

## **STAFF REPORT**

**To:** Coastside County Water District Board of Directors  
via David Dickson, General Manager

**From:** Joe Guistino

**Agenda:** August 10, 2010

Report

**Date:** August 5, 2010

**Subject:** Authorization to purchase new fleet vehicle

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### **Recommendation**

Authorize staff to purchase a new Ford F150 4 x 2 pick-up truck from James Ford for \$17,165.58 .

### **Background**

The District has scheduled the purchase of a replacement vehicle in FY 11. This vehicle will replace an existing Ford Ranger pick-up truck that has met the District's criteria for replacement. The three criteria for replacement of District vehicles are:

- Age over ten (10) years - (existing truck is 10 years old).

or

- Mileage of 100,000 miles - (current truck mileage is 101,000 miles).

or

- Condition of vehicle - (existing vehicle is in need of transmission and suspension work as well as needing new tires).

This vehicle meets all of the criteria.

We received a quote from James Ford for \$17,165.58 and one from Serramonte Ford for \$18,931.66 (both quotes including sales tax).

With purchase of this vehicle, there will be no need for any additional small truck purchases for the next 5 years.

### **Fiscal Impact**

Cost of \$17,165.58 plus minor additional expense for tool box and other add-ons. \$20,000 was allotted in the CIP for vehicle replacement in FY 11.