

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: May 13, 2008

Report

Date: May 8, 2008

Subject: FY 08-09 Revenue and Expense Budget - Draft

Recommendation:

Based on the draft FY 08-09 Budget, approve issuance of a Notice of Public Hearing – Proposed Rate Increase in the attached format, specifying a rate increase of up to 10-14%.

Background:

The Finance Committee met on April 28 to review and discuss the budget and recommended the attached budget for presentation to the full Board.

The budget is presented in the format used in past years, with a summary page and supporting schedules for each account.

Note the following key assumptions used in developing the budget:

- Overall water sales are projected to increase 1.5% vs. the current year budget.
- Total water production will be essentially the same as FY 07-08.
- SFPUC wholesale water rate will increase 9% from the current rate. SFPUC has not provided a final figure yet.
- Operating costs for Nunes and Denniston assume completion of the short-term improvements at approximately mid-year.
- The District will receive property tax revenue at the same level as in the current year, i.e. no state take-away.
- We will receive an ERAF refund of \$100,000.

The budget shows an overall operating cost increase of 5.8%, with the bulk of the increase attributable to the change in SFPUC rates and changed operations at Denniston and Nunes as a result of the short-term improvements. A rate increase of 9%, applied to both base charges and consumption charges, will be the minimum increase required to meet operating expense needs. The Board may wish to add an additional increment to this figure to cover any unanticipated shortfall in sales and to ensure adequate funding of reserves for capital projects.

Next Steps:

Following Board approval of the Notice of Proposed Rate Increase, there is a 45-day posting period before the Public Hearing, which will be held at the Board's

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July 8 meeting. After the Public Hearing, the Board may adopt the budget and the associated rate increase, provided that a majority of the District's customers do not protest the increase.

The Board will have the opportunity to review and discuss the budget further at the June 10 meeting and the July 8 meeting.

Staff will present the detailed Capital Improvement Budget for the Board's consideration at the June 10 meeting. We will recommend that funding for FY 08-09 capital projects be taken from current reserves while the Board considers options for funding in FY 09-10 and beyond.

