

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MEETING OF THE BOARD OF DIRECTORS

Tuesday, July 10, 2012 - 7:00 p.m.

AGENDA

The Coastside County Water District (CCWD) does not discriminate against persons with disabilities. Upon request, the agenda and agenda packet materials can be provided in a format to accommodate special needs. If you require a copy of the agenda or related materials in an alternative format to accommodate a disability, or if you wish to attend this public meeting and will require special assistance or other special equipment, please call the District at (650) 726-4405 in advance and we will make every reasonable attempt to provide such an accommodation.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the CCWD District Office, located at 766 Main Street, Half Moon Bay, CA at the same time that the public records are distributed or made available to the legislative body.

This agenda and accompanying materials can be viewed on Coastside County Water District's website located at: www.coastsidewater.org.

The Board of the Coastside County Water District reserves the right to take action on any item included on this agenda.

- 1) ROLL CALL**
- 2) PLEDGE OF ALLEGIANCE**
- 3) PUBLIC COMMENT**

Members of the public may address the Board of Directors on the items on the agenda for this special meeting. The Chair requests that each person addressing the Board complete and submit a speaker slip, and limit their comments to three (3) minutes.

4) CONSENT CALENDAR

The following matters before the Board of Directors are recommended for action as stated by the General Manager. All matters listed hereunder constitute a Consent Calendar, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- A. Approval of disbursements for the month ending June 30, 2012: Claims: \$1,392,023.07; Payroll: \$ 74,158.58; for a total of \$1,466,181.65 ([attachment](#))
- B. Acceptance of Financial Reports ([attachment](#))
- C. Approval of Minutes of June 12, 2012 Board of Directors Meeting ([attachment](#))
- D. Installed Water Connection Capacity and Water Meters Report and Non-Priority Lottery Recipients Status Update Report ([attachment](#))
- E. Total CCWD Production Report ([attachment](#))
- F. CCWD Monthly Sales by Category Report ([attachment](#))
- G. June 2012 Leak Report ([attachment](#))
- H. Rainfall Reports ([attachment](#))
- I. San Francisco Public Utilities Commission Hydrological Report for June 2012 ([attachment](#))
- J. Notice of Completion –Crystal Springs Intake Modification Project ([attachment](#))
- K. California Special Districts Association (CSDA) – 2012 Board Election Region 3, Seat A ([attachment](#))

5) MEETINGS ATTENDED / DIRECTOR COMMENTS

6) GENERAL BUSINESS

- A. Election of Board President and Vice-President ([attachment](#))
- B. Consider approval of Resolution 2012-04 Establishing Appropriations Limit Applicable to District during Fiscal Year 2012-2013 ([attachment](#))

- C. Approval of Change Order No. 7 for Denniston Creek Water Treatment Plant Improvement Project ([attachment](#))
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- 7) **GENERAL MANAGER'S REPORT INCLUDING MONTHLY INFORMATIONAL REPORTS** ([attachment](#))
 - Televising of CCWD Meetings and Possibility of Web Streaming
 - Department of Water Resources Review of 2010 Urban Water Management Plan
 - A. Operations Report ([attachment](#))
 - B. Water Resources Report ([attachment](#))
-
- 8) **DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS**
-
- 9) **ADJOURNMENT**

Accounts Payable

Checks by Date - Summary By Check Number

User: gbrazil
Printed: 6/29/2012 - 12:40 PM



Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17582	ALL04	ALLIED WASTE SERVICES #9:	06/08/2012	0.00	323.91
17583	ASS01	HEALTH BENEFITS ACWA/JPI	06/08/2012	0.00	21,483.98
17584	ASS05	ACWA/JPIA HEALTH BENEFIT	06/08/2012	0.00	60.18
17585	ATT01	AT&T MOBILTY	06/08/2012	0.00	51.99
17586	ATT02	AT&T	06/08/2012	0.00	1,349.74
17587	AYA01	EDWIN AYALA	06/08/2012	0.00	38.33
17588	CHE01	CHEVRON/TEXACO UNIVERS	06/08/2012	0.00	622.92
17589	COA15	COASTSIDE NET, INC	06/08/2012	0.00	129.17
17590	HAR03	HARTFORD LIFE INSURANCE	06/08/2012	0.00	1,793.07
17591	ICM01	VANTAGEPOINT TRANSFER /	06/08/2012	0.00	40.00
17592	KAI01	KAISER FOUNDATION HEALT	06/08/2012	0.00	10,165.00
17593	MYE02	ROBERT C. MYERS, JR.	06/08/2012	0.00	487.00
17594	OCE04	OCEAN SHORE CO.	06/08/2012	0.00	1,837.01
17595	PAC06	PACIFIC COAST TELEVISION	06/08/2012	0.00	250.00
17596	PUB01	PUB. EMP. RETIRE SYSTEM	06/08/2012	0.00	18,719.31
17597	SAN20	SAN FRANCISCO FIRE CREDI	06/08/2012	0.00	450.00
17598	UNI12	UNION BANK OF CALIFORNIA	06/08/2012	0.00	2,032.07
17599	VAL01	VALIC	06/08/2012	0.00	1,550.00
17600	COU05	RECORDER'S OFFICE	06/13/2012	0.00	50.00
17601	A-1002	A-1 MILMAC, INC	06/26/2012	0.00	428.00
17602	ADP01	ADP, INC.	06/26/2012	0.00	761.05
17603	ADV01	ADVANCED AUTOMATIC GA'	06/26/2012	0.00	329.09
17604	ADV02	FRANK YAMELLO	06/26/2012	0.00	235.00
17605	ALI01	ALIFANO TECHNOLOGIES LL	06/26/2012	0.00	135.31
17606	ANA01	ANALYTICAL ENVIRONMEN	06/26/2012	0.00	5,080.51
17607	AND01	ANDREINI BROS. INC.	06/26/2012	0.00	15,617.25
17608	AND10	ANDERSON PACIFIC ENGINE	06/26/2012	0.00	771,590.50
17609	ATT03	AT&T LONG DISTANCE	06/26/2012	0.00	117.52
17610	AZT01	AZTEC GARDENS, INC.	06/26/2012	0.00	190.00
17611	BAY05	BAY AREA WATER SUPPLY &	06/26/2012	0.00	2,040.00
17612	BAY10	BAY ALARM COMPANY	06/26/2012	0.00	580.71
17613	BFI02	BFI OF CALIFORNIA, INC.	06/26/2012	0.00	104.00
17614	BIG01	BIG CREEK LUMBER	06/26/2012	0.00	915.08
17615	BUB01	DAVID PEREIRA	06/26/2012	0.00	414.00
17616	CAL08	CALCON SYSTEMS, INC.	06/26/2012	0.00	4,482.50
17617	CAL11	CALIFORNIA C.A.D. SOLUTIO	06/26/2012	0.00	12,675.00
17618	CAL13	CAL-JUNE INCORPORATED	06/26/2012	0.00	1,344.55
17619	CAR02	CAROLYN STANFIELD	06/26/2012	0.00	485.00
17620	COA19	COASTSIDE COUNTY WATER	06/26/2012	0.00	176.08
17621	CON01	CONTROLCO	06/26/2012	0.00	263.22
17622	COR04	CORRPRO COMPANIES, INC.	06/26/2012	0.00	15,089.45
17623	CSG01	CSG SYSTEMS, INC	06/26/2012	0.00	2,704.48
17624	CSI01	CSI SERVICES, INC.	06/26/2012	0.00	1,677.00
17625	DAL01	DAL PORTO ELECTRIC	06/26/2012	0.00	85.00
17626	DAV02	DAVIS INSTRUMENTS	06/26/2012	0.00	931.45

Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17627	EKI01	EKI INC.	06/26/2012	0.00	38,782.88
17628	ENR01	ENRIQUEZ MD, JOSEFINA	06/26/2012	0.00	125.00
17629	FIR06	FIRST NATIONAL BANK	06/26/2012	0.00	2,144.60
17630	FOR02	FORTE PRESS CORPORATION	06/26/2012	0.00	5,759.98
17631	GOL04	GOLDEN STATE FLOW MEAS	06/26/2012	0.00	5,140.47
17632	GRA03	GRAINGER, INC.	06/26/2012	0.00	604.03
17633	GRA07	THE GRAPHIC WORKS	06/26/2012	0.00	207.84
17634	HAB01	MAUREEN HABERMAN	06/26/2012	0.00	200.00
17635	HAL01	HMB BLDG. & GARDEN INC.	06/26/2012	0.00	1,350.71
17636	HAL23	HMB ALARM	06/26/2012	0.00	420.00
17637	HAN01	HANSONBRIDGETT. LLP	06/26/2012	0.00	3,920.90
17638	HAR03	HARTFORD LIFE INSURANCE	06/26/2012	0.00	1,793.07
17639	HEA01	HEALTHWORKS	06/26/2012	0.00	189.00
17640	ICM01	VANTAGEPOINT TRANSFER /	06/26/2012	0.00	29,416.00
17641	IRO01	IRON MOUNTAIN	06/26/2012	0.00	319.99
17642	IRV01	IRVINE CONSULTING SERVIC	06/26/2012	0.00	2,375.00
17643	IRV02	IRVINE CONSULTING SERVIC	06/26/2012	0.00	459.80
17644	JAC02	JACK HENRY & ASSOCIATES,	06/26/2012	0.00	1,950.00
17645	JJA01	JJACPA, INC	06/26/2012	0.00	7,650.00
17646	JMB01	JMB CONSTRUCTION, INC.	06/26/2012	0.00	24,400.00
17647	KEN03	KENNEDY/JENKS CONSULTA	06/26/2012	0.00	18,641.25
17648	LOM01	GLENNA LOMBARDI	06/26/2012	0.00	99.00
17649	MET06	METLIFE SBC	06/26/2012	0.00	1,392.95
17650	MIS01	MISSION UNIFORM SERVICES	06/26/2012	0.00	199.78
17651	MON01	DARIN BOVILLE	06/26/2012	0.00	2,100.00
17652	MON07	MONTEREY COUNTY LAB	06/26/2012	0.00	4,392.00
17653	NOR05	NORTH COAST DIVERS, INC	06/26/2012	0.00	5,630.00
17654	OFF01	OFFICE DEPOT	06/26/2012	0.00	1,349.76
17655	ONT01	ONTRAC	06/26/2012	0.00	284.21
17656	PAC01	PACIFIC GAS & ELECTRIC CO	06/26/2012	0.00	6,035.17
17657	PAP02	PAPE MACHINERY EXCHANG	06/26/2012	0.00	34.80
17658	PAS01	PASO ROBLES TANK, INC	06/26/2012	0.00	25,380.00
17659	PAU01	PAULO'S AUTO CARE	06/26/2012	0.00	171.37
17660	PHI02	PHIL'S TIRE PROS	06/26/2012	0.00	888.98
17661	PIT01	PITNEY BOWES, INC.	06/26/2012	0.00	143.50
17662	PIT04	PITNEY BOWES	06/26/2012	0.00	198.00
17663	PUB01	PUB. EMP. RETIRE SYSTEM	06/26/2012	0.00	18,679.61
17664	RIC02	RICOH AMERICAS CORP	06/26/2012	0.00	802.05
17665	ROB01	ROBERTS & BRUNE CO.	06/26/2012	0.00	9,100.03
17666	ROG01	ROGUE WEB WORKS, LLC	06/26/2012	0.00	195.00
17667	SAN03	SAN FRANCISCO WATER DEP	06/26/2012	0.00	223,938.80
17668	SAN05	SAN MATEO CTY PUBLIC HE	06/26/2012	0.00	502.00
17669	SAN20	SAN FRANCISCO FIRE CREDI	06/26/2012	0.00	450.00
17670	SER03	SERVICE PRESS	06/26/2012	0.00	116.70
17671	SEW01	SEWER AUTH. MID- COASTSI	06/26/2012	0.00	570.00
17672	SIE02	SIERRA CHEMICAL CO.	06/26/2012	0.00	4,930.73
17673	SPR04	SPRINGBROOK SOFTWARE, II	06/26/2012	0.00	12,000.00
17674	STA03	CA DPH DRINKING WATER PI	06/26/2012	0.00	215.00
17675	STO01	STOLOSKI & GONZALEZ, INC	06/26/2012	0.00	10,700.00
17676	STR02	STRAWFLOWER ELECTRONIC	06/26/2012	0.00	16.17
17677	TEA02	TEAMSTERS LOCAL UNION #	06/26/2012	0.00	786.00
17678	TET01	JAMES TETER	06/26/2012	0.00	8,207.40
17679	TUR04	SUSAN TURGEON	06/26/2012	0.00	166.79
17680	TWI01	STEVE TWITCHELL	06/26/2012	0.00	169.50
17681	UB*01035	ESTATE OF DAVID HAVICE	06/26/2012	0.00	32.26

Check Number	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
17682	UB*01036	DANIEL ANDRUSE	06/26/2012	0.00	44.27
17683	UB*01037	SHUYNG YE	06/26/2012	0.00	59.79
17684	UB*01038	CHRIS SHACKELFORD	06/26/2012	0.00	48.26
17685	UB*01039	ANNA KOPITOV	06/26/2012	0.00	8.94
17686	UNI07	UNITED STATES POSTAL SER	06/26/2012	0.00	600.00
17687	UNI15	UNIVAR USA INC	06/26/2012	0.00	3,139.31
17688	UPS01	UPS STORE	06/26/2012	0.00	12.89
17689	VAL01	VALIC	06/26/2012	0.00	1,550.00
17690	VER02	VERIZON WIRELESS	06/26/2012	0.00	285.28
17691	WES11	WEST COAST AGGREGATES,	06/26/2012	0.00	103.76
17692	WHE01	VIRGINIA WHELEN	06/26/2012	0.00	195.00
17693	WHE06	JACK WHELEN	06/26/2012	0.00	292.06
17694	STA03	CA DPH DRINKING WATER PI	06/27/2012	0.00	70.00
Report Total:				0.00	1,392,023.07

