

APPENDIX H

Coastside County Water District Water Rate Schedule

Coastside County Water District

766 Main Street, Half Moon Bay, California

Rate and Fee Schedule

JULY 2010

Adopted by Resolution No. 658

Recodified as of March 27, 2001, July 25, 2001 and July 9, 2002

Incorporating Amendments made through Resolution No. 2001-03 and 2001-04, 2001-12, 2002-07, 2003-07, 2004-09, 2004-13, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-01, 2010-03

Rate and Fee Schedule

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Section 1: Water Consumption Charges

A. Base Charge

The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

Size of Meter	Base Charge
5/8 x 3/4 inch	\$27.43
5/8 – 2 Dwelling Units	\$60.33
3/4 inch	\$41.23
3/4 - 2 Dwelling Units	\$82.51
1 inch	\$68.72
1-1/2 inch	\$132.71
2 inch	\$219.95
3 inch	\$481.16
4 inch	\$1,649.90

Meters larger than 4 inches will be subject to base charges as determined by the Board of Directors.

B. Quantity Charge

In addition to the bi-monthly base charge set forth in Section LA, the following quantity charges shall be paid per one hundred cubic feet (hcf) of water delivered:

1. Residential Customers

Quantity Delivered (During Bi-Monthly Billing Period)	Charge per hcf
0 - 8 hcf	\$4.48
9 - 25 hcf	4.94
26 - 40 hcf	6.42
41 or more hcf	7.93

2. *All Other Customers*: \$6.10 per hcf

3. *Definition of Residential Customers*: For purposes of this Section, Residential Customers are single family homes, duplexes, condominiums, townhouses and all apartment buildings with individual meters for separate residential dwelling units. Apartment houses with a single "master meter" measuring consumption within multiple dwelling units are not "Residential Customers" for purposes of this Section LB.

Section 2: Fees and Charges To Establish Water Service

A. Transmission and Storage Fee

The transmission and storage fee is determined by the number and size of service connections required to provide water service to a customer, as follows:

Size of Service Connection	Fee
5/8 x 3/4 inch	\$ 13,592.00
3/4 inch	20,388.00
1 inch	33,980.00
1-1/2 inch	67,960.00
2 inch	108,736.00
3 inch	237,860.00
4 inch	407,759.00

Service connections larger than 4 inches will be subject to transmission and storage fees as determined by the Board of Directors.

B. Service Connection Charge

Applicants for water service (including fire protection service) shall be charged the actual cost of labor and materials incurred by the District in installing the connection. The material costs shall include the then-current costs of corporation stops, copper tubing, meter stops, water meters, meter boxes, meter couplings, trench backfill import material, re-paving materials, off-site disposal, and any other materials utilized or out-of-pocket expenses incurred by the District in installing the connection. Labor costs shall be based on the fully burdened hourly rate for District employees who perform work directly connected to the installation.

The applicant shall be furnished a cost estimate prepared by the District, such estimate to be based on the service size and location, as shown on the application. The applicant shall deposit with the District the full amount of the cost estimate shown as attributable to the applicant before the District begins work. If the actual cost is less than the deposit, the unused balance will be refunded. If the actual cost exceeds the deposit, the applicant must pay the balance due before water service is activated.

C. Deposit for Establishment of Credit

To establish credit with the District prior to provision of water service each customer shall pay a cash deposit of seventy-five dollars (\$75.00) or the amount which the General Manager estimates will equal an average bi-monthly bill, whichever is larger. The deposit, less the amount of any unpaid water bill, will be refunded on discontinuance of service or after the deposit has been held for 12 consecutive months during which time continuous water service has been received and all bills for such service have been paid without being delinquent.