Operations & Maintenance Budget - FY 2008/2009

Account Number	Description	Proposed Budget FY 08/09	FY 08/09 Budget			FY 08/09 Budget			YTD Actual FY 07/08 as of March 31, 2008
			Approved FY 07/08 Budget	Vs. FY 07/08 Budget \$ Change	Budget % Change	Proj Year End Actual FY 07/08	Vs. FY 07/08 Actual \$ Change	FY 08/09 Budget Vs. FY 07/08 Actual % Change	
4120	Water Sales	\$5,253,922	\$5,302,221	-\$48,299	-0.9%	\$4,985,493	\$268,429	5.1%	\$3,842,681
4170	Hydrant Sales	\$25,000	\$25,000	\$0	0.0%	\$26,477	-\$1,477	-5.9%	\$21,182
4180	Late Penalty	\$50,000	\$60,000	-\$10,000	-20.0%	\$43,687	\$6,313	12.6%	\$34,687
4230	Service Connections	\$8,000	\$6,000	\$2,000	25.0%	\$8,850	-\$850	-10.6%	\$7,080
4920	Interest Earned	\$100,124	\$91,192	\$8,932	8.9%	\$146,913	-\$46,789	-46.7%	\$111,913
4930	Property Taxes	\$600,000	\$600,000	\$0	100.0%	\$624,158	-\$24,158	-4.0%	\$374,158
4950	Miscellaneous	\$76,000	\$72,000	\$4,000	5.3%	\$74,911	\$1,089	1.4%	\$59,911
4965	ERAF Refund	\$100,000	\$100,000	\$0	0.0%	\$185,959	-\$85,959	-86.0%	\$185,959
TOTAL REVENUE		\$6,213,045	\$6,256,413	-\$43,368	-0.7%	\$6,096,449	\$116,596	1.9%	
5130	Water Purchased	\$1,450,477	\$1,344,656	\$105,821	7.3%	\$1,284,157	\$166,320	11.5%	\$903,157
5230	Electrical Exp. Nunes WTP	\$20,000	\$13,325	\$6,675	33.4%	\$15,493	\$4,507	22.5%	\$11,493
5231	Electrical Expenses, CSP	\$234,299	\$205,118	\$29,181	12.5%	\$260,450	-\$26,151	-11.2%	\$223,450
5232	Electrical Expenses/Trans. & Dist.	\$24,800	\$24,800	\$0	0.0%	\$21,509	\$3,291	13.3%	\$16,009
5233	Elec Exp/Pilarcitos Cyn.	\$10,000	\$11,000	-\$1,000	-10.0%	\$3,670	\$6,330	63.3%	\$3,370
5234	Electrical Exp., Denn	\$74,500	\$69,488	\$5,012	6.7%	\$50,218	\$24,282	32.6%	\$31,218
5235	Denn. WTP Oper.	\$89,560	\$79,060	\$10,500	11.7%	\$76,224	\$13,336	14.9%	\$41,224
5236	Denn WTP Maint	\$36,000	\$33,000	\$3,000	8.3%	\$32,562	\$3,438	9.6%	\$16,562
5240	Nunes WTP Oper	\$126,400	\$107,960	\$18,440	14.6%	\$115,407	\$10,993	8.7%	\$85,407
5241	Nunes WTP Maint	\$51,700	\$48,400	\$3,300	6.4%	\$46,709	\$4,991	9.7%	\$26,709
5242	CSP - Operation	\$8,500	\$8,500	\$0	0.0%	\$6,698	\$1,802	21.2%	\$5,698
5243	CSP - Maintenance	\$66,000	\$51,000	\$15,000	22.7%	\$34,192	\$31,808	48.2%	\$4,192
5318	Studies/Surveys/Consulting	\$55,000	\$30,450	\$24,550	-100.0%	\$61,496	-\$6,496	-100.0%	\$51,496
