7%
Dollar difference between proposed budget & current budget	4,625

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2009 Payment	\$245,610
March 2010 Payment	\$25,235
Spread:	<u>\$270,845</u>

Jul Aug Sep Oct Nov Dec

Jan Feb Mar Apr May Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

Line Item **Amount**

Acct. No. **5712** Description: **Existing Bonds - 2006B**

Actual Amount As Of: 31-May 2008 **483,305**

PROJECTED ACTIVITY to END of FY: **0**

Projected YEAR END TOTAL: **483,305**

PROPOSED Line Item Amount:	486,401
-----------------------------------	----------------

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	482,460
% Change Actual Year End compared to Proposed Line item amount.	0.6%
% Change to Previous Year Budget	0.8%
Dollar difference between proposed budget & current budget	3,941

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2008 Payment	\$332,286
March 2009 Payment	\$154,114
	\$486,401

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2009/2010**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 31-May 2008	397,833
PROJECTED ACTIVITY to END of FY:	36,167
Projected YEAR END TOTAL:	434,000
PROPOSED Line Item Amount:	650,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	434,000
% Change Actual Year End compared to Proposed Line item amount.	49.8%
% Change to Previous Year Budget	49.8%
Dollar difference between proposed budget & current budget	216,000

NARRATIVE:

Contribution to CIP & Reserves	\$ 650,000
	<u> </u>
	\$ 650,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 09/10 THRU 18/19

DRAFT

Origin	FY	Number	Priority	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	Totals	
PIPELINE PROJECTS - * Pending Further Pressure Testing																
	06	01	Avenue Cabrillo Phase I (Permitting/Design)	2				52,000	100,000						\$152,000	
	06	01	Avenue Cabrillo Phase II (Construction)	2						1,048,000					\$1,048,000	
	06	02	Highway #1 South Phase I / II	3					80,000	100,000	1,200,000				\$1,380,000	
	07	03	Pilarcitos Canyon Pipeline Replacement	1				100,000	1,000,000						\$1,100,000	
	07	04	Bell-Moon Pipeline Replacement Project	3							60,000	250,000			\$310,000	
			* Main Street Pipeline Replacement Project - Phase 3	3								\$90,000.00	\$249,000.00		\$339,000	
			* Bridgeport Drive Pipeline Replacement Project	3								\$110,000.00	\$840,000.00		\$950,000	
			Main Street/Hwy 92 Widening Project		50,000	20,000									\$20,000	
WATER TREATMENT PLANTS																
	99	05	Denniston Intake Maintenance	1	27,000	80,000	29,000	30,000	31,000	32,000	33,000	34,000	35,000	36,000	37,000	\$377,000
	08	01	Denniston WTP- Filter Flow Meters	2	6,000											\$0
			Denniston WTP - Intake study/predesign	1	15,000											\$0
			Denniston WTP - Intake construction	1		100,000										\$100,000
	08	02	Nunes WTP- Replace Cl2/pH Analyzer		15,000											\$0
	09	03	Nunes - Backwash Variable Rates Project - study	3				15,000								\$15,000
			Nunes - Backwash Variable Rates Project - design/build	3					50,000							\$50,000
			Nunes - Floc Drive Repair	2		50,000	50,000	50,000								
	09	04	Nunes Backwash and WWR Tank Lights	2	10,000											\$0
	07	01	Nunes Filter Media Replacement			50,000										\$50,000
	09	05	Nunes Office Heater	2	10,000											\$0
	08	03	Nunes UST removal and replaced with AGST		15,000											\$0
	08	04	Nunes WTP - Head Loss System Replacement		15,000											\$0
	08	05	Nunes WTP - Plant Painting	3			12,500	12,500	12,500	12,500						\$50,000
	08	06	Nunes WTP- Filter to Waste System	3					5,000	75,000						\$80,000
	08	07	Nunes WTP -Filter Valve Replacement	2							30,000	30,000	30,000	30,000	30,000	\$150,000
FACILITIES & MAINTENANCE																
	9	6	District Space Planning	2		25,000										\$25,000
	09	07	AMR Program + Fixed Network	1	50,000	400,000	400,000	400,000		100,000						\$1,300,000
	08	08	PRV Valves Replacement Project**	2	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	\$200,000
	99	01	Meter Change Program**	1	17,000	18,000	19,000	20,000	21,000	22,000	23,000	24,000	25,000	26,000	27,000	\$225,000
	09	08	Main Office - Replace Skylights (repair leaks)		25,000											\$0
	09	09	Fire Hydrant Replacement**	2	40,000	40,000	40,000									\$80,000
	09	10	Standardize Chlorine Analyzers at 6 facilities	2			15,000	15,000								\$30,000
	09	11	Pilarcitos Culvert Repair	1	50,000	200,000										\$200,000
	09	23	District Digital Mapping	3			75,000									\$75,000
EQUIPMENT PURCHASE & REPLACEMENT																
	99	02	Vehicle Replacement	1	27,000	28,000	29,000	30,000			30,000	30,000	30,000	30,000		\$207,000
	99	03	Computer System	1	25,000	5,000	5,000	5,000	6,000	5,000	5,000	5,000	5,000	5,000	5,000	\$51,000
	99	04	Office Equipment/Furniture	1	20,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	\$30,000
	06	03	SCADA/Telemetry/electrical controls	1	50,000	250,000	500,000	350,000								\$1,100,000
	08	09	Dump Truck	1			100,000									\$100,000
	08	10	Backhoe	1				80,000								\$80,000
	08	12	New Service Truck Box (old dumptruck conversion)	3			50,000									\$50,000
PUMP STATIONS / TANKS / WELLS																
	06	04	Hazen's Tank Replacement	2				280,000								\$280,000
			Hazen's Tank Fence Upgrade	2		10,000										\$10,000
	09	12	Crystal Springs Reroof and Paint	1		50,000										\$50,000
	09	13	Crystal Springs Soft Starts 1 & 3	1	25,000	25,000										\$25,000
	09	14	CSP Pump #2 Rehabilitation	2	75,000											\$0
	09	17	Crystal Springs Emergency Generator	2					300,000							\$300,000
	10	01	Crystal Springs Check Valve Repair/Replacement	1		100,000										\$100,000
	06	05	Well Rehabilitation	2	60,000	40,000										\$40,000
	08	14	Alves Tank Recoating, Interior+Exterior	1		300,000										\$300,000
	08	15	Miramar Tank Interior Recoat + Mixing	1		230,000										\$230,000
	08	16	Cahill Tank Exterior Recoat	2					150,000							\$150,000
			Cahill Tank Ladder Replacement			15,000										\$15,000
	08	17	El Granada Tank 2 Recoat + Ladder	2			200,000									\$200,000
	08	18	EG Tank #3 Recoating Interior + Exterior	2				260,000								\$260,000

COASTSIDE COUNTY WATER DISTRICT
 PLANNED CAPITAL PROJECTS
 FISCAL YEARS 09/10 THRU 18/19

DRAFT

Origin FY	Number	Priority	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	09/10-18/19 Totals	
				20,000										\$20,000	
				23,000										\$23,000	
09	18		3	25,000			150,000							\$175,000	
09	19		2	50,000	100,000									\$100,000	
						8,000								\$8,000	
DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															
08	19		2				800,000	800,000						\$1,600,000	
08	20		1	686,000										\$0	
DENNISTON WTP (LONG-TERM) IMPROVEMENTS															
08	22		1	350,000										\$350,000	
08	23		1		900,000	900,000								\$1,800,000	
NUNES WTP PRIORITY (SHORT-TERM) IMPROVEMENTS															
08	24		1	600,000	600,000	600,000								\$1,800,000	
NUNES WTP (LONG-TERM) IMPROVEMENTS															
08	26		2				100,000							\$100,000	
08	27		2	10,000			260,000							\$270,000	
WATER SUPPLY DEVELOPMENT															
09	21		1	100,000	100,000	50,000								\$250,000	
09	22		1	50,000										\$50,000	
<i>indicates new or modified item on list</i>															
FY 10 Totals				\$1,383,000	\$3,337,000	\$3,155,500	\$3,625,500	\$2,005,500	\$1,799,500	\$1,262,000	\$1,406,000	\$598,000	\$1,239,000	\$152,000	\$18,430,000
FY 09 Budget Totals				\$5,402,000	\$4,573,500	\$4,679,500	\$2,236,500	\$254,500	\$1,224,000	\$117,000	\$120,000	\$123,000	\$125,500	\$0	\$18,855,500

EXHIBIT D

RECEIVED

JUN 01 2009
COASTSIDE COUNTY
WATER DISTRICT

Half Moon Bay, California
May 28, 2009

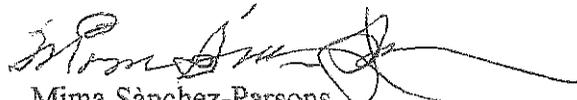
General Manager
Coastside County Water District
766 Main Street, Half Moon Bay CA 94019

Mima Sánchez-Parsons
435 Miramontes Ave
Half Moon Bay, Ca 94019
Account #6011-0

I want to voice my protest to the proposed water rate increase. It seems that we the consumers have absolutely no recourse. If we use more water we are fined. If we reduced the amount of water we used we are penalized with a raise in the cost of the water.

These are hard economic times, particularly for those of us who live on a limited income. Our retirement checks are not increased. We senior citizens are barely making it. This raise would represent a hardship for all of us single citizens and families alike. There are a large number of limited income people living in Half Moon Bay, which this raise will affect. Water is a primary need for human beings.

I certainly hope you will bear in mind the needs of the residents.


Mima Sánchez-Parsons

RECEIVED

JUN 10 2009

COASTSIDE COUNTY
WATER DISTRICT

Nancy L. Rapp
2131 St. Andrews Road
Half Moon Bay, California 94019
Phone 650-726-1778 • Fax 650-726-1720
E-mail nlrapp2@aol.com

General Manager
Coastside County Water District
766 Main Street
Half Moon Bay, California 94019

June 3, 2009

Dear Sir or Madam:

This letter serves as my protest for rate increase.

Sincerely,

Nancy L. Rapp

Nancy L. Rapp

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019-1925

Account:
Service Address:

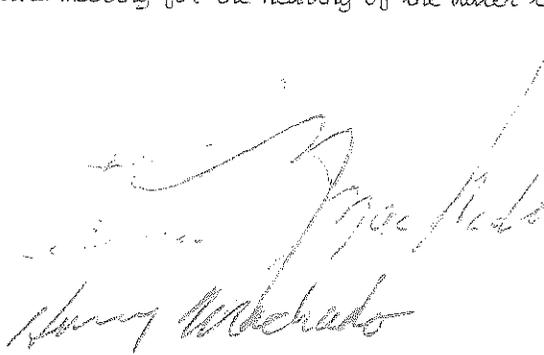
4127-0
331 Santiago Avenue

June 18, 2009

My husband and I ~~strongly oppose~~ the proposed water increase. Please submit this opposition at the July 14, 2009, board meeting for the hearing of the water increase.

Sincerely

Jenny Pereira Machado

A handwritten signature in cursive script, appearing to read "Jenny Pereira Machado". The signature is written in dark ink and is somewhat stylized, with a large loop at the end of the last name.

RECEIVED

JUN 18 2009

COASTSIDE COUNTY
WATER DISTRICT

June 16, 2009

General Manager
Coastside County Water District
Half Moon Bay, CA 94019

RECEIVED
JUN 25 2009
CITY OF PALO ALTO
WATER DEPARTMENT

Re: Proposed 2009-2010 Rate Increases for Water Services

Dear Mr. Dickson:

We have reviewed your Notice of Public Hearing for Proposed 2009-2010 Rate Increases for Water Services, and the Draft Operations and Maintenance Budget for FY 2009/2010. The rate increase for 2009/2010 is approximately 12% to customers. The rate increase implemented for last year, 2008/2009, was approximately 11% to customers. These increases equate to a compound increase in water charges of about 24% **IN TWO YEARS!** This is unacceptable in these difficult economic times, especially for those like us that are on fixed incomes.

The increases in 09/10 projected salaries and benefits are an increase of about \$216,000 from projected 08/09 to 09/10 proposed budget. This about an 11% increase in 09/10. How many customers are seeing such an increase in their pay? The increase in payroll would mostly offset the increase in water purchases, which seem necessary. Why doesn't the District hold off on the payroll increases? That would mean that the total Operating Expenses would be about 4% less, resulting in only a necessary 8% increase in 09/10 to customers. After the payroll increases from 07/08 to 08/09, the payroll increases in the 09/10 proposed budget are intolerable.

There is one other line item, 5713, Contribution to CIP & Reserves, that needs clarification. What is the allocation of proposed expenditures to each of CIP and to Reserves? Certainly each needs funding, but we'd like the split of allocation to CIP and the amount of projected reserves and also the percentage to budget.

Finally, we'd like to propose that this year's 12% increase be broken into two parts over years 09/10 and 10/11. This would be a better plan to swallow and is consistent with the City of Palo Alto's Proposed Water Rate increases split over two years.

Yours Truly,

Frederick Wright *Peter Logan*

Frederick Wright

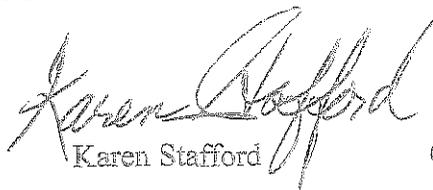
Peter Logan

615 Coronado St.

639 Coronado St.

El Granada CA 94018

El Granada CA 94018



Karen Stafford

615 Coronado St.

El Granada CA 94018

Cherie Dailey

639 Coronado St.

El Granada CA 94018

RECEIVED

JUN 29 2009

COASTSIDE COUNTY
WATER DISTRICT

June 25, 2009

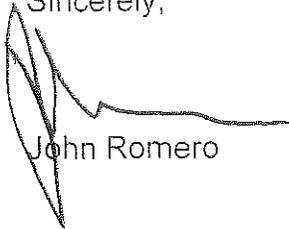
General Manager, Coastside County Water District
766 Main St.
Half Moon Bay, Ca 94019

RE: Protest to Water increases

To Whom It May Concern:

I protest the increase in Water Services. I am the current owner of 615 Johnston St., Half Moon Bay. Increased water rates will be a burden to my ownership of this property.

Sincerely,

A handwritten signature in black ink, appearing to read "John Romero". The signature is written in a cursive style with a long horizontal stroke extending to the right.

John Romero

RECEIVED
JUN 29 2009
COASTSIDE COUNTY
WATER DISTRICT

June 25, 2009

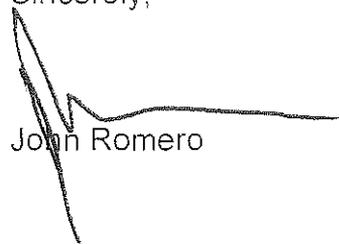
General Manager, Coastside County Water District
766 Main St.
Half Moon Bay, Ca 94019

RE: Protest to Water increases

To Whom It May Concern:

I protest the increase in Water Services. I am the current owner of 964 Ventura St., Half Moon Bay. I am trying to sell my property at this time due to current economic conditions. A buyer will be interest in water service and the cost of that service. Increased water rates will be a detriment to the sale of my property and to the new owner.

Sincerely,

A handwritten signature in black ink, appearing to read "John Romero". The signature is stylized with a long horizontal stroke extending to the right.

John Romero

RECEIVED

JUN 29 2009

COASTSIDE COUNTY
WATER DISTRICT

June 25, 2009

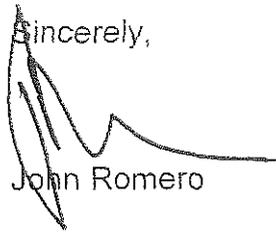
General Manager, Coastside County Water District
766 Main St.
Half Moon Bay, Ca 94019

RE: Protest to Water increases

To Whom It May Concern:

I protest the increase in Water Services. I am the current owner of 1177 Miramontes St., Half Moon Bay. I own 17 acres and raise animals and grow fruits and vegetables. You have refused my request to convert my account to a commercial account. I cannot afford to continue my business with a rate increase.

Sincerely,

A handwritten signature in black ink, appearing to read "John Romero", with a long, sweeping horizontal stroke extending to the right.

John Romero

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
12295	ALL04	ALLIED WASTE SERVICES #925	06/12/2009	0.00	236.50
12296	ALV01	ALVES PETROLEUM, INC.	06/12/2009	0.00	1,287.30
12297	ASS01	HEALTH BENEFITS AUTHORITY (HBA	06/12/2009	0.00	18,019.16
12298	ATT01	AT&T MOBILTY	06/12/2009	0.00	572.20
12299	ATT02	AT&T	06/12/2009	0.00	1,249.50
12300	BRE01	CATHLEEN BRENNAN	06/12/2009	0.00	393.38
12301	COA 15	COASTSIDE NET, INC	06/12/2009	0.00	59.95
12302	GUI01	JOE GUISTINO	06/12/2009	0.00	80.32
12303	HAL07	HALF MOON BAY POSTMASTER	06/12/2009	0.00	5,000.00
12304	HAR03	HARTFORD LIFE INSURANCE CO.	06/12/2009	0.00	2,476.00
12305	KAI01	KAISER FOUNDATION HEALTH	06/12/2009	0.00	8,609.00
12306	PAC02	PACIFICA CREDIT UNION	06/12/2009	0.00	866.50
12307	TUR04	SUSAN TURGEON	06/12/2009	0.00	98.04
12308	VAL01	VALIC	06/12/2009	0.00	1,270.00
12309	SAN24	SAN MATEO COUNTY	06/16/2009	0.00	2,044.35
12310	SAN24	SAN MATEO COUNTY	06/16/2009	0.00	287.00
12311	ASC01	EVERETT ASCHER	06/19/2009	0.00	185.46
12312	PAC01	PACIFIC GAS & ELECTRIC CO.	06/19/2009	0.00	9,907.34
12313	PUB01	PUB. EMP. RETIRE SYSTEM	06/19/2009	0.00	16,337.63
12314	SAN03	SAN FRANCISCO WATER DEPT.	06/19/2009	0.00	108,879.71
12316	COU05	RECORDER'S OFFICE	06/19/2009	0.00	50.00
12317	COU05	RECORDER'S OFFICE	06/25/2009	0.00	12.00
12318	A1001	A-1 SEPTIC TANK SERVICE	06/26/2009	0.00	1,000.00
12319	ADP01	ADP, INC.	06/26/2009	0.00	481.55
12320	AMC01	AM CONSERVATION GROUP	06/26/2009	0.00	1,242.00
12321	AME09	AMERICAN WATER WORKS ASSOC.	06/26/2009	0.00	75.00
12322	AND01	ANDREINI BROS. INC.	06/26/2009	0.00	4,627.30
12323	ATT03	AT&T LONG DISTANCE	06/26/2009	0.00	71.11
12324	AZT01	AZTEC GARDENS	06/26/2009	0.00	190.00
12325	BAI02	BAILEY VALVE, INC	06/26/2009	0.00	546.25
12326	BAR03	BARTLE WELLS ASSOCIATES	06/26/2009	0.00	1,935.00
12327	BAS01	BASIC CHEMICAL SOLUTION, LLC	06/26/2009	0.00	5,967.69
12328	BAY07	BAY AREA WATER SUPPLY &	06/26/2009	0.00	2,870.50
12329	BAY10	BAY ALARM COMPANY	06/26/2009	0.00	736.11
12330	BFI02	BFI OF CALIFORNIA, INC.	06/26/2009	0.00	1,046.00
12331	BIO01	BIOVIR LABORATORIES, INC.	06/26/2009	0.00	870.00
12332	CAL07	CALIFORNIA TANK LINES, INC.	06/26/2009	0.00	533.50
12333	CAR02	CAROLYN STANFIELD	06/26/2009	0.00	485.00
12334	COA01	COASTSIDE LAND SURVEYING	06/26/2009	0.00	3,538.75
12335	COA19	COASTSIDE COUNTY WATER DIST.	06/26/2009	0.00	149.32
12336	COM01	COMMUNICATION LEASING SERVICES	06/26/2009	0.00	1,462.40
12337	CSI01	CSI SERVICES, INC.	06/26/2009	0.00	2,620.00
12338	DAT01	DATAPROSE, INC	06/26/2009	0.00	4,018.69
12339	DPN01	DP NICOLI, INC	06/26/2009	0.00	350.00
12340	ESA01	ENVIRONMENTAL SCIENCE ASSOCIAT	06/26/2009	0.00	4,000.00
12341	EWI01	EWING IRRIGATION PRODUCTS	06/26/2009	0.00	518.60
12342	FIR06	FIRST NATIONAL BANK	06/26/2009	0.00	837.25
12343	GOL02	RICHARD GOLDEN	06/26/2009	0.00	150.00
12344	GOL04	GOLDEN STATE FLOW MEASUREMENT	06/26/2009	0.00	1,815.98
12345	GRA01	GRANDFLOW, INC.	06/26/2009	0.00	371.46
12346	GRA03	GRAINGER, INC.	06/26/2009	0.00	311.52
12347	HAC01	HACH CO., INC.	06/26/2009	0.00	683.65
12348	HAL01	HMB BLDG. & GARDEN INC.	06/26/2009	0.00	11.14
12349	HAL04	HALF MOON BAY REVIEW	06/26/2009	0.00	250.00
12350	HAL23	HMB ALARM	06/26/2009	0.00	420.00
12351	HAL24	H.M.B.AUTO PARTS	06/26/2009	0.00	51.90
12352	HAN01	HANSONBRIDGETT. LLP	06/26/2009	0.00	9,690.00
12353	HAR03	HARTFORD LIFE INSURANCE CO.	06/26/2009	0.00	2,476.00
12354	HOG01	JOSEPH HOGAN	06/26/2009	0.00	450.00
12355	IED01	IEDA, INC.	06/26/2009	0.00	1,000.00
12356	IRO01	IRON MOUNTAIN	06/26/2009	0.00	271.00
12357	IRV01	IRVINE CONSULTING SERVICES, IN	06/26/2009	0.00	1,835.00