Section 3: Other Fees, Charges and Deposits

A. Reconnection Fee

Prior to the restoration of water service to premises where such service has been discontinued because of nonpayment or other violation of the District's regulations, the customer shall pay a Reconnection Fee. If the service is restored during normal business hours (8:00 a.m. to 5:00 p.m., Monday-Friday, except for holidays) this fee shall be \$20.00. If the service is restored other than during normal business hours, the fee shall be \$50.00

B. Returned Check Charge

If a customer's check is returned dishonored by the financial institution on which it is drawn, the customer shall pay an additional charge of \$25.00.

C. Meter Test Deposit

Prior to conducting a test of the accuracy of a water meter at the customer's request, the District shall require the customer to deposit the following sum:

Size of Meter	Deposit
5/8 x 3/4 inch	\$35.00
1 inch and larger	Estimated Actual Cost of Test

D. Portable Meters

Customers requesting water service through portable meters shall pay:

1. a *deposit* in an amount, as estimated by the General Manager, equal to the replacement cost of the meter;
2. a *bi-monthly rental charge* of \$63.99
3. a *consumption charge* of \$6.10 per 100 cubic feet of water delivered.

E. Detector Check Valves

The bi-monthly service charge for detector check valves is \$6.00 per inch of valve diameter. In addition, the customer must pay the actual cost of installation including the cost of the check valve. The estimated cost of installation must be deposited prior to commencement of work.

F. Copying Charges

1. The charge for providing copies of District records is *\$0.06 per page*, except as provided in Section F.2.
2. If a person requests *no more than three* copies (e.g., three copies of one page or one copy of a three-page document), he or she shall be provided these copies without charge. A person may not make use of this small request exception from copying charges more than one time per year.
3. If a *certified copy* is requested, there will be an additional charge of \$1.00 for each document certified.

G. Transfer Requests for Water Service Connections

Property owners requesting the transfer of an uninstalled water service connection from one parcel to another shall submit to the District an initial deposit of \$500.00 to cover the District's administrative and legal costs for reviewing and processing the request. If the actual cost is less than the deposit, then the unused balance will be refunded. If the actual cost exceeds the deposit, then the applicant must pay the balance. Payment of all fees required by this section shall be received before the transferee parcel will be permitted to physically connect to the water system. In addition, when a meter is required to be removed by District personnel, the applicant shall pay a \$25.00 meter removal charge.

H. Boundary Change Request Fee

Any person who requests a change in the District Boundaries which gives rise to required filings of statements, map and/or plats pursuant to the Government Code shall be responsible for payment of the associated filing fees.

I. Relocation of Water Service Connection

When a customer requests that a water service connection be relocated to another portion of the property to which water service is already being provided, the customer shall pay the actual cost of relocating the service.

J. Reinstallation of a Water Meter Assembly

When a water meter is reinstalled in a vacant meter box, the actual cost of labor and materials, including but not limited to a new water meter and plumbing appurtenances, will be the basis for the charge for reinstallation.

K. Incorporation of Resolution No. 816

The provisions of Resolution No. 816, "A Resolution Fixing the Amount of Costs and Fees for Preparing Amended Assessment Notices and Amended Assessment Diagram, Crystal Springs Water Supply Project Assessment District," establishing costs and fees for apportionment of assessments upon request of property owners in the Crystal Springs Project Assessment District are incorporated herein and summarized on Exhibit A hereto.

L. Incorporation of Resolution No. 825

The provisions of Resolution No. 825, "Amending the General Regulations to Prohibit the Unauthorized Connection to District Water Pipes," establishing a fine of \$25.00 for an unauthorized turning on of water service, are incorporated herein.

M. Delinquency Notice Fee

A fee in the amount of 10% of the amount past due shall be added to the bill of any customer that receives the notice set forth in Subsection 1 of Section K "Termination of Service" of the General Regulations Regarding Water Service and the total of said amounts shall thereafter be paid in full in order to avoid termination of service.