5321	Water Conservation	\$40,000	\$56,000	-\$16,000	-40.0%	\$37,937	\$2,063	5.2%	\$22,937
5322	Community Outreach	\$31,700	\$24,270	\$7,430	23.4%	\$21,246	\$10,454	33.0%	\$6,246
5411	Salaries - Field	\$823,397	\$807,749	\$15,648	1.9%	\$820,667	\$2,730	0.3%	\$603,197
5412	Maintenance Expenses	\$180,786	\$144,586	\$36,200	20.0%	\$152,108	\$28,678	15.9%	\$117,108
5414	Motor Vehicle Exp.	\$58,000	\$50,500	\$7,500	12.9%	\$53,488	\$4,512	7.8%	\$39,988
5415	Maintenance, Wells	\$25,400	\$23,400	\$2,000	7.9%	\$24,611	\$789	3.1%	\$21,611
5610	Salaries, Admin.	\$617,719	\$567,201	\$50,518	8.2%	\$543,301	\$74,418	12.0%	\$390,594
5620	Office Expenses	\$139,350	\$111,350	\$28,000	20.1%	\$99,119	\$40,231	28.9%	\$79,119
5621	Computer Services	\$53,900	\$41,570	\$12,330	22.9%	\$54,111	-\$211	-0.4%	\$39,111
5625	Meetings/Training/Seminars	\$32,500	\$28,000	\$4,500	13.8%	\$30,520	\$1,980	6.1%	\$20,520
5630	Insurance	\$493,349	\$522,133	-\$28,784	-5.8%	\$464,617	\$28,732	5.8%	\$344,617
5640	Employee Retirement	\$395,280	\$354,874	\$40,406	10.2%	\$372,068	\$23,212	5.9%	\$272,068
5681	Legal	\$57,000	\$57,000	\$0	0.0%	\$50,393	\$6,607	11.6%	\$38,393
5682	Engineering	\$25,000	\$30,000	-\$5,000	-20.0%	\$23,810	\$1,191	4.8%	\$8,810
5683	Financial Services	\$47,375	\$35,300	\$12,075	25.5%	\$24,459	\$22,916	48.4%	\$14,459
5684	Payroll Taxes	\$105,541	\$99,586	\$5,955	5.6%	\$103,639	\$1,902	1.8%	\$73,639
5687	Memberships & Subscriptions	\$51,965	\$48,965	\$3,000	5.8%	\$46,306	\$5,659	10.9%	\$31,306
5688	Election Expense	\$0	\$15,000	-\$15,000	-100.0%	\$34,020	-\$34,020	100.0%	\$34,020
5689	Labor Relations	\$15,000	\$0	\$15,000	-100.0%	\$0	\$15,000	100.0%	\$0
5700	County Fees	\$9,200	\$9,200	\$0	0.0%	\$8,769	\$431	4.7%	\$7,269
5705	State Fees	\$33,000	\$37,000	-\$4,000	-12.1%	\$27,363	\$5,637	17.1%	\$7,363
Total Operating Expenses		\$5,482,699	\$5,090,441	\$392,258	7.2%	\$5,001,337	\$481,361	8.8%	
Capital Accounts									
5711	Existing Bonds - 1998A	\$266,220	\$271,095	-\$4,875	-1.8%	\$270,006	-\$3,786	-1.4%	\$270,006
5712	Existing Bonds - 2006B	\$482,460	\$483,148	-\$688	-0.1%	\$485,418	-\$2,958	-0.6%	\$485,418
5713	Cont. to CIP & Reserves	\$434,000	\$411,729	\$22,271	5.1%	\$411,727	\$22,273	5.1%	\$308,797
Total Capital Accounts		\$1,182,680	\$1,165,972	\$16,708	1.4%	\$1,167,151	\$15,529	1.3%	
TOTAL EXPENSES		\$6,665,379	\$6,256,413	\$408,966	6.1%	\$6,168,488	\$496,890	7.5%	