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Void Amount</u>	<u>Check Amount</u>
12358	JAC01	JACKSON-HIRSCH, INC.	06/26/2009	0.00	123.07
12359	JAM01	JAMES FORD, INC.	06/26/2009	0.00	1,535.08
12360	JMT02	MARK SMITH	06/26/2009	0.00	8,891.46
12361	KEN03	KENNEDY/JENKS CONSULTANTS	06/26/2009	0.00	3,526.72
12362	MCT01	MCTV6	06/26/2009	0.00	425.00
12363	MET06	METLIFE SBC	06/26/2009	0.00	1,307.25
12364	MIS01	MISSION UNIFORM SERVICES INC.	06/26/2009	0.00	148.38
12365	MON01	DARIN BOVILLE	06/26/2009	0.00	300.00
12366	MON07	MONTEREY COUNTY LAB	06/26/2009	0.00	4,598.00
12367	NAT02	NATIONAL METER & AUTOMATION	06/26/2009	0.00	5,046.26
12368	NEU01	HORST NEUMANN	06/26/2009	0.00	300.00
12369	OCE04	OCEAN SHORE CO.	06/26/2009	0.00	2,157.23
12370	OFF01	OFFICE DEPOT	06/26/2009	0.00	304.78
12371	ONT01	ONTRAC	06/26/2009	0.00	326.46
12372	PAC02	PACIFICA CREDIT UNION	06/26/2009	0.00	866.50
12373	PER01	MICHAEL PERKINS	06/26/2009	0.00	300.00
12374	PIT04	PITNEY BOWES	06/26/2009	0.00	231.00
12375	PUB01	PUB. EMP. RETIRE SYSTEM	06/26/2009	0.00	16,266.75
12376	PUM01	PUMP REPAIR SERVICE CO. INC.	06/26/2009	0.00	74,630.61
12377	RED01	RED WING SHOES	06/26/2009	0.00	185.71
12378	RIC01	RICOH AMERICAS CORPORATION	06/26/2009	0.00	813.05
12379	RIC04	RICE TRUCKING--SOIL FARM	06/26/2009	0.00	16.38
12380	ROB01	ROBERTS & BRUNE CO.	06/26/2009	0.00	5,631.14
12381	ROG01	ROGUE WEB WORKS, LLC	06/26/2009	0.00	270.00
12382	SAN05	SAN MATEO CTY PUBLIC HEALTH LA	06/26/2009	0.00	652.70
12383	SER03	SERVICE PRESS	06/26/2009	0.00	6,263.26
12384	SEW01	SEWER AUTH. MID- COASTSIDE	06/26/2009	0.00	570.00
12385	SIE02	SIERRA CHEMICAL CO.	06/26/2009	0.00	5,759.24
12386	SIG01	SIGNET TESTING LABS, INC	06/26/2009	0.00	1,955.00
12387	SMI01	EVY SMITH	06/26/2009	0.00	450.00
12388	SPR02	SPRINGBROOK SOFTWARE USER GRP	06/26/2009	0.00	50.00
12389	STA03	CA DPH DRINKING WATER PROGRAM	06/26/2009	0.00	70.00
12390	STR02	STRAWFLOWER ELECTRONICS	06/26/2009	0.00	65.50
12391	T&T01	T & T VALVE AND INSTRUMENT, IN	06/26/2009	0.00	5,219.04
12392	TEA02	TEAMSTERS LOCAL UNION #856	06/26/2009	0.00	720.00
12393	TEM01	TEMPRESKO, INC.	06/26/2009	0.00	393.84
12394	TET01	JAMES TETER	06/26/2009	0.00	10,717.60
12395	TWO02	TWO BROTHERS CATHODIC SERVICES	06/26/2009	0.00	1,500.00
12396	UB*00625	FELIX JUAN SALAZAR	06/26/2009	0.00	41.92
12397	UB*00626	KEVIN JANIK	06/26/2009	0.00	143.01
12398	UB*00627	VALERIE GREEN-CHARSKY	06/26/2009	0.00	20.99
12399	UB*00628	STEVE GIMNICHOR JO STREICH	06/26/2009	0.00	78.42
12400	UB*00629	JAMES NEWMAYER	06/26/2009	0.00	28.14
12401	UB*00630	ALPESH KHALASI/ARVIND TANDEL	06/26/2009	0.00	45.99
12402	UB*00631	BRIAN/MELISSA BAYAN	06/26/2009	0.00	26.83
12403	UB*00632	MARK STEELE	06/26/2009	0.00	54.37
12404	UB*00633	MARY DUFFY	06/26/2009	0.00	45.49
12405	UB*00634	LESLIE BODKIN	06/26/2009	0.00	75.00
12406	UB*00635	PRUDENTIAL CALIF. REALTY	06/26/2009	0.00	62.24
12407	UNI07	UNITED STATES POSTAL SERV.	06/26/2009	0.00	600.00
12408	UNI12	UNION BANK OF CALIFORNIA	06/26/2009	0.00	2,588.50
12409	UPS01	UPS STORE	06/26/2009	0.00	14.40
12410	VAL01	VALIC	06/26/2009	0.00	1,270.00
12411	WES11	WEST COAST AGGREGATES, INC.	06/26/2009	0.00	103.27
12412	COU05	RECORDER'S OFFICE	06/26/2009	0.00	18.00
12413	JAH01	DUSTIN JAHNS	06/30/2009	0.00	530.88

Report Total: 0.00 406,215.47

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
30-Jun-09

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
REVENUE									
1-0-4120-00	Water Revenue -All Areas	436,983	423,221	13,762	3.3%	5,199,837	5,716,897	(517,060)	(9.0%)
1-0-4170-00	Water Taken From Hydrants	2,663	2,083	580	27.8%	33,013	25,000	8,013	32.1%
1-0-4180-00	Late Notice -10% Penalty	3,308	4,167	(859)	(20.6%)	47,579	50,000	(2,421)	(4.8%)
1-0-4230-00	Service Connections	75	667	(592)	(88.7%)	7,316	8,000	(684)	(8.6%)
1-0-4235-00	CSP Connection T & S Fees	0	0	0	0.0%	13,940	0	13,940	0.0%
1-0-4920-00	Interest Earned	0	0	0	0.0%	83,387	100,124	(16,737)	(16.7%)
1-0-4925-00	Interest Revenue T&S Fees	0	0	0	0.0%	0	0	0	0.0%
1-0-4927-00	Inerest Revenue Bond Funds	0	0	0	0.0%	0	0	0	0.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	873	5,000	(4,127)	(82.5%)	674,856	600,000	74,856	12.5%
1-0-4950-00	Miscellaneous Income	7,751	6,333	1,418	22.4%	151,178	76,000	75,178	98.9%
1-0-4960-00	CSP Assm. Dist. Processing Fee	0	0	0	0.0%	0	0	0	0.0%
1-0-4965-00	ERAF REFUND -County Taxes	0	0	0	0.0%	236,700	100,000	136,700	136.7%
1-0-4970-00	Wavecrest Reserve Conn. Fees	0	0	0	0.0%	0	0	0	0.0%
REVENUE TOTALS		451,653	441,471	10,182.48	2.3%	6,447,805	6,676,021	(228,216)	(3.4%)
EXPENSES									
1-1-5130-00	Water Purchased	108,880	157,436	48,556	30.8%	1,303,781	1,460,119	156,338	10.7%
1-1-5230-00	Pump Exp, Nunes T P	1,595	1,667	72	4.3%	18,099	20,000	1,901	9.5%
1-1-5231-00	Pump Exp, CSP Pump Station	522	37,490	36,968	98.6%	291,455	234,299	(57,156)	(24.4%)
1-1-5232-00	Pump Exp, Trans. & Dist.	1,148	2,063	915	44.3%	19,931	24,800	4,869	19.6%
1-1-5233-00	Pump Exp, Pilarcitos Can.	255	40	(215)	(537.8%)	8,648	10,000	1,352	13.5%
1-1-5234-00	Pump Exp. Denniston Proj.	5,791	6,212	421	6.8%	20,969	74,500	53,531	71.9%
1-1-5235-00	Denniston T.P. Operations	5,356	7,467	2,111	28.3%	21,997	89,560	67,563	75.4%
1-1-5236-00	Denniston T.P. Maintenance	1,279	3,000	1,721	57.4%	37,946	36,000	(1,946)	(5.4%)
1-1-5240-00	Nunes T P Operations	7,886	10,537	2,651	25.2%	84,642	126,400	41,758	33.0%
1-1-5241-00	Nunes T P Maintenance	10,684	4,312	(6,372)	(147.8%)	39,593	51,700	12,107	23.4%
1-1-5242-00	CSP Pump Station Operations	589	712	123	17.3%	7,713	8,500	787	9.3%
1-1-5243-00	CSP Pump Station Maintenance	1,719	2,000	281	14.1%	15,596	66,000	50,404	76.4%
1-1-5250-00	Laboratory Services	6,459	0	(6,459)	0.0%	71,441	0	(71,441)	0.0%
1-1-5318-00	Studies/Surveys/Consulting	3,397	4,163	766	18.4%	43,396	50,000	6,604	13.2%
1-1-5321-00	Water Conservation	5,888	3,337	(2,551)	(76.4%)	38,936	40,000	1,064	2.7%
1-1-5322-00	Community Outreach	12,113	2,649	(9,464)	(357.3%)	25,716	31,700	5,984	18.9%
1-1-5411-00	Salaries & Wages -Field	70,260	63,338	(6,922)	(10.9%)	852,887	823,397	(29,490)	(3.6%)
1-1-5412-00	Maintenance -General	9,404	15,060	5,656	37.6%	153,126	180,786	27,660	15.3%
1-1-5414-00	Motor Vehicle Expense	3,464	4,837	1,373	28.4%	45,235	58,000	12,765	22.0%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5415-00	Maintenance -Well Fields	332	2,113	1,781	84.3%	11,874	25,400	13,526	53.3%
1-1-5610-00	Salaries/Wages-Administration	45,813	47,517	1,704	3.6%	592,737	617,719	24,982	4.0%
1-1-5620-00	Office Supplies & Expense	9,034	11,613	2,578	22.2%	105,788	139,350	33,562	24.1%
1-1-5621-00	Computer Services	2,348	4,492	2,144	47.7%	62,399	53,900	(8,499)	(15.8%)
1-1-5625-00	Meetings / Training / Seminars	1,807	2,708	901	33.3%	21,828	32,500	10,672	32.8%
1-1-5630-00	Insurance	31,285	41,112	9,827	23.9%	478,279	493,349	15,070	3.1%
1-1-5640-00	Employees Retirement Plan	31,567	30,406	(1,161)	(3.8%)	401,986	395,280	(6,706)	(1.7%)
1-1-5681-00	Legal	7,168	4,750	(2,418)	(50.9%)	34,060	57,000	22,940	40.2%
1-1-5682-00	Engineering	480	2,083	1,603	77.0%	12,437	25,000	12,563	50.3%
1-1-5683-00	Financial Services	0	3,948	3,948	100.0%	19,731	47,375	27,644	58.4%
1-1-5684-00	Payroll Tax Expense	8,852	8,119	(734)	(9.0%)	104,261	105,541	1,280	1.2%
1-1-5687-00	Membership, Dues, Subscript.	392	4,330	3,939	91.0%	43,821	51,965	8,144	15.7%
1-1-5688-00	Election Expenses	0	0	0	0.0%	0	0	0	0.0%
1-1-5689-00	Labor Relations	1,000	1,250	250	20.0%	12,000	15,000	3,000	20.0%
1-1-5700-00	San Mateo County Fees	0	0	0	0.0%	8,798	9,200	402	4.4%
1-1-5705-00	State Fees	0	0	0	0.0%	10,711	33,000	22,289	67.5%
1-1-5710-00	Deprec, Trucks, Tools, Equipt.	0	0	0	0.0%	0	0	0	0.0%
1-1-5711-00	Debt Svc/Existing Bonds 1998A	0	0	0	0.0%	268,119	266,220	(1,899)	(0.7%)
1-1-5712-00	Debt Svc/Existing Bonds 2006B	2,589	0	(2,589)	0.0%	485,894	482,460	(3,434)	(0.7%)
1-1-5713-00	Contribution to CIP & Reserves	36,167	36,167	0	0.0%	434,000	434,000	(0)	(0.0%)
1-1-5745-00	CSP Connect. Reserve Contribu.	0	0	0	0.0%	13,940	0	(13,940)	0.0%
1-1-5746-00	Wavcrest CSP Connt. Reserve	0	0	0	0.0%	0	0	0	0.0%
EXPENSE TOTALS		435,522	526,927	91,406	17.3%	6,223,769	6,670,020	446,251	6.7%
NET INCOME		16,132	(85,456)	101,588		224,036	6,001	218,035	

COASTSIDE COUNTY WATER DISTRICT

INVESTMENT REPORT

June 30, 2009

		<i>Restricted</i>	<i>Restricted</i>	<i>Restricted for CSP CIP Projects</i>		
	CASH FLOW & OPERATING RESERVE	EMERGENCY RESERVES	CAPITAL EXPENDITURES	DISTRICT CSP CONTRIBUTION	CSP T&S FEES	TOTAL
DISTRICT BALANCES						
<u>CASH IN FNB</u>						
OPERATING ACCOUNT			\$440,028.34			\$440,028.34
CSP T&S ACCOUNT					\$22,787.41	\$22,787.41
TOTAL FIRST NATIONAL BANK	\$0.00	\$0.00	\$440,028.34	\$0.00	\$22,787.41	\$462,815.75
CASH WITH L.A.I.F	\$297,900.00	\$1,699,005.00	\$1,619,822.05	\$0.00	\$20,711.75	\$3,637,438.80
UNION BANK - Project Fund Balance			\$2,324,846.37			\$2,324,846.37
CASH ON HAND	\$2,130.00					\$2,130.00
TOTAL DISTRICT CASH BALANCES	\$300,030.00	\$1,699,005.00	\$4,384,696.76	\$0.00	\$43,499.16	\$6,427,230.92
ASSESSMENT DISTRICT BALANCES						
<u>CASH IN FIRST NATIONAL BANK (FNB)</u>						
REDEMPTION ACCOUNT		\$ 86,618.52				
RESERVE ACCOUNT (Closed Account 8-4-04)		\$ -				
TOTAL ASSESSMENT DISTRICT CASH		\$ 86,618.52				
<i>This report is in conformity with CCWD's Investment Policy and there are sufficient funds to meet CCWD's expenditure requirements for the next three months.</i>						

**COASTSIDE COUNTY WATER DISTRICT
CRYSTAL SPRINGS PROJECT
CAPITAL PROJECTS FY 08/09**

June 30, 2009

<u>PROJECT</u>	<u>Actual to date</u>	<u>FY 08/09 CIP Budget</u>	<u>% Completed</u>
El Granada Pipeline Phase 3 1128-03	\$2,535,715	\$2,300,000	110.2%
TOTALS	\$2,535,715	\$2,300,000	110.2%

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2008-2009**

30-Jun-09

Acct No.	Approved CIP Budget FY 08/09	Actual To Date FY 08-09	% Completed
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PIPELINE PROJECTS

Highway #1 South Phase I / II	1121-46	\$ 100,000	\$ 39,193	39.2%
Main Street/Hwy 92 Widening Project	1120-93	\$ 50,000	\$ 4,600	9.2%

WATER TREATMENT PLANTS

Denniston Intake Maintenance	1120-03	\$ 27,000	\$ 41,326	153.1%
Denniston Sludge Ponds		\$ 100,000		0.0%
Denniston WTP- Filter Flow Meters		\$ 6,000	\$ 7,198	120.0%
Nunes- Replace Cl2/pH Analyzer	1118-10	\$ 15,000	\$ 4,131	27.5%
Nunes Filter Media Replacement	1121-25	\$ 50,000	\$ 55,282	110.6%
Nunes UST removal and replaced with AGST	1121-44	\$ 15,000	\$ 60,726	404.8%
Nunes WTP - Head Loss System Replacement	1118-10	\$ 15,000	\$ 15,064	100.4%

FACILITIES & MAINTENANCE

AMR Program	1121-41	\$ 50,000	\$ 52,979	106.0%
PRV Valves Replacement Project	1121-43	\$ 20,000	\$ 17,000	85.0%
Meter Change Program	1117-06	\$ 17,000	\$ 31,118	183.0%
Main Office - Replace Skylights (repair leaks)		\$ 25,000		0.0%
Fire Hydrant Replacement	1121-49	\$ 40,000	\$ 27,915	69.8%
Pilarcitos Culvert Repair	1121-48	\$ 100,000	\$ 14,651	14.7%
District Digital Mapping		\$ 75,000		0.0%

EQUIPMENT PURCHASE & REPLACEMENT

Vehicle Replacement	1118-04	\$ 27,000	\$ 16,443	60.9%
Computer System	1118-02	\$ 25,000	\$ 30,907	123.6%
Office Equipment/Furniture	1118-02	\$ 20,000	\$ 8,083	40.4%
SCADA/Telemetry	1120-82	\$ 500,000	\$ 36,513	7.3%

PUMP STATIONS / TANKS / WELLS

Crystal Springs VFD Project		\$ 68,000		0.0%
Well Rehabilitation	1121-38	\$ 60,000	\$ 20,027	33.4%

**COASTSIDE COUNTY WATER DISTRICT
APPROVED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2008-2009**

30-Jun-09

	Acct No.	Approved CIP Budget FY 08/09	Actual To Date FY 08-09	% Completed
Alves Tank Recoating, Interior+Exterior		\$ 150,000		0.0%
Miramar Tank Interior Recoat + Mixing	1121-51	\$ 300,000	\$ 1,430	0.5%
Cahill Tank Exterior Recoat + Ladder		\$ 160,000		0.0%
El Granada Pump Station #2 Removal Project	1120-48	\$ 50,000	\$ 1,288	2.6%
EG Tank #3 Recoating Interior + Exterior		\$ 260,000		0.0%
CSP Pump #2 Rehabilitation	1121-30	\$ 75,000	\$ 101,102	134.8%
Tank Staff Gauge Repair		\$ 15,000		0.0%
Intrusion Alarms at all Tanks		\$ 50,000		0.0%
New Pilarcitos Well		\$ 10,000		0.0%
Pilarcitos Canyon Blending Station		\$ 50,000		0.0%
Tank Ladder Project		\$ 50,000		0.0%

NUNES/ DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

Nunes / Denniston Short Term WTP Modifications	1121-21	\$ 1,651,000	\$ 145,362	8.8%
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DENNISTON WTP PRIORITY (SHORT-TERM) IMPROVEMENTS

Denniston Storage Tank Modification Project		\$ 686,000	\$ 250,568	36.5%
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DENNISTON WTP (LONG-TERM) IMPROVEMENTS (MEMBRANE FILTRATION)

Denniston Electrical System Upgrade/Expansion		\$ 30,000		0.0%
Denniston Pre/Post Treatment Study	1127-04	\$ 200,000	\$ 27,949	14.0%

NUNES WTP (LONG-TERM) IMPROVEMENTS (UV DISINFECTION)

Modify Filters for Rate of Flow Control		\$ 10,000		0.0%
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WATER SUPPLY DEVELOPMENT

Reclamation Project Planning	1127-00	\$ 100,000	\$ 19,272	19.3%
Water Supply Alternatives Evaluation		\$ 50,000		0.0%

TOTALS		\$ 5,302,000	\$ 1,030,126	19.4%
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**COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2008-2009**

30-Jun-09

Acct No.	Approved CIP Budget FY 08/09	Actual To Date FY 08-09	% Completed
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FY 07/08 CIP Projects - paid in FY 08/09

Nunes WTP Raw Water Turbidimeter

\$ 10,000 \$ 8,016

NON-BUDGETED ITEMS (CAPITAL EXPEDITURES) FOR CURRENT FISCAL YEAR 08/09

Denniston Emergency Shut Down

\$ 11,204

Denniston Valve Replacement

1118-11

\$ 14,397

EG Tank #1 Modification Project

1121-42

\$ 3,833

CSP PRV Cover/Valve Replacement (FY 09/10)

1121-52

\$ 2,935

El Granada Tank #1 - fence

\$ 3,539

FY 09/10 CIP Projects - paid in FY 08/09

Nunes Office Heater

1118-10

\$ 8,891

**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Recycle Water Analysis	Transfer Program	CIP	Personnel	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
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Dec-08	4,167	182						4,349
Jan-09	1,354		1,508	2,193				5,055
Feb-09	2,651			494			3,978	7,123
Mar-09	4,212	494		113			3,134	7,953
Apr-09	3,588	7,670	754	1,222			104	13,338
May-09	3,210	1,300		3,000			442	7,952
Jun-09	7,454	2,002	182	52				9,690

TOTAL	26,636	11,648	2,444	7,073	0	0	7,658	55,459
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	Phase 3 EG Pipeline	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
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Jul-08	963	681		403	2,254	4,300	2,254
Aug-08	1,563		782	8,782	1,486	12,613	1,486
Sep-08	641		531	12,930	2,887	16,988	2,887
Oct-08	480		11,603	3,220	1,771	17,074	1,771
Nov-08	480		11,849	81	1,820	14,229	1,820
Dec-08	281		14,110	81	3,740	18,211	1,820
Jan-09	2,825		566	2,372	5,022	10,784	5,022
Feb-09	2,529			14,082	1,501	18,112	1,501
Mar-09	1,071		825	9,703	1,369	12,967	1,369
Apr-09	561		161	7,744	3,357	11,822	3,357
May-09	1,526		2,774	1,940	5,915	12,154	5,915
Jun-09	480	322	2,496		7,420	10,718	7,420

TOTAL	13,400	1,003	45,696	61,336	38,539	159,973	36,620
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COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

Tuesday, June 9, 2009

- 1) **ROLL CALL:** The Closed Session convened at 5:30 p.m. with President Mickelsen and Vice-President Feldman and Directors Coverdell, Larimer and Ascher present. David Dickson, General Manager, and Patrick Miyaki, District Legal Counsel were also present.