Section 4: Fees and Deposits Applicable To Projects Involving Extensions of Water System

A. Initial Filing Fee

Prior to processing of the initial submittal, the Developer shall submit a filing fee with the District. This filing fee is not a deposit, and it is not subject to return to the Developer if the project is abandoned. Filing fees shall be as follows:

1. ***For subdivisions of under 300 lots***, the filing fee is \$5.00 per lot; for subdivisions of 300 lots or more, the fee is \$3.00 per lot. The fee will be based on the number of lots shown on the subdivision map regardless of the date of proposed construction. The minimum fee is \$250.00.
2. ***For land not subdivided*** or in the process of being subdivided, the filing fee is \$25.00 per gross acre. If this land is later subdivided, full credit for the gross acreage fees will be given towards any additional fee required based on the number of lots. No refunds will be given.
3. ***For industrial or commercial areas***, motels, trailer parks, multiple dwelling units, and other areas not covered in the above, the initial and minimum filing fee will be \$500.00. The Developer will be billed for any additional District costs incurred in reviewing the initial submittal in excess of this amount. District costs are defined as all costs incurred by the District including engineering, legal, and administrative.
4. ***For complex projects*** involving any combination of residential lots, apartments, commercial areas, etc., the filing fee will be computed as the sum of the individual types of land use as shown above.

The District reserves the right to reduce the minimum fees for projects involving only a single residential, multiple dwelling, commercial, or industrial unit for which the review is of a non-complex nature.

B. Fee for Plan Checking and Construction Inspection

After approval of the amount of the construction cost estimate, the Developer shall file with the District a fee as required in the Subdivision Agreement. This fee is to cover the cost of plan checking, construction inspection, modification of water system maps, and administrative, legal and auditing costs. The fee shall be a percentage of the approved construction cost estimate for the water system facilities: 5% for the first \$200,000 of construction costs, 3% for the incremental amounts over \$200,000. An additional 1 % fee will be charged for plan checking for each re-submittal incorporating major project modifications. The minimum fee shall be \$250.00.

C. Special Deposits

When the estimated cost of design, inspection, administration, and construction of required water development, treatment, storage and transmission or fire hydrant and detector check facilities exceeds the amount to be collected by the District in storage and transmission fees, the Developer will be required to make a special deposit to cover the cost of this work. After the

construction is completed and approved by the District, the Developer will receive final refund or a statement of the balance due, amounting to the difference between the deposit and actual costs incurred by the District.

D. Non-Complex Pipeline Extensions

The fee for processing applications for water service determined by the Manager to be non-complex under Resolution No. 730 is \$150.00.

E. Incorporation of Resolution No. 730

The provisions of Resolution No. 730 "Regulations Regarding Water Service Extensions and Water System Improvements; Engineering and Construction Standards; Approved Materials" are incorporated herein and should be consulted by applicants for new water service.

**Exhibit A:
Crystal Springs Water Supply Project Assessment District
Apportionment Fees - September 10, 1992**

VOLUNTARY METHOD (PART 10.5)

Bond Counsel	\$250.00 for the division of one parcel into two and \$10.00 for each additional parcel to a maximum of \$550.00. (An additional charge will be made for apportionments with more than 65 new assessments, to be determined on a case by-case basis.)
Engineer-of-Work	\$550.00 for the division of one parcel into two and \$10.00 for each additional parcel (Fees for townie homes, condominiums, apartments and other multiple unit developments are computed on an individual basis.)
District Staff	\$100.00 for all administrative work to process apportionments.
San Mateo County	Recording Fees \$9.00 for the first page and \$3.00 for each additional page

PUBLIC HEARING METHOD (PART 10)

(Same fee schedule as above plus additional fees)

Bond Counsel	\$ 0.00
Engineering	138.00
District Staff	50.00
San Mateo County Recording Fees	0.00
Legal Notices	88.00

EXAMPLE OF APPORTIONMENT COSTS TO SPLIT ONE PARCEL INTO TWO:

