

STAFF REPORT

To: Coastside County Water District Board of Directors

From: Mary Rogren, General Manager

Agenda: June 9, 2020

Report Date: June 5, 2020

Subject Resolution 2020-02 Calling for and Giving Notice of a Regular District Election to be held on Tuesday, November 3, 2020 and Requesting the County Elections Department to Conduct this Election

Recommendation:

Adopt Resolution 2020-02 Calling for and Giving Notice of a Regular District Election to be held on Tuesday, November 3, 2020 and Requesting the County Elections Department to Conduct this Election.

Background:

The regular District election will be held on November 3, 2020. Three zones (Zone 1, 3, and 4) are up for election (4-year terms). These zones are currently held by Director Glenn Reynolds (Zone 1); Director Ken Coverdell (Zone 3) and Director Jim Larimer (Zone 3). There is no current incumbent in Zone 4. Under state law, the District must submit a formal request to the County Elections Department to perform all of the services required to conduct the District election. Having those services consolidated with other county and statewide elections that may be held on November 3, 2020 results in a substantial cost savings to the District.

Candidate's statements will be included in the ballot materials prepared by the Elections Department. The Board has discretion to determine whether candidate's statements will be a maximum of 200 or 400 words, and whether the cost attributed to the statements will be charged to the District or the candidates. The draft Resolution presented here specifies a 200-word limit to be paid by the candidates themselves, in accordance with past District practice.

Candidate filing for the election will be open July 13, 2020 and close on August 7, 2020. All candidates running for office must file a Form 700 Statement of Economic Interest. Candidate Seminars have been scheduled for Wednesday, July 8, 2020 and Thursday, July 23, 2020 at the Elections Office located at 40 Tower Road in San Mateo.

Fiscal Impact:

Estimated election expense of \$30,000 is included in the draft Fiscal Year 2020-2021 budget.

RESOLUTION NO. 2020-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE COASTSIDE COUNTY WATER DISTRICT CALLING FOR AND GIVING NOTICE OF A REGULAR DISTRICT ELECTION TO BE HELD ON TUESDAY NOVEMBER 3, 2020 AND REQUESTING THE COUNTY ELECTIONS DEPARTMENT TO CONDUCT THE ELECTION

The Governing Board of the Coastsides County Water District hereby resolves as follows:

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the district shall reimburse the county in full for the services performed upon presentation of a bill to the district; and

WHEREAS, pursuant to Elections Code Section 10400, elections may be consolidated;

WHEREAS, various district, county, state or other political subdivision elections may be or have been called to be held on November 3, 2020.

WHEREAS, an election is hereby called to be held in and for the Coastsides County Water District on Tuesday, November 3, 2020 to elect three members of the Governing Board for a full term of 4 years each.

WHEREAS, pursuant to Elections Code 10002, the Governing Board of the Coastsides County Water District hereby requests the Board of Supervisors of the County of San Mateo to make available the services of the San Mateo County Chief Elections Officer & Assessor - County Clerk - Recorder (the "Chief Elections Officer") as the County Elections Official for the purpose of rendering services in the conduct of the election to be held on Tuesday, November 3, 2020.

WHEREAS, the election to be held on Tuesday, November 3, 2020 will be conducted by zone-based district. Each governing board member shall reside in the zone-based district area where she or he seeks to represent and shall be elected by the registered voters of the entire jurisdiction the registered voters of that particular zone-based district area.

WHEREAS, pursuant to Elections Code 10509, not less than 125 days prior to the date of the election, the jurisdiction secretary shall deliver a notice to the Chief Elections Officer. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

- (a) The elective offices of the jurisdiction to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.
- (b) Whether the jurisdiction or the candidate is to pay for the publication of a candidate statement.

WHEREAS, pursuant to Elections Code 10522, not less than 125 days prior to the date of the election, the Coastside County Water District shall deliver to the Chief Elections Officer a map showing the boundaries of the jurisdiction and the boundaries of the divisions of the jurisdiction, if any, within the County and a statement indicating in which divisions a member of the Governing Board is to be elected.

WHEREAS, the General Manager of the Coastside County Water District hereby is authorized and directed to enter an Elections Service Agreement with the Chief Elections Officer regarding the election to be held on Tuesday, November 3, 2020 to outline the detailed services to be provided by both the Coastside County Water District and the Chief Elections Officer.

WHEREAS, the Chief Elections Officer shall send an itemized invoice to the Coastside County Water District for all services provided pursuant to the Elections Service Agreement after the election is conducted and all related costs are determined. The Coastside County Water District agrees to submit payment on the full amount of the invoice to the County of San Mateo within forty-five (45) days of the date of the invoice.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the Board of Directors of the Coastside County Water District hereby orders an election to be held on November 3, 2020 insofar as said elections are to be held in the same territory that is in part the same as the territory of the Coastside County Water District, and requests the Board of Supervisors of the County of San Mateo to order such consolidation under Elections Code Section 10400 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that the Board of Directors requests the Board of Supervisors to permit the San Mateo County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services.

BE IT FURTHER RESOLVED AND ORDERED that the Board of Directors requests that the San Mateo County Elections Department conduct the election for the following offices up for election all of which are "zone-based" offices:

SEATS OPEN	OFFICE	ZONE	TERM
Glenn Reynolds	Director	1	4 Year
Ken Coverdell/Jim Larimer	Director	3	4 Year
Vacant	Director	4	4 Year

BE IT FURTHER RESOLVED that pursuant to Elections Code 13307, the Board of Directors adopts the following policies effective for the November 3, 2020 election:

1. The word limit on each candidate's statement for the position shall be a maximum of 200 words.
2. The prorated costs of printing, mailing and translating the statements shall be paid by the candidate.
3. Pursuant to Government Code Section 87302.3, all candidates running for office must file a Form 700 Statement of Economic Interest with the County Elections Department no later than the deadline for filing a Declaration of Candidacy, unless the candidate has filed a Form 700 Statement within sixty (60) days from filing a Declaration of Candidacy.

BE IT FURTHER RESOLVED AND ORDERED that the Secretary of the District shall transmit to the County, a copy of this Resolution, along with a map showing the District's boundaries effective for the election on or before July 1, 2020.

PASSED AND ADOPTED by the Board of Directors of the Coastside County Water District this 9th day of June 2020, by the following vote:

AYES:

NOES:

ABSENT:

Chris Mickelsen, President
Board of Directors

ATTEST:

Mary Rogren, General Manager
Secretary of the District