- 2) **PUBLIC ANNOUNCEMENTS:** There were no Public Announcements.

- 3) **CLOSED SESSION**
 - A. **Conference with Legal Counsel - Anticipated Litigation**
Pursuant to Government Code Section §54956.9(b)
One potential case

- 4) **RECONVENE TO OPEN SESSION**

Mr. Miyaki announced that the Board had heard a report in regards to the closed session agenda item and that no action was taken, which concluded the report on the closed session that occurred at the Special Meeting of the Board.

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE BOARD OF DIRECTORS MEETING

Tuesday, June 9, 2009

- 1) **ROLL CALL:** President Mickelsen called the meeting to order at 7:00 p.m. Present at roll call were Directors Ken Coverdell, Bob Feldman, Jim Larimer, and Everett Ascher.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Public Outreach/Program Development /Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**

- 3) **PUBLIC ANNOUNCEMENTS:** There were no public announcements.

- 4) **CONSENT CALENDAR**

- A. Requesting the Board to review disbursements for the month Ending May 31, 2009 – Claims: \$588,707.23; Payroll: \$104,249.93 for a total of \$692,957.16
- B. Acceptance of Financial Reports
- C. Minutes of the May 12, 2009 Board of Directors Meeting
- D. Monthly Water Transfer Report
- E. Installed Water Connection Capacity and Water Meters Report
- F. Total CCWD Production Report
- G. CCWD Monthly Sales by Category Report
- H. May 2009 Leak Report
- I. Rainfall Reports

- J. San Francisco Public Utilities Commission Hydrological Conditions Report for May 2009
- K. Notice of Acceptance - 475 Avenue Alhambra Non-Complex Pipeline Extension
- L. Approval to retain Joseph J. Arch, Certified Public Accountant (CPA) for Financial Auditing Services

Director Larimer stated that he had reviewed the monthly claims and found all to be in order.

ON MOTION by Director Ascher and seconded by Vice-President Feldman, the Board voted as follows, by roll call vote, to accept the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

5) DIRECTOR COMMENTS / MEETINGS ATTENDED

Director Ascher commented on the present financial state of California, and how it could possibly affect enterprising special districts, advising that we should be prepared for a possible loss of property tax revenue and plan accordingly when considering the fiscal year budget. Director Ascher requested, through the Chair, that the President direct District Legal Counsel to review the District's current reserves and to designate, as appropriate, those reserves as special or emergency reserves.

President Mickelsen reported on a local workshop he attended in regards to a wildfire protection management program.

6) GENERAL BUSINESS

A. Approval to Award Contract for Crystal Springs Soft Starts

Mr. Dickson announced that Mr. Guistino would be reporting on the first two general business items.

Mr. Guistino explained the nature and the need for the soft start equipment, noting that the original soft starts for these two motors are now eighteen years old and have exceeded their useful life. He also advised that the newer units run at lower temperatures, which will result in energy cost savings.

Mr. Dickson added that staff had originally considered and budgeted for variable frequency drives for these units, but upon further analysis, had decided on the soft starts, which results in a considerable cost savings to the District from the initial budgeted project amount of \$204,000 to an expenditure of \$27,400.00.

ON MOTION by Director Coverdell and seconded by Director Ascher, the Board voted as follows, by roll call vote, to authorize staff to award a contract to Eaton Electrical to procure and install soft starts for Pump 1 and Pump 3 at the Crystal Springs Pump Station at a cost of \$27,400:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

B. Approval to Award Contract for Nunes Generator Radiator

Mr. Guistino provided the background of this item, explaining that staff became aware of the need for this project as a result of a power failure earlier this year, during which the Nunes Water Treatment Plant emergency generator failed to start.

ON MOTION by Director Ascher and seconded by Vice-President Feldman, the Board voted as follows, by roll call vote, to authorize staff to award a contract to Cummins West Incorporated to retrofit the Nunes emergency generator with a radiated cooling system at a cost of \$17,517.00:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

C. **Discussion and direction to staff regarding possible sale of non-priority water connections**

Mr. Dickson reminded the Board that discussion of this agenda item was initiated at the May 12, 2009 Board meeting, and reviewed some of the issues expressed at that meeting, including the Board's interest in giving priority to developed properties which are now being served by wells and in ensuring that connections purchased under this program are used in the near future, rather than held for speculation. He also informed the Board that given the current economic conditions, growth limitations and other factors, there is substantial uncertainty regarding the demand for the connections. He reviewed staff's proposed approach, which included developing a District wide survey to determine the level of interest in the water connections within the community.

Leonard Woren - Reiterated the comments he expressed at the May 12, 2009 CCWD Board meeting, urging the Board to reserve all of these connections to be designated for homeowners currently being served by wells.

George Muteff - 408 Redondo Beach Road - Requested that the Board consider the fact that there have been incidences where people have encountered difficulties and delays in constructing residences on buildable lots, particularly in Half Moon Bay, and possibly in San Mateo County as well. He recommended that the Board allow a generous amount of time for the consumer to utilize the water connections, should their project be delayed or appealed.

Board discussion regarding the proposed connections ensued, including possible conditions, restrictions, and pricing to be imposed, assessing the demand for the connections, and some components of the potential survey.

ON MOTION by Director Ascher and seconded by Director Coverdell, the Board voted as follows, by roll call vote, to direct staff to proceed with producing a survey, as outlined in the staff report presented, and report back no later than the August Regular Board of Directors Meeting:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye

anything without CCWD's involvement. He also stated that he agreed with CCWD's Resolution adopted in August 2008 to not delegate the authority. He urged the Board to reiterate to SAM their desire to obtain recycled water from SAM and added that he supported CCWD's handling of the issue and believed the CCWD Board is on the right track.

Board discussion of the current activities and possible next course of actions ensued, including discussion of potential letters to be drafted to SAM and local public legislators. Mr. Dickson reviewed the points to be emphasized in the letter to SAM, which consisted of the following: a public records request specifying copies of records documenting negotiations or discussions between SAM and Ocean Colony Partners or any other potential recycled water users; acknowledge their approval of the test plant in concept, and advise SAM that CCWD would like to participate and contribute and that CCWD is the agency that would distribute the water and would like to cooperate with SAM to bring a benefit to this effort. Mr. Miyaki indicated that he would be working with Mr. Dickson on the letter and that the public records request act would address some timelines for responses and obligations on behalf of SAM and would include no ambiguity about the records CCWD is requesting.

ON MOTION by Director Ascher and seconded by Vice-President Feldman, the Board voted as follows, to direct staff to send a letter to SAM, under the Board President's signature, addressing the points discussed:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

Concluding discussion of this agenda item, at 8:45 p.m., President Mickelsen announced that there would be a short recess. The meeting reconvened at 8:59 p.m.

F. Discussion of conducting additional CCWD Board of Directors meetings

Mr. Dickson advised that, due to a significant number of issues set to come before the Board over the next two to three month period, the suggestion has been raised to possibly consider either instituting a temporary schedule of additional Board meetings each month, or scheduling some special Board meetings. Each of the Board members commented and agreed, that given the number of urgent and important issues, there is a definite need to conduct extra Board meetings over the next month or two. Direction was given for Mr. Dickson to work with President Mickelsen to generate a list of potential agenda items and poll the Board to determine their availability for the scheduling of these meetings.

G. Appointment of Director to the Board of the Bay Area Water Supply & Conservation Agency (BAWSCA) and the Bay Area Regional Water System Financing Authority (RFA)

President Mickelsen introduced this item by providing a brief history and background of the agencies, including highlights of their roles, purposes, projects, and accomplishments. Noting that Director Coverdell had recently expressed an interest in serving in these positions, President Mickelsen stated that he would not be pursuing re-appointment to these Boards.

ON MOTION by Director Ascher and seconded by Vice-President Feldman, the Board voted as follows, to appointment Ken Coverdell to serve on the Boards of the Bay Area Water Supply & Conservation Agency (BAWSCA) and the Bay Area Regional Water System Authority (RFA):

Director Coverdell	Abstain
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

Director Ascher then announced that he had a second motion.

ON MOTION by Director Ascher and seconded by Director Larimer, the Board voted as follows, for a Resolution to be prepared, thanking President Mickelsen for his commitment to the BAWSCA and RFA Boards, recognizing his accomplishments and expressing the Board's deep appreciation for his eight years of serving on the Boards, on behalf of the Coastside County Water District:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Abstain

7) **GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS**

Mr. Dickson reviewed the highlighted topics in the report; consisting of a recommendation of the Finance Committee to schedule a budget workshop and an additional special meeting to address the District's individual water supply agreement with the San Francisco Public Utilities Commission. Discussion about the agreement ensued with Mr. Dickson and Mr. Miyaki explaining the process and addressing the Board's questions and concerns. Mr. Dickson also reviewed details of the District's annual Consumer Confidence Report.

- A. **Monthly Water Resources Report**
- B. **Water Shortage and Drought Contingency Plan Update**
- C. **Operations Report**

The Board had no specific questions regarding the monthly informational reports.

8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**

Mr. Dickson advised the Board that due to the fact that this Board does not have any specific rules governing how items are placed on the Board agenda, and therefore the provisions of the Brown Act applies, which states that items can be placed on the agenda by the presiding officer or by a majority of the Board. The Board then discussed various options for placing issues on the agendas.

Leonard Woren - stated that speaking as a Board President on the Granada Sanitary District Board for four out of his eleven years on that Board, he recommended that the Board President confer with the General Manager to ensure that any given meeting is not too long, and can defer any agenda

item that may result in extensive meeting times. He urged the Board to discourage the ability for other Directors to force items on specific agendas and to not allow the Board President to unilaterally block agenda items.

ON MOTION by Director Ascher and seconded by Director Coverdell, the Board voted as follows, to establish a procedure whereby items can be placed on the Board agenda either by the General Manager, by the Board President or by any two Directors.

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

9) ADJOURNMENT

ON MOTION by Director Ascher and seconded by Vice-President Feldman, the Board voted unanimously to adjourn the June 9, 2009 Meeting of the Coastside County Water District's Board of Directors:

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

The meeting was adjourned at 9:58 p.m. The next regular meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, July 14, 2009.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the Board

Chris R. Mickelsen, President
Board of Directors
Coastside County Water District

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, June 17, 2009

AGENDA

- 1) **ROLL CALL:** President Mickelsen called the meeting to order at 3:05 p.m. Present at roll call were Directors Ken Coverdell, Bob Feldman, Jim Larimer, and Everett Ascher.

Also present were: David Dickson, General Manager; Joe Guistino, Superintendent of Operations; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC ANNOUNCEMENTS** - There were no public announcements.
- 4) **GENERAL BUSINESS**
 - A. **Resolution 2009-03 Approving Plans and Specifications, Approving a Notice of Exemption from the California Environmental Quality Act, and Calling for Bids for the Nunes Water Treatment Plant Short-Term Improvements Project**

Mr. Dickson introduced this agenda item and explained that the Resolution formalizes the approval of the project plans and specifications, as well as the approval of the notice of exemption from the California Environmental Quality Act and allows staff to move forward on the project bidding process.

ON MOTION by Director Ascher and seconded by Director Coverdell the Board voted as follows, by roll call vote, to approve Resolution 2009-03 - Approving Plans and Specifications, Approving a Notice of Exemption from California Environmental Quality Act, and Calling for Bids for the Nunes Water Treatment Plant Short-Term Improvements Project

Director Coverdell	Aye
Vice-President Feldman	Aye
Director Larimer	Aye
Director Ascher	Aye
President Mickelsen	Aye

5) BUDGET WORKSHOP

A. Study Session to Review Fiscal Year (FY) 2009-2010 Revenue and Expense Budget and FY 2009-2010 - FY 2018-2019 Capital Improvement Program

Director Coverdell, a member of the Finance Committee, initiated discussion of this item by informing the Board that Mr. Dickson had introduced a multi-year rate model at the last Finance Committee meeting, which proved to be a very valuable tool in looking at the District's financial position and in understanding the effects of potential rate increases. The Finance Committee had recommended that staff, utilizing this model, conduct an in-depth study session to present the fiscal year 2009-2010 Budget and the Capital Improvement Program (CIP) and the effects of different possible rate increases on the District's financial position.

Director Ascher provided an update on the current status of Proposition 1A.

Mr. Dickson stated that since the last time the budget was presented, at the May 12, 2009 Board meeting, staff has performed a review of all accounts, instituted some revisions to the budget and the sales and production projections and that this process has resulted in a reduction of approximately \$17,000 in expenses.

Discussion ensued in regards to budget projections and various components and options of the proposed operations and maintenance and CIP budgets, with Mr. Dickson addressing questions and comments from the Board.

Following discussion of the budget, the rate model designed by Bartle Wells was presented. Mr. Dickson also reviewed the associated tables, which included the following: CCWD rate increases needed to meet revenue requirements; CCWD historical and projected rate increases; proposed CCWD Financing Plans in regards to operating expenses; the proposed Capital Improvement Program and sources and uses for financing the CIP; proposed increases in operating revenue to pay for increases in operating expenses; the net revenue available for capital expenditures; and the proposed debt service coverage calculations. Utilizing the model, the Board had the opportunity to explore and discuss a variety of potential options, scenarios, and financial solutions.

In conclusion, Mr. Dickson advised that in compliance with Proposition 218, the District will be conducting a public hearing at the July 14, 2009 Board meeting for consideration and approval of the proposed 2009-2010 budgets and the proposed rate increase.

6) ADJOURNMENT

The June 17, 2009 Special Meeting of the Coastside County Water District Board of Directors was adjourned at 5:07 p.m.

Respectfully submitted,

David R. Dickson, General Manager

Chris R. Mickelsen, President
Board of Directors
Coastside County Water District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 14, 2009

Report

Date: July 2, 2009

Subject: Monthly Water Transfer Report

Recommendation:

None. For Board information purposes only.

Background:

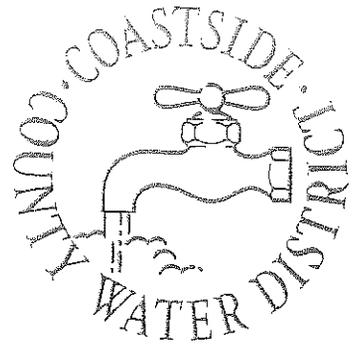
At the December 10, 2002 Board meeting and November 18, 2003 Special Board meeting, the Board made several changes to the District's water transfer policy. One of the changes directed the General Manager to approve routine water transfer applications that met the District's criteria as embodied in Resolution 2002-17 and Resolution 2003-19. The General Manager was also directed to report the number of water transfers approved each month as part of the monthly Board packet information.

Since the previous Board meeting in June 2009, two transfer applications were approved for 94---5/8" (20 gpm) non-priority water service connections. A spreadsheet reporting the transfer for the month of June 2009 follows this report as well as the approvals from Patrick Miyaki and the confirmation letters from Glenna Lombardi.

APPROVED WATER TRANSFERS FOR THE 2009 CALENDAR YEAR

DONATING APN	RECIPIENT APN	PROPERTY OWNERS	# OF CONNECTIONS	DATE
037-320-270	047-218-280	Corado-McComas L.P. to Conran Family TR	1-----5/8" non-priority	Jun-09
048-280-020	056-310-120	Yamagiwa TR to Podesta TR	93-----5/8" non-priority	Jun-09

June 25, 2009



Corado, Inc./Corado-McComas L.P.
1717 N. Bayshore Drive #1432
Miami, Florida 33132

The Conran Family Trust 1999
Stephen Conran and Laralee Conran, Trustees
P.O. Box 1632
El Granada, CA 94018

RE: Request to Transfer An Uninstalled Non-Priority Crystal Springs Project Water Service Connection

Dear Property Owner:

We are pleased to confirm that the Coastside County Water District has approved your request to transfer a one---5/8" (20 gpm) non-priority Crystal Springs Project water service connection. The result of this transfer is as follows:

- APN 037-320-270 now has the right to 14.5---5/8" (20 gpm) non-priority water service connections from the Coastside County Water District; and
- APN 047-218-280 now has a one---5/8" (20 gpm) uninstalled non-priority water service connection assigned to it from the Crystal Springs Project.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in cursive script that reads "Glenna Lombardi".

Glenna Lombardi

Cc: David Dickson, General Manager

Memorandum

VIA ELECTRONIC MAIL

TO: Glenna Lombardi

FROM: Patrick T. Miyaki

DATE: June 23, 2009

RE: **Application to Transfer an Uninstalled Non-Priority Water Service Connection**

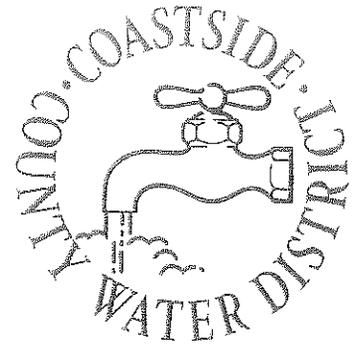
Glenna, I reviewed the Application to transfer an uninstalled non-priority water service connection from Corado McComas, L.P. to the Conran Family Trust. The Application is generally in order and satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Please do not hesitate to contact me if you have any questions or want to discuss this matter in more detail.

PTM:cxa

cc: David Dickson

June 26, 2009



Joyce Yamagiwa, Trustee
700 Emerson Street
Palo Alto, CA 94301

Gary Podesta, Trustee
Wayne Podesta
C/O David Uccelli, Esq.
520 So. El Camino Real, Ste 700
San Mateo, CA 94402

RE: Request to Transfer Uninstalled Non-Priority Crystal Springs Project Water Service Connections

Dear Property Owners:

We are pleased to confirm that the Coastside County Water District has **approved** your request to transfer 93 (ninety-three)---5/8" (20 gpm) non-priority Crystal Springs Project water service connections. The result of this transfer is as follows:

- **APN 048-280-020** has no present right to water service connections from the Coastside County Water District; and
- **APN 056-310-120** now has the right to 93 (ninety-three)---5/8" (20 gpm) uninstalled non-priority water service connections assigned to it from the Crystal Springs Project. In addition, this parcel also has an installed PRE-Crystal Springs Project one---5/8" (20 gpm) water service connection serving a structure on the property since 1967.

Please be advised that the City Council of the City of Half Moon Bay has taken the position that the transfer of a water service connection meets the definition of "development" so as to require a coastal development permit from the City. Applicants are advised to investigate this issue further with the Half Moon Bay Planning Department if applicable. The Coastside County Water District, in approving this application, does not make any representations or warranties with respect to further permits or approvals required by other governmental agencies, including the City of Half Moon Bay.

Sincerely,

A handwritten signature in black ink, appearing to read "David Dickson".

David Dickson
General Manager

Memorandum

VIA ELECTRONIC MAIL

TO: Glenna Lombardi
FROM: Patrick T. Miyaki
DATE: June 26, 2009
RE: **Application to Transfer an Uninstalled Non-Priority Water Service Connection**

I reviewed the Application to Transfer Uninstalled Water Service Connections from Joyce Yamagiwa, Trustee, (APN 048 280 020) to Gary Podesta and Wayne Podesta (APN 056 310 120).

The Application satisfies the requirements of the District's General Regulations Regarding Water Service, Section U, Transfer of Uninstalled Water Service Connection Rights.