	Voluntary Method	Public Hearing Method
Bond Counsel	\$250.00	\$250.00
Engineer-of-Work	500.00	638.00
District Staff	100.00	150.00
Recording Fees	20.00	20.00
Legal Notification	-0-	88.00
Total	\$870.00	\$1,146.00

DERIVATION TABLE

Section	Source
1A	Resolution 633 (amending Resolution 538, Paragraph B.5.); Resolutions 711, 767, 808, 817, 834, 845, 868 and 1999-15, 2001-12, 2002-07, 2003-07, 2004-09, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-03
1B	Resolution 633 (amending Resolution 538, Paragraph B.5.), Resolutions 711, 746, 767, 808, 817, 834, 845, 868 and 1999-15, 2001-12, 2002-07, 2003-07, 2004-09, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-03
2A	Resolutions 627 (amending Resolution 538, Paragraph B. 1.) and 712, 2010-01
2B	Resolution 830
2C	Resolutions 653, 538 (Paragraph C) and 851, 2004-13
3A	Resolution 653 (amending Resolution 538, Paragraph E.6.), 2004-13
3B	Resolution 653 (amending Resolution 538, Paragraph D, as amended by Resolution 552), 2004-13
3C	Resolution 437(H)
3D	Resolutions 653 (amending Resolution 538, Paragraph B.3., as amended by Resolution 554), 817, 834, 845, 868 and 1999-15, 2001-12, 2002-07, 2003-07, 2004-09, 2005-12, 2006-12, 2007-10, 2008-03, 2009-05, 2010-03
3E	Resolution 538 (Paragraph B.4)
3F	Resolutions 653 (amending Resolution 482, Exhibit A, Paragraph C) and 805. Resolution 2001-03 (amending Resolution 653 and 805, Section 3.F.1)
3G	Resolutions 538 (Paragraph D) and 851. Resolution 2001-04 (amending Resolution 538 and 851, Section 3.G.)
3H	Resolution 806
3I	Resolution 851 (Section 6)
3J	Resolution 851 (Section 7)
3K	Resolution 851 (Section 8)
3L	Resolution 851 (Section 9)
3M	Resolution 2004-13
4A	Resolution 487, Resolution 730
4B	Resolution 487, Resolution 730
4C	Resolution 487, Resolution 730, Resolution 851 (Section 10)
4D	Resolution 487, Paragraph B, as amended by Resolution 630, Resolution 730
4E	Resolution 658, Resolution 730

RESOLUTION NO. 2010-03

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE COASTSIDE COUNTY WATER DISTRICT AMENDING THE RATE AND FEE
SCHEDULE TO INCREASE WATER RATES**

THIS RESOLUTION IS ADOPTED with reference to the following facts and circumstances which are found and declared by the Board of Directors:

1. The General Manager and Finance Committee, during consideration and preparation of the budget for Fiscal Year 2010-2011, determined that at current rates and projected levels of water sales and expenses, the District's annual expenses are expected to significantly exceed revenues. California Water Code Section 31007 authorizes the District to establish rates and charges to yield an amount sufficient to pay operating expenses, to provide for repairs and depreciation of works owned and operated by the District, to pay interest on bonded debt, and to provide a fund to pay principal on bonded debt.
2. The District's consultant, Bartle Wells Associates, prepared a Water Financing Plan that analyzed the District's revenue requirements, provided a recommendation for increasing the water rates, and established a rationale for the increased charges. The Water Financing Plan has been available to the public since August 2009. This Water Financing Plan is incorporated into this Resolution by this reference.
3. The anticipated increases in expenses are attributable to a number of factors including but not limited to, a 15.2% increase in the cost of water supplied by the San Francisco Public Utilities Commission, increased costs associated with compliance with regulatory requirements, increased community outreach for water awareness and conservation, payment of debt service for financing of necessary capital improvements and replacement of aging facilities, and higher costs for personnel, materials and services.
4. The Board considered its options for responding to this situation at a public hearing at which the specific rate proposal enacted herein was addressed. Notice of the public hearing was provided to each parcel subject to the proposed rate increase in accordance with the requirements of California Constitution, Article XIID, subd. 6. Notice of the public hearing was also advertised in the May 19, 2010 and May 26, 2010 editions of the Half Moon Bay Review newspaper. Additionally, the notice was placed on the District's website. At the public hearing, the Board of Directors considered all protests against the proposed rate modification, and written protests against the proposed rate increase were not presented by a majority of owners of the parcels subject to the proposed rate increase.
5. After discussion and consideration of the comments received at the public hearing, the Board finds the rates hereinafter set forth to be reasonable and required for the proper operation of the District.
6. The Board further finds that the amount of the rates hereinafter set forth does not exceed the amount of the estimated costs required to provide the services for which the rates are levied.