Total Revenue Less Expenses -\$452,333

Rate Increase -8.6%

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4120 Description: Water Sales	
Actual Amount As Of: 31-Mar 2008	3,842,681
PROJECTED ACTIVITY to END of FY:	1,142,812
Projected YEAR END TOTAL:	4,985,493
PROPOSED Line Item Amount:	5,253,922

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: **5,302,221**

% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	(0.9%)
Dollar difference between proposed budget & current budget	-48,299

NARRATIVE: See Worksheet 4120 A for calculations

Water sales revenues are expected to increase during the next fiscal year due to new customers coming on line. The projection is that there will be 47 new residential and 10 new commercial customers coming on line during FY 2008/2009. These projections are found in the 2007 Water Supply Evaluation Report. Expect 4.5% increase from 6 years ago.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

Fiscal Year 2008/2009 Water Sales Projections

MONTH	a	b	c	d	e	f	g	h	i	Base Charge	Base Charge	Proposed FY 08/09 \$ Budget
	Res. hcf 07/08	Res. hcf 08/09	Other hcf 07/08	Other hcf 08/09	TOTAL Units 07/08	TOTAL Units 08/09	Per Cent Diff 07 v. 08 dif	Residential \$ Projected 08/09	Other \$ Projected 4.38 hcf			
	6-Yr Avg	Budget	6-Yr Avg	Budget	Actual	Budget				Actual	Budget	
Jul-07	44,487	45,154	101,677	103,202	146,164	148,356	1.5%	\$ 165,716	\$ 452,025	\$65,276	\$65,929	\$ 683,671
Aug-07	70,773	71,835	18,362	18,637	89,135	90,472	1.5%	\$ 263,633	\$ 81,632	\$76,685	\$77,452	\$ 422,717
Sep-07	39,473	40,065	136,788	138,840	176,261	178,905	1.5%	\$ 147,039	\$ 608,118	\$67,438	\$68,112	\$ 823,270
Oct-07	63,132	64,079	16,884	17,137	80,016	81,216	1.5%	\$ 235,170	\$ 75,061	\$77,512	\$78,288	\$ 388,519
Nov-07	29,263	29,702	63,169	64,117	92,432	93,818	1.5%	\$ 109,006	\$ 280,830	\$67,667	\$68,344	\$ 458,181
Dec-07	41,326	41,946	11,453	11,625	52,779	53,571	1.5%	\$ 153,941	\$ 50,917	\$77,442	\$78,216	\$ 283,074
Jan-08	28,302	28,727	52,067	52,848	80,369	81,575	1.5%	\$ 105,426	\$ 231,474	\$67,797	\$68,475	\$ 405,376
Feb-08	41,511	42,134	11,486	11,658	52,997	53,792	1.5%	\$ 154,631	\$ 51,063	\$77,512	\$78,287	\$ 283,981
Mar-08	25,051	25,427	45,104	45,781	70,155	71,207	1.5%	\$ 93,316	\$ 200,519	\$67,808	\$68,486	\$ 362,321
Apr-08	36,631	37,180	11,591	11,765	48,222	48,945	1.5%	\$ 136,452	\$ 51,530	\$73,441	\$74,175	\$ 262,158
May-08	30,745	31,206	70,317	71,372	101,062	102,578	1.5%	\$ 114,527	\$ 312,608	\$64,511	\$65,156	\$ 492,291
Jun-08	65,857	66,845	15,425	15,656	81,282	82,501	1.5%	\$ 245,321	\$ 68,575	\$73,731	\$74,468	\$ 388,364
TOTAL	516,551	524,299	554,323	562,638	1,070,874	1,086,937	1.5%	\$ 1,924,178	\$ 2,464,354	\$856,821	\$865,390	\$ 5,253,922

Ave Charge Per Unit	Res 07/08	RES 08/09	COM 07/08	COM 08/09
	\$3.85	\$0.00	\$4.38	\$0.00

\$ 5,253,922

FACTORS TO BE CONSIDERED

- 1 Superintendent projects a 40 MG purchase from Skylawn for next fiscal year
- 2 Anticipation of **22 new Residential connections** in Half Moon Bay
- 3 Anticipation of **5 new Commercial connections** in Half Moon Bay
- 4 Anticipation of **15 new Residential connections** in County area
- 5 Anticipation of **5 new Commercial connections** in County area

**July 2006 water sales were calculated at previous rates due to billing consisting of mostly of June 2006*

<u>Res Units</u>	<u>FY 07/08</u>	<u>% FY 08/09</u>	<u>Base Charge</u>	<u>FY 07/08</u>	<u>% FY 08/09</u>
1-8	\$3.22		5/8"	\$19.70	
9 -25	\$3.55		3/4"	\$29.62	
26 - 40	\$4.61		1"	\$49.37	
41 +	\$5.70		1.5"	\$95.34	
			2.0"	\$158.02	
Comm	\$4.38		3"	\$345.68	
			4"	\$1,185.32	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4170 Description: Hydrant Sales	
Actual Amount As Of: 31-Mar 2008	21,182
PROJECTED ACTIVITY to END of FY:	5,295
Projected YEAR END TOTAL:	26,477
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	25,000
% Change Actual Year End compared to Proposed Line item amount.	(5.6%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Water is taken from designated fire hydrants through portable meters for a variety of reasons. The most common use of this water is for new construction (dust control, earth compaction, etc.) Other uses of water through portable meters result in use for temporary irrigation, failed wells, temporary livestock watering, dust control for non construction purposes, festivals, etc.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4180 Description: Late Penalty	
Actual Amount As Of: 31-Mar 2008	34,687
PROJECTED ACTIVITY to END of FY:	9,000
Projected YEAR END TOTAL:	43,687

PROPOSED Line Item Amount:	50,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	60,000
% Change Actual Year End compared to Proposed Line item amount.	14.4%
% Change to Previous Year Budget	100.0%
Dollar difference between proposed budget & current budget	-10,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4230	Description: Service Connections
Actual Amount As Of: 31-Mar 2008	7,080
PROJECTED ACTIVITY to END of FY:	1,770
Projected YEAR END TOTAL:	8,850
PROPOSED Line Item Amount:	8,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	6,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	(9.6%)
% Change to Previous Year Budget	33.3%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

The amounts in the account show the labor cost charged to a customer for the installation of a new water service connection. The costs vary with each new installation depending upon the size of the service and how far it is from the distribution pipeline under the street. Cost of materials are not included in this category.