Because of the unique circumstances involving this Application - the transferor property was the focal point of litigation between the property owner and the City of Half Moon Bay, and the transferor property likely will be transferred to the City soon pursuant to a March 27, 2008 Settlement Agreement and Conditional Release - we did the following:

1. Obtained written confirmation from the City that it does not have any interest in the 93 water service connections currently assigned to APN 048 280 020, and that it does not object to the transfer of all 93 connections from the property (see attached letter); and
2. Ensured that the property owners must indemnify the District against claims and liabilities arising from the transfer of the 93 connections. This obligation is established in the Application signed and submitted by the property owner. In the Application, the property owner (1) represents and warrants that she has full right and authority to transfer the connections and that the transfer does not violate the terms of any judgment, order, contract, or other instrument by which she is bound; and (2) agrees to indemnify and hold harmless the District from any costs and expenses the District incurs as a result of those representations and warranties being false.

Please do not hesitate to contact me if you have any questions or if you want to discuss this matter.

PTM:cxa

cc: David Dickson

RECEIVED

JUN 24 2009

COASTSIDE COUNTY
WATER DISTRICT

CITY CLERK - HMB
2009 JUN 17 PM 3: 03



June 16, 2009

Michael P. Dolder
City Manager
City of Half Moon Bay
City Hall, 501 Main Street
Half Moon Bay, CA 94019

Re: Yamagiwa Water Service Connection Transfer Request

Dear Mr. Dolder:

On June 9, 2009, the Coastside County Water District ("CCWD") received an Application to Transfer Uninstalled Water Service Connections from Assessor's Parcel Number 048-280-020 ("Beachwood Property") from Joyce Yamagiwa, Trustee ("Yamagiwa") to Assessor's Parcel Number 056-310-120, commonly known as 75 Main Street, owned by Gary and Wayne Podesta ("Podesta Property").

CCWD writes to inquire whether the City of Half Moon Bay ("City") has any objection to the requested transfer of 93 connections from the Beachwood Property to the Podesta Property based on an interest in the connections and, if so, the basis for the claimed interest.

District staff reviewed the Application to Transfer Uninstalled Water Service Connections and determined that it complies with the District's current requirements established in the General Regulations Regarding Water Service, specifically Section U, Transfer of Uninstalled Water Service Connection Rights. Among other documents, the Application included a May 29, 2009 letter from the City stating that the Podesta Property "is 'potentially developable' as referenced in the General Regulations Regarding Water Service of the Coastside County Water District."

However, CCWD recognizes that this Application to Transfer Uninstalled Water Service Connections is unique because the Beachwood Property was the focal point of litigation between Yamagiwa and the City. CCWD understands that title to the Beachwood Property will likely be transferring soon to the City pursuant to the Settlement Agreement and Conditional Release entered into on March 27, 2008 between the City and Yamagiwa. These unique circumstances prompt CCWD to make this inquiry.

Please inform CCWD whether or not the City has any interest in the 93 water service connections assigned to the Beachwood Property by completing the information on page two of this letter and returning this letter to me at your earliest convenience.

Please contact me if you have any questions or if you want to discuss this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Dickson", written over a horizontal line.

David R. Dickson
General Manager

The City of Half Moon Bay:



Does not have any interest in the 93 water service connections currently assigned to Assessor's Parcel Number 048-280-020, and does not object to Yamagiwa's request to transfer all of the water service connections off Assessor's Parcel Number 048-280-020 to Assessor's Parcel Number 056-310-120;

OR



Claims an interest in _____ (number) water service connections currently assigned to Assessor's Parcel Number 048-280-020 based on the following: _____

_____, and objects to the transfer of these water service connections from Assessor's Parcel Number 048-280-020.

I represent and warrant that I am duly authorized to sign this document on behalf of the City of Half Moon Bay.

By: Michael P. Dolder

Name: MICHAEL P. DOLDER

Title: INTERIM CITY MANAGER

Date: 6-22-09

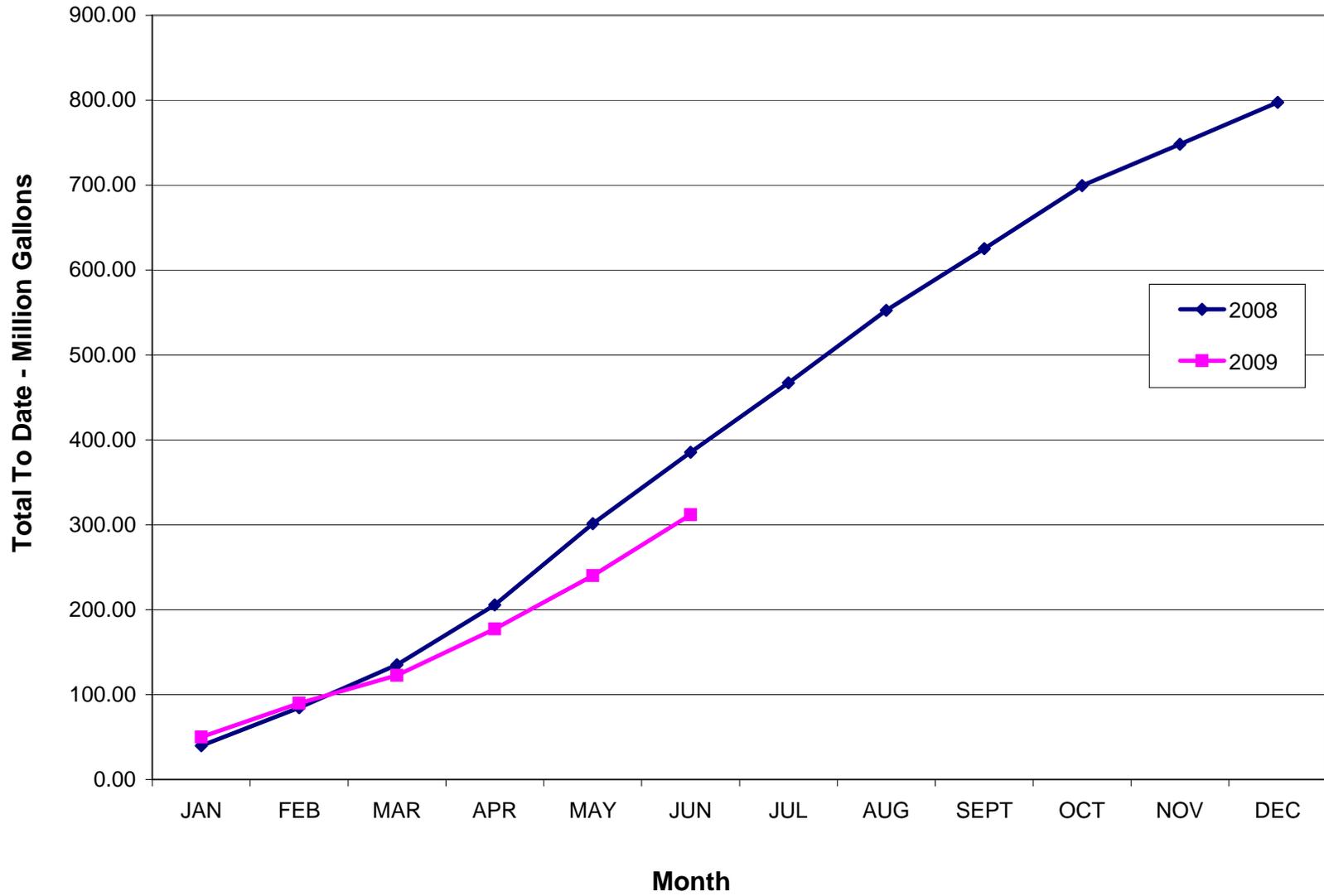
TOTAL CCWD PRODUCTION (MG) ALL SOURCES-2009

	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	IN-PLANT USAGE AND UNMETERED WATER	TREATED TOTAL
JAN	1.56	0.00	0.00	0.78	52.21	54.55	4.46	50.09
FEB	4.19	5.11	0.00	0.00	33.52	42.82	3.08	39.74
MAR	1.12	35.08	0.00	0.00	0.00	36.20	3.21	32.99
APR	0.00	58.566	0.30	0.76	0.00	59.63	5.17	54.46
MAY	0.00	49.27	2.43	12.46	3.77	67.93	5.00	62.93
JUN	0.00	57.09	2.38	11.07	5.84	76.38	4.74	71.64
JUL								
AUG								
SEPT								
OCT								
NOV								
DEC								
TOTAL	6.87	205.12	5.11	25.07	95.34	337.51	25.654	311.85
% TOTAL	2.0%	60.8%	1.5%	7.4%	28.2%	100.0%	7.6%	92.4%

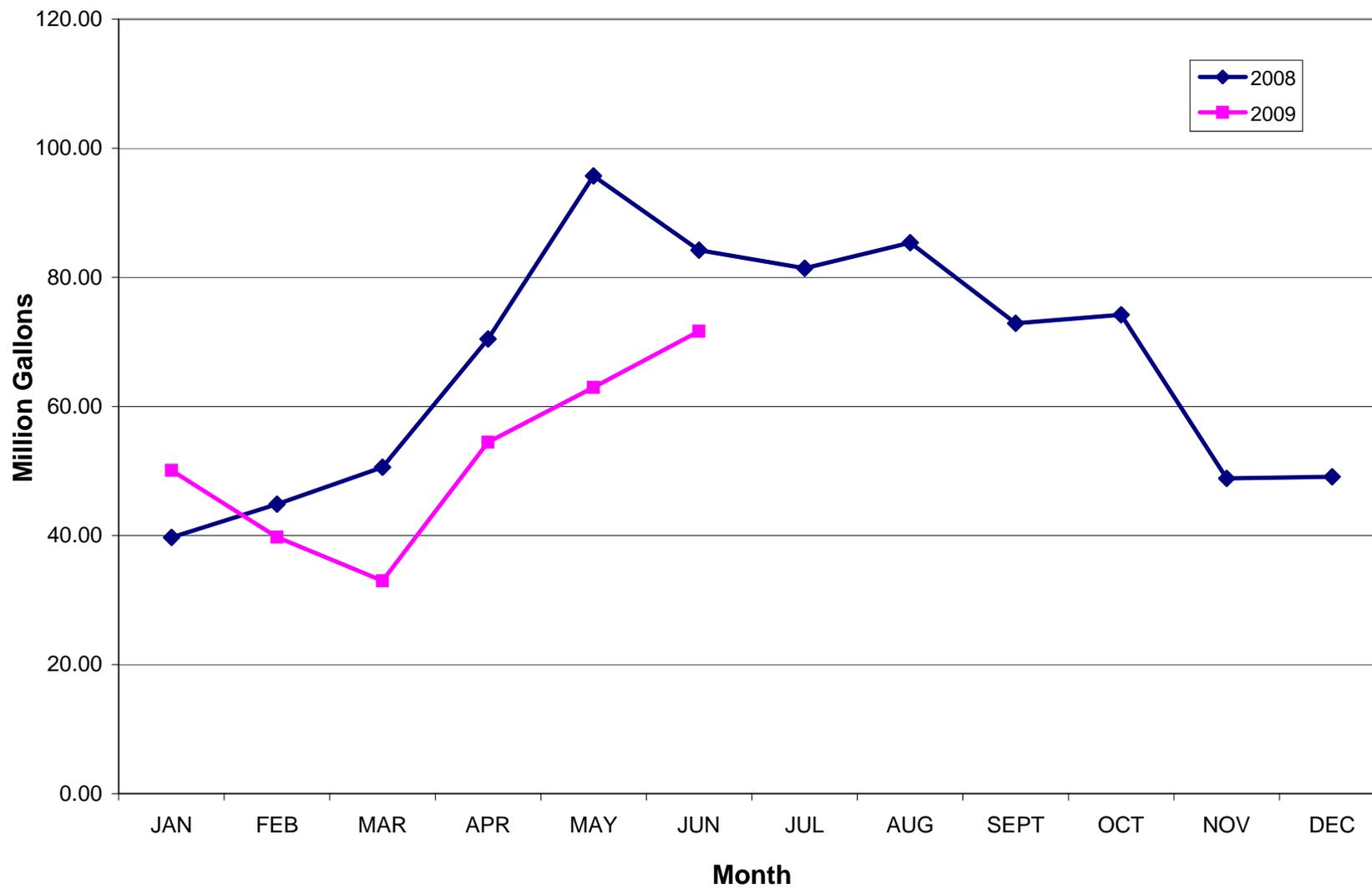
12 Month Running Treated Total

723.72

Cumulative Production 2009 vs. 2008



Monthly Production 2009 vs. 2008



**Coastside County Water District Monthly Sales By Category (MG)
2009**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	MG to Date
RESIDENTIAL	23.097	35.336	18.88	37.224	23.718	48.096							186.35
COMMERCIAL	5.456	0.952	4.953	1.188	5.552	1.217							19.32
RESTAURANT	2.623	0.123	2.585	0.12	2.872	0.126							8.45
HOTELS/MOTELS	3.755	0.085	3.39	0.088	3.928	0.115							11.36
SCHOOLS	0.737	0.034	0.509	0.043	1.615	0.12							3.06
MULTI DWELL	1.863	1.331	2.533	1.277	2.441	1.435							10.88
BEACHES/PARKS	0.405	0.017	0.305	0.052	0.818	0.101							1.70
FLORAL	9.622	0.242	11.549	0.241	16.427	0.158							38.24
RECREATIONAL	0	0.17	0.046	0.221	0.055	0.203							0.70
MARINE	1.006	0	0.812	0	0.802	0							2.62
IRRIGATION	2.042	1.247	1.076	1.213	0.728	2.418							8.72
Portable Meters	0	0.371	0	0.193	0	0.362							0.93
TOTAL - MG	50.61	39.91	46.64	41.86	58.96	54.35	0.00	0.00	0.00	0.00	0.00	0.00	292.32

Running 12 Month Total

700.67

**Coastside County Water District Monthly Sales By Category (MG)
2008**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	MG to Date
RESIDENTIAL	21.17	31.05	19.64	36.623	28.871	53.578	30.064	53.703	29.785	46.449	23.142	36.05	410.13
COMMERCIAL	5.38	1.1	6.17	1.23	6.781	1.477	7.938	1.441	7.877	1.238	5.593	1.026	47.25
RESTAURANT	1.96	0.04	2.13	0.053	2.887	0.045	3.231	0.026	2.673	0.127	3.722	0.123	17.02
HOTELS/MOTELS	4.48	0.24	4.5	0.138	5.305	0.136	5.671	0.158	5.778	0.126	1.831	0.088	28.45
SCHOOLS	0.93	0.07	0.86	0.068	2.224	0.171	3.515	0.115	3.428	0.103	0.332	0.052	11.87
MULTI DWELL	4.51	6.08	4.38	5.921	5.146	6.365	5.762	6.217	5.382	6.054	2.759	2.828	61.40
BEACHES/PARKS	0.38	0.01	0.28	0.025	0.786	0.064	1.173	0.079	0.993	0.094	0.568	0.009	4.46
FLORAL	17.55	0.21	17.31	0.227	22.968	0.293	16.961	0.35	15.601	0.306	6.556	0.292	98.62
RECREATIONAL	0.07	0.16	0.06	0.174	0.096	0.209	0.111	0.228	0.12	0.2	0.065	0.167	1.66
MARINE	1.15	0	0.32	0	0.402	0	0.37	0	1.143	0	0.943	0	4.33
IRRIGATION	3.12	0.48	0.12	1.476	14.77	3.251	28.197	3.333	17.651	2.634	0.382	1.695	77.11
PORTABLE METERS	0	0.33	0	0.284	0	1.296	0	1.587	0	1.735	0	0.403	
MG	60.70	39.77	55.77	46.22	90.24	66.89	102.99	67.24	90.43	59.07	45.89	42.73	767.93

**Coastside County Water District
Monthly Leak Report
June 2009**

Date	Location	City	Pipe Type/Size	Repair Material	Estimated Water Loss (gallons)	Repair Material Costs	Manpower and Equipment Costs	Estimated Cost of Repair (dollars)
02-Jun-09	Columbus/Santiago	EG	2" galv/main	2" x 7.5" full circle	700	\$49.95	\$400.00	\$450
03-Jun-09	665 Poplar St	HMB	1" blue plastic/ service	15' 1" copper, 1 - 1" copxcop, 1 comp nut, 1 ton rock, 2 - 3/4" comp adapter	12000	\$170	\$1,250.00	\$1,420
24-Jun-09	441 Alameda	Miramar	1" black plastic/service	1 - comp adapter, 2 - copxcop, 1 - 3/4" angle stop	2600	\$96	\$625.00	\$721
26-Jun-09	421 Medio	Miramar	1" blue plastic/ service	1 - 1" comp nut, 1 - 3/4" angle stop, 1 - copxcop, 20' - 3/4" copper, 1 - B9 box, 3 ton rock	3600	252.23	\$1,100.00	\$1,352
TOTAL					18,900.00	568.75		\$3,944

Coastside County Water District
 766 Main Street
 July 2007 - June 2008

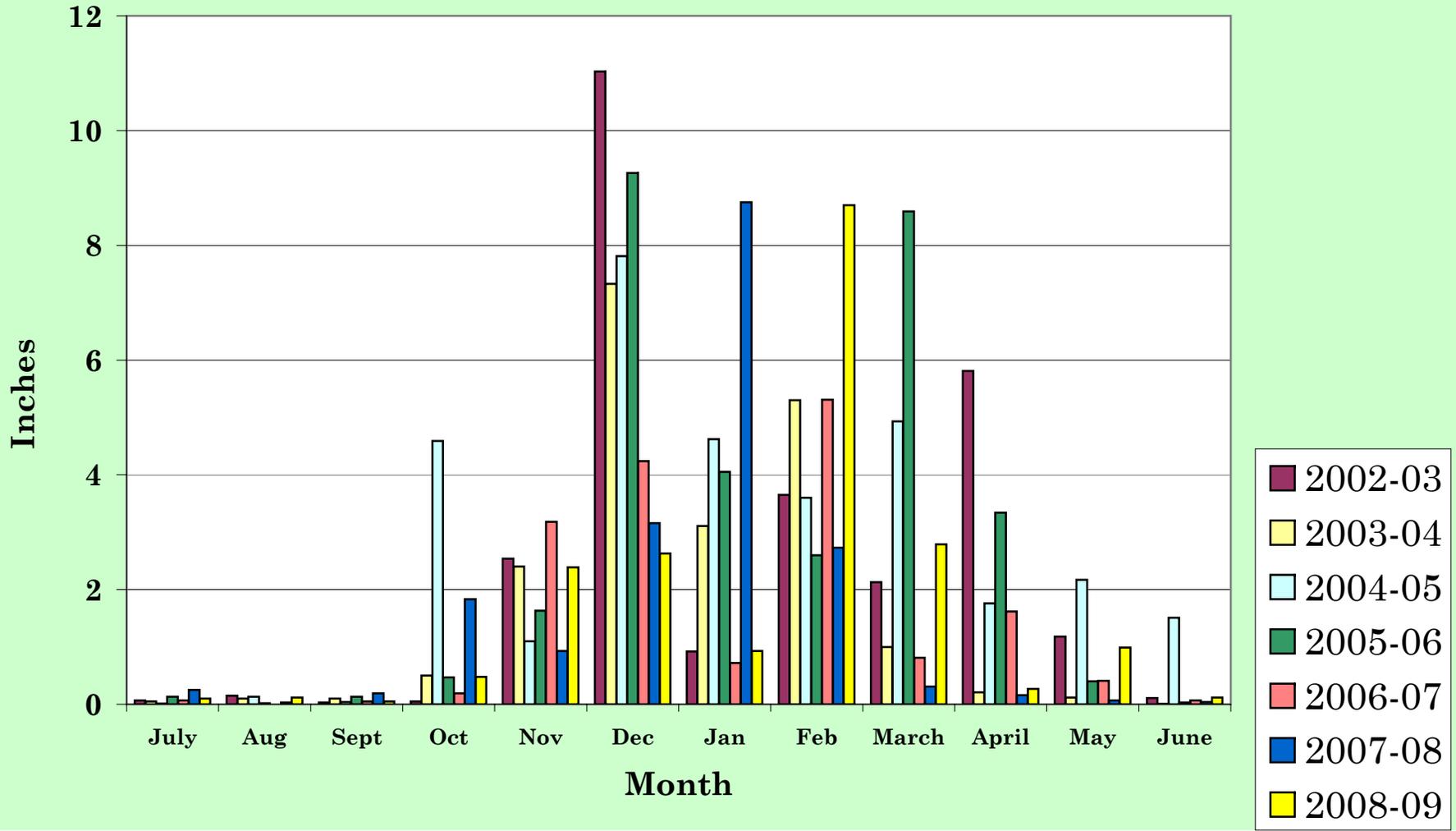
District Office
 Rainfall in Inches

	2008						2009					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0	1.63	0.01	0	0.01	0.32	0	0.22	0.01
2	0	0	0	0	0	0.01	0.14	0	0.74	0	0.01	0.01
3	0	0	0	0.21	0.31	0.01	0.01	0	0.54	0	0.08	0
4	0.01	0	0	0.05	0.01	0	0	0	0.14	0	0.11	0
5	0.01	0.01	0	0	0	0	0.02	0.13	0.42	0	0.52	0
6	0.01	0	0	0	0	0	0	0.36	0.03	0	0.01	0
7	0	0	0	0	0	0	0	0	0	0.23	0	0
8	0	0	0	0	0.21	0	0	0.4	0	0.01	0	0
9	0	0.03	0	0.01	0	0	0.01	0.03	0	0.03	0	0.01
10	0	0	0.01	0	0	0	0	0.23	0	0	0	0.05
11	0	0	0	0	0	0	0	0.24	0	0.00	0	0
12	0	0.01	0	0	0	0.03	0	0.1	0	0	0	0.02
13	0	0	0	0	0	0.04	0	0.87	0	0	0	0.02
14	0	0	0	0	0.01	0.52	0	0.41	0	0	0.01	0
15	0	0	0	0	0	0.3	0	2.61	0.17	0	0.01	0
16	0	0	0	0	0	0.18	0	1.07	0.12	0	0	0.00
17	0	0	0	0	0	0	0	0.18	0.02	0	0	0
18	0	0.01	0	0	0	0.01	0	0.01	0	0	0	0
19	0	0.01	0.01	0	0	0.23	0	0	0.01	0	0.01	0
20	0	0	0.01	0	0	0.01	0	0	0	0	0	0
21	0.01	0.02	0	0	0.01	0.41	0.11	0.01	0.13	0	0	0
22	0	0	0	0	0.01	0.22	0.32	1.5	0.14	0	0	0
23	0	0	0.01	0	0	0.04	0.21	0.24	0	0	0	0
24	0	0.01	0	0	0	0.05	0.04	0.1	0	0	0	0
25	0	0	0	0	0	0.53	0.07	0.08	0	0	0	0
26	0	0.01	0	0	0.2	0	0	0.11	0	0	0	0
27	0.03	0	0	0	0	0	0	0.01	0	0	0	0
28	0.03	0	0	0	0	0.01	0	0	0.01	0	0.01	0
29	0	0	0.01	0	0	0	0		0	0	0	0
30	0	0.01	0	0.02	0	0.01	0		0	0	0	0
31	0	0		0.19		0.01	0		0		0	
Mon.Total	0.10	0.12	0.05	0.48	2.39	2.63	0.93	8.70	2.79	0.27	0.99	0.12
Year Total	0.10	0.22	0.27	0.75	3.14	5.77	6.70	15.40	18.19	18.46	19.45	19.57