COASTSIDE COUNTY WATER DISTRICT - PERIOD BUDGET ANALYSIS
30-Jun-12

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
OPERATING REVENUE									
1-0-4120-00	Water Revenue -All Areas	679,165.78	527,098.00	152,067.78	28.9%	6,385,433.51	6,549,402.00	(163,968.49)	-2.5%
TOTAL OPERATING REVENUE		679,165.78	527,098.00	152,067.78	28.9%	6,385,433.51	6,549,402.00	(163,968.49)	-2.5%
NON-OPERATING REVENUE									
1-0-4170-00	Water Taken From Hydrants	4,096.05	2,076.00	2,020.05	97.3%	26,058.95	25,000.00	1,058.95	4.2%
1-0-4180-00	Late Notice -10% Penalty	(4,817.35)	4,163.00	(8,980.35)	-215.7%	47,451.59	50,000.00	(2,548.41)	-5.1%
1-0-4230-00	Service Connections	601.43	663.00	(61.57)	-9.3%	12,113.43	8,000.00	4,113.43	51.4%
1-0-4920-00	Interest Earned	0.00	0.00	0.00	0.0%	4,972.09	7,423.00	(2,450.91)	-33.0%
1-0-4930-00	Tax Apportionments/Cnty Checks	48,542.30	30,000.00	18,542.30	61.8%	656,851.71	600,000.00	56,851.71	9.5%
1-0-4950-00	Miscellaneous Income	959.25	3,087.00	(2,127.75)	-68.9%	68,295.50	37,000.00	31,295.50	84.6%
1-0-4955-00	Cell Site Lease Income	9,880.88	9,491.00	389.88	4.1%	117,886.35	113,892.00	3,994.35	3.5%
1-0-4965-00	ERAF REFUND -County Taxes		0.00	0.00	0.0%	261,256.00	100,000.00	161,256.00	161.3%
TOTAL NON-OPERATING REVENUE		59,262.56	49,480.00	9,782.56	19.8%	1,194,885.62	941,315.00	253,570.62	26.9%
TOTAL REVENUES		738,428.34	576,578.00	161,850.34	28.1%	7,580,319.13	7,490,717.00	89,602.13	1.2%
OPERATING EXPENSES									
1-1-5130-00	Water Purchased	223,938.80	213,181.00	(10,757.80)	-5.0%	1,844,610.22	2,059,548.00	214,937.78	10.4%
1-1-5230-00	Pump Exp, Nunes T P	2,098.81	2,109.00	10.19	0.5%	23,298.44	25,000.00	1,701.56	6.8%
1-1-5231-00	Pump Exp, CSP Pump Station	1,391.57	7,936.00	6,544.43	82.5%	109,309.68	127,434.00	18,124.32	14.2%
1-1-5232-00	Pump Exp, Trans. & Dist.	1,139.90	1,390.00	250.10	18.0%	11,086.64	14,000.00	2,913.36	20.8%
1-1-5233-00	Pump Exp, Pilarcitos Can.	279.57	102.00	(177.57)	-174.1%	17,425.96	16,162.00	(1,263.96)	-7.8%
1-1-5234-00	Pump Exp. Denniston Proj.	557.02	495.00	(62.02)	-12.5%	5,781.64	5,940.00	158.36	2.7%
1-1-5235-00	Denniston T.P. Operations	345.80	250.00	(95.80)	-38.3%	4,349.12	3,000.00	(1,349.12)	-45.0%
1-1-5236-00	Denniston T.P. Maintenance	12.97	413.00	400.03	96.9%	1,176.86	5,000.00	3,823.14	76.5%
1-1-5240-00	Nunes T P Operations	8,692.28	7,353.00	(1,339.28)	-18.2%	106,062.59	70,908.00	(35,154.59)	-49.6%
1-1-5241-00	Nunes T P Maintenance	1,282.05	3,163.00	1,880.95	59.5%	51,174.16	38,000.00	(13,174.16)	-34.7%
1-1-5242-00	CSP Pump Station Operations	579.10	712.00	132.90	18.7%	8,280.12	8,500.00	219.88	2.6%
1-1-5243-00	CSP Pump Station Maintenance	5,410.46	4,163.00	(1,247.46)	-30.0%	21,827.79	50,000.00	28,172.21	56.3%
1-1-5250-00	Laboratory Services	5,178.21	2,913.00	(2,265.21)	-77.8%	41,931.21	35,000.00	(6,931.21)	-19.8%
1-1-5318-00	Studies/Surveys/Consulting	0.00	3,750.00	3,750.00	100.0%	17,497.50	45,000.00	27,502.50	61.1%
1-1-5321-00	Water Conservation	2,422.42	5,194.00	2,771.58	53.4%	43,971.29	62,350.00	18,378.71	29.5%
1-1-5322-00	Community Outreach	8,109.98	2,176.00	(5,933.98)	-272.7%	20,848.05	26,200.00	5,351.95	20.4%
1-1-5411-00	Salaries & Wages -Field	73,013.42	73,717.44	704.02	1.0%	891,751.14	958,326.00	66,574.86	6.9%
1-1-5412-00	Maintenance -General	32,755.13	16,038.00	(16,717.13)	-104.2%	174,929.24	192,500.00	17,570.76	9.1%
1-1-5414-00	Motor Vehicle Expense	2,055.34	3,712.00	1,656.66	44.6%	65,125.75	44,500.00	(20,625.75)	-46.4%

ACCOUNT	DESCRIPTION	CURRENT ACTUAL	CURRENT BUDGET	B/(W) VARIANCE	B/(W) % VAR	YTD ACTUAL	YTD BUDGET	B/(W) VARIANCE	B/(W) % VAR
1-1-5415-00	Maintenance -Well Fields	0.00	500.00	500.00	100.0%	0.00	6,000.00	6,000.00	100.0%
1-1-5610-00	Salaries/Wages-Administration	48,061.04	49,608.00	1,546.96	3.1%	586,448.60	644,904.00	58,455.40	9.1%
1-1-5620-00	Office Supplies & Expense	9,824.17	9,947.00	122.83	1.2%	130,777.61	119,375.00	(11,402.61)	-9.6%
1-1-5621-00	Computer Services	5,319.28	4,070.87	(1,248.41)	-30.7%	65,055.40	67,650.00	2,594.60	3.8%
1-1-5625-00	Meetings / Training / Seminars	1,733.01	1,500.00	(233.01)	-15.5%	22,824.96	18,000.00	(4,824.96)	-26.8%
1-1-5630-00	Insurance	5,655.58	0.00	(5,655.58)	0.0%	97,421.15	125,000.00	27,578.85	22.1%
1-1-5635-00	EE/Ret. Medical Insurance	30,929.46	36,546.00	5,616.54	15.4%	367,657.05	438,607.00	70,949.95	16.2%
1-1-5640-00	Employees Retirement Plan	35,216.41	35,586.70	370.29	1.0%	434,256.96	462,627.00	28,370.04	6.1%
1-1-5645-00	SIP 401K Plan	29,376.00	30,000.00	624.00	0.0%	29,376.00	30,000.00	624.00	0.0%
1-1-5681-00	Legal	2,804.50	5,000.00	2,195.50	43.9%	34,070.20	60,000.00	25,929.80	43.2%
1-1-5682-00	Engineering	480.00	1,163.00	683.00	58.7%	8,041.14	14,000.00	5,958.86	42.6%
1-1-5683-00	Financial Services	7,650.00	4,000.00	(3,650.00)	0.0%	24,340.00	31,000.00	6,660.00	21.5%
1-1-5684-00	Payroll Tax Expense	9,275.58	8,819.92	(455.66)	-5.2%	105,632.70	114,658.00	9,025.30	7.9%
1-1-5687-00	Membership, Dues, Subscript.	175.00	1,279.24	1,104.24	86.3%	46,226.50	57,950.00	11,723.50	20.2%
1-1-5688-00	Election Expenses	0.00	0.00	0.00	0.0%	0.00	25,000.00	25,000.00	100.0%
1-1-5689-00	Labor Relations	0.00	500.00	500.00	100.0%	0.00	6,000.00	6,000.00	100.0%
1-1-5700-00	San Mateo County Fees	0.00	0.00	0.00	0.0%	13,447.28	16,200.00	2,752.72	17.0%
1-1-5705-00	State Fees	0.00	0.00	0.00	0.0%	18,147.23	19,400.00	1,252.77	6.5%
TOTAL OPERATING EXPENSES		555,762.86	537,288.17	(18,474.69)	-3.4%	5,444,160.18	6,043,739.00	599,578.82	9.9%
CAPITAL ACCOUNTS									
1-1-5711-00	Debt Srvc/Existing Bonds 1998A	0.00	0.00	0.00	0.0%	270,158.72	267,993.00	(2,165.72)	-0.8%
1-1-5712-00	Debt Srvc/Existing Bonds 2006B	2,032.07	0.00	(2,032.07)	0.0%	488,600.85	483,281.00	(5,319.85)	-1.1%
1-1-5715-00	Debt Srvc/CIEDB 11-099 (I-BANK)	0.00	0.00	0.00	0.0%	115,552.79	0.00	(115,552.79)	0.0%
TOTAL CAPITAL ACCOUNTS		2,032.07	0.00	2,032.07	0.0%	874,312.36	751,274.00	(123,038.36)	-16.4%
TOTAL EXPENSES		557,794.93	537,288.17	(20,506.76)	-3.8%	6,318,472.54	6,795,013.00	476,540.46	7.0%
NET INCOME		180,633.41	39,289.83	(141,343.58)	-359.7%	1,261,846.59	695,704.00	(566,142.59)	-81.4%

**COASTSIDE COUNTY WATER DISTRICT
MONTHLY INVESTMENT REPORT
June 30, 2012**

RESERVE BALANCES

CAPITAL AND OPERATING RESERVE	\$2,079,301.06
RATE STABILIZATION RESERVE	\$250,000.00
TOTAL DISTRICT RESERVES	\$2,329,301.06

ACCOUNT DETAIL

ACCOUNTS WITH FIRST NATIONAL BANK (FNB)	
CHECKING ACCOUNT	\$749,273.14
CSP T & S ACCOUNT	\$565,692.87
LOCAL AGENCY INVESTMENT FUND (LAIF) BALANCE	\$1,012,405.05
DISTRICT CASH ON HAND	\$1,930.00
TOTAL ACCOUNT BALANCES	\$2,329,301.06

This report is in conformity with CCWD's Investment Policy.

COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2011-2012

6/30/2012

		Approved CIP Budget FY 11/12	Actual To Date FY 11/12	Projected Year-End FY 11/12	Projected vs. Budget Variance	Project Status/ Comments
PIPELINE PROJECTS						
06-05	Avenue Cabrillo I (Permitting / Design)	\$ 100,000	116,006	\$ 116,006	\$ (16,006)	Design completed. Working on permitting.
WATER TREATMENT PLANTS						
99-05	Denniston Intake Maintenance	\$ 30,000	\$ 27,151	\$ 27,151	\$ 2,849	Complete
10-04	Nunes Floc Drive Repair	\$ 50,000	\$ 45,647	\$ 45,647	\$ 4,353	Drives on site, awaiting installation.
08-05	Nunes Plant Painting	\$ 12,500			\$ 12,500	On Hold
	Nunes Hydropneumatic Systems Improvement	\$ 40,000	\$ 3,600	\$ 3,600	\$ 36,400	Planning
	Nunes DR5000 Analyzer	\$ 8,000	\$ 3,795	\$ 3,795	\$ 4,205	Complete
FACILITIES & MAINTENANCE						
08-08	PRV Valves Replacement Program	\$ 20,000	\$ 30,395	\$ 30,395	\$ (10,395)	Work on El Granada Blvd. PRV completed.
99-01	Meter Change Program	\$ 30,000	\$ 5,148	\$ 5,148	\$ 24,852	Ongoing
09-09	Fire Hydrant Replacement	\$ 20,000			\$ 20,000	Ongoing
09-23	District Digital Mapping	\$ 75,000	\$ 27,614	\$ 30,000	\$ 45,000	
EQUIPMENT PURCHASE & REPLACEMENT						
99-03	Computer System	\$ 12,000	\$ 2,334	\$ 2,334	\$ 9,666	
99-04	Office Equipment/Furniture	\$ 3,000	\$ 1,546	\$ 1,546	\$ 1,454	
06-03	SCADA / Telemetry / Electrical Controls	\$ 750,000	\$ 3,539	\$ 3,539	\$ 746,461	Design complete, ready to bid. Move to FY13.
	Billing System Upgrade	\$ 70,000	\$ 38,156	\$ 38,156	\$ 31,844	Software upgrade online in October 2011
PUMP STATIONS / TANKS / WELLS						
	Crystal Springs Check Valve Replacement	\$ 25,000	\$ 13,776	\$ 13,776	\$ 11,224	Complete for FY12
08-14	Alves Tank Recoating (Interior & Exterior)	\$ 100,000			\$ 100,000	Move to FY13
08-17	El Granada Tank #2 Recoat and Ladder	\$ 200,000	\$ 29,671	\$ 29,671	\$ 170,329	Move to FY13.
	El Granada Tank #1 MCC Repairs & Spare Pump	\$ 40,000	\$ 30,784	\$ 30,784	\$ 9,216	Complete
	El Granada Tank #2 Fence Replacement	\$ 25,000			\$ 25,000	Move to FY13.
	El Granada Tank #3 Fence Replacement	\$ 25,000	\$ 17,589	\$ 17,589	\$ 7,411	Complete
	Miramar Tank Fence Replacement	\$ 25,000			\$ 25,000	Planning
	Half Moon Bay Tank #1 Interior/Exterior Recoating	\$ 300,000	\$ 289,592	\$ 300,000	\$ -	Complete
09-18	Pump Station Chlorine Analyzer Replacements (4)	\$ 10,000			\$ 10,000	
09-19	Pilarcitos Canyon Blending Station	\$ 100,000	\$ 51,211	\$ 51,211	\$ 70,000	To be completed FY13.
DENNISTON WTP (LONG-TERM) IMPROVEMENT						
08-23	Denniston WTP Improvement Project	\$ 4,000,000	\$ 2,887,022	\$ 3,700,000	\$ 300,000	In Progress
WATER SUPPLY DEVELOPMENT						
	Denniston Water Supply Development	\$ 300,000	\$ 48,416	\$ 263,697	\$ 263,697	In Progress
	Denniston /San Vicente EIR		\$ 215,281			In progress.
	San Vicente Design	\$ 300,000			\$ 300,000	Move to FY13.