7. The Board further finds that the increases in rates effected by this Resolution are exempt from the California Environmental Quality Act, pursuant to Section 21080(b)(8) of the Public Resources Code, because they are for the purposes of (1) meeting operating expenses, (2) purchasing or leasing supplies, equipment and materials, (3) meeting financial reserve requirements, and (4) obtaining funds for capital projects necessary to maintain service within existing service areas.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside County Water District as follows:

1. Section 1.A., Base Charge, of the Rate and Fee Schedule, is amended to read as follows:

“A. BASE CHARGE

The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

Meter Size	Bi-Monthly Base Charge
5/8 inch	\$27.43
5/8 inch for 2 dwelling units	\$60.33
3/4 inch	\$41.23
3/4 inch for 2 dwelling units	\$82.51
1.0 inch	\$68.72
1.5 inch	\$132.71
2.0 inch	\$219.95
3.0 inch	\$481.16
4.0 inch	\$1,649.90

2. Section 1.B, Quantity Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

“B. QUANTITY CHARGE

In addition to the bi-monthly base charge set forth in Section 1.A, the following quantity charges shall be paid per one hundred cubic (hcf) of water delivered:

1. Residential Customers

Use Tiers	Bi-Monthly Water Consumption Charge
1 – 8 Units	\$4.48
9 – 25 Units	\$4.94
26 – 40 Units	\$6.42
41 or more Units	\$7.93

2. All Other Customers \$6.10 per hcf

Residential Customers, for purposes of this Section 1.B, are single family homes, duplexes, condominiums, townhouses and all apartment buildings with individual meters for separate residential dwelling units. Apartment houses with a single "master meter" measuring consumption within multiple dwelling units are not "Residential Customers" for purposes of this Section 1.B."

3. Section 3.D, Portable Meters, of the Rate and Fee Schedule, is hereby amended to read as follows:

"D. PORTABLE METERS

Customers requesting water service through portable meters shall pay:

1. A deposit in an amount, as estimated by the General Manager, equal to the replacement cost of the meter:
2. A bi-monthly rental charge of \$63.99
3. In addition, customers using portable meters shall pay quantity charges pursuant to Section 1.B.2. (All Other Customers)."

4. This Resolution shall be effective for meter readings after July 1, 2010, and any billing for the current billing cycle as of the effective date shall be pro-rated.

5. The General Manager shall arrange for the Rate and Fee Schedule to be re-codified to incorporate the changes effected by this Resolution.

6. The General Manager is directed to file a Notice of Exemption with the County Clerk and to take such other actions as may be necessary to give effect to this Resolution.


PASSED AND ADOPTED THIS 29th day of June, 2010, by the following vote of the Board:

AYES:

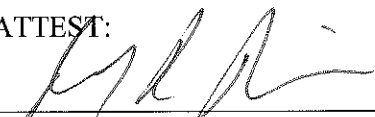
NOES:

ABSENT:

COASTSIDE COUNTY WATER DISTRICT


Chris Mickelsen, President of the
Board of Directors

ATTEST:


David R. Dickson, Secretary of the Board