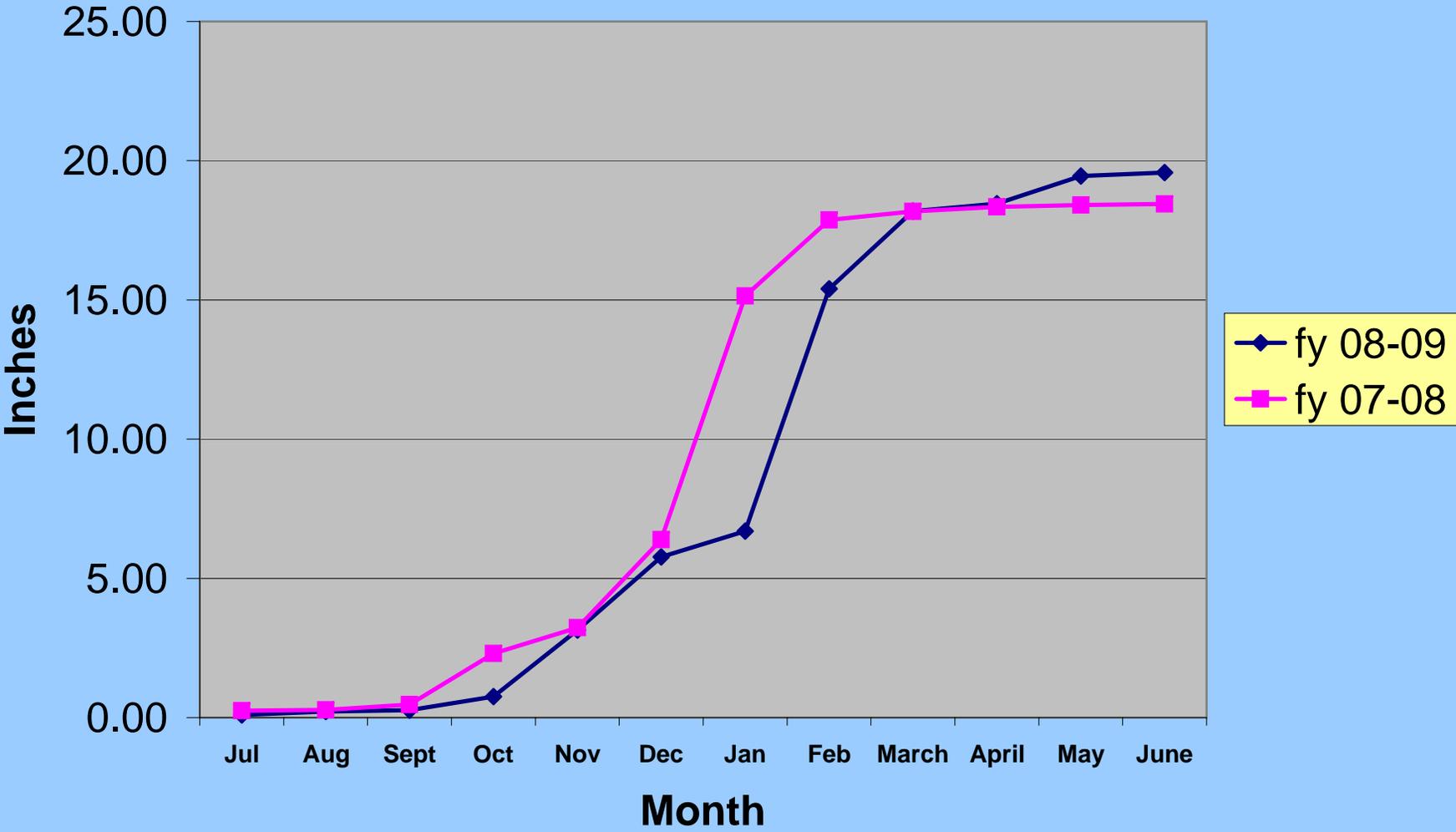
Coastside County Water District

Rainfall by Month

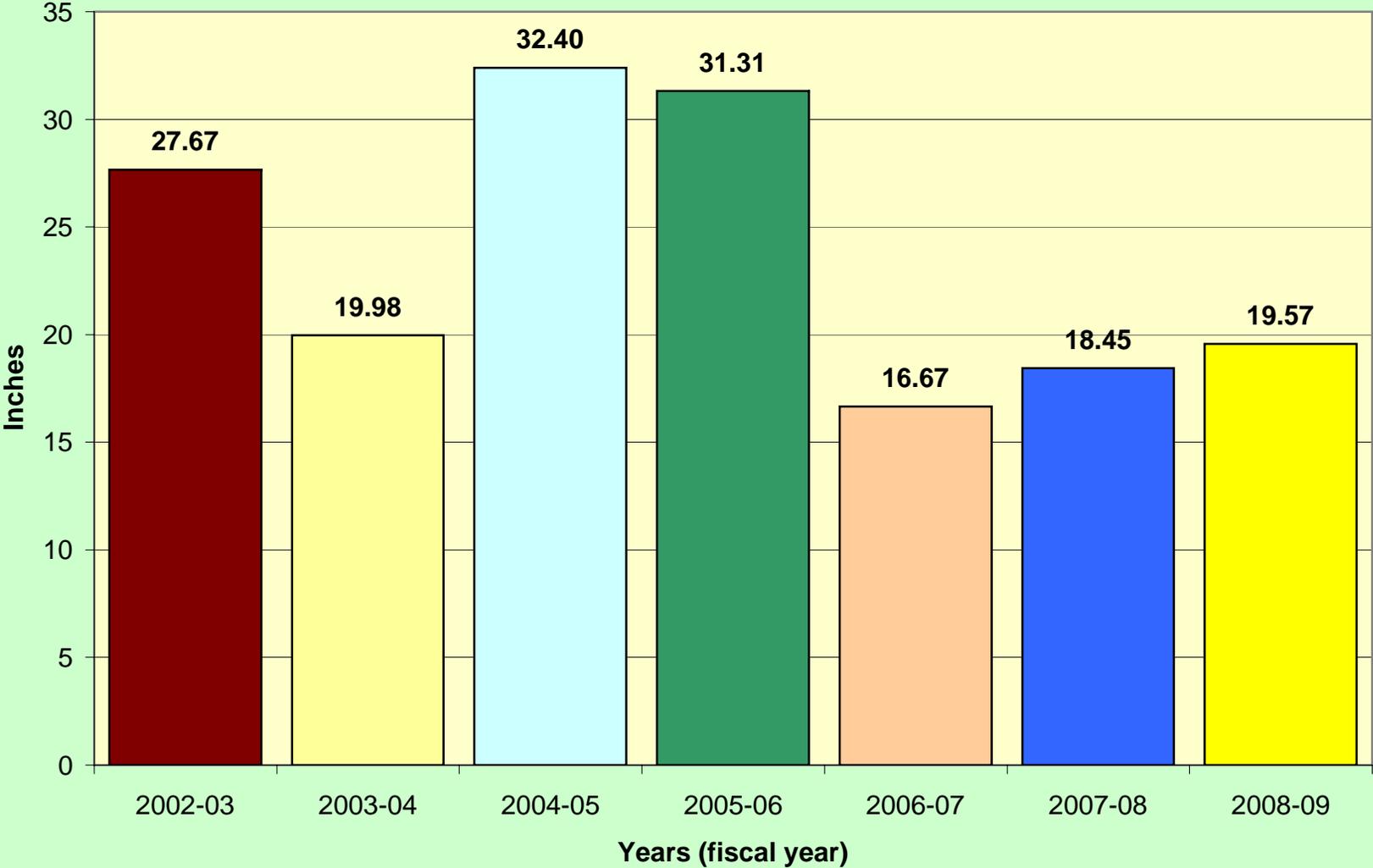
July '08 thru Jun '09



Rainfall Totals fy 08 - 09



Rain Totals



MONTHLY CLIMATOLOGICAL SUMMARY for JUN. 2009

NAME: Office CITY: Half Moon Bay STATE: CA ELEV: 80 LAT: 37 38' 00" LONG: 122 25'59"

TEMPERATURE (°F), RAIN (in), WIND SPEED (mph)

DAY	MEAN TEMP	HIGH	TIME	LOW	TIME	HEAT DEG DAYS	COOL DEG DAYS	RAIN	AVG WIND SPEED	HIGH	TIME	DOM DIR
1	61.3	73.2	4:00p	55.3	12:00m	4.6	1.0	0.01	1.0	9.0	1:30p	SW
2	60.6	83.5	6:00p	54.1	3:30a	4.8	0.4	0.01	1.3	12.0	3:00p	SSW
3	61.6	83.2	6:00p	53.1	4:30a	4.2	0.8	0.00	2.0	11.0	1:00p	SW
4	63.8	73.8	1:00p	57.4	2:00a	2.9	1.7	0.00	1.9	11.0	12:00p	SSW
5	65.2	89.8	6:00p	57.7	10:30p	2.3	2.5	0.00	1.9	10.0	9:30a	SSW
6	62.2	83.7	6:00p	51.0	5:00a	4.4	1.6	0.00	1.7	11.0	1:00p	SSW
7	63.9	85.8	6:00p	55.3	1:30a	2.9	1.7	0.00	2.0	12.0	2:00p	SSW
8	62.8	72.8	1:00p	57.5	5:00a	3.4	1.2	0.00	2.3	11.0	1:30p	SW
9	65.7	75.7	3:00p	60.0	6:30a	1.7	2.4	0.01	2.1	9.0	12:00p	SW
10	65.8	75.8	3:00p	59.7	6:30a	1.8	2.6	0.05	2.1	10.0	1:30p	SSW
11	63.5	74.9	6:00p	58.5	6:00a	2.7	1.2	0.00	2.6	11.0	4:30p	SW
12	64.9	78.9	6:00p	58.2	4:00a	2.3	2.3	0.02	2.3	9.0	7:30a	SSW
13	64.8	87.3	6:00p	56.5	12:00m	2.6	2.4	0.02	1.5	11.0	1:30p	SSW
14	64.7	90.0	6:00p	54.1	12:00m	3.1	2.8	0.00	1.7	11.0	2:00p	SW
15	63.5	74.7	4:30p	52.4	2:00a	3.5	2.0	0.00	1.3	8.0	2:00p	SSW
16	61.9	70.5	12:00p	58.0	3:30a	3.3	0.2	0.00	1.6	9.0	1:00a	SW
17	63.1	71.7	3:00p	59.3	2:00a	2.6	0.8	0.00	1.5	9.0	3:30p	SW
18	63.8	85.9	6:30p	54.9	12:00m	2.8	1.6	0.00	1.6	12.0	3:30p	SW
19	62.0	79.5	6:00p	54.1	4:00a	4.2	1.2	0.00	2.9	16.0	2:00p	SSW
20	61.7	71.7	1:30p	55.7	11:00p	4.3	0.9	0.00	3.5	16.0	3:30p	SW
21	59.6	85.7	6:30p	50.4	12:00m	5.9	0.5	0.00	2.8	13.0	2:30p	SSW
22	58.5	86.1	6:00p	46.9	4:00a	7.2	0.7	0.00	1.2	10.0	4:30p	SSW
23	60.5	83.8	6:00p	47.5	5:00a	5.7	1.2	0.00	1.6	10.0	4:00p	SSW
24	63.4	75.8	4:00p	55.0	4:00a	3.7	2.1	0.00	2.7	16.0	2:00p	S
25	63.1	73.6	3:30p	58.0	5:00a	3.2	1.2	0.00	2.1	11.0	12:30p	SSW
26	62.0	79.7	6:30p	52.7	12:00m	4.2	1.2	0.00	2.0	11.0	1:00p	SSW
27	62.6	93.0	6:30p	48.8	5:30a	4.8	2.3	0.00	0.2	6.0	10:30a	SSW
28	64.4	88.4	6:00p	54.1	4:30a	3.5	2.9	0.00	1.0	11.0	12:30p	SSW
29	63.5	85.1	6:00p	55.1	4:30a	3.4	1.9	0.00	1.9	10.0	8:00p	SSW
30	66.4	78.4	3:00p	58.9	5:30a	1.8	3.2	0.00	3.2	13.0	10:00a	S
	63.0	93.0	27	46.9	22	107.5	48.2	0.12	1.9	16.0	19	SSW

Max >= 90.0: 2

Max <= 32.0: 0

Min <= 32.0: 0

Min <= 0.0: 0

Max Rain: 0.05 ON 6/10/09

Days of Rain: 3 (>.01 in) 0 (>.1 in) 0 (>1 in)

Heat Base: 65.0 Cool Base: 65.0 Method: Integration

San Francisco Public Utilities Commission

Hydrological Conditions Report

For June 2009

J. Chester, B. McGurk, A. Mazurkiewicz, M. Tsang, July 2, 2009

Current System Storage

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1 Current Storage As of July 1, 2009							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	359,966		360,360		394		99.9%
Cherry ^{2/}	268,811		273,340		4,529		98.3%
Lake Eleanor ^{3/}	26,436		27,100		664		97.5%
Water Bank	570,000		570,000		0		100.0%
Tuolumne Storage	1,225,213		1,230,800		5,587		99.5%
Local Bay Area Storage							
Calaveras ^{4/}	43,043	14,026	96,824	31,550	53,781	17,524	44.5%
San Antonio	46,845	15,265	50,496	16,454	3,651	1,190	92.8
Crystal Springs	56,130	18,290	58,377	19,022	2,247	732	96.2%
San Andreas	18,534	6,039	18,996	6,190	462	151	97.6%
Pilarcitos	2,061	672	3,100	1,010	1,039	338	66.5%
Total Local Storage	166,613	54,292	227,793	74,226	61,180	19,935	73.1%
Total System	1,391,826		1,458,593		66,767		95.4%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with flash-boards in.

^{3/} Maximum Lake Eleanor storage with all stop-logs in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The June precipitation index is 0.79 inch, or 165% of the average index for the month. At O'Shaughnessy Dam, an early June event produced 0.85 inch of precipitation, which is 106% of the monthly average.

Cumulative Precipitation to Date: The accumulated precipitation index for water year 2009 is 35.0 inches, which is 100.6% of the average annual water year total, and 99.3% of the season-to-date precipitation index. The cumulative precipitation for the Hetch Hetchy gauge is shown in Figure 1 in red, indicating that accumulated precipitation at Hetch Hetchy is above average to date.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Precipitation at Hetch Hetchy: Water Year 2009

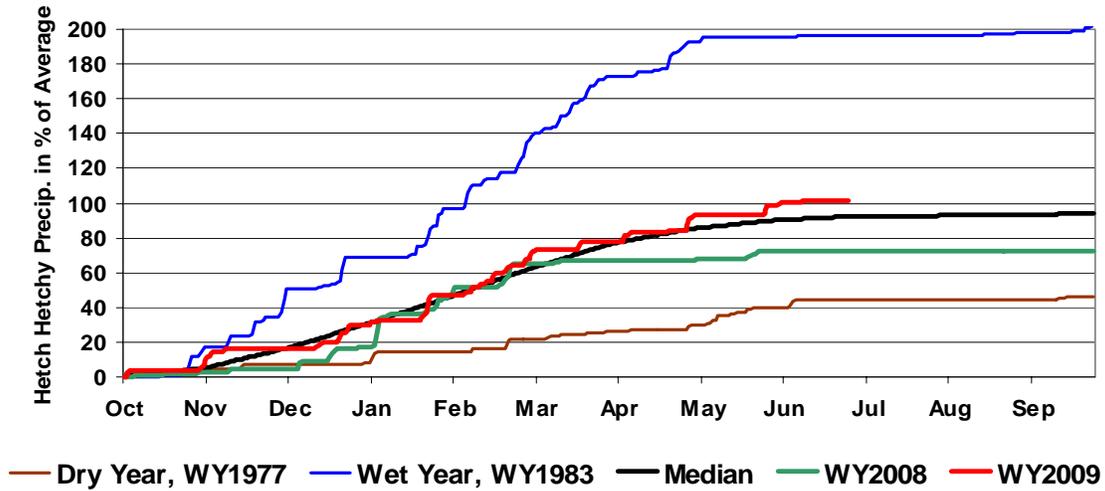


Figure 1: Water year 2009 cumulative precipitation received at Hetch Hetchy Reservoir through the end-of-month June. Precipitation curves for wet, dry, median, and WY 2008 years for the station at Hetch Hetchy are included for comparison purposes.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of June 30th is summarized below in Table 2. After early snowmelt in May, the June inflow to Hetch Hetchy Reservoir was only 147,953 acre-feet, or 70.7% of the long-term average. The mid-month high temperatures in June accelerated the snowmelt from the high elevations, and the season’s snowmelt was almost over by the end of June. As of July 1, Hetch Hetchy Reservoir has received over 92% of the total forecasted April-to-July runoff volume.

	June 2009				October 1, 2008 through June 30, 2009			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	147,953	224,817	209,150	70.7%	714,624	655,931	652,405	109.5%
Inflow to Cherry Reservoir and Lake Eleanor	58,257	80,689	88,336	65.9%	451,131	425,214	421,114	107.1%
Tuolumne River at La Grange	225,398	336,311	349,652	64.5%	1,588,708	1,578,513	1,685,416	92.5%
Water Available to the City	48,565	153,264	191,948	25.3%	586,002	608,468	733,241	79.9%

⁶ Hydrologic Record: 1919 – 2005.

Similarly, June natural flow at La Grange for June was 64.5% of average. 48,565 acre-feet of water became available to the City in June. The overall available water to the City to date is 79.9% of the long-term average.

Hetch Hetchy System Operations

Following a high volume of inflow in May, all upcountry reservoirs were close to full in early June. Level-control releases through spillways and valves were made at all reservoirs through the month to balance the inflows and releases. By mid-June, all reservoirs were practically full. Over 136 TAF of water was released from Hetch Hetchy Reservoir in June, of which 53 TAF were for powerdraft and SJPL deliveries. The release below Hetch Hetchy Reservoir will decrease to the minimum streamflow in early July as inflow continues to decrease.

During June, about 37,740 acre-feet of power draft was made from Cherry Reservoir to support the City’s Municipal load, District Class 1, other loads or accounts, and sales. The City’s Water Bank account in Don Pedro Reservoir was full by the end of May. As the inflow into Cherry Reservoir decreased, pumping from Lake Eleanor to Cherry Reservoir was resumed on June 25th. About 1,946 acre-feet of water was moved from Eleanor to Cherry in June. By the end of June, releases from both Cherry Reservoir and Lake Eleanor decreased to the minimum streamflow.

Local System Operations

The average rate at the Sunol Valley Water Treatment Plant for June was 9 MGD. The Harry Tracy Water Treatment Plant rate averaged 17 MGD in June.