COASTSIDE COUNTY WATER DISTRICT
 APPROVED CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEAR 2011-2012

6/30/2012

	Approved CIP Budget FY 11/12	Actual To Date FY 11/12	Projected Year-End FY 11/12	Projected vs. Budget Variance	Project Status/ Comments
FY 11-12 TOTALS	\$ 6,670,500	\$ 3,888,274	\$ 4,714,045	\$ 2,205,060	

Previous CIP Projects - paid in FY 11/12

FY 10/11	Rebuild Harbor Service Vault				
FY 10/11	District Digital Mapping		\$ 38,780	\$ 39,000	In Progress
FY 09/10	New Pilarcitos Well		\$ 510	\$ 510	Analysis - work complete for this FY
	Denniston Booster Pump Station		\$ 23,441	\$ 23,441	
FY 09/10	Hazen's Tank Fence Repair		\$ 14,734	\$ 15,000	Complete
PREVIOUS YEAR TOTALS			\$ 77,465	\$ 77,951	\$ -

UNSCHEDULED ITEMS (CAPITAL EXPENDITURES) FOR CURRENT FISCAL YEAR 11/12

	Cahill Tank Repairs (Ladder Repairs)		\$ 13,371	\$ 13,400	In Progress
	CSP Intake Tunnel Modifications		\$ 78,239	\$ 78,000	Complete
	Judith Court Main Line Emergency Repairs		\$ 38,780	\$ 34,902	Complete
	EG Pipeline Leak at Arroyo de en Medio		\$ 101,627	\$ 102,000	Complete
	Railroad Pipeline Replacement		\$ 797	\$ 800	
NON-BUDGETED TOTALS			\$ 232,814	\$ 229,102	\$ -

CIP TOTALS	\$ 6,670,500	\$ 4,198,552	\$ 5,021,098	
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**Legal Cost Tracking Report
12 Months At-A-Glance**

**Acct. No.5681
Patrick Miyaki - HansonBridgett, LLP
Legal**

Month	Admin (General Legal Fees)	Water Supply Develpmnt	Transfer Program	CIP	Denniston WTP Improvements Project	Personnel	Lawsuits	Infrastructure Project Review (Reimbursable)	TOTAL
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Jul-11	5,102				637				5,739
Aug-11	1,383				1,913				3,297
Sep-11	1,569		346		372		1,967		4,255
Oct-11	4,330		319		2,627				7,276
Nov-11	2,766				1,843				4,609
Dec-11	3,272		319		106				3,697
Jan-12	3,910		718						4,628
Feb-12	2,784							825	3,609
Mar-12	1,583		273	2,481				2,020	6,358
Apr-12	3,522			4,844				55	8,421
May-12	4,524		410	6,258				1,365	12,556
Jun-12	3,192				2,059			878	6,129

TOTAL	37,938	0	2,385	13,583	9,558	0	1,967	5,142	70,574
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**Engineer Cost Tracking Report
12 Months At-A-Glance**

**Acct. No. 5682
JAMES TETER
Engineer**

Month	Admin & Retainer	CIP	Short Term WTP Imprv.	Studies & Projects	TOTAL	Reimbursable from Projects
Jul-11	480	18,131			18,611	
Aug-11	1,353	9,096			10,449	
Sep-11	480	15,802		1,437	17,718	
Oct-11	480	17,798		3,296	21,574	3,296
Nov-11	480	12,774			13,254	
Dec-11	200	5,067			5,267	
Jan-12	939	23,677		845	25,461	845
Feb-12	1,615	4,651		845	7,111	845
Mar-12	320	2,319			2,639	
Apr-12	734	14,713			15,446	
May-12	480	14,643			15,123	
Jun-12	240	4,551			4,791	
TOTAL	7,801	143,221	0	6,422	157,444	4,986

COASTSIDE COUNTY WATER DISTRICT

766 MAIN STREET

HALF MOON BAY, CA 94019

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

Tuesday, June 12, 2012

- 1) **ROLL CALL:** Director Bryan Hannegan called the meeting to order at 7:02 p.m. Present at roll call: Director Ken Coverdell and Chris Mickelsen. Vice-President Glenn Reynolds was absent.

Also present were: David Dickson, General Manager; Patrick Miyaki, Legal Counsel; Joe Guistino, Superintendent of Operations; Cathleen Brennan, Water Resources Analyst; JoAnne Whelen, Administrative Assistant/Recording Secretary; and Gina Brazil, Office Manager. There were no members of the public in the audience.

- 2) **PLEDGE OF ALLEGIANCE**
- 3) **PUBLIC COMMENTS -** There were no public comments.

REORDERING OF AGENDA

Director Coverdell requested that the agenda be reordered to proceed with discussion of agenda item 7A - Vacancy on the District's Board of Directors, followed by discussion of agenda item 4 - Fiscal Year 2012-2013 Budget, Fiscal Year 2012/2013 to 2021/2022 Capital Improvement Program and Resolution Amending the Rate and Fee Schedule. There were no objections to the request.

- 7) **GENERAL BUSINESS**

- A. **Vacancy on the District's Board of Directors**

Director Coverdell stated that he felt that Jerry Donovan had done a fine job for the District and it was unfortunate that he would no longer be

serving on the Board. He recommended that Director Mickelsen step in to fill the role as President for the remainder of this officer term.

Mr. Miyaki pointed out that this particular item was not included on the agenda for this meeting and, in accordance with the Brown Act, the action of appointing a new Board President would have to be placed on the agenda of a future Board meeting.

Vice-President Glenn Reynolds arrived at 7:06 p.m. and agreed to preside over the meeting.

Mr. Miyaki reviewed his memo outlining the Board's options for filling the vacancy created by Director Donovan's departure. The Board discussed the various alternatives.

ON MOTION BY Director Hannegan and seconded by Vice-President Reynolds, the Board voted as follows, by roll call vote, to fill the vacancy on the Board of Directors by appointment:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Mickelsen	Aye

Further discussion ensued among the Board and it was agreed that the Notice of Vacancy would state that a brief statement of interest and qualifications must be submitted by Friday, June 29, 2012. The Board also decided that, based on the number of submittals, the Board could then determine if a special Board meeting should be scheduled, or if the Board would discuss the applications at the next regular Board meeting on July 10, 2012.

4) SPECIAL ORDER OF BUSINESS - FISCAL YEAR 2012-2013 BUDGET, FISCAL YEAR 2012/2013 TO 2021/2022 CAPITAL IMPROVEMENT PROGRAM, RESOLUTION AMENDING THE RATE AND FEE SCHEDULE

A. Staff Presentation

Noting that there were no members of the public in the audience, Mr. Dickson began his presentation of the budget. He emphasized that the

budget process to date had provided numerous opportunities for Board review and public comment on the budget, including seven noticed public meetings since January 2012. He also noted that the Board had approved the notice of rate increase on April 10, 2012 and that the District had conducted a public budget workshop on May 8, 2011. Mr. Dickson summarized staff's public outreach initiative on the budget process, which included bill stuffers and e-mail newsletters.

Mr. Dickson reviewed some Fiscal Year 2012-2013 budget highlights and discussed the rate increases needed to fund the budget and the Capital Improvement Program (CIP). He concluded his presentation by reviewing staff's recommendations to approve Resolution 2012-03 amending the Rate and Fee Schedule to reflect a 12% increase in fixed and commodity charges and seeking the Board's approval of the Fiscal year 2012-2013 Operations and Maintenance Budget and the Fiscal Year 2012/2013 to 2021/2022 Capital Improvement Program.

The Board then discussed the budget presentation and recommendations. Director Hannegan distributed an information packet that he had prepared that contained a proposed amendment to Resolution 2012-03 which would reduce the proposed rate increase by shifting, postponing, and possibly eliminating some of the scheduled CIP projects.

Mr. Dickson stated that he did not feel that it was appropriate to comment on the suggested alternatives, as he had not had an opportunity to review the proposal.

Each of the Board members shared their comments. Director Hannegan thanked his fellow Board members for their comments, thanked staff for their hard work in developing and presenting the budget in an open and transparent process. He stated that he did not want to diminish the process in any way and then withdrew his proposed amendment

B. Public Hearing

Vice-President Reynolds opened the Public Hearing at 8:21 p.m., noting that any members of the public could address the Board on the subject. There were no members of the public present. The 22 letters of protest received in response to the Proposition 218 notice were acknowledged and the Public Hearing was closed at 8:22 p.m.

ON MOTION BY Director Coverdell and seconded by Vice-President Reynolds, the Board voted as follows, by roll call vote, to adopt Resolution 2012-03 Amending the Rate and Fee Schedule to Increase Water Rates:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	No
Director Mickelsen	Aye

ON MOTION BY Director Coverdell and seconded by Vice-President Reynolds, the Board then voted as follows, by roll call vote, to approve the Fiscal Year 2012-2013 Operation and Maintenance Budget and Capital Improvement Program for Fiscal Year 2012/2013 to 2021/2022:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	No
Director Mickelsen	Aye

5) CONSENT CALENDAR

- A. Approval of disbursements for the month ending May 31, 2012:
Claims: \$796,654.81; Payroll: \$ 72,229.81; for a total of \$868,884.62
- B. Acceptance of Financial Reports
- C. Approval of Minutes of May 8, 2012 Board of Directors Meeting
- D. Installed Water Connection Capacity and Water Meters Report and Non-Priority Lottery Recipients Status Update Report
- E. Total CCWD Production Report
- F. CCWD Monthly Sales by Category Report
- G. May 2012 Leak Report
- H. Rainfall Reports
- I. San Francisco Public Utilities Commission Hydrological Report for April, 2012
- J. San Francisco Public Utilities Commission Hydrological Report for May 2012

Director Coverdell reported that he had reviewed the monthly financial claims and found all to be in order.

ON MOTION BY Vice-President Reynolds and seconded by Director Coverdell, the Board then voted as follows, by roll call vote, to accept and approve the Consent Calendar in its entirety:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Mickelsen	Aye

6) MEETINGS ATTENDED/DIRECTOR COMMENTS

Director Coverdell reported that he had attended a recent Bay Area Water Supply and Conservation Agency (BAWSCA) meeting and that he was very impressed with the amount of time and effort that is being expended in overseeing the Water System Improvement Project (WSIP).

Director Hannegan reported that he had attended a meeting earlier in the day of the Western Conference of Public Service Commissioners in Redmond, Oregon. He explained that a great deal of discussion had transpired about the relationship between energy and water.

Vice-President Reynolds added that he had just returned from a project overseeing the engineering of a water project located in Thailand.

7) GENERAL BUSINESS

B. Approval of Change Order No. 6 for Denniston Creek Water Treatment Plant Improvement Project

Mr. Dickson introduced this item, and explained the nature of this \$59,514.00 change order, which includes some piping changes in the filter building.

ON MOTION BY Director Hannegan and seconded by Vice-President Reynolds, the Board then voted as follows, by roll call vote, to authorize staff to execute Change Order No. 6 to the contract with Anderson Pacific for construction of the Denniston Creek Water Treatment Plant Improvements Project in the amount of \$59,514.00:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Mickelsen	Aye

8) GENERAL MANAGER'S REPORT

- 1. SFPUC Rate Increase** - Mr. Dickson provided an update, advising the Board that the SFPUC approved the Proposed Wholesale Water Contract Rates for Fiscal Year 2012-13 on May 8, 2012, to be effective July 1, 2012. He also reported that the approved rates included an Untreated Wholesale Water Rate Discount Factor of \$0.24/ccf for CCWD.

- 2. El Granada Pipeline Leak Repair** - Mr. Dickson advised the Board that this leak repair has been concluded successfully effective June 4, 2012 and that District staff had performed a tremendous job on the repair operation. He noted that the field crews have removed the bypass piping, poured a new concrete pad around the valve boxes at the repair site and restored the areas disturbed during the work. He especially recognized the exceptional efforts of the District's staff, including Joe Guistino, John Davis, Jon Bruce, and Jack Whelen.

A. Operations Report

Mr. Guistino reported updates on several District projects, including the Crystal Springs Alternative Intake Project. He also recognized the outstanding accomplishments of John Davis, Distribution Supervisor, who masterminded the project and efficiently coordinated all aspects of the project.

B. Water Resources Report

Ms. Brennan informed the Board that the District's 2011 Consumer Confidence Report/ Annual Water Quality Report had been distributed to every postal customer within the District's service area, every P.O. Box customer in the 94019 and 94018 zip codes, and was mailed to customers with addresses outside of the District's service area. She also reported that the report is available in Spanish and English on the District's website and in the lobby of the District's headquarters and that copies had been hand

delivered to the school district and other local schools, the local medical clinic and library.

9) DIRECTOR AGENDA ITEMS - REQUESTS FOR FUTURE BOARD MEETINGS

Director Hannegan reminded the Board that they had discussed agendizing the vacancy of the District's Board President and the possibility of a future rate study. Vice-President Reynolds added that the potential subject of the rate study would best be discussed at a committee level prior to being presented to the full Board.

10) ADJOURNMENT

ON MOTION BY Director Hannegan and seconded by Vice-President Reynolds, the Board then voted as follows, to adjourn the June 12, 2012 meeting of the Coastside County Water District's Board of Directors:

Director Coverdell	Aye
Vice-President Reynolds	Aye
Director Hannegan	Aye
Director Mickelsen	Aye

The meeting was adjourned at 8:54 p.m. The next meeting of the Coastside County Water District's Board of Directors is scheduled for Tuesday, July 10, 2012.

Respectfully submitted,

David R. Dickson, General Manager
Secretary of the Board

Glenn Reynolds, Vice-President
Board of Directors

**COASTSIDE COUNTY WATER DISTRICT
Installed Water Connection Capacity & Water Meters**

FY 2012

Installed Water Connection Capacity	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
HMB Non-Priority													
0.5" capacity increase													0
5/8" meter		1			3				1			1	6
3/4" meter		1			2				1			3	7
2" meter													0
HMB Priority													
0.5" capacity increase								1					1
5/8" meter													0
3/4" meter													0
1" meter													0
1 1/2" meter													0
2" meter													0
County Non-Priority													
5/8" meter	2	1	1				1				1	3	9
3/4" meter													0
1" meter													0
County Priority													
5/8" meter				1									1
3/4" meter													0
1" meter													0
Monthly Total	2	3	1	1	5	0	1	1	2	0	1	7	24

5/8" meter = 1 connection
 3/4" meter = 1.5 connections
 1" meter = 2.5 connections
 2" meter = 8 connections

Installed Water Meters	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
HMB Non-Priority		2.5			6				2.5			5.5	16.5
HMB Priority								0.5					0.5
County Non-Priority	2	1	1				1				1	3	9
County Priority				1									1
Monthly Total	2	3.5	1	1	6	0	1	0.5	2.5	0	1	8.5	27

COASTSIDE COUNTY WATER DISTRICT

2010 NON-PRIORITY LOTTERY RECIPIENTS
STATUS UPDATE

June 30, 2012

33.5 TOTAL SOLD CONNECTIONS (T&S FEES PAID)

0	INSTALLATION FEES NOT PAID
30.5	INSTALLATION FEES PAID/METER INSTALLED - FINALED
1	INSTALLATION FEES PAID/METER NOT INSTALLED - NEEDS TO INSTALL SERVICE LINE(s)
1	INSTALLATION FEES PAID/METER INSTALLED/OFF & LOCKED - NEEDS BACKFLOW TEST/DESTRUCTION CERTIFICATION - NOT FINALED
1	T&S FEES REFUNDED BACK TO CUSTOMER

TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2012

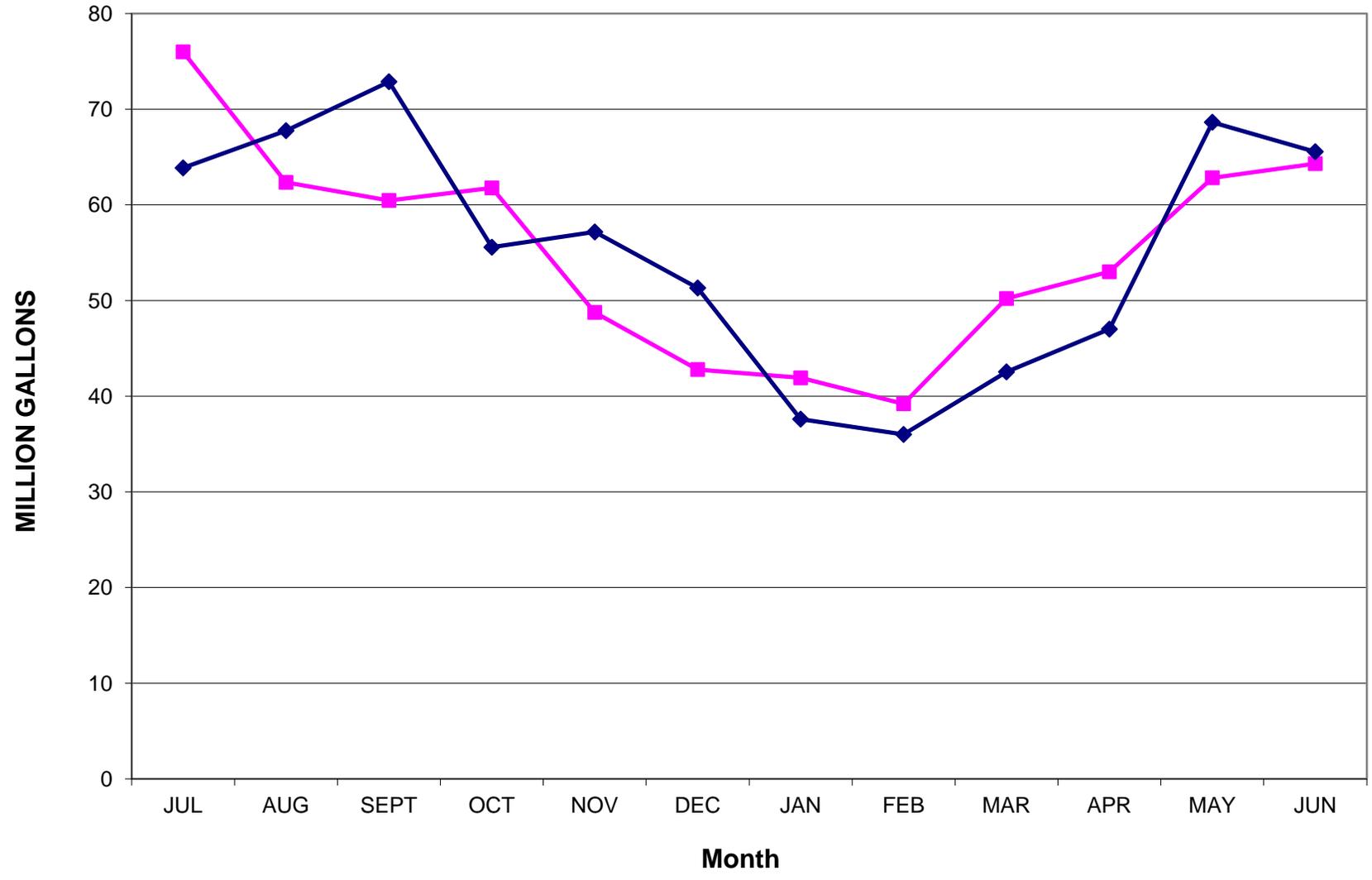
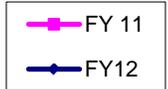
	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	62.65	0.00	0.00	1.03	63.68	-0.18	63.86
AUG	0.00	61.34	0.00	0.00	6.38	67.72	-0.03	67.75
SEPT	0.00	68.54	0.00	0.00	4.81	73.35	0.48	72.87
OCT	0.00	50.99	0.00	0.00	4.67	55.66	0.09	55.57
NOV	11.6	21.80	0.00	0.00	23.48	56.88	-0.28	57.16
DEC	7.2	27.02	0.00	0.00	16.82	51.04	-0.275	51.31
JAN	5.97	0.00	0.00	0.00	32.21	38.18	0.577	37.60
FEB	9.84	0.00	0.00	0.00	27.17	37.01	1.008	36.00
MAR	13.66	6.35	0.00	0.00	22.64	42.65	0.108	42.54
APR	0.00	46.73	0.00	0.00	0.28	47.01	-0.003	47.01
MAY	0.00	68.01	0.00	0.00	1.62	69.63	0.995	68.64
JUN	0	34.09	0.00	0.00	33.78	67.87	2.317	65.56
TOTAL	48.27	447.52	0.00	0.00	174.89	670.68	4.80	665.87
% TOTAL	7.2%	66.7%	0.0%	0.0%	26.1%	100.0%	0.72%	99.3%

12 Month Running Treated Total 665.87

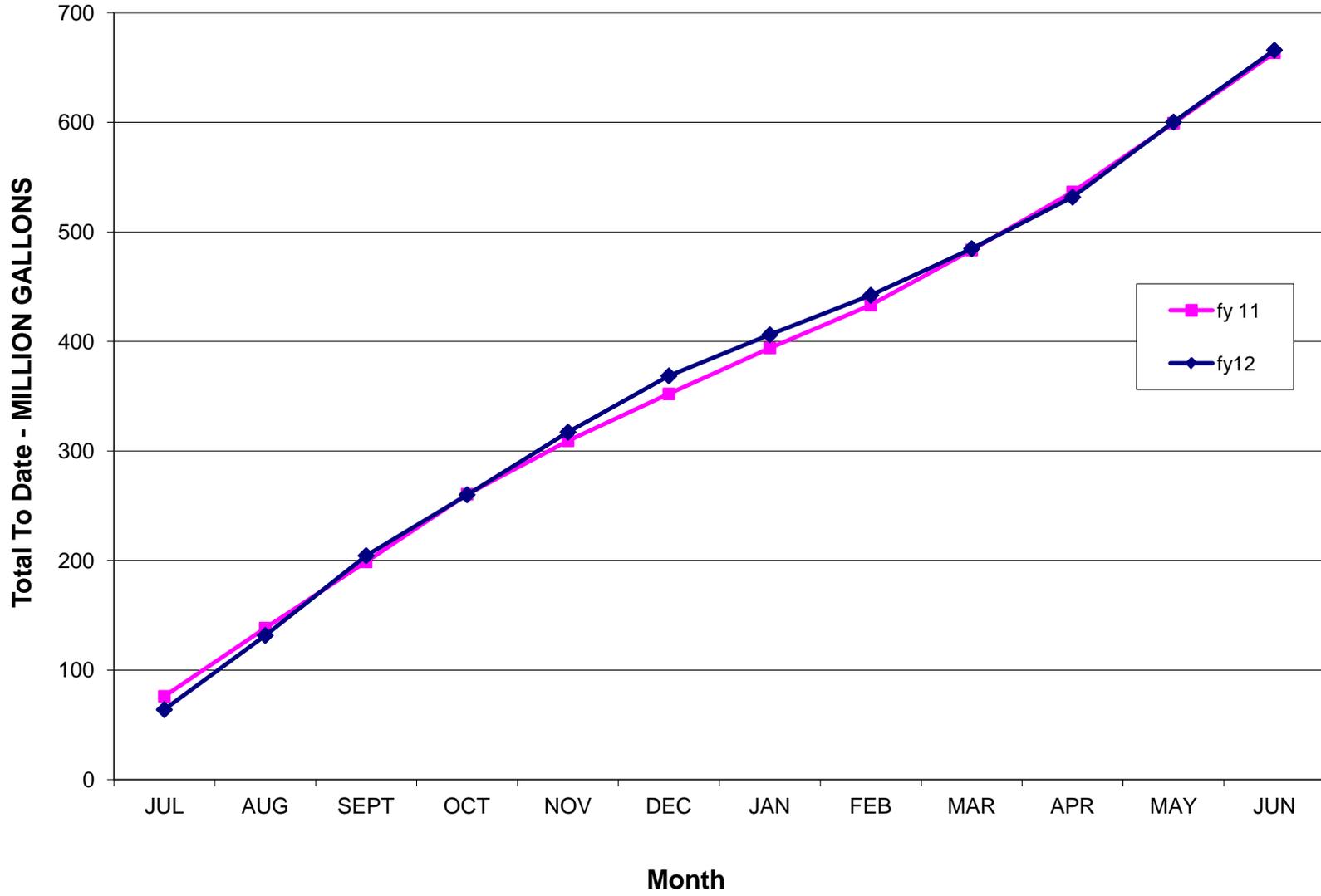
TOTAL CCWD PRODUCTION (MG) ALL SOURCES- FY 2011

	PILARCITOS WELLS	PILARCITOS LAKE	DENNISTON WELLS	DENNISTON RESERVOIR	CRYSTAL SPRINGS RESERVOIR	RAW WATER TOTAL	UNMETERED WATER	TREATED TOTAL
JUL	0.00	57.55	1.04	2.07	15.12	75.78	-0.21	75.99
AUG	0.00	41.40	0.80	3.03	18.17	63.40	1.06	62.35
SEPT	0.00	22.17	1.36	3.63	34.64	61.80	1.34	60.46
OCT	0.00	38.13	0.00	0.00	23.69	61.82	0.05	61.77
NOV	8.08	41.38	0.00	0.00	0.00	49.46	0.71	48.75
DEC	7.69	35.52	0.00	0.00	0.00	43.21	0.42	42.79
JAN	13.73	28.22	0.00	0.00	0.00	41.95	0.03	41.92
FEB	10.77	29.74	0.00	0.00	0.00	40.51	1.30	39.21
MAR	14.10	36.44	0.00	0.00	0.00	50.54	0.34	50.21
APR	0.00	44.15	0.00	0.00	8.71	52.86	-0.15	53.01
MAY	0.00	58.57	0.00	0.00	4.39	62.96	0.13	62.83
JUN	0.00	59.29	0.00	0.00	5.69	64.98	0.68	64.31
TOTAL	54.37	492.56	3.20	8.73	110.41	669.28	5.70	663.58
% TOTAL	8.1%	73.6%	0.5%	1.3%	16.5%	100.0%	0.85%	99.1%

Monthly Production FY 11 vs. FY 12



Cumulative Production FY 11 vs. FY12



Plant Water Use			Unmetered Water							2012 MG	
	Denniston Plant	Nunes Plant	Total	Main Flushing	Detector Checks*	Main Breaks	Fire Dept	Tank Level Difference	Total		
JAN	0.000	1.532	1.532	0.000	0.055	0.015	0.010	0.498	0.577		
FEB	0.000	1.439	1.439	0.000	0.007	1.023	0.010	-0.032	1.008		
MAR	0.000	1.527	1.527	0.009	0.011	0.007	0.010	0.071	0.108		
APR	0.000	1.462	1.462	0.000	0.009	0.097	0.010	-0.118	-0.003		
MAY	0.000	1.588	1.588	0.000	0.022	0.019	0.003	0.952	0.995		
JUN	0.000	1.083	1.083	0.250	0.028	2.317	0.003	0.061	2.659		
JUL	0.000		0.000						0.000		
AUG	0.000		0.000						0.000		
SEP	0.000		0.000						0.000		
OCT	0.000		0.000						0.000		
NOV	0.000		0.000						0.000		
DEC			0.000						0.000		
TOTAL	0.00	8.63	8.63	0.26	0.13	3.48	0.05	1.43	5.34		

Coastside County Water District Monthly Leak Report

Date	Location	Pipe size/T	Est. Water Loss (Gallons)*	Material Cost	Employee hours		Manpower and Equipment Costs	Total Costs
					Men	Hours		
6/13/2012	635 Myrtle ST. HMB	3/4" Plastic	1,000	Total \$801.74	4	5	1350	\$2,151.74
6/16/2012	1315 Columbus EG	2" Galv.	7,000	Total \$58.45	4	2	775	\$833.45
6/17/2012	Grandview X Bancroft HMB	2" plastic main line	20,000	Total \$735.08	4	5	1825	\$2,560.08
6/19/2012	995 Miramontes HMB	6" WS	1,000	Total \$100.00	4	2.5	975	\$1,075.00
6/25/2012	GrandviewX Golden Gate HMB	2" [plastic main line	8000	Total \$600.00	5	4	1700	\$2,300.00
6/25/2012	Pilarcitos Canyon	12" welded steel	2000000	Total \$200.00	2	2	300	\$500.00
6/29/2012	Hydrant @ Sam's Chowder House	Hydrant and barry	280000	Total TBD	2	5	600	To Be Determined

*includes 1,000 gallons for mains to daylight plus 1,000 gallons to flush mains or 100 gallons to flush services

staff	\$50/hr
backhoe	\$50/hr
service truck	\$50/hr
pickup truck	\$25/hr
supvisor time	\$75/hr