Local System Water Demand

June water demand averaged approximately 270 MGD, an 11% increase over the May average of 243 MGD.

Local Precipitation

Precipitation totals across the local watersheds were seasonably low at 14 % of normal for the month. For the year-to-date period, precipitation across the local watersheds was 78% of normal. Year-to-date precipitation totals presented in Table 3 mark the end-of-year rainfall total amounts for FY08-09.

Table 3. Precipitation totals for June, 2009 at three Local Area reservoirs

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Year To Date ⁷ (inches)	Percentage of Normal for the Year-to-Date ⁷
Pilarcitos	0.10	30 %	29.48	75 %
Lower Crystal Springs	0.02	13 %	19.05	70 %
Calaveras	0.00	0 %	19.13	88 %

⁷ Since 7-1-2008

Snowmelt and Water Supply

Water year 2009 started with a dry outlook but ended with a close-to-normal snowpack and runoff. The season's snowmelt started in May, slowed in early June, ended in early July at about the usual time, and all reservoirs were filled by the end of June. The District's Don Pedro Reservoir did not fill this year.

From July through the end of summer, it is expected that the inflows will be minimal and close to base flows except for occasional runoff increases due to scattered summer thunderstorms.

Unimpaired Flow at La Grange & Water Available to the City

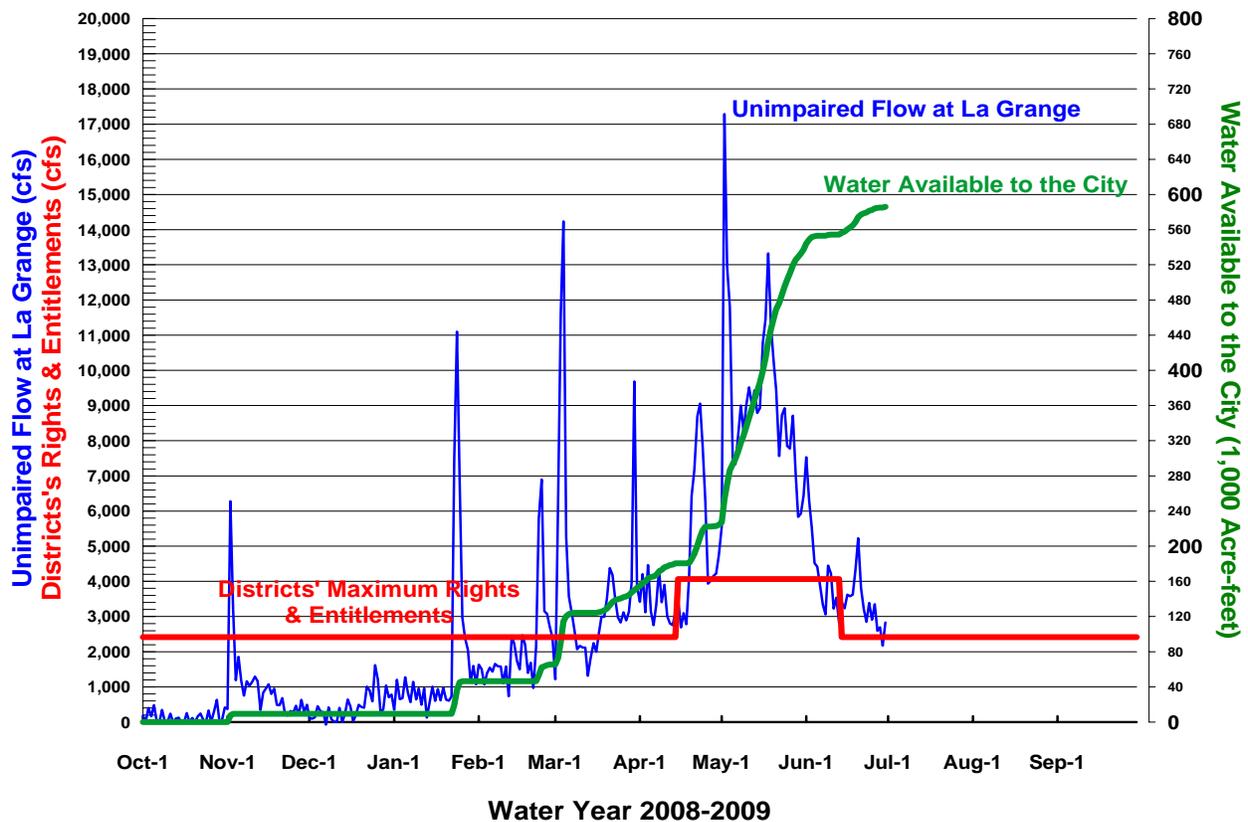


Figure 2: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Water available to the City for the period from October 1st, 2008 through June 30th, 2009 was 586,002 acre-feet.

cc	HHWP Records	Dufour, Alexis	Levin, Ellen	Rydstrom, Todd
	Briggs, David	Gibson, Bill	Mazurkiewicz, Adam	Samii, Camron
	Cameron, David	Hale, Barbara	McGurk, Bruce	Sandkulla, Nicole
	Carlin, Michael	Hannaford, Margaret	Meier, Steve	Sanguinetti, Dave
	Chester, John	Harrington, Ed	Nelson, Kent	Tsang, Michael
	DeGraca, Andrew	Jensen, Art	Patterson, Mike	Winnicker, Tony
	Dhakal, Amod	Kehoe, Paula	Ramirez, Tim	

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: July 14, 2009

Date: July 9, 2009

Subject: Notice of Completion - Acceptance of Denniston Storage Tank Modifications Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the Denniston Storage Tank Modifications Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.
- (3) Authorize the release of the retention funds when the Notice of Completion has been recorded and returned to the District.

Background

Coastside County Water District entered into a contract with Stoloski & Gonzales on August 21, 2007 for the Denniston Storage Tank Modifications Project.

This project consisted of construction of piping modifications to an existing 1.5 million gallon potable water storage tank, interior coating of the new piping materials added to the storage tank, exterior recoating of the entire storage tank which is 75 feet in diameter by 47 feet high, and construction of approximately 600 feet of 12 inch diameter ductile iron pipeline located at the Denniston Water Treatment Plant, 150 Denniston Creek Road, El Granada, CA 94018, to meet the specifications.

The project was completed on June 19, 2009. The project was constructed according to the plans and specifications and is now in service.

Fiscal Impact: None

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street
Address
City &
State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the 19th day of June, 2009 there was completed upon the hereinafter described real property a work of improvement as a whole named Denniston Storage Tank Modification Project, consisting of construction of piping modifications to an existing 1.5 million gallon potable water storage tank, interior coating of the new piping materials added to the storage tank, exterior recoating of the entire storage tank which is 75 feet in diameter by 47 feet high, and construction of approximately 600 feet of 12 inch diameter ductile iron pipeline.

4. The name of the original contractor for the work of improvement as a whole was: Stoloski & Gonzalez, 225 Cabrillo Highway, Suite 106 B, Half Moon Bay, CA 94019.

5. The real property herein referred to is situated in the County of San Mateo, State of California, and described as follows:

The work is located within property owned by the District at 150 Denniston Creek Road, El Granada, California (Assessor Parcel Number 037-320-140).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
David R. Dickson, Secretary

STAFF REPORT

To: David Dickson, General Manager

From: Joe Guistino

Agenda: July 14, 2009

Report

Date: July 9, 2009

Subject: Award of Contract - Miramar Tank Coating Project

Recommendation: Direct Staff to award contract to make repairs, modifications, reline the interior and recoat the exterior of the Miramar water storage tank to Crosno Construction Inc. for \$232,700.

Background: The Miramar Tank is a 1.0 MG storage reservoir built in 1964 that still retains much of the original coating. In April, 2008, we contracted a professional tank inspection/cleaning company to clean the tank and assess its condition. Their recommendation was to "Remove the existing interior coating and apply a new NSF approved epoxy type coating. The existing interior coating was in such disrepair that it would not be cost effective to attempt to patch all of the problem areas." As for the external coating, they recommended that the external coating be spot repaired and recoated.

Improvements to the tank include the installation of a mixer to prevent thermal stratification and better chlorine residual retention, ladder modifications to bring it to OSHA standards, addition of a sample station and replacement of the main vent and hatch.

Staff was directed to go out to bid for this work at the February 2009 Board of Directors Meeting. Bids were opened at 14:00 on 11 June. Bid results were as follows:

Crosno Construction Inc.	\$232,700
Paso Robles Tan	\$264,000
Blastco Inc.	\$287,298
Spiess Construction Co.	\$299,475
RDC Inc.	\$336,100
RPI Coating Inc.	\$351,000
F.D. Thomas Inc.	\$499,000

Fiscal Impact: \$230,000 has been allocated to this project in the FY 10 Capital Improvement Budget.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Patrick Miyaki, Legal Counsel

Agenda: July 14, 2009

Report

Date : June 18, 2009

Subject: APPROPRIATIONS LIMIT - FY 2009-2010

Recommendation

Adopt Resolution establishing appropriations limit applicable to District during Fiscal year 2009-2010.

Background

Article XIII B of the California Constitution, and its implementing legislation, requires each local agency to review the "appropriations limit" applicable to it annually. The "appropriations limit" is the maximum amount of "proceeds of taxes" which the District can appropriate during the fiscal year. Last year, the Board of Directors adopted the appropriations limit applicable during FY 2008-2009. The District has obtained data from the State Department of Finance concerning inflation and population changes from which the limit for the upcoming fiscal year has been calculated. The calculations are shown on the following page.

Fiscal Impact:

Because the appropriations limit is far in excess of the amount of "proceeds of taxes" available to the District, the increase will not have any effect upon the District's budget this year or in the foreseeable future.

COASTSIDE COUNTY WATER DISTRICT

NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2009 - 2010

State law (Section 7910 of the Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIII B of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology proposed to be used to calculate the fiscal year 2009-2010 appropriations limit for the District. The limit as set forth below will be considered and adopted at the meeting of the Board of Directors on July 14, 2009.

1. Appropriations limit for fiscal year 2008 - 2009	\$4,370,449
2. Population change (January 1, 2008 - January 1, 2009)	1.44%
3. Change in California per Capita Personal Income Fiscal Year 2008 - 2009	.62%
4. Fiscal year 2009 - 2010 adjustment factor (1.0144 x 1.0062)	1.0207
5. Fiscal year 2009 - 2010 appropriations limit (4,370,449 x 1.0207)	\$4,460,917

Dated: June 18, 2009

RESOLUTION NO. _____

**ESTABLISHING THE APPROPRIATIONS LIMIT
APPLICABLE TO THE DISTRICT DURING FISCAL YEAR 2009-2010**

COASTSIDE COUNTY WATER DISTRICT

WHEREAS, by Resolution No. 2008-05, the Board of Directors established the appropriations limit applicable to the District during Fiscal Year 2008-2009 as \$4,370,449.

WHEREAS, Article XIII B of the California Constitution and Sections 7902(b) and 7910 of the Government Code require that each local agency subject thereto establish by resolution the appropriations limit applicable during Fiscal Year 2009-2010 by applying to the limit for Fiscal Year 2008-2009 the factors, as issued by the California Department of Finance, reflecting changes in population and per capita income; and

WHEREAS, the calculations showing the application of those factors were made available for public review at least fifteen days prior to the date hereof; and

WHEREAS, the applicable factors are as follows: (1) the increase in the California Per Capita Personal Income was .62%, and (2) the applicable change in population from January 1, 2008 to January 1, 2009 was 1.44%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastsides County Water District that the appropriations limit for Fiscal Year 2009-2010 is hereby established as \$4,460,917.

PASSED AND ADOPTED this 14 day of July, 2009, by the following vote of the Board:

AYES:

NOES:

ABSENT:

President, Board of Directors
Coastside County Water District

ATTEST:

Secretary of the Board of Directors

COASTSIDE COUNTY WATER DISTRICT

NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2009 - 2010

State law (Section 7910 of the Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIIB of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology proposed to be used to calculate the fiscal year 2009-2010 appropriations limit for the District. The limit as set forth below will be considered and adopted at the meeting of the Board of Directors on July 14, 2009.

1. Appropriations limit for fiscal year 2008 - 2009
\$4,370,449

2. Population change (January 1, 2008 - January 1, 2009) 1.44%

3. Change in California per Capita Personal Income
Fiscal Year 2008 - 2009 .62%

4. Fiscal year 2009 - 2010 adjustment factor
(1.0144 x 1.0062) 1.0207

5. Fiscal year 2009 - 2010 appropriations limit
(4,370,449 x 1.0207)
\$4,460,917

Dated: June 18, 2009

RESOLUTION NO. _____

**ESTABLISHING THE APPROPRIATIONS LIMIT
APPLICABLE TO THE DISTRICT DURING FISCAL YEAR 2009-2010**

COASTSIDE COUNTY WATER DISTRICT

WHEREAS, by Resolution No. 2008-05, the Board of Directors established the appropriations limit applicable to the District during Fiscal Year 2008-2009 as \$4,370,449.

WHEREAS, Article XIII B of the California Constitution and Sections 7902(b) and 7910 of the Government Code require that each local agency subject thereto establish by resolution the appropriations limit applicable during Fiscal Year 2009-2010 by applying to the limit for Fiscal Year 2008-2009 the factors, as issued by the California Department of Finance, reflecting changes in population and per capita income; and

WHEREAS, the calculations showing the application of those factors were made available for public review at least fifteen days prior to the date hereof; and

WHEREAS, the applicable factors are as follows: (1) the increase in the California Per Capita Personal Income was .62%, and (2) the applicable change in population from January 1, 2008 to January 1, 2009 was 1.44%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastsides County Water District that the appropriations limit for Fiscal Year 2009-2010 is hereby established as \$4,460,917.

PASSED AND ADOPTED this 14 day of July, 2009, by the following vote of the Board:

AYES:

NOES:

ABSENT:

President, Board of Directors
Coastside County Water District

ATTEST:

Secretary of the Board of Directors

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 14, 2009

Report

Date: July 7, 2009

Subject: Association of California Water Agencies (ACWA)
Region 5 Election for 2010-2011 Term

Recommendation:

Consider nominating a District Board member for election to the ACWA Region 5 Board for the 2010-2011 term.

Background:

The Association of California Water Agencies (ACWA) is a leader on California water issues, a respected voice for its members in both Sacramento and Washington D.C. and continues to help shape the laws and regulations that affect the state's urban and agricultural water users. ACWA is also the largest coalition of public water agencies in the country, with the 450 public agency members responsible for 90% of the water delivered to communities, farms, and businesses in California. ACWA's mission is to assist its members in promoting the development, management, and reasonable beneficial use of good quality water at the lowest practical cost in an environmentally balanced manner.

ACWA's membership is organized into ten geographic regions. The regions provide a structure, in which members can come together and discuss issues of mutual concern and, based on that interaction, provide representative input to the ACWA Board. Coastside County Water District is an active member of ACWA Region 5 and Director Ascher has served as a Board Representative for the past two years. Elections in all ten regions will be held this year to identify members to serve on the region Boards for the upcoming 2010-2011 term. Nominating committees within each region have been appointed to develop a slate of qualified candidates for the election. Region leadership positions include the chair, vice-chair, alternates for those positions, and region representatives. The regions hold their elections either in person or by mail ballot prior to September 30 of every odd-year.

Attached is an ACWA Region Officer/ Board Member Candidate Nomination Form and a sample Resolution, should any CCWD Director be interested in seeking Board support in placing his name in nomination for the Region 5 Board election. Additionally included is a list of the ACWA Region 5 Rules and Regulations and the General Duties and Responsibilities for Region Officers.

Fiscal Impact:

Approximately \$1,000.00 to \$2,000.00 for attendance at several meetings throughout the year.

ACWA
**REGION OFFICER/BOARD MEMBER CANDIDATE
NOMINATION FORM**

DUE: FRIDAY, JULY 17, 2009

Send To:

ACWA

Attn: Region Coordinator
910 K Street, Suite 100
Sacramento, CA 95814

Or Fax to:

(916)325-4927 Attn: Region Coordinator

Name of Candidate: _____

Agency: _____ Title: _____

Phone: _____ Fax: _____ E-mail: _____

ACWA Region: _____ County: _____

Region Board Position Preference: (please check all that may apply)

- Chair Vice Chair Board Member

Please your order of preference: _____

Agency Function(s): (check all that apply)

- | | |
|---------------------------------|---|
| <input type="radio"/> Wholesale | <input type="radio"/> Conservation |
| <input type="radio"/> Sewer | <input type="radio"/> Flood Control |
| <input type="radio"/> Retailer | <input type="radio"/> Groundwater Management |
| <input type="radio"/> Ag | <input type="radio"/> Wastewater Reclamation |
| <input type="radio"/> Urban | <input type="radio"/> Water Use Planning/Management |
| | <input type="radio"/> Other: _____ |

Describe your ACWA-related activities that help qualify you for this office:

RESOLUTION NO. 2009-__

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
COASTSIDE COUNTY WATER DISTRICT
PLACING IN NOMINATION, _____
AS A BOARD MEMBER OF THE ASSOCIATION OF CALIFORNIA
WATER AGENCIES, REGION 5

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COASTSIDE COUNTY WATER DISTRICT AS FOLLOWS:

WHEREAS, the Board of Directors of the Coastside County Water District does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA); and

WHEREAS, _____ has indicated a desire to serve as a Board Member of ACWA Region 5.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE COASTSIDE COUNTY WATER DISTRICT AS FOLLOWS:

1. That the Board of Directors does place its full and unreserved support in the nomination of _____ for the position of Board Member of ACWA Region 5.
2. That the Board of Directors does hereby determine that the expenses attendant with the service of _____ in ACWA Region 5 shall be borne by the Coastside County Water District.

PASSED AND ADOPTED this 14th day of July 2009 by the following votes of the Board of Directors:

AYES:
NOES:
ABSENT:

Chris Mickelsen, President
Board of Directors
Coastside County Water District

ATTEST:

David R. Dickson
Secretary of the Board of Directors

**ACWA REGION 5
RULES & REGULATIONS**

Region Board Composition:

- The region shall elect its chair and vice chair to the Association's Board of Directors as provided in Article IV, Section 1(b) of ACWA's Bylaws, and elect five (5) region board members.
- A Region 5 secretary shall be appointed from the Region 5 Board.

Candidate Eligibility:

- All ACWA public agency members are eligible to serve in region officer and board member positions based on the condition that they meet the following criteria:
 - a) All candidates must represent an ACWA agency member.
 - b) All candidates must have a resolution of support signed by their affiliated agency.
- All candidates must be local agency board members.
- Only one person from a member agency can hold an elected position within the Region at the same time.

Board Member Responsibility:

- Members of the Region 5 Board are expected to attend all Region 5 board and membership meetings. Two (2) unexcused absences in a calendar year shall result in removal from office.

Term of Service:

- Region officers and board members shall hold office for two (2) years, or until successors are elected and take office.
- The newly-elected region board members take office effective January 1 of the calendar year following the election.

Alternates:

- The Chair and Vice Chair shall each appoint their alternate to the ACWA Board, from the Region 5 Board members, as needed. Alternates will represent the region at meetings of the Association's Board of Directors when the chair or vice chair is unable to attend.
- The Vice Chair position shall automatically ascend to the Chair position in the event that a vacancy occurs during the regular term cycle.

Vacancies:

- Should a vacancy occur on the region board before the end of the term, the region board shall appoint a new region board member, pending support from his/her agency.

Voting Eligibility:

- In accordance with ACWA's Bylaws, only ACWA public agency members are entitled to vote during a region board election and at all region meetings.
- Each agency is entitled to one vote.

Elections:

- The region shall conduct its election either by mail ballot or at an in-person region meeting before September 30 of odd-numbered years. *Please see the current region election timeline for specific dates.*
- Mail ballots will be sent to the board president of each ACWA member agency and will require the Board President's signature for approval. Agency general managers will be sent copies of the ballot mailing.
- In-person elections will require one designated voter for each agency, whose name must be identified in writing on the ballot.
- If an election is held in person, additional nominations for region officers will be taken from the floor just prior to the election of Region. Nominations from the floor are only valid if the required application and formal resolution of support approved by the sponsoring agency board have been submitted by the stated deadline.

Nominating Committee:

- All nominations received for the positions of chair, vice chair and Region board members for each region shall be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the board of directors. This policy applies to nominations received in the ACWA office prior to the region election and to all nominations received from the floor at the region election. (Feb. 1996)
- The region chair shall appoint a nominating committee of three (3) and no more than five (5) persons to:
 - a) Pursue qualified members from within the region to run for election to the region board.
 - b) Review eligible nomination requests and select a slate of candidates for consideration by the voting ACWA region membership.
 - c) Consider geographic diversity, agency size and focus in selecting a recommended slate of candidates.
 - d) Only one individual may be nominated from a given agency to run for election to a region board.
 - e) Agencies with representatives serving on region nominating committees should strive not to submit nominations for the region board from their agency. (Nov. 2005)

Revised 1-3-06

- Nominating Committee members must represent ACWA public agency members.
- In an effort to preserve objectivity during the Nominating Committee process, candidates other than Nominating Committee members shall be nominated for election.
- Only one person from a member agency may serve on the Region 5 Nominating Committee.
- The nominating committee appointments shall be announced during ACWA's spring conference of the calendar year of an election.

Region Activities:

- Region 5 will meet at the two ACWA conferences and at the call of the Chair.

Endorsements:

- ACWA, as a statewide organization, encourages the endorsement of candidates on boards or commissions who have the potential for impacting on member agencies or the way they do business.
- For local positions, endorsement recommendations should be sent to the region in which the local board or commission is located. The region board will make its recommendation for endorsement to the ACWA Board.
- For regional positions, endorsement recommendations should be sent to each region that has a position of the territory covered within its geographic boundaries. The region boards will make their recommendations for endorsement to the ACWA Board.
- For statewide positions, endorsement recommendations should be sent to regions from which the individual being recommended resides and to all other ACWA regions. Relevant committees will be notified regarding an endorsement that pertains to its assigned areas of responsibility. Committees need to make their thoughts known to the recommending region in a timely manner. The region board will make its recommendation for endorsement to the ACWA Board.
- ACWA region boards are recommending bodies to the ACWA Board. The ACWA Board will take action for endorsement of candidates for various local, regional, or statewide boards or commissions. (Sept. 1996)

Committee Recommendations and Representation:

- All regions will be given equal opportunity to recommend representatives of the region for appointment to standing and regular committees of the Association. If a region fails to provide full representation on all ACWA committees for their respective region, those committee slots will be left open for the remainder of the

term or until such time as the region designates a representative to complete the remainder of the term.

- At the first region board / membership meeting of the new term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (Nov 2005)

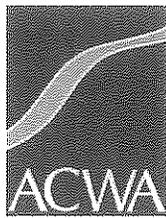
Finance Committee Service by Region Chairs / Vice Chairs:

- Regions at the first board meeting / membership meeting of the new term will designate either the chair or the vice chair to serve as the official representative of the region to ACWA's Finance Committee. (Nov. 2005)

Attendance:

- ACWA Board of Directors
Regular attendance by ACWA Board members is expected and necessary to assure proper governance of the Association. If a region chair or vice chair misses three consecutive ACWA Board meetings, the region board shall appoint from among the existing region board a new region officer. If the region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (Nov. 2005)

- ACWA Committees
If a committee chair of a standing committee misses three consecutive ACWA Board meetings, the ACWA president shall appoint a new committee chair. If any committee chair misses three consecutive committee meetings, the ACWA president shall also move to appoint a new committee chair. (Nov. 2005)



THE ROLE OF THE REGIONS

Mission: *ACWA Regions will provide the grassroots support to advance ACWA's legislative and regulatory agenda.*

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

The primary charge of regions:

- I. To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- II. To provide the local outreach organization (grassroots support) necessary to advance ACWA's legislative and regulatory priorities as determined by ACWA policy through the Board, State Legislative, Federal Affairs, or other policy committees.
- III. To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- IV. To assist with association membership recruitment at the regional level.
- V. To take positions recommending specific action to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions. ***Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.***

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair:

- Serves as Region representative to the ACWA Board of Directors at six meetings per year, and periodic chair, vice chair meetings.
- Is a member of ACWA's Outreach Program, and encourages involvement.
 - ⇒ Appoints Outreach Contact to help lead outreach effort within the region.
- Presides over all Region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA president regarding regional appointment to all ACWA committees.
- Selects representatives to serve on the region's nominating committee.
- Facilitates communication from the regional board and region members to the ACWA Board and staff.

Region Vice Chair:

- Serves as Region representative to the ACWA Board of Directors at six meetings per year, and periodic chair, vice chair meetings.
- In the absence of the chair and in partnership with the chair, exercises the powers and performs duties of the region between region activities.
- Is a member of ACWA's Outreach Program, and encourages involvement.
- Makes joint recommendations to the ACWA president regarding regional appointment to all ACWA committees.

Region Board Member:

- Serves as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 14, 2009

Report

Date: July 10, 2009

Subject: General Manager's Report

Recommendation:

Information only.

Background:

I would like to highlight the following:

- 1. Water Reclamation Update:** Based on direction from the Board at the June 9 meeting, we prepared the attached letter (Attachment A) to Sewer Authority Mid-Coastside (SAM) dated June 15. We received a response from SAM dated June 24 (Attachment B) indicating that they would provide requested documents no later than July 29.

Members of the District's Water Reclamation Committee attended the SAM Water Recycling Committee meeting on June 22. At the SAM board meeting which followed, the SAM board directed staff to prepare a resolution expressing SAM's intent not to distribute recycled water.
- 2. San Francisco Water Supply Agreement:** Because we have been unable to reach agreement on our individual agency agreement with SFPUC staff, District Counsel Pat Miyaki and I are scheduled to meet with Ed Harrington, General Manager of the SFPUC on July 20 to discuss the District's concerns. We expect to reach agreement on an SFPUC commitment regarding the amount of water to be supplied from Pilarcitos Lake and on the approach the SFPUC will take in evaluating a rate classification for CCWD reflecting the fact that we receive untreated water rather than the fully treated water all other customers receive. Assuming we finalize the agreement during the week of July 20, we would like to call a special meeting of the Board during the week of July 27 to approve the Water Supply Agreement and the CCWD Water Sales Contract.
- 3. Midcoast Local Coastal Plan Update:** Over the last several months, staff has been tracking and participating in San Mateo County's process for

updating the Local Coastal Plan (LCP) for the unincorporated area of the midcoast. The County is seeking California Coastal Commission (CCC) certification of its Midcoast Local Coastal Plan update, which they submitted in January 2007 after spending more than six years and dozens of public meetings on its development. On February 27, 2009, the CCC staff responded with a 156-page report recommending 63 modifications to the County's update as a condition of certification. Many of the CCC's suggested modifications could have a significant impact on the District's ability to plan and execute water supply and infrastructure projects.

The Board of Supervisors held two public hearings on the proposed modifications, the first in Half Moon Bay on June 16 and the second at the County Center on July 7. I provided comments on the District's interests at both meetings and submitted the attached letter (Attachment C) at the July 7 hearing.

On July 7, the Board of Supervisors directed County staff to send a letter to the CCC laying out their concerns with the CCC staff recommendations. Based on the substantial issues still to be resolved between CCC and County staff positions, it appears that the LCP update discussions will continue well into the future and that CCWD will have a chance to provide more detailed input on the issues affecting us.



June 15, 2009

Ms. Marina Fraser
Vice Chair
Sewer Authority Mid-Coastside
1000 N. Cabrillo Highway
Half Moon Bay, CA 94019

Re: Coastside Water Recycling Project

Dear Ms. Fraser:

The Board of Directors of Coastside County Water District (CCWD), at its June 9, 2009 meeting, discussed the status of efforts toward water reclamation in light of action taken by the SAM Board on May 26 to approve a proposed Clean Filtration Technologies (CFT) pilot operation to produce recycled water for testing by the golf course and other potential users. Following up on that discussion, I am writing to reinforce CCWD's position with respect to provision of recycled water to our customers, to ask again that SAM engage in a full and frank discussion with CCWD about the inter-agency cooperation needed to implement a reclamation project, and to make a more formal and comprehensive request for project-related public documents than the one contained in our May 27, 2009 letter.

Two messages came through clearly in our discussion. First, the CCWD Board of Directors fully supports moving forward with a water reclamation project as quickly as possible and taking advantage of any outside funding opportunities which may be available. Second, our Board will not concede the District's statutory right to be the provider of recycled water within our boundaries with respect to any project, any customer, or any amount of recycled water.

We feel that SAM's decision to proceed with the proposed CFT project represents an excellent opportunity for CCWD to fulfill our role of providing reclaimed water and for our agencies to begin the productive cooperation CCWD has been seeking since August 2008. With regard to the pilot project, we would like to clear up a misconception, apparent in SAM staff reports and in comments made to our Board on June 9 by SAM Director Leonard Woren, that allowing recycled water customers to come to the SAM plant to obtain recycled water directly from SAM somehow circumvents CCWD's exclusive right to provide reclaimed water. Section 13580.5(b) of the California Water Code states that a "customer may not obtain recycled water from a recycled water producer, a recycled water wholesaler, or a retail water supplier that is not the retailer without the agreement of the retailer." Without CCWD participation as the provider of recycled water, the stated goals of the CFT pilot project cannot be met.

Considering SAM's plan to move forward with a CFT pilot project to produce 13,000 to 18,000 gallons per day of reclaimed water, CCWD formally requests that SAM make reclaimed water from the CFT plant available to CCWD for trial use by CCWD customers. CCWD is willing work with SAM on project planning and logistics, and we will consider providing funding

Ms. Marina Fraser
June 15, 2009
Page 2

support as appropriate to our role as recycled water provider. We look forward to discussing this further with the SAM Recycled Water Committee on June 22.

Another theme that came through in our Board's discussions on June 9 was concern that SAM, in developing its water reclamation project and applying for project funding, had communicated with our customer (Ocean Colony Partners), with funding agencies, and with federal elected officials without sharing any of those communications with the District or soliciting CCWD's participation. SAM's formal response to the request in our May 27, 2009 letter for all correspondence between SAM and any potential recycled water customers, received by email sent June 5, was that no correspondence existed other than the March 23, 2009 letter from Kenmark to SAM and CCWD. Our directors found it puzzling, particularly in light of remarks made to the CCWD Board on May 12, 2009 by Bruce Russell of Kenmark, that SAM could have committed significant resources to studies, funding applications, even a proposed treatment pilot project, all focused on providing water for the golf course, without the benefit of any communication with the targeted reclaimed water customer. We therefore submit a more comprehensive records request as detailed below.

CCWD requests that SAM make available to CCWD public records pursuant to the California Public Records Act [California Government Code Sections 6250 et seq.]. Specifically, CCWD requests "public records" and "writings," as those terms are defined in Sections 6252(e) and 6252(f), including emails and voicemails (collectively, "Records") relating to the recycled water project from January 1, 2007 to the present. The Records requested include, but are not limited to, the following:

1. All Records relating or referring to the study or evaluation of a recycled water project.
2. All Records relating or referring to the production, availability, provision, or distribution (via pipeline or any other method) of recycled water or treated effluent.
3. All Records relating or referring to the potential sale or purchase of recycled water or treated effluent.
4. All Records relating or referring to seeking, applying for, or receiving any funding, including grants or loans from any source, in connection with the study, design, construction, or implementation of a recycled water project.
5. All Records relating or referring to the Clean Filtration Technologies recycled water pilot plant ("Plant"), including the rent/lease/purchase of the Plant, the operation of the Plant, and the distribution, use, sale, delivery of recycled water or treated effluent produced by the Plant.

This request includes all Records prepared, received, or retained by the directors, employees, contractors, consultants, and agents of SAM.

Pursuant to Government Code Section 6253, CCWD asks that SAM make a determination, and provide notice of that determination, as to the status of this request within ten (10) days. CCWD also requests that the Records be made available to CCWD promptly.

Ms. Marina Fraser

June 15, 2009

Page 3

If SAM determines that any requested Records in whole or in part are exempt from disclosure, CCWD asks for the redacted Record and the basis for the decision not to disclose the Record pursuant to Government Code Section 6255, and the names and titles or positions of each person responsible for the denial pursuant to Government Code Section 6253.

CCWD agrees to pay applicable fees for duplication of the Records up to \$50. If the fee for duplicating all requested Records will exceed \$50, please notify me in advance before copying the Records.

Thank you for your attention to our concerns.

Sincerely

A handwritten signature in black ink, appearing to read "Chris Mickelsen". The signature is fluid and cursive, starting with a large loop and ending with a horizontal stroke.

Chris Mickelsen

President

Coastside County Water District

cc: David Dickson, CCWD
Patrick Miyaki, CCWD
Bruce Russell, OCP
John F. Foley III, SAM

A PUBLIC AGENCY
SERVING
City of Half Moon Bay
Granada Sanitary District
Montara Water and Sanitary District

SEWER AUTHORITY MID-COASTSIDE



1000 N. Cabrillo Highway
Half Moon Bay, CA 94019
(650) 726-0124
FAX (650) 726-7833
www.samcleanswater.org

June 24, 2009

Mr. Chris Mickelsen, President
Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

Dear Mr. Mickelsen:

This letter is in response to your records request, pursuant to the California Public Records Act, set forth in your letter to Ms. Marina Fraser, SAM's Vice-Chair, dated June 15, 2009.

Your request, in whole or in part, seeks disclosable public records in SAM's possession. We estimate that those records will be made available to you by no later than July 29, 2009.

We will notify you when the records are available. We will also, in accordance with your request, notify you, in advance, if it appears that the fee for duplication of those records will exceed \$50.00.

Sincerely,

SEWER AUTHORITY MID-COASTSIDE



John F. Foley III
Manager

Cc: Marina Fraser, SAM Vice-Chair
SAM Directors
James L. Copeland, SAM General Counsel



July 7, 2009

President Mark Church and Members,
San Mateo County Board of Supervisors
400 County Center
Redwood City, CA 94063

Re: Midcoast LCP Update

Dear President Church and Members of the Board:

Coastside County Water District (CCWD) appreciates the opportunity to comment on the Midcoast LCP Update. The California Coastal Commission staff's proposed amendments to the LCP Update represent substantial changes to the County's proposal and raise a number of new issues for the District. These recommendations would significantly alter an LCP update developed over six years with ample opportunity for affected agencies and residents to provide detailed comments. Before making significant modifications to the update, we urge the Board of Supervisors to provide similar opportunity – beyond today's hearing and the one held on June 16 – for input.

The District's principal concern is that the LCP should establish clear criteria for water supply planning. As a water utility, CCWD is responsible for providing our present and future customers with a safe, adequate, reliable supply of drinking water at a reasonable cost. In order to provide water for buildout as allowed under the LCP and to diversify our water supply portfolio to improve our response to drought and other challenges, the District will need to plan and execute a number of water supply and infrastructure projects. The proposed LCP modifications would subject these projects to a number of requirements which are not well defined. This lack of definition will lead to delays, increased costs, and water supply hardships for our customers.

CCWD would like to comment specifically on the following Midcoast LCP Update modifications proposed by Coastal Commission staff and on the County Planning and Building Department staff recommendations in their June 22, 2009 report to the Board of Supervisors:

Proposed Modification No. 6 – New Adequacy of Public Services Policy

We support the County staff recommendation to delete Sections a, b, g, and h of proposed Policy 1.18.1. In addition, we recommend that Section c be deleted or clarified.

In Section b of the proposed new Policy 1.18.1, we are concerned with what criteria would be applied to our water system to determine whether "adequate capacity (including transmission, collection, treatment, and disposal) exists within the system to serve the development and all other existing and foreseeable development the system is committed to serving.

San Mateo County Board of Supervisors

July 7, 2009

Page 2

We are also concerned with how Section c of the proposed new Policy 1.18.1 would be applied and with how it would affect CCWD's ability to plan projects necessary to serve LCP-allowed development. This policy would appear to set the water planning horizon for the current LCP at an unknown number of units well short of what the LCP defines elsewhere as buildout. The number of CCWD non-priority connections "available" to serve new dwelling units in the County portion of CCWD's service area cannot be precisely determined. There are approximately 1,000 Crystal Springs Phase 1 non-priority connections which have not been installed and which CCWD does not own or control. These may be used in the unincorporated part of the District's territory or in the City of Half Moon Bay. Further, those who currently own the connections may or may not choose to make them available. Because sets a vague limit on development and will prevent effective water supply planning, we recommend Section c of Policy 1.18.1 be deleted or clarified.

Suggested Modification No. 7 – Service area boundaries

We recommend that the proposed Section b of Policy 2.22 be revised to properly clarify SAM's role as a producer, not a supplier, of reclaimed water:

b. Allow SAM to supply **produce** reclaimed wastewater to areas outside service areas consistent with LUP Policy 2.18(c).

The authority to supply reclaimed wastewater is governed by the California Water Code. CCWD, as the retail water supplier, has the exclusive statutory authority to distribute and sell reclaimed water within its boundaries (California Water Code 13580.5(b)). Montara Water and Sanitary District has similar authority within its territory.

Suggested Modification No. 14 – Expanding sewer capacity

CCWD recommends that Policy 2.18(c) be revised to remove restrictions on use of treated wastewater. Achieving the broadest possible application of reclaimed wastewater, including possible use by Skylawn Cemetery, will diversify our water supply and improve drought resistance.

We look forward to working further with County and Coastal Commission staff on the LCP update.

Thank you for your consideration.

Sincerely,



David R. Dickson
General Manager
Coastside County Water District

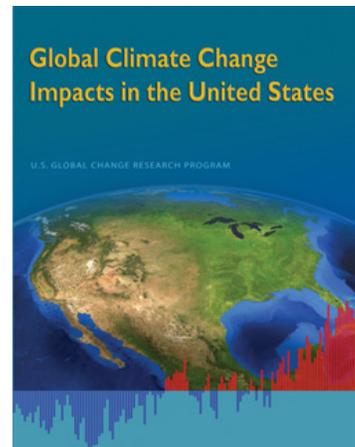
Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: July 14, 2009
Subject: Water Resources Report

This report is provided as an update on water conservation, outreach, and water resources activities.

□ Global Climate Change Report

Attached is the Executive Summary of the Global Climate Change Impacts in the United States. The United States Global Change Research Program (USGCRP) initiated this report. It was written by an expert team of scientists and has been approved by the USGCRP, the National Oceanic and Atmospheric Administration, the Committee on the Environment and Natural Resources on behalf of the National Science and Technology Council.



This report summarizes the science of climate change and the impacts on the United States. The goal of the report is to provide information for public and private decision-making. One of the key findings in the report is that climate change will stress water resources, especially in the West, with declines in mountain snowpack and water storage.

Below is the link to the full report and supplemental information.

<http://www.globalchange.gov/publications/reports/scientific-assessments/us-impacts/download-the-report>

□ Proposed Plumbing Retrofit Bill



A bill aimed at accelerating retrofits of homes and businesses with water-efficient plumbing fixtures cleared the Senate and is now in the Assembly. The Association of California Water Agencies (ACWA), Metropolitan Water District of Southern California and San Francisco Public Utilities Commission are co-sponsors of the bill, SB 407 (Padilla).

The [bill](#) would require residential and commercial property owners to replace inefficient plumbing fixtures with water-conserving

models. Inefficient fixtures include toilets using more than 1.6 gallons of water per flush, showerheads with a flow capacity of more than 2.5 gallons per minute, and faucets that emit more than 2.2 gallons per minute.

The bill would require property owners to retrofit at the time the property transfers and to disclose whether non-conserving fixtures have been replaced prior to the sale or transfer of the property. It would also require retrofits as a condition of receiving a permit for major improvements or renovations.

The bill must clear the Assembly policy committee by the July 10 deadline.

□ **Consumer Confidence Report (Water Quality Report)**

The annual Consumer Confidence Report was mailed the week of June 22nd. Additional copies were distributed to the City of Half Moon Bay, the Half Moon Bay Library, the Cabrillo Unified School District, the San Mateo County Medical Clinic in Half Moon Bay and to specific customers with multiple residential accounts in our service area. The report has been posted on our website and is being advertised on the hmbreview.com in the District's banner advertisement. The report is available in Spanish.

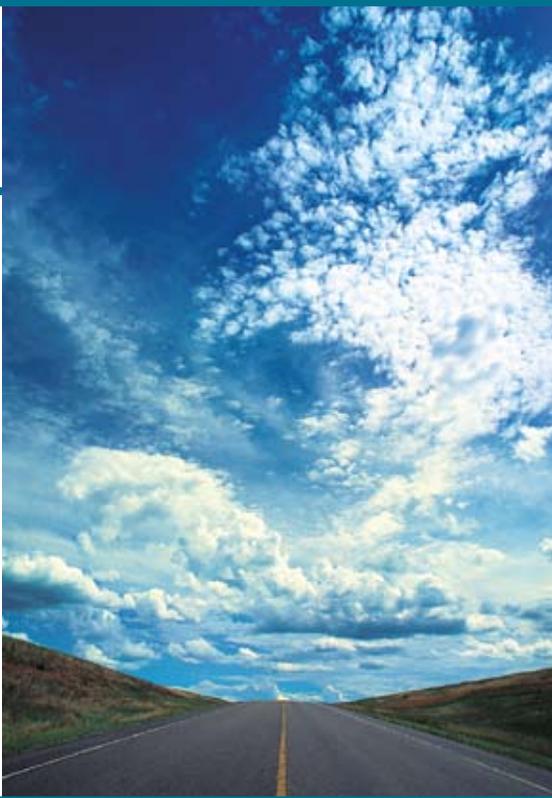
□ **Summary of Meetings**

California Urban Water Conservation Council - Plenary Meeting - 6/11/2009

Bay Area Water Supply and Conservation Agency (BAWSCA) - Water Resources - 6/24/2009

Bay Area Water Supply and Conservation Agency (BAWSCA) - Technical Advisory Committee - 7/2/2009

Bay Area Water Supply and Conservation Agency (BAWSCA) - Water Resources 7/9/2009



Executive Summary

Observations show that warming of the climate is unequivocal. The global warming observed over the past 50 years is due primarily to human-induced emissions of heat-trapping gases. These emissions come mainly from the burning of fossil fuels (coal, oil, and gas), with important contributions from the clearing of forests, agricultural practices, and other activities.