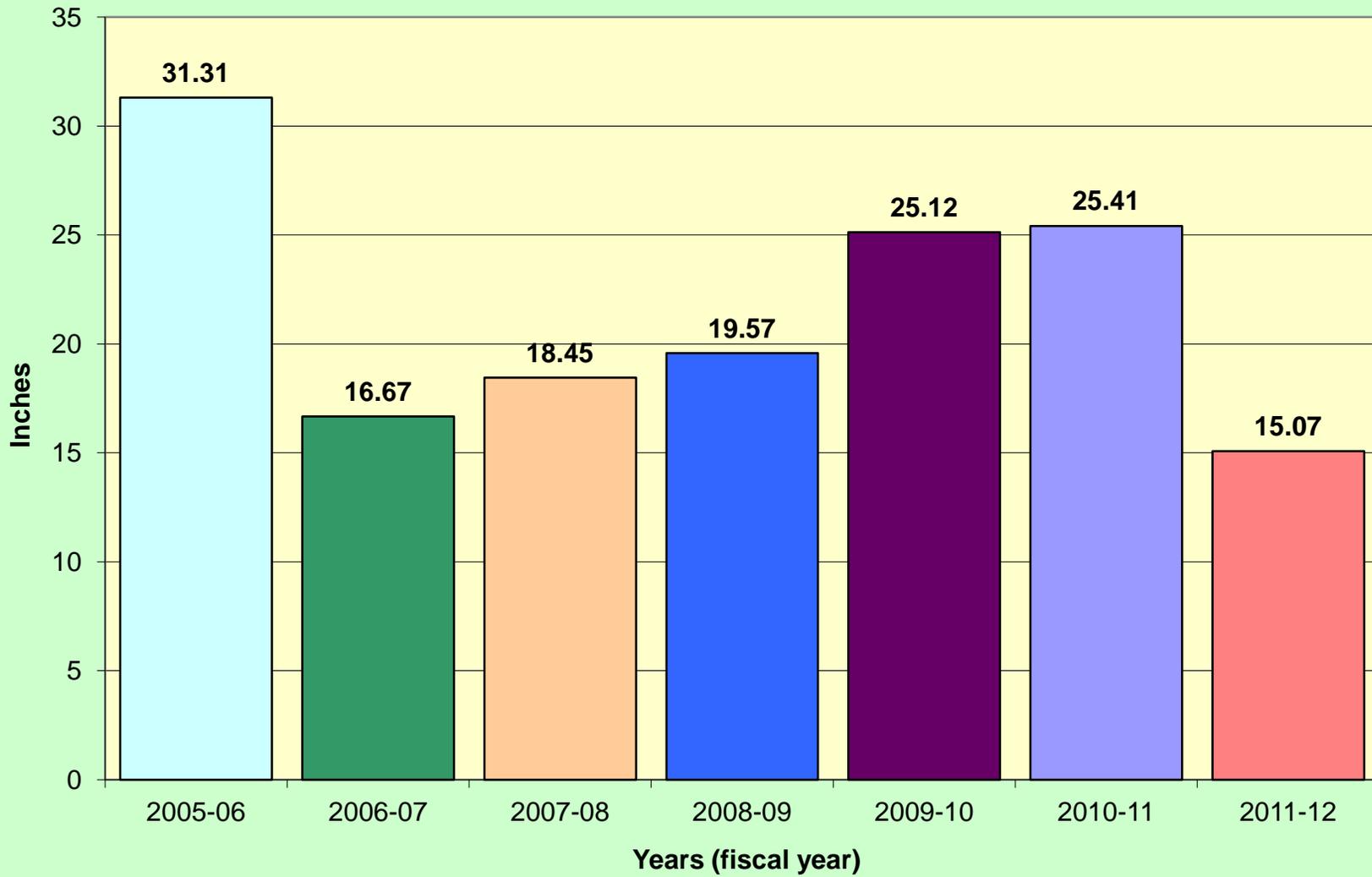
Coastside County Water District
 766 Main Street
 July 2011 - June 2012

District Office
 Rainfall in Inches

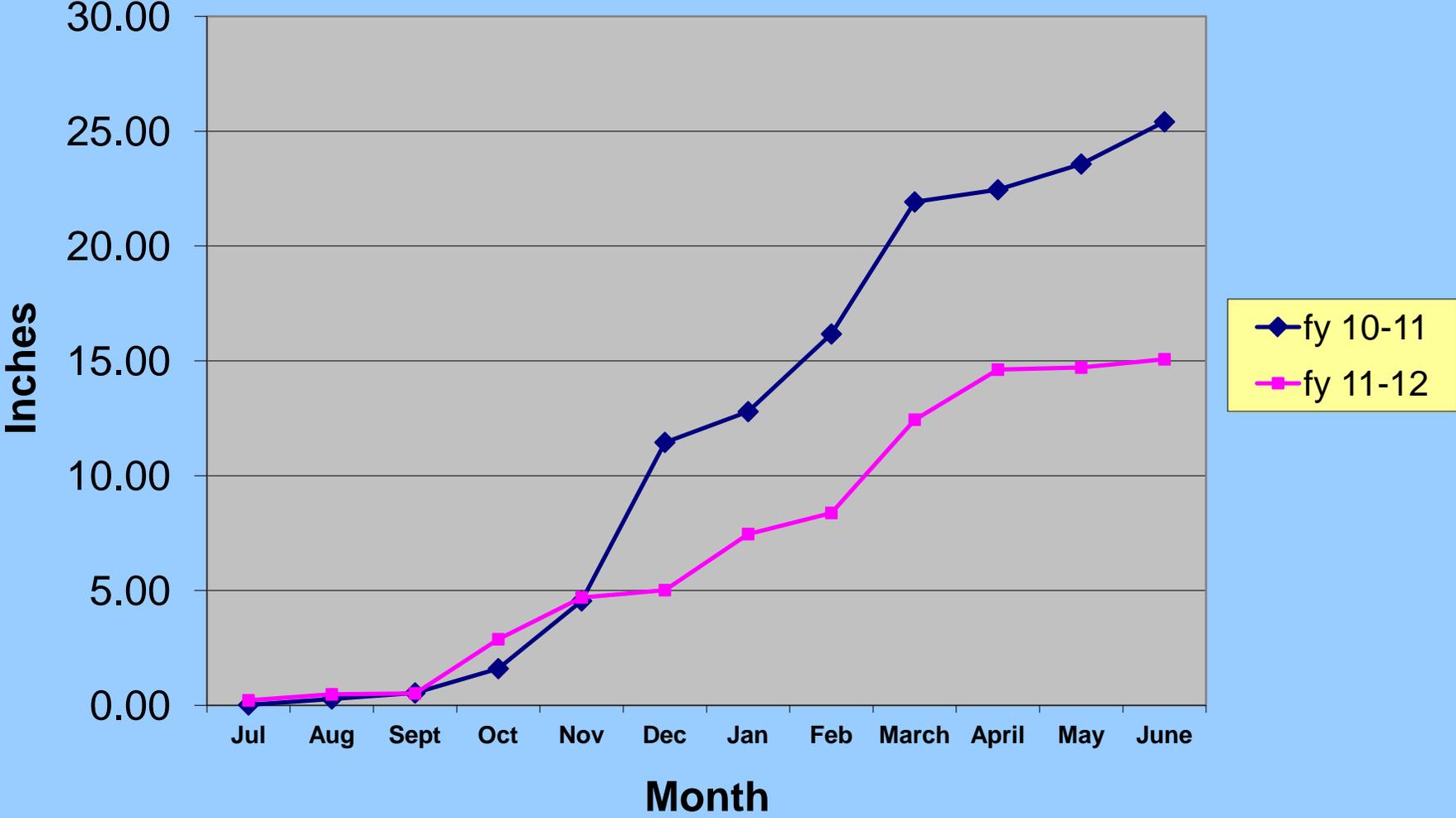
	2011						2012					
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1	0	0	0	0	0.02	0	0	0.02	0.03	0.32	0	0.01
2	0	0	0	0	0	0	0	0.01	0.07	0	0	0
3	0	0.04	0	0.34	0.06	0	0.01	0	0	0	0	0.02
4	0	0.08	0.01	0.57	0.07	0	0	0	0	0.08	0.03	0.12
5	0	0.02	0	0.56	0.35	0	0	0	0	0	0.01	0.05
6	0	0.02	0	0.19	0.01	0	0	0.03	0.05	0	0	0
7	0	0.03	0	0.01	0.01	0	0	0.04	0	0	0	0
8	0	0.01	0	0	0	0	0	0	0	0	0	0
9	0	0	0.01	0.01	0	0	0	0	0	0	0	0
10	0	0	0	0.54	0	0	0	0.06	0	0.13	0	0
11	0.04	0	0	0.09	0.33	0.1	0	0.06	0	0.56	0	0
12	0.06	0	0	0.01	0.01	0.02	0	0.06	0	0.16	0	0
13	0.06	0	0	0	0	0	0	0.2	0.05	0.7	0	0.03
14	0	0	0	0	0	0.01	0	0	0.45	0	0	0
15	0.02	0	0	0	0.01	0.11	0	0.06	0.65	0	0	0
16	0	0	0	0	0.01	0	0	0	0.06	0	0	0.00
17	0.02	0	0	0	0.05	0	0	0	0.67	0	0	0
18	0	0	0	0.03	0.22	0	0	0.04	0.05	0	0	0
19	0	0	0	0	0.36	0	0.09	0	0.01	0	0	0
20	0	0	0.01	0	0.18	0.01	1.63	0	0	0	0	0.1
21	0	0.02	0	0	0.01	0	0.06	0	0	0	0	0
22	0	0	0	0.01	0	0	0.33	0.01	0.01	0	0	0
23	0	0	0	0	0	0	0.3	0	0	0.01	0	0
24	0	0	0.01	0	0.1	0	0	0	0.21	0	0	0
25	0	0.01	0	0	0	0	0	0	1.14	0	0	0
26	0.01	0.01	0	0	0	0	0	0	0.23	0.19	0	0
27	0	0.02	0	0	0	0	0.01	0	0	0.03	0.02	0
28	0.01	0	0	0	0.01	0	0	0.01	0.37	0	0.02	0
29	0	0	0	0	0.01	0.01	0	0.32	0	0	0.01	0.02
30	0	0	0	0	0	0.06	0		0	0	0	0.01
31	0	0		0		0	0.01		0.01		0	
Mon.Total	0.22	0.26	0.04	2.36	1.82	0.32	2.44	0.92	4.06	2.18	0.09	0.36
Year Total	0.22	0.48	0.52	2.88	4.70	5.02	7.46	8.38	12.44	14.62	14.71	15.07

Rain Totals

January 2012



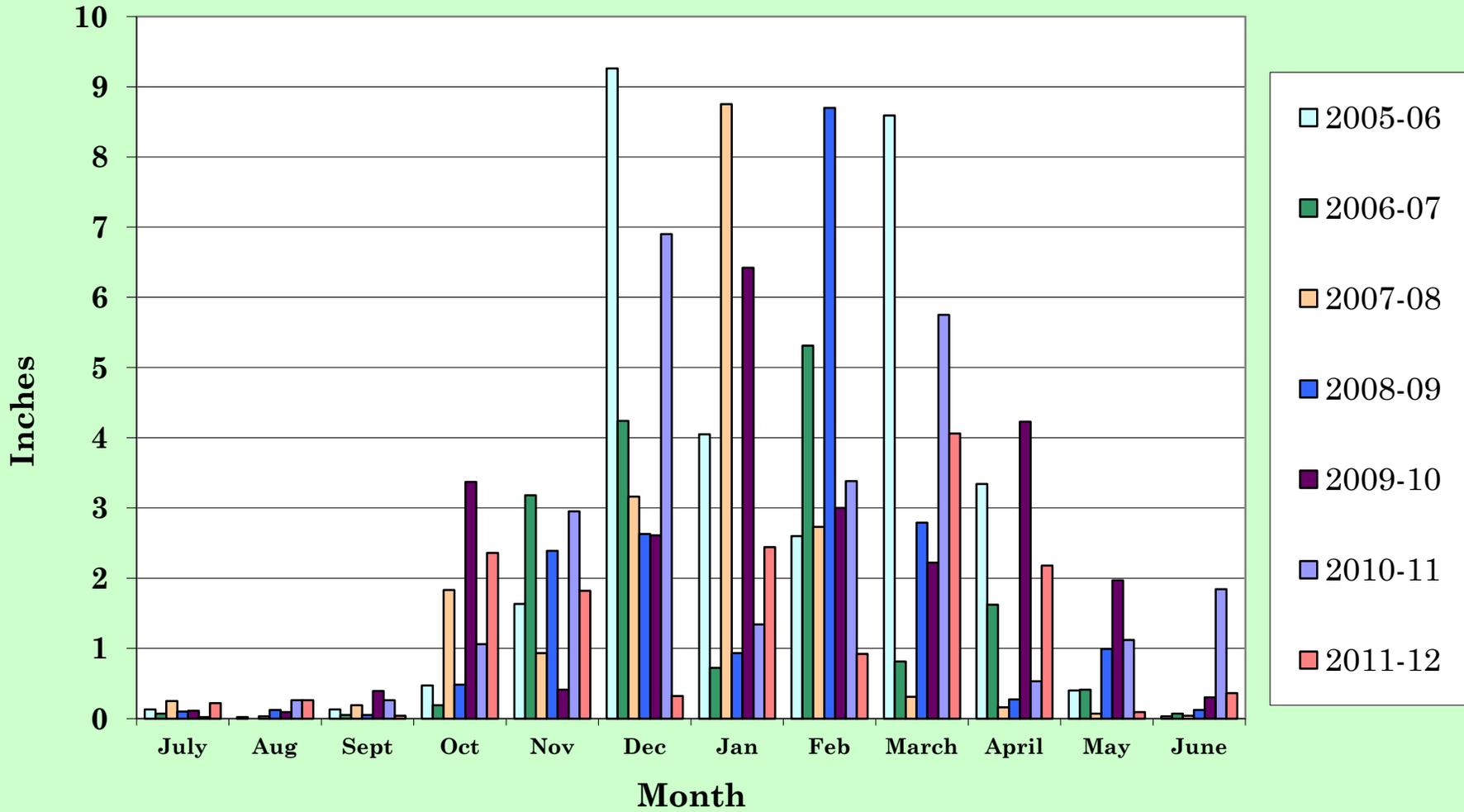
Rainfall Totals FY 2012



Coastside County Water District

Rainfall by Month

July '05 thru Jun '12



San Francisco Public Utilities Commission Hydrological Conditions Report For June 2012

J. Chester, A. Mazurkiewicz, & M. Tsang, July 2, 2012



Looking west from a knob near Morrison Creek provides a very different perspective of **Hetch Hetchy Reservoir** (photo courtesy of Mike Horvath).

Current Tuolumne System and Local Bay Area storage conditions are summarized in Table 1.

Table 1 Current Storage As of July 1, 2012							
Reservoir	Current Storage		Maximum Storage		Available Capacity		Percent of Maximum Storage
	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	Acre-Feet	Millions of Gallons	
Tuolumne System							
Hetch Hetchy ^{1/}	349,770		360,340		10,570		97.1%
Cherry ^{2/}	266,877		273,340		6,463		97.6%
Lake Eleanor ^{3/}	22,797		27,100		4,303		84.1%
Water Bank	516,867		570,000		53,133		90.7%
Tuolumne Storage	1,156,311		1,230,780		74,469		94.0%
Local Bay Area Storage							
Calaveras ^{4/}	21,093	6,873	96,824	31,550	75,731	24,677	21.8%
San Antonio	46,520	15,159	50,496	16,454	3,976	1,296	92.1%
Crystal Springs	51,086	16,646	58,377	19,022	7,291	2,376	87.5%
San Andreas	19,118	6,230	18,996	6,190	0	0	100%
Pilarcitos	2,699	879	2,995	976	296	96	90.1%
Total Local Storage	140,516	45,787	227,688	74,192	87,294	28,445	61.7%
Total System	1,296,827		1,458,468		161,763		88.9%

^{1/} Maximum Hetch Hetchy Reservoir storage with drum gates activated.

^{2/} Maximum Cherry Reservoir storage with all flash-boards in.

^{3/} Maximum Lake Eleanor storage with all flash-boards in.

^{4/} Available capacity does not take into account current DSOD storage restrictions.

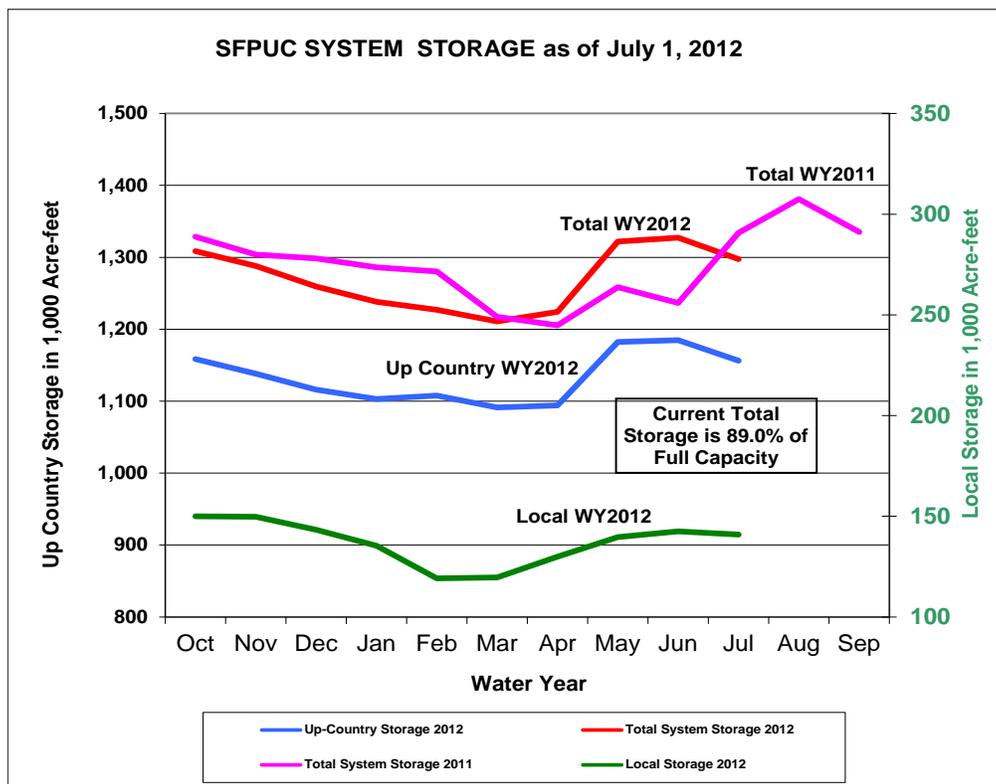


Figure 1: Monthly system storage for water year 2012.

Hetch Hetchy System Precipitation Index ^{5/}

Current Month: The June six-station precipitation index is 0.69 inch, or 134.6% of the average index for the month. Due to normal June precipitation being minimal, one event brought the monthly precipitation to above normal

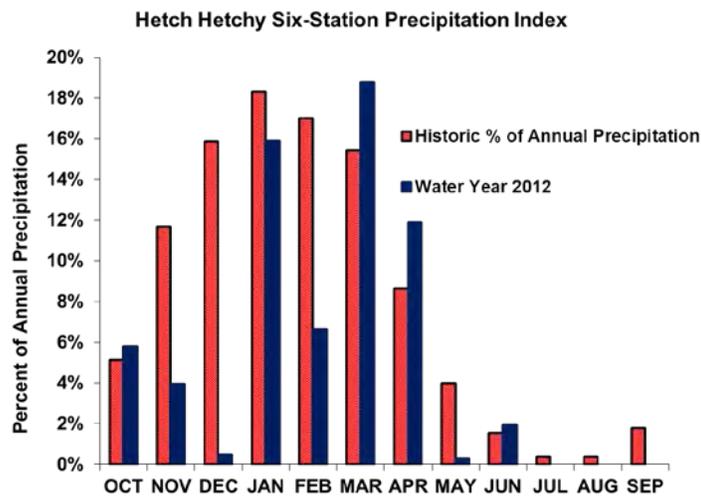


Figure 2: Monthly distribution of the Hetch Hetchy Six-station precipitation index as percent of annual precipitation.

Cumulative Precipitation to Date: The accumulated six-station precipitation index for water year 2012 is 23.23 inches, which is 65.3% of the average annual water year total, or 67.32% of the average annual-to-date. Hetch Hetchy received 0.79 inches of precipitation in June. The cumulative Hetch Hetchy precipitation is shown in Figure 3 in red.

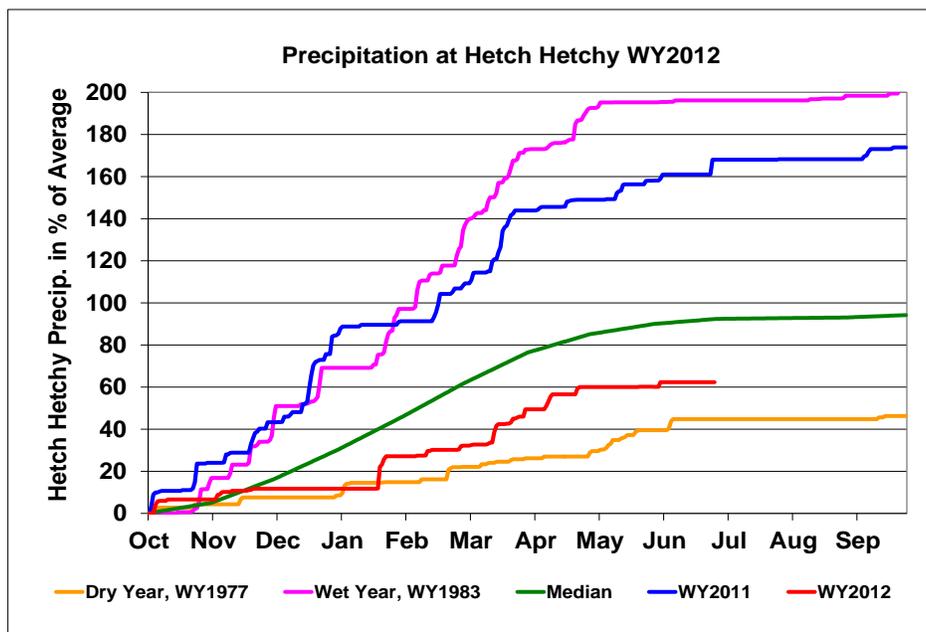


Figure 3. Water year 2012 cumulative precipitation received at Hetch Hetchy Reservoir through June 30th, 2012. Precipitation at the Hetch Hetchy gage for wet, dry, median, and WY 2011 are included for comparison purposes.

^{5/}The precipitation index is computed using six Sierra precipitation stations and is an indicator of the wetness of the basin for the water year to date. The index is computed as the average of the six stations and is expressed in inches and in percent.

Tuolumne Basin Unimpaired Inflow

Unimpaired inflow to SFPUC reservoirs and the Tuolumne River at La Grange as of June 30th is summarized below in Table 2.

Table 2 Unimpaired Inflow Acre-Feet								
	June 2012				October 1, 2011 through June 30, 2012			
	Observed Flow	Median ⁶	Average ⁶	Percent of Average	Observed Flow	Median ⁶	Average ⁶	Percent of Average
Inflow to Hetch Hetchy Reservoir	36,305	214,908	209,594	17.3%	372,515	658,002	652,903	57.1%
Inflow to Cherry Reservoir and Lake Eleanor	10,590	79,897	88,510	12.0%	254,488	426,035	423,888	60.0%
Tuolumne River at La Grange	57,770	327,849	349,975	16.5%	842,131	1,587,025	1,684,365	50.0%
Water Available to the City	0	150,375	192,188	0.0%	174,825	586,959	732,029	23.9%

⁶ Hydrologic Record: 1919 – 2010

Hetch Hetchy System Operations

Draft and releases from Hetch Hetchy Reservoir in June totaled 36,305 acre-feet which met SJPL deliveries and ecological releases.

14,910 acre-feet of power draft was made at Cherry Reservoir to manage reservoir elevation and to help meet municipal load. 5,006 acre-feet of water was transferred from Lake Eleanor to Cherry Reservoir in June.

Local System Treatment Plant Production

The Sunol Valley Water Treatment Plant returned to service in June with a production rate of 22 MGD.

The Harry Tracy Water Treatment Plant operated primarily in standby mode during the month with little water production. The plant production rate for June was 6 MGD.

Local System Water Delivery

June water deliveries increased by 12% over the May delivery rate of 244 MGD. The average delivery rate for the month was 274 MGD.

Local Precipitation

The last precipitation to fall in the local watersheds was in the first week of June, dry weather has persisted since that time. The June rainfall summary is presented in Table 3.

Reservoir	Month Total (inches)	Percentage of Normal for the Month	Water Year To Date ⁷ (inches)	Percentage of Normal for the Year-to-Date ⁷
Pilarcitos	0.28	85 %	30.29	78 %
Lower Crystal Springs	0.17	113 %	16.34	61 %
Calaveras	0.22	157 %	14.93	70 %

⁷ WY 2012: Oct. 2011 through Sep. 2012

Snowmelt and Water Supply

The low snowpack of this winter has resulted in snowmelt runoff ending two months earlier than 2011 and June inflows to lagging well behind normal (Table 2). The peak mountain snowpack was near the 5th lowest on record. Late April precipitation did augment snowmelt inflows and has resulted in better than anticipated inflows and carryover storage. Dry conditions of summer have set in and will remain until the next “rainy” season. Mountain thunderstorms are possible but typically do not result in large inflow volumes.

The Tuolumne Basin Water Supply Forecast model was executed on June 1st using the measured snow course, precipitation, and runoff data. The forecast indicated that the median amount of runoff that may occur this year is about 54% of the long-term median (Figure 5). The median forecast of April-through-July runoff is about 585TAF, compared to the long-term median runoff for the April-through-July period of 1,080 TAF. For natural flow at La Grange, there is an 80 percent chance that the April-to-July natural runoff will be between 570 TAF and 670 TAF. Nearly all of the forecasted inflows have arrived.

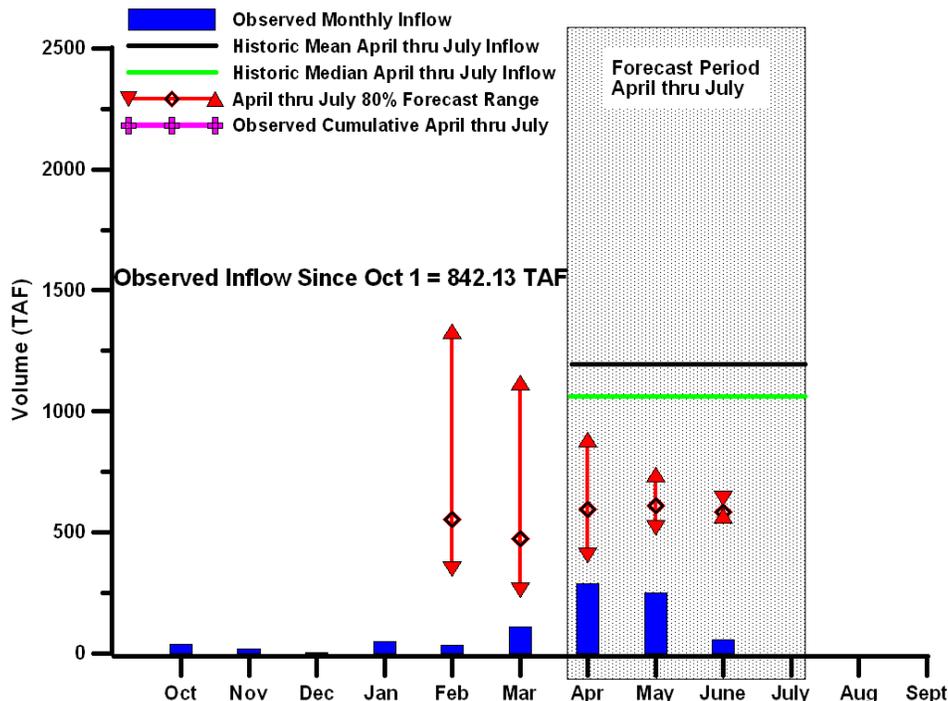


Figure 4: Water Year conditions for the Tuolumne River at La Grange and for the 80% water supply forecast range (triangles represent the 90% and 10% forecasts, the open diamond represents the median forecast).

Unimpaired Flow at La Grange & Water Available to the City

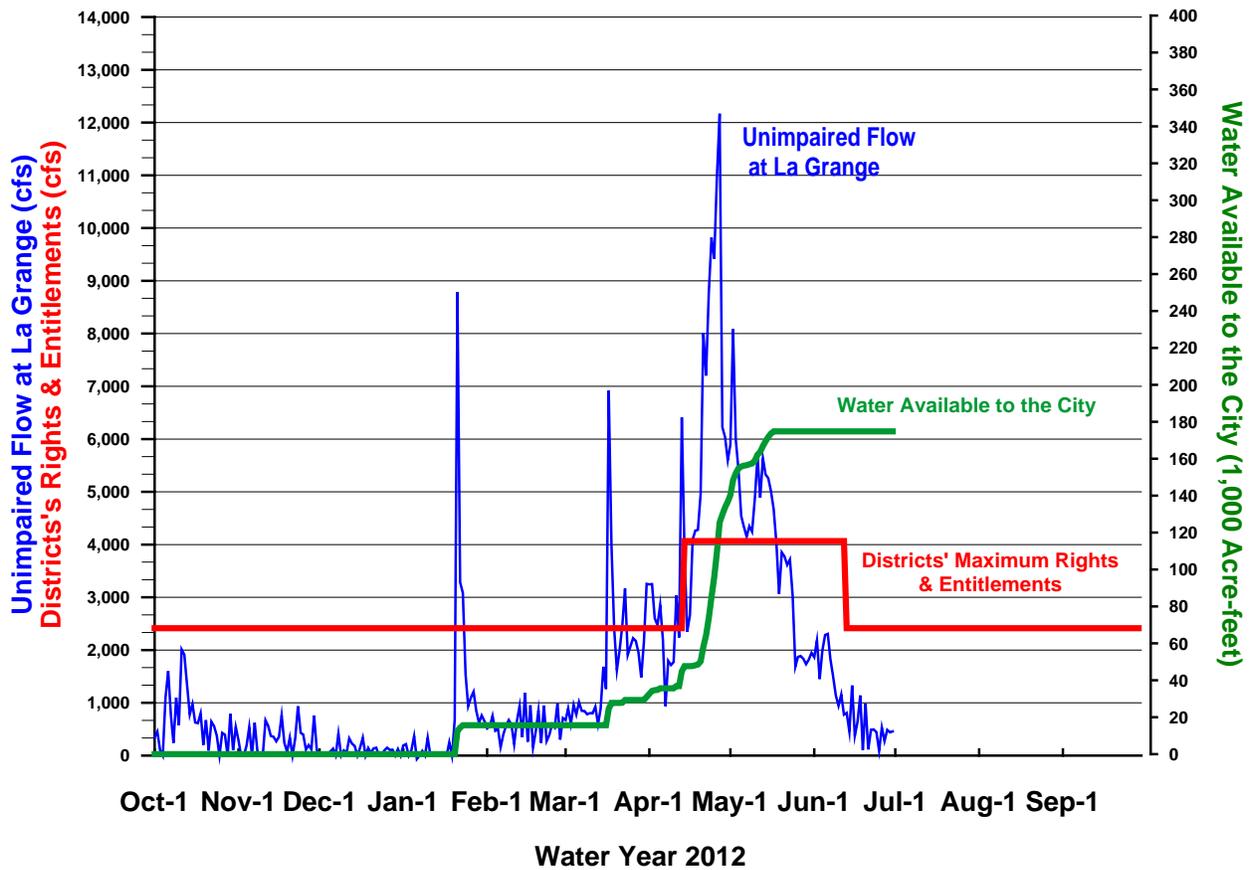


Figure 5: Calculated unimpaired flow at La Grange and the allocation of flows between the Districts and the City. Total water that was available to the City for water year 2012 was 174,825 acre-feet to date, which is 23.9% of normal.

cc	HHWP Records	Dufour, Alexis	Jue, Tyrone	Ramirez, Tim
	Briggs, David	Gibson, Bill	Kehoe, Paula	Ritchie, Steve
	Cameron, David	Griffin, Pat	Levin, Ellen	Rydstrom, Todd
	Carlin, Michael	Hale, Barbara	Mazurkiewicz, Adam	Samii, Camron
	Chester, John	Hannaford, Margaret	Meier, Steve	Sandkulla, Nicole
	DeGraca, Andrew	Harrington, Ed	Nelson, Kent	Tsang, Michael
	Dhakal, Amod	Jensen, Art	Patterson, Mike	Williams, Mike

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Dave Dickson, General Manager

Agenda: July 10, 2012

Date: July 2, 2012

Subject: Notice of Completion - Crystal Springs Intake Modification Project

Recommendation:

That the Board of Directors take the following actions:

- (1) Accept the Crystal Springs Intake Modification Project as complete.
- (2) Authorize the Notice of Completion to be filed with the County of San Mateo.