Warming over this century is projected to be considerably greater than over the last century. The global average temperature since 1900 has risen by about 1.5°F. By 2100, it is projected to rise another 2 to 11.5°F. The U.S. average temperature has risen by a comparable amount and is very likely to rise more than the global average over this century, with some variation from place to place. Several factors will determine future temperature increases. Increases at the lower end of this range are more likely if global heat-trapping gas emissions are cut substantially. If emissions continue to rise at or near current rates, temperature increases are more likely to be near the upper end of the range. Volcanic eruptions or other natural variations

could temporarily counteract some of the human-induced warming, slowing the rise in global temperature, but these effects would only last a few years.

Reducing emissions of carbon dioxide would lessen warming over this century and beyond. Sizeable early cuts in emissions would significantly reduce the pace and the overall amount of climate change. Earlier cuts in emissions would have a greater effect in reducing climate change than comparable reductions made later. In addition, reducing emissions of some shorter-lived heat-trapping gases, such as methane, and some types of particles, such as soot, would begin to reduce warming within weeks to decades.

Climate-related changes have already been observed globally and in the United States. These include increases in air and water temperatures, reduced frost days, increased frequency and intensity of heavy downpours, a rise in sea level, and reduced snow cover, glaciers, permafrost, and sea ice. A longer ice-free period on lakes and rivers, lengthening of the growing season, and increased water vapor in the atmosphere have also been observed. Over the past 30 years, temperatures have risen faster in winter than in any other season, with average winter temperatures in the Midwest and northern Great Plains increasing more than 7°F. Some of the changes have been faster than previous assessments had suggested.

These climate-related changes are expected to continue while new ones develop. Likely future changes for the United States and surrounding coastal waters include more intense hurricanes with related increases in wind, rain, and storm surges (but not necessarily an increase in the number of these storms that make landfall), as well as drier conditions in the Southwest and Caribbean. These changes will affect human health, water supply, agriculture, coastal areas, and many other aspects of society and the natural environment.

This report synthesizes information from a wide variety of scientific assessments (see page 7) and recently published research to summarize what is known about the observed and projected consequences of climate change on the United States. It combines analysis of impacts on various sectors



such as energy, water, and transportation at the national level with an assessment of key impacts on specific regions of the United States. For example, sea-level rise will increase risks of erosion, storm surge damage, and flooding for coastal communities, especially in the Southeast and parts of Alaska. Reduced snowpack and earlier snow melt will alter the timing and amount of water supplies, posing significant challenges for water resource management in the West.

Society and ecosystems can adjust to some climatic changes, but this takes time. The projected rapid rate and large amount of climate change over this century will challenge the ability of society and natural systems to adapt. For example, it is difficult and expensive to alter or replace infrastructure designed to last for decades (such as buildings, bridges, roads, airports, reservoirs, and ports) in response to continuous and/or abrupt climate change.

Impacts are expected to become increasingly severe for more people and places as the amount of warming increases. Rapid rates of warming would lead to particularly large impacts on natural ecosystems and the benefits they provide to humanity. Some of the impacts of climate change will be irreversible, such as species extinctions and coastal land lost to rising seas.

Unanticipated impacts of increasing carbon dioxide and climate change have already occurred and more are possible in the future. For example, it has recently been observed that the increase in atmospheric carbon dioxide concentration is causing an increase in ocean acidity. This reduces the ability of corals and other sea life to build shells and skeletons out of calcium carbonate. Additional impacts in the future might stem from unforeseen changes in the climate system, such as major alterations in oceans, ice, or storms; and unexpected consequences of ecological changes, such as massive dislocations of species or pest outbreaks. Unexpected social or economic changes, including major shifts in wealth, technology, or societal priorities would also affect our ability to respond to climate change. Both anticipated and unanticipated impacts become more challenging with increased warming.

Projections of future climate change come from careful analyses of outputs from global climate models run on the world's most advanced computers. The model simulations analyzed in this report used plausible scenarios of human activity that generally lead to further increases in heat-trapping emissions. None of the scenarios used in this report assumes adoption of policies explicitly designed to address climate change. However, the level of emissions varies among scenarios because of differences in assumptions about population, economic activity, choice of energy technologies, and other factors. Scenarios cover a range of emissions of heat-trapping gases, and the associated climate projections illustrate that lower emissions result in less climate change and thus reduced impacts over this century and beyond. Under all scenarios considered in this report, however, relatively large and sustained changes in many aspects of climate are projected by the middle of this century, with even larger changes by the end of this century, especially under higher emissions scenarios.

In projecting future conditions, there is always some level of uncertainty. For example, there is a high degree of confidence in projections that future temperature increases will be greatest in the Arctic and in the middle of continents. For precipitation, there is high confidence in projections of continued increases in the Arctic and sub-Arctic (including Alaska) and decreases in the regions just outside the tropics, but the precise location of the transition between these is less certain. At local to regional scales and on time frames up to a few years, natural climate variations can be relatively large and can temporarily mask the progressive nature of global climate change. However, the science of making skillful projections at these scales has progressed considerably, allowing useful information to be drawn from regional climate studies such as those highlighted in this report.

This report focuses on observed and projected climate change and its impacts on the United States. However, a discussion of these issues would be incomplete without mentioning some of the actions society can take to respond to the climate challenge. The two major categories are "mitigation" and "adaptation." Mitigation refers to options for limiting climate change by, for example, reducing



heat-trapping emissions such as carbon dioxide, methane, nitrous oxide, and halocarbons, or removing some of the heat-trapping gases from the atmosphere. Adaptation refers to changes made to better respond to present or future climatic and other environmental conditions, thereby reducing harm or taking advantage of opportunity. Effective mitigation measures reduce the need for adaptation. Mitigation and adaptation are both essential parts of a comprehensive climate change response strategy.

Carbon dioxide emissions are a primary focus of mitigation strategies. These include improving energy efficiency, using energy sources that do not produce carbon dioxide or produce less of it, capturing and storing carbon dioxide from fossil fuel use, and so on. Choices made about emissions reductions now and over the next few decades will have far-reaching consequences for climate-change impacts. The importance of mitigation is clear in comparisons of impacts resulting from higher versus lower emissions scenarios considered in this report. Over the long term, lower emissions will lessen both the magnitude of climate-change impacts and the rate at which they appear. Smaller climate changes that come more slowly make the adaptation challenge more tractable.

However, no matter how aggressively heat-trapping emissions are reduced, some amount of climate change and resulting impacts will continue due to the effects of gases that have already been released. This is true for several reasons. First, some of these gases are very long-lived and the levels of atmospheric heat-trapping gases will remain elevated for hundreds of years or more. Second, the Earth's vast oceans have absorbed much of the heat added to the climate system due to the increase in heat-trapping gases, and will retain that heat for many decades. In addition, the factors that determine emissions, such as energy-supply systems, cannot be changed overnight. Consequently, there is also a need for adaptation.

Adaptation can include a wide range of activities. Examples include a farmer switching to growing a different crop variety better suited to warmer or drier conditions; a company relocating key business centers away from coastal areas vulnerable to sea-level rise and hurricanes; and a community

altering its zoning and building codes to place fewer structures in harm's way and making buildings less vulnerable to damage from floods, fires, and other extreme events. Some adaptation options that are currently being pursued in various regions and sectors to deal with climate change and/or other environmental issues are identified in this report. However, it is clear that there are limits to how much adaptation can achieve.

Humans have adapted to changing climatic conditions in the past, but in the future, adaptations will be particularly challenging because society won't be adapting to a new steady state but rather to a rapidly moving target. Climate will be continually changing, moving at a relatively rapid rate, outside the range to which society has adapted in the past. The precise amounts and timing of these changes will not be known with certainty.

In an increasingly interdependent world, U.S. vulnerability to climate change is linked to the fates of other nations. For example, conflicts or mass migrations of people resulting from food scarcity and other resource limits, health impacts, or environmental stresses in other parts of the world could threaten U.S. national security. It is thus difficult to fully evaluate the impacts of climate change on the United States without considering the consequences of climate change elsewhere. However, such analysis is beyond the scope of this report.

Finally, this report identifies a number of areas in which inadequate information or understanding hampers our ability to estimate future climate change and its impacts. For example, our knowledge of changes in tornadoes, hail, and ice storms is quite limited, making it difficult to know if and how such events have changed as climate has warmed, and how they might change in the future. Research on ecological responses to climate change is also limited, as is our understanding of social responses. The section titled *An Agenda for Climate Impacts Science* at the end of this report offers some thoughts on the most important ways to improve our knowledge. Results from such efforts would inform future assessments that continue building our understanding of humanity's impacts on climate, and climate's impacts on us.



Key Findings

1. Global warming is unequivocal and primarily human-induced.

Global temperature has increased over the past 50 years. This observed increase is due primarily to human-induced emissions of heat-trapping gases. (p. 13)

2. Climate changes are underway in the United States and are projected to grow.

Climate-related changes are already observed in the United States and its coastal waters. These include increases in heavy downpours, rising temperature and sea level, rapidly retreating glaciers, thawing permafrost, lengthening growing seasons, lengthening ice-free seasons in the ocean and on lakes and rivers, earlier snowmelt, and alterations in river flows. These changes are projected to grow. (p. 27)

3. Widespread climate-related impacts are occurring now and are expected to increase.

Climate changes are already affecting water, energy, transportation, agriculture, ecosystems, and health. These impacts are different from region to region and will grow under projected climate change. (p. 41-106, 107-152)

4. Climate change will stress water resources.

Water is an issue in every region, but the nature of the potential impacts varies. Drought, related to reduced precipitation, increased evaporation, and increased water loss from plants, is an important issue in many regions, especially in the West. Floods and water quality problems are likely to be amplified by climate change in most regions. Declines in mountain snowpack are important in the West and Alaska where snowpack provides vital natural water storage. (p. 41, 129, 135, 139)

5. Crop and livestock production will be increasingly challenged.

Many crops show positive responses to elevated carbon dioxide and low levels of warming, but higher levels of warming often negatively affect growth and yields. Increased pests, water stress, diseases, and weather extremes will pose adaptation challenges for crop and livestock production. (p. 71)

6. Coastal areas are at increasing risk from sea-level rise and storm surge.

Sea-level rise and storm surge place many U.S. coastal areas at increasing risk of erosion and flooding, especially along the Atlantic and Gulf Coasts, Pacific Islands, and parts of Alaska. Energy and transportation infrastructure and other property in coastal areas are very likely to be adversely affected. (p. 111, 139, 145, 149)

7. Risks to human health will increase.

Harmful health impacts of climate change are related to increasing heat stress, waterborne diseases, poor air quality, extreme weather events, and diseases transmitted by insects and rodents. Reduced cold stress provides some benefits. Robust public health infrastructure can reduce the potential for negative impacts. (p. 89)

8. Climate change will interact with many social and environmental stresses.

Climate change will combine with pollution, population growth, overuse of resources, urbanization, and other social, economic, and environmental stresses to create larger impacts than from any of these factors alone. (p. 99)

9. Thresholds will be crossed, leading to large changes in climate and ecosystems.

There are a variety of thresholds in the climate system and ecosystems. These thresholds determine, for example, the presence of sea ice and permafrost, and the survival of species, from fish to insect pests, with implications for society. With further climate change, the crossing of additional thresholds is expected. (p. 76, 82, 115, 137, 142)

10. Future climate change and its impacts depend on choices made today.

The amount and rate of future climate change depend primarily on current and future human-caused emissions of heat-trapping gases and airborne particles. Responses involve reducing emissions to limit future warming, and adapting to the changes that are unavoidable. (p. 25, 29)

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: July 14, 2009
Subject: Water Shortage and Drought Contingency Plan

This report is provided as an update on the implementation of the Water Shortage and Drought Contingency Plan – Stage 1 (Advisory Stage). The Advisory Stage was implemented in June of 2007. In June of 2008, Governor Schwarzenegger declared a state - wide drought. On February 27, 2009, Governor Schwarzenegger proclaimed a state of emergency due to drought conditions and the resulting water shortage.

√ Local Precipitation

- Water year 2007 was critically dry at 67% of annual historic average.
- Water year 2008 was slightly better at 72% of the annual historic average.
- Water Year 2009 is about 76% of annual historic average.

Precipitation for Half Moon Bay													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Totals
Historic Average	1.3	3.4	3.7	5.5	4.8	3.9	1.6	0.6	0.2	0.0	0.1	0.3	25.4
	2008			2009									
Water Year 2009	0.48	2.39	2.63	0.93	8.70	2.79	.27	0.99	0.12				19.30
	2007			2008									
Water Year 2008	1.83	0.93	3.16	8.75	2.73	.31	.16	.07	.04	0.1	.12	.05	18.25
	2006			2007									
Water Year 2007	.19	3.18	4.24	.72	5.31	0.81	1.62	.41	.07	.25	.03	.19	17.02

√ Planning

Because there is the possibility of mandatory rationing next year, if we get less than normal precipitation next winter, staff will continue to work on the following items:

- Drought Ordinance
- Springbrook Software Modifications for Billing
- Rates, Excess Use Charges, and Surcharges
- Billing Statements

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: July 14, 2009

Report
Date: July 8, 2009

Monthly Highlights

Denniston WTP

Denniston WTP was shut down on 30 June for lack of sufficient water in the reservoir.

Tank Recoating Projects

Crosno Construction came in as the low bid for the Miramar Tank Coating Project at \$232,700. We received a total of six bids, ranging from \$232,700 to \$499,000.

Source of Supply

Pilarcitos Reservoir, Denniston Reservoir and Denniston Wells were the main source of supply in June. All of our water is coming from Crystal Springs as of July 2.

Systems Improvement

Beautification

- Brush and shrubs were removed from the hillside at Nunes Water Treatment Plant (WTP) per request from the Fire District.
- Crews painted newly installed Nunes washwater return piping.
- Prepping Crystal Springs pump pedestals for painting.
- New NFPA placards installed at Nunes.
- Removed dirt piles from Nunes Underground Storage Tank (UST) removal project.

Other Improvements

- On 6 June, a new flow meter was installed on Nunes washwater return piping. This allows us to better control return flows to stay in compliance with the Enhanced Surface Water Treatment Rule as well as to keep track of water consumption and use within the District. The plant was shut down for 6 hours to facilitate the installation by District Crews.
- Emergency power switchgear was serviced and repaired at Nunes WTP on the week of 15 June. This equipment was malfunctioning during the last 2 power outages, resulting in plant shutdowns. The plant was shutdown for a total of 5 hours for this operation.

- A heat pump was installed at the Nunes WTP office and laboratory to maintain hospitable temperatures for treatment staff.
- Improvements were made in the inspection forms for Crystal Springs Pump Station (PS). Operational parameters such as daily log entries, power consumption, flows, alarms and unit operation are now better documented and plant operational statistics easier to compile. Thank you Steve Twitchell.
- New emergency eye-wash station installed at the diesel tank for the Nunes WTP emergency generator.

Update on Other Activities:

Denniston WTP

Denniston WTP was shut down on 30 June for lack of sufficient water in the reservoir. We expect to be off-line for the remainder of the summer.

Meter Replacement Program

Crews installed AMRs on 50 out of 56 meters on Highway 1 south of the Fire Station. This is a move to increase the safety of CCWD staff by keeping them off the sides of the highway.

Nursery Backflow Audit

The meter readers found a meter running backward at Cozzolino Nursery in May. We locked out the meter and had the owner install a backflow device. Further investigation of the meters supplying this nursery did not show any other backflow issues. We will be inspecting the other nurseries in our service area for secondary water supplies. Any nursery with supplemental water sources will be required to install a backflow device.

City of Half Moon Bay (HMB) Sidewalk Project

District crew has been working with the City of HMB and Andreini Construction to locate our lines along the path of the sidewalk improvement project. We will take this opportunity to abandon an old 2" galvanized main presently running behind the old Standard Station and between private properties by reconnecting its sole 3 services to the 16" main under Main Street.

Encroachment

When surveying our property lines at the El Granada Tank 1 site for a future fence upgrade, it was discovered that both of our neighbors have encroached onto our property. The front porch of the neighbor behind the facility encroaches on our property by 3 feet and the neighbor at along San Clemente Road is doing landscape improvements. This matter will be turned over to District Counsel for evaluation.

Pilarcitos Road Degradation

The roads leading up to the two radar testing facilities off of Pilarcitos Canyon Road are subject to severe erosion degradation due to grading methods no longer

acceptable. These roads contribute significant sediment loading to Pilarcitos Creek and exist within our property. The Resource Conservation District (RCD) has offered grant money to survey and improve these roads to eliminate the sediment pollution to this high profile stream. Rantron Antenna Systems, which operate the radar facilities, has expressed interest in the RCD proposal. RCD has hired Pacific Watershed Associates (PWA) to survey and design the Best Management Practice (BMP) for road repair and improvement.

Highway 92 Easement

The temporary easement for the 2" plastic line running to the Spanishtown area through the City owned property has long since expired. I am working with the City of HMB to reinstitute this easement so that they can grant a proper right-of-way to Caltrans.

Safety/Training/Inspections/Meetings

Meetings Attended

3 June - Finance Committee meeting

9 June - Board of Director's meeting

10 June - Safety Committee Meeting and Training

11 June - Phone conference with Tom Frisch, Jim Teter, and Dave Dickson on Short Term Improvement (STI) Project updates.

17 June - Board of Director's meeting

17 June - Safety Training

19 June - Met with Leroy and Lance Verderami on Canada Cove fire meter installation.

23 June - O&M Staff Meeting

29 June - Conference call with California/Nevada American Water Works Association (Cal/Nev AWWA) staff and colleagues from other water districts to discuss the Water Quality Committee's revision of the Water Quality Sampling Handbook.

30 June - Met with Dave Lea of Cabrillo Farms to discuss Denniston water issues.

Safety Committee

The Safety Committee met on 10 June at Coastside County Water District (CCWD). Topics of discussion included fixed ladder standards, confined spaces, safety inspections, and poison oak prevention.

Safety Training

Safety Training on the Automated External Defibrillator (AED) was given on 10 June. All but 2 of the field crew were present.

JPIA conducted safety training on 17 June on electrical safety. All of the field crew was in attendance.

Competent Person Training

Matt Damrosch and Jack Whelen attended a competent person class on 5 June.

Injuries

1 June - Maintenance Worker Raymond Winch hurt his arm when descending into a vault to read a meter. He has been undergoing physical therapy with U.S. Health Works and is presently on light duty. We have ordered a device whereby the meter can be read without entering the vault.

3 June - Maintenance Worker Raymond Winch and Temporary Maintenance Worker Dustin Jahns contracted mild poison oak when clearing some brush on the trail from the well field to the Stone Dam meter.

Safety Station

Staff installed a life ring and retrieval rope at the Nunes WTP Sedimentation Basin.

Department of Public Health (DPH)

Denniston Tank CT Credits

We have been corresponding with Eric Lacy of the California Department of Public Health (DPH) on establishing Contact Time (CT) credits for the modified Denniston Tank. We should have the final word in July.

Consumer Confidence Report (CCR)

The 2008 CCR was sent out in June. We have not received any inquiries.

Projects

Tank Recoating Projects

Crosno Construction came in as the low bid for the Miramar Tank Coating Project at \$232,700. The bids were reviewed by staff and found to be acceptable. We await the Board's approval before issuing a Notice To Proceed.

Short Term Improvement Project

Bid documents should be ready to go out the first part of July.

Denniston Storage Tank Modification Project

Punch list items have been addressed and the project is now complete. Notice of Completion filed in June.

Denniston Rehabilitation

We have received the Coastal Development Permit (CDP) from the San Mateo Planning Commission and are awaiting the Streambed Alteration Agreement (SAA) from California Department of Fish and Games (F&G) for maintenance dredging. Bid documents will be drawn up in July. Crews are presently working with the farmer at Cabrillo Farms to coordinate the dredging activities with his irrigation schedule.

Pilarcitos Canyon Culvert Repair Project

San Mateo County Planning is preparing the California Environmental Quality Act (CEQA) documents for this project. The Department of F&G has sent proposed conditions for an SAA. Their requirements seem reasonable. I will be preparing bid documents based on the CDP when received.

Pilarcitos Canyon Blending Project

We have received the design report for this project. It is presently under review by District Staff.

Denniston Alternative Treatment Project

We have received the draft letter report for this project and it is presently under review by District Staff.

Supervisory Control And Data Acquisition (SCADA)

Staff has reviewed the pre-design report and found it not to be in accordance with the original scope of the project. Staff has requested completion of the original scope on the week of 6 July. We are waiting for response from the contractor.

Well Rehabilitation Project

Pump Repair has been retained to refurbish Pilarcitos Well #1. It should be functional in July and ready for next year's pump schedule.