Background

Coastside County Water District entered into a contract with April 9, 2012 for the Crystal Springs Intake Modification Project.

The work consisted of removing the remotely operated valves from the tunnel and replacing them under the intake screens in Upper Crystal Springs Reservoir with a manually operated controller. The work was located within parcels of land owned by the City and County of San Francisco. The Crystal Springs Pump Station is located adjacent to State Highway 92 approximately ¼ mile west of Crystal Springs Reservoir, San Mateo County, California (1001 State Highway 92).

The project was completed on June 15, 2012. The project was constructed according to District specifications.

Fiscal Impact: None.

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name
Street
Address
City &
State

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CA 94019

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RECORD WITHOUT FEE Govt. Code § 6103 & 27383

NOTICE OF COMPLETION

1. The undersigned is an owner of an interest or estate in the hereafter described real property, the nature of which is: Fee Title

2. The full name and address of the undersigned is:

COASTSIDE COUNTY WATER DISTRICT
766 MAIN STREET
HALF MOON BAY, CALIFORNIA 94019

3. On the June 15, 2012 there was completed upon the hereinafter described real property a work of improvement as a whole named Crystal Springs Intake Modifications Project, consisting of removing the remotely operated valves from the tunnel and replace them under the intake screens in Upper Crystal Springs Reservoir with a manually operated controller.

4. The name of the original contractor for the work of improvement as a whole was: North Coast Divers, Inc., 1320 Industrial Avenue, Suite L, Petaluma, CA 94952.

5. The real property herein referred to is situated in the unincorporated area of County of San Mateo, State of California, and described as follows:

The work was located within parcels of land owned by the City and County of San Francisco. The Crystal Springs Pump Station is located adjacent to State Highway 92 approximately ¼ mile west of Crystal Springs Reservoir, San Mateo County, California (1001 State Highway 92).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

COASTSIDE COUNTY WATER DISTRICT

BY: _____
David R. Dickson, Secretary

VERIFICATION

I, David R. Dickson, declare that I am the Secretary of the Coastside County Water District and am authorized to make this verification for that reason. I have read said Notice of Completion and know the contents thereof to be true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 10, 2012, at Half Moon Bay, California
(Date) (Place where signed)

By: _____
David R. Dickson,
Secretary of the District

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 10, 2012

Report Date: June 12, 2012

Subject: California Special Districts Association (CSDA) - 2012 Board Election - Region 3, Seat A

Recommendation:

Designate Coastside County Water District's vote for Vincent Ferrante to serve as one of the representatives to the California Special Districts Association (CSDA) Board of Directors in Region 3, Seat A.

Background:

As a member of the California Special Districts Association, the Coastside County Water District's Board of Directors has the opportunity to participate in the Board Elections process by casting a vote for one of the candidate seeking to represent Region 3.

Attached is the CSDA mail ballot information, including a candidate statement from Vincent Ferrante, the only candidate applying for the available seat for the Region 3 position. Upon the Board's confirmation of the selection, staff will complete the ballot and return to CSDA.

Fiscal Impact: None



**California Special
Districts Association**
Districts Stronger Together

RECEIVED

JUN 12 2012

COASTSIDE COUNTY
WATER DISTRICT

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2012 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Region for Seat A. Each of CSDA's six (6) regional divisions has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its region.

We have enclosed the candidate statements for each candidate who submitted one. Please vote for **only one** candidate to represent your region in Seat A and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 3, 2012**.

If you do not use the enclosed envelope, please mail in your ballot to:

California Special Districts Association

Attn: 2012 Board Elections

1112 I Street, Suite 200

Sacramento, CA 95814

Please contact Charlotte Lowe toll-free at 877.924.CSDA or charlotte@csda.net with any questions.

May 30, 2012

CSDA

Candidate Statement Region 3 (Seat A)

1112 I Street, Suite 200

Sacramento, CA 95814

Vince Ferrante, Commissioner Moss Landing Harbor District

I am well qualified for this position, having served as an elected official on the Moss Landing Harbor District Board of Harbor Commissioners since 2003, running unopposed as an incumbent in the last two elections. I am currently serving as the Board Secretary.

I have served on the following committees: Live Aboard, Budget and I chair the Personnel and Finance Committee. I represent the MLHD at the Monterey Special District Association, where I am the Past Secretary-Treasurer. I also served on the committee for the 20th CSDA State Conference held in Monterey, Ca. For the past several years, I have served on the CSDA Membership, Fiscal, Education and By-Laws Committees.

I was appointed to the Monterey County Overall Economic Development Commission by the Monterey County Board of Supervisors.

I have completed the CSDA Special District Governance Academy in Governance Foundations, Setting Direction/Community Leadership, Board's Role in Finance and Fiscal Accountability and Board's Role in Human Resources.

I am very experienced in budgeting, project management, report preparation, public speaking, legislative issues and participate in the SDA of Monterey County. I believe my dedication to Special Districts makes me an excellent choice to represent local government agencies' interests at CSDA.

Sincerely,

Vincent C. Ferrante

Commissioner Moss Landing Harbor District



**CSDA BOARD OF DIRECTORS
ELECTION 2012**

*All Fields Must Be Completed for ballot to be counted.
(Please vote for only one.)*

REGION THREE



*Seat A - term
ends 2015*

Vincent Ferrante
Moss Landing Harbor District

** incumbent*

Signature: _____ Date: _____

Member District: _____

Must be received by 5pm, August 3, 2012. CSDA, 11121 Street, Suite 200, Sacramento, CA 95814

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 10, 2012

Report

Date: July 5, 2012

Subject: Election of Board President and Vice-President

Recommendation:

Consider election of a Board President and Vice-President.

Background:

The departure of Director Donovan in June leaves the position of Board President vacant. In the absence of District policy or Board rules specifying that the Vice-President assumes the President's role on the President's departure, District Counsel Patrick Miyaki advised at the June 12, 2012 meeting that the Board must act to select a President and, if necessary, a Vice-President. The Board requested that this item be agendaized for the July 10 meeting.

Fiscal Impact:

None.

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Patrick Miyaki, Legal Counsel

Agenda: July 10, 2012

Report

Date: June 25, 2012

Subject: Consider approval of Resolution 2012-04 Establishing Appropriations Limit Applicable to District during Fiscal Year 2012-2013

Recommendation

Adopt Resolution establishing appropriations limit applicable to District during Fiscal Year 2012-2013.

Background

Article XIII B of the California Constitution, and its implementing legislation, requires each local agency to review the "appropriations limit" applicable to it annually. The "appropriations limit" is the maximum amount of "proceeds of taxes" which the District can appropriate during the fiscal year. Last year, the Board of Directors adopted the appropriations limit applicable during FY 2011-2012. The District has obtained data from the State Department of Finance concerning inflation and population changes from which the limit for the upcoming fiscal year has been calculated. The calculations are shown on the following page.

Fiscal Impact:

Because the appropriations limit is far in excess of the amount of "proceeds of taxes" available to the District, the increase will not have any effect upon the District's budget this year or in the foreseeable future.

COASTSIDE COUNTY WATER DISTRICT

NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012 - 2013

State law (Section 7910 of the Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIII B of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology proposed to be used to calculate the fiscal year 2012-2013 appropriations limit for the District. The limit as set forth below will be considered and adopted at the meeting of the Board of Directors on July 10, 2012.

1. Appropriations limit for fiscal year 2011 - 2012	\$4,549,459
2. Population change (January 1, 2011 - January 1, 2012)	.98%
3. Change in California per Capita Personal Income Fiscal Year 2011 - 2012	3.77%
4. Fiscal year 2012 - 2013 adjustment factor (1.0098 x 1.0377)	1.0479
5. Fiscal year 2012 - 2013 appropriations limit (4,549,459 x 1.0479)	\$4,767,378

Dated: June 14, 2012

RESOLUTION NO. 2012-04

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE COASTSIDE COUNTY WATER DISTRICT
ESTABLISHING THE APPROPRIATIONS LIMIT APPLICABLE
TO THE DISTRICT DURING FISCAL YEAR 2012-2013**

WHEREAS, by Resolution No. 2011-15, the Board of Directors established the appropriations limit applicable to the District during Fiscal Year 2011-2012 as \$4,549,459.

WHEREAS, Article XIII B of the California Constitution and Sections 7902(b) and 7910 of the Government Code require that each local agency subject thereto establish by resolution the appropriations limit applicable during Fiscal Year 2012-2013 by applying to the limit for Fiscal Year 2011-2012 the factors, as issued by the California Department of Finance, reflecting changes in population and per capita income; and

WHEREAS, the calculations showing the application of those factors were made available for public review at least fifteen days prior to the date hereof; and

WHEREAS, the applicable factors are as follows: (1) the increase in the California Per Capita Personal Income was 3.77%, and (2) the applicable change in population from January 1, 2011 to January 1, 2012 was .98%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District that the appropriations limit for Fiscal Year 2012-2013 is hereby established as \$4,767,378.

PASSED AND ADOPTED this 10th day of July, 2012, by the following vote of the Board:

AYES:
NOES:
ABSENT:

President, Board of Directors
Coastside County Water District

ATTEST:

David R. Dickson
Secretary of the Board of Directors

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: July 10, 2012

Report

Date: July 5, 2012

Subject: Approval of Change Order No. 7 for Denniston Creek Water Treatment Plant Improvements Project

Recommendation:

Authorize staff to execute Change Order No. 7 to the contract with Anderson Pacific for construction of the Denniston Creek Water Treatment Plant Improvements Project, in the amount of \$41,476.

Background:

Change Order No. 7 to the Denniston Creek Water Treatment Plant Improvements Project covers electrical and control work needed to incorporate existing instrumentation and filter controls into the new control panel provided under the project.

The District's construction manager, EKI, has evaluated the basis for this change order and has recommended approval. Staff concurs with the EKI recommendation.

Approval of Change Order No. 7 will bring the change order total to \$210,071 or about 4.6% of the original contract amount of \$4,601,861.

Fiscal Impact:

Additional cost of \$41,476, included in funding for the project under the I-Bank loan.

Change Order No. 7

Date of Issuance: 3 July 2012

Effective Date: 3 July 2012

Project: Denniston Creek Water Treatment Plant Improvements Project	Owner: Coastside County Water District	Owner's Contract No.:
Contractor: Anderson Pacific Engineering Construction, Inc.		Date of Contract: 11 July 2011
Contractor's Project Number: 115		Engineer's Project No.: EKI A90031.01

The Contract Documents are modified as follows upon execution of this Change Order:

Increase contract price for the following items: Filter Building Electrical Changes (PCO#31) per Kennedy/Jenks' Design Clarification No. 16 and EKI's Request for Quote based on District direction.

Attachments (list documents supporting change):

(1) PCO#31 letter dated 27 June 2012, (2) Kennedy/Jenks' Design Clarification No. 16 dated 18 April 2012, and (3) EKI's Request for Quote dated 11 May 2012

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 4,601,861.00

Increase from previously approved Change Orders No. 1 through No. 6:

\$ 168,595.00

Increase of this Change Order:

\$ 41,476.00

Contract Price incorporating this Change Order:

\$ 4,811,932.00

Original Contract Times: Working days Calendar days

Notice to Proceed Date: 11 July 2011

Contract Duration: 480 Days

Increase from previously approved Change Orders No. 1 through No. 6:

Adjustment to Contract Duration: 8 Days

Increase of this Change Order:

Adjustment to Contract Duration: 0 Days

Contract Times with all approved Change Orders:

Adjusted Contract Duration: 488 Days

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: _____

Jeffrey J. Tarantino, P.E.
Erler & Kalinowski, Inc.

By: _____

Sean McBurney
Anderson Pacific Engineering
Construction Inc.

By: _____

Dave Dickson
Coastside County Water District

Date: _____

Date: _____

Date: _____



11 May 2012

REQUEST FOR QUOTE (REVISED)

To: Sean McBurney (Anderson Pacific Engineering Construction, Inc.)
Kurt Lahr (Anderson Pacific Engineering Construction, Inc.)

From: Joshua Kimbrell, P.E. (Erler & Kalinowski, Inc.)
Jeffrey Tarantino, P.E. (Erler & Kalinowski, Inc.)

cc: Joe Guistino, Steve Twitchell, Sean Donovan (Coastside County Water District)
EKI Construction File A90031.01 Correspondence

Subject: Request for Quote for Control Panel Demo, Salvage, Wiring, and Equipment
Mounting (PCO #31)
Denniston Creek Water Treatment Plant Improvements Project
Coastside County Water District, Half Moon Bay, California

Erler & Kalinowski, Inc. (“EKI”) is providing this Request for Quote to Anderson Pacific Engineering Construction, Inc. (“APEC”) on behalf of the Coastside County Water District (“CCWD”) for the Denniston Creek Water Treatment Plant Improvements Project (“Project”).

APEC is requested to provide a lump sum proposal including all costs for the following general scope of work in the Filter Building:

(E) Control Panel

- Salvage (E) control panel components that are tagged and package securely for return to CCWD. Note that CCWD has salvaged the Honeywell Screen on 23 April 2012.
- Salvage, protect, and ship to Tesco (or store onsite if to be reinstalled in the field) the (E) control panel components that are to be reinstalled in PLC-1 (shown in the attached photos).
- Disconnect and protect (E) wiring on the control panel end.
- Demolish and take ownership of (E) control panel enclosure.

PLC-1

- Reinstall in PLC-1 the components from the (E) control panel that are shown in the attached photos.
- Connect the (E) wiring to PLC-1 and verify functionality of communication between PLC-1 and equipment. Contractor shall indicate and include in the proposal any additional lengths of wire necessary for reconnecting to PLC-1.

Equipment

- Stanchion-mount three Owner-furnished Contractor Installed (“OFCI”) Hach 1720E Turbidity Analyzers and SC-200 Controllers to replace the function of the three (E) Hach 1720D Turbidity Analyzers associated with (E) Filters 1, 2, and 3. Note that

REQUEST FOR QUOTE

11 May 2012

Page 2 of 2

CCWD has already removed the three (E) Turbidity Analyzers. Install three OFCI rotameters to measure flow for the three OFCI Turbidity Analyzers. See attached Figure 1 – Equipment Mounting Boards Schematic. Note that mounting of Turbidity Analyzer (AIT-84), Residual Chlorine/pH Analyzer (AIT-85/86) and associated rotameters are required per Contract. The final location of the three stanchion-mounted equipment boards must be approved in the field by Owner, but are shown in approximate locations on the attached Figure 2.

- Install wiring to PLC-1 from the three OFCI Turbidity Analyzers. Signal and power wiring and conduit to PLC-1 from the three OFCI Turbidity Analyzers should replicate that of Turbidity Analyzer AIT-84 per Sheet E-6 revised per Clarification Letter No. 16.
- Replace wires and conduit for (E) Pressure Indicating Transmitter located on the eastern wall of the Filter Building to meet electrical code, as identified by Norm Stacey (APEC) on 10 April 2012.
- Provide and install new conduit and wire associated with OFCI Rapid Mixer (ME-80) as Contractor has indicated that the (E) wire is stuck in the (E) conduit.
- Provide and install new conduit and wire from (E) Scatter 6 (AIT-81) to PLC-1 as Contractor has indicated that the (E) wire runs through the (E) Rugid Remote Telemetry Unit (“RTU”).
- Provide and install new conduit and wire from (E) Streaming Current Analyzer (located in the Filter Building lab) to PLC-1 as Contractor has indicated that the (E) wire runs through the (E) Rugid RTU.
- It is clarified that the (E) Rugid RTU in the Filter Building lab is not to be removed by the Contractor. When this project is complete, the following signals will still be terminated in the (E) Rugid RTU.
 - Influent flow meter.
 - Treated water storage tank level.
 - Pump Station sump level.

APEC was previously requested to conduct the following work on a time and materials reimbursement basis (“T&M”):

T&M Work

- Trace and ID each (E) wire to and from the (E) Filter Building Control Panel as necessary to identify each wires’ function such that APEC can re-connect the (E) wires to PLC-1.

This T&M work was documented on signed tags dated 7, 15, 16, and 23 March 2012. We understand that this work is complete and the cost of the work will be included in APEC’s proposal for PCO#31.

Please call Josh Kimbrell or Jeff Tarantino at 650-728-5006 with any questions.

STAFF REPORT

To: Coastside County Water District Board of Directors
From: David Dickson, General Manager
Agenda: July 10, 2012

Report

Date: July 5, 2012

Subject: General Manager's Report

Recommendation:

None. Information only.

Background:

For this month's report, I would like to highlight the following:

- 1. Televising of CCWD Meetings and Possibility of Web Streaming**
In answer to a question that arose at our last Board meeting, Pacifica Community Television broadcasts video of the CCWD Board meeting on the Thursday following the meeting at 10:00 am and 10:00 pm, on Channel 27 Comcast. We will provide a report at a future meeting regarding costs and technical requirements for live web streaming of Board meetings.
- 2. Department of Water Resources Review of 2010 Urban Water Management Plan**
We received a letter dated June 21, 2012 from the Department of Water Resources (DWR) indicating that the District's 2010 Urban Water Management Plan met the requirements of the California Water Code. DWR approval means that we will not have to submit any revisions to the UWMP, as was the case with the District's 2005 plan. This is a testament to the excellent work Water Resource Analyst Cathleen Brennan and consultant West Yost and Associates did in preparing the 2010 Plan.

MONTHLY REPORT

To: David Dickson, General Manager
From: Joe Guistino, Superintendent of Operations
Agenda: July 10, 2012

Report

Date: July 3, 2012

Monthly Highlights

Crystal Springs Communication

Our field crew continues to work with Calcon Systems to re-establish reliable data communication between the Crystal Springs Pump Station and the Cahill Ridge tank following damage done by April's electrical storm.

Unidirectional Flushing Program Planning

With the assistance of summer intern Spencer Morgan, we have completed the planning phase of the unidirectional flushing program for the entire District.

Source of Supply

Pilarcitos Lake was the main source of supply from 1 -16 June. We switched to Crystal Springs Reservoir on 16 June to keep up with higher demands.

Systems Improvement

Beautification

- Grounds at the Medio leak site cleaned up and bushes planted to replace those damaged during the repairs.
- General shop and truck housecleaning.
- Weed abatement at various sites.
- Cleaned up around Half Moon Bay Tanks
- Cleaned up old plumbing in Nunes lab.
- Cleaned up On-Site Generation station at Nunes.
- Skimmed flocculators and sedimentation basin at Nunes.
- Pressure washed filter deck and weed abatement at Nunes.
- Removed scrap metal from Nunes for recycling

Cross Connection Control Program

Cross Connection Administrator Don Patterson and I did a backflow survey of the 400 block of Church, Purissima, Main, Johnston and San Benito Streets, including connecting streets Mill and Kelly.

GIS (Geographic Information System)

Intern Spencer Morgan started to input pipeline and valve historical data into the GIS database. He also entered hydrant pressure and flow data.

Treatment Plant Algae Control

Treatment staff prechlorinated at Nunes for one week from 4-8 June to knock down algae formation in the flocculator and sedimentation basin. .

Board Room

Staff hung a new system map in the board room for future reference.

Update on Other Activities:

Crystal Springs Communication

Our communication issues between Crystal Springs Pump Station and Cahill Surge Tank continued into June. Calcon purchased and installed a new Verizon radio communication system which greatly improved the communication between sites. Since it was installed and adjusted on 22 June, we have still had 4 failures. Calcon will be installing a backup modem and staff is pursuing replacing the hard wire system as a more reliable backup.

El Granada Phase 3 Pipeline Leak

The repaired section of line has been in service since 4 June. Crews removed the above ground portion of the temporary bypass line, encased the valve cans in concrete, graded the site and replaced shrubbery that had been removed during the repairs.

Unidirectional Flushing Program Planning

The planning phase for unidirectionally flushing the entire District has been completed by intern Spencer Morgan. He did an excellent job.

Pilarcitos Pipeline Repair

On Saturday, 23 June, SFPUC reported a leak on the Pilarcitos Pipeline about 200 yards up from the end of our property in Pilarcitos Canyon. District staff made the repairs with a full circle clamp on June 25.

National Top Ops Competition

Treatment Supervisor Steve Twitchell and Montara Water and Sanitary District Superintendent Jeff Page represented the Cal/Nev Section AWWA in the national Top Ops Challenge in Dallas, Texas on 11 and 12 June. They placed 8th out of 17 teams and once again placed Coastside County Water District (CCWD) in the spotlight in a very positive way.

Hit Hydrant

A motorist hit and broke a hydrant on the 10" spur feeding Sam's Chowder House and the HMB Beach House on the afternoon of Friday, 29 June. The high flows resulted in a brown water event mainly in the Miramar area, which carried over to the lower portions of El Granada. We had 2 operators flushing the area on Friday evening until the water cleared up around 8pm. We will be billing the motorist for repairs, water loss and overtime costs.

Safety/Training/Inspections/Meetings

Meetings Attended

1 June - Met with Coastside Emergency Action Program (CEAP) Committee
1 June - Denniston O&M manual review workshop.
8 June - Met with Corpro representative on cathodic protection of Half Moon Bay (HMB) Tanks 1 and 2.
12 June - National Sanitation Foundation (NSF) 61 teleconference
12 June - Denniston Improvement Project weekly update meeting.
13 June - Bay Area Water Supply and Conservation Agency (BAWSCA) Water Quality (WQ) meeting
13 June - Pre Coastal Development Permit (CDP) application meeting with Mo Sharma on the Railroad Avenue Project.
26 June - Treated Water Pump Station kickoff meeting with Kennedy/Jenks
27 June - Unregulated Contaminant Monitoring Rule (UCMR) 3 webcast

Safety Meetings and Training

-CEAP committee meeting on 1 June discussed shelter operations, coastside i-phone apps for emergency services and information and the SMN Medical Reserve Corps. I enrolled as a member of this committee to represent the CCWD.
-There was no safety committee meeting in June.
-Annual safety inspection by CINTAS was done on 15 June. This year they focused on Crystal Springs PS and found no issues to be corrected.

Fire Extinguisher Inspection

Annual inspection of all of the District's fire extinguishers took place on 20 June.

Tailgate safety sessions in June

4 June - Worker Beware: Contact With Energized Electric Equipment Can Be Deadly
11 June - Quick Equipment Checks: A Basic Safety Tool
25 June - New Occupational Safety and Health Administration (OSHA) Crane and Derrick Safety Rules: Are You Compliant?

Training

Corpro Representative trained treatment staff on the operation of the cathodic protection devices on HMB Tanks 1 and 2. Twitchell, Donovan, Patterson and I were in attendance.

Temporary Worker

New temporary worker Colin Williams started working with the field crew on Wednesday, 13 June.

Interns

Office intern Spencer Morgan started his assignment with us on 28 May and will work through 3 August. He was trained in and completed the planning for the unidirectional flushing program and entered all of the pressure and fire flow data

into the GIS system. He is presently occupied with entering data from historic records into the GIS system.

Treatment Plant intern Joel Slater started his assignment on 25 June and will work through 31 August. His time will be spent weeding, painting, aiding with the flocculator replacement project and other special projects, learning about the treatment process and assisting in daily duties, inputting treatment data and general cleaning.

Projects

Tank Recoating Projects- HMBTank 1

The tanks are on line and functional. The contractor is in the process of removing equipment and cleanup. Treatment staff was trained in operation and monitoring of the cathodic protection system for both tanks.

Denniston Water Treatment Improvement Project

-All pours have been completed for the structural work on the wash water reclaim basins.

-The pad was poured for the contact clarifier.

-Treatment Supervisor Steve Twitchell witnessed factory acceptance testing for new process control equipment as part of this project.

-Started on the intake pipe installation.

-Worked with Kennedy/Jenks on the O&M manual.

Crystal Springs Alternative Intake Project

North Coast Divers installed the remaining portion of the air purge system, the stainless steel operating wheels and the warning buoys. Project complete.

Avenue Cabrillo Project

The Coastal Development Permit for this project required a public hearing by the County Planning Commission due to the increase of some pipes from 2" to 6". The hearing is scheduled for 11 July.

Pilarcitos Canyon Blending Station

Cla-Val representative Paul Gasta fine tuned the manual operation of the blending station valve, which is presently being used to supply us with water from the Crystal Springs source. Crews poured pads around the valve cans and the area will be rocked to bring them to grade. The access road to the blending station will be lightly graded to remove ruts and then rocked from the power drop line.

Railroad Avenue Pipeline Replacement Project

Mr. Teter has prepared bid specs for this project. I have met with City of HMB officials to discuss our intent and submitted a CDP exemption application to them for review.

Nunes WTP Hydro pneumatic System

I have prepared a notice to contractors and other bid documents for this project. All documents are presently under review by staff.

Other Projects in Queue

-El Granada Tank 2 Repair and Recoating Project. Staff reviewed the 90% drawings and returned comments to Jim Teter. He is drawing up the final plans for approval in June

-Alves Tank Recoating Project. District Engineer Jim Teter is designing a temporary pump station that will allow us to take this tank off line during repairs and coating.

-Pilarcitos pipeline crossing. The District presently has an 8" cast iron pipeline that crosses directly under Pilarcitos Creek behind the Strawflower Plaza Shopping Center. It is not buried very deep and is a vulnerable point in our distribution system. Mr. Teter is considering a pipe crossing attached to the coastal trail footbridge.

Monthly Report

To: David Dickson, General Manager
From: Cathleen Brennan, Water Resources Analyst
Agenda: July 10, 2012

Subject: Water Resources Report

This report includes the following items:

- State of California Department of Water Resources
 - Review of 2010 Urban Water Management Plan
 - The HEAL Project
 - Alliance for Water Efficiency
 - EPA WaterSense® Program
-

Review of 2010 Urban Water Management Plan

The Department of Water Resources (DWR) completed their review of the District's 2010 Urban Water Management Plan and has determined that it meets the requirements. Due to significant additional requirements, including SBx7-7 (20x2020), water agencies were given a six month extension for submitting their plans. The District submitted the plan to DWR on June 29, 2011.

Review of plans is limited to assessing whether water suppliers have addressed the required legislative elements, as codified in California Water Code. A copy of the District's plan is available at <http://www.coastsidewater.org/report-and-studies.html>



The HEAL Project

New for Fiscal Year 2013, the District will be supporting the HEAL Project, as part of its school education program. The HEAL Project's curriculum aligns with the District's goals of supporting water education for all grade levels and meeting the state's content standards for the sciences and the social sciences.

- ✓ **Health** – Empowering students with knowledge and experience to make healthy choices about food & fitness; creating a environment that supports children in developing lifelong healthy habits
- ✓ **Environment** – Monitoring & understanding cycles, ecosystems; how people affect/are affected by these systems; developing community awareness & stewardship practices
- ✓ **Agriculture** – Bringing to life the process of growing, harvesting, transporting, selling and preparing produce; promoting the importance of local agriculture and the food system
- ✓ **Learning** – By doing, through personal discovery, connecting classroom instruction with experiential activity to build comprehensive understanding & practices

Alliance for Water Efficiency

New for Fiscal Year 2013, the District joined the Alliance for Water Efficiency. This is a national organization that

serves as a voice on water efficiency and facilitates an extensive network of water efficiency professionals in North America. The Alliance for Water Efficiency also provides comprehensive information on water efficient products, water efficient practices, and represents the interests of water efficiency in the development of standards and codes.



EPA WaterSense® Program

The WaterSense Program sent a certificate of appreciation to the District for participating in the program and for completing our voluntary reporting for calendar year 2011.