Labor	\$8,000
TOTAL	\$8,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4920 Description: Interest Earned	
Actual Amount As Of: 31-Mar 2008	111,913
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	146,913
PROPOSED Line Item Amount:	\$ 100,124

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	91,192
% Change Actual Year End compared to Proposed Line item amount.	(31.8%)
% Change to Previous Year Budget	9.8%
Dollar difference between proposed budget & current budget	8,932

NARRATIVE:

Interest income is derived from cash on deposit with LAIF. The interest income is calculated on funds that are not restricted to the CSP Project.

Cash on Deposit	Balance	Less CSP \$						
	5,914,434	3,053,756	2,860,678	x	3.50%	=	\$ 100,124	

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4930 Description: Property Taxes	
Actual Amount As Of: 31-Mar 2008	374,158
PROJECTED ACTIVITY to END of FY:	250,000
Projected YEAR END TOTAL:	624,158
PROPOSED Line Item Amount:	600,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	600,000
% Change Actual Year End compared to Proposed Line item amount.	(3.9%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Projected CCWD portion of unsecured/secured Property Tax	\$600,000
TOTAL	<u><u>\$600,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4950 Description: Miscellaneous	
Actual Amount As Of: 31-Mar 2008	59,911
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	74,911
PROPOSED Line Item Amount:	76,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	72,000
% Change Actual Year End compared to Proposed Line item amount.	1.5%
% Change to Previous Year Budget	5.6%
Dollar difference between proposed budget & current budget	4,000

NARRATIVE:

Revenue from disposal of excess equipment, vehicles and reimbursement of expense line items, in addition to the identified sources, are entered into the Miscellaneous Sales account line item, such as: returned check fees, re-connect fees, copies of documents, reimbursement of repairs., etc...)

Skylawn Memorial Park reimburses the District for pumping when the District is not operating the Crystal Springs Pump Station for benefit of the District.

<u>Sub-Account</u>	FY 07/08	FY 08/09
Skylawn	25,000	25,000
Sprint Spectrum Lease	18,000	21,000
Sprint Spectrum Lease	17,000	18,000
Miscellaneous	12,000	12,000
	<u>72,000</u>	<u>76,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 4965 Description: ERAF Refund	
Actual Amount As Of: 31-Mar 2008	185,959
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	185,959
PROPOSED Line Item Amount:	100,000
Approved Line Item Amount:	
PREVIOUS YEAR BUDGET:	100,000
% Change Actual Year End compared to Proposed Line item amount.	(46.2%)
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5130 Description: Water Purchased	
Actual Amount As Of: 31-Mar 2008	903,157
PROJECTED ACTIVITY to END of FY:	381,000
Projected YEAR END TOTAL:	1,284,157
PROPOSED Line Item Amount:	1,450,477

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	1,344,656
% Change Actual Year End compared to Proposed Line item amount.	13.0%
% Change to Previous Year Budget	7.9%
Dollar difference between proposed budget & current budget	105,821

NARRATIVE:

See worksheet 5130 A

The information on this sheet relates directly to Account 4120, water sales.

Water rates will increase approximately 9% from the SFWD this year. Cost per hcf \$1.42

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

PRODUCTION & PUMPING SCHEDULE, 2008/2009

	Denniston Surface		Denniston Wells		Pilarcitos Wells		SFWD Pilarcitos-Crystal Springs Pilarcitos CSP				SFWD Total		TOTAL PRODUCTION FY 07/08 FY 08/09		SFWD COST \$1.42 hcf	
	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	5-yr avg hcf	09 Plan hcf	Actual hcf	Plan	Plan	
Jul-07	14,559	15,000	4,184	6,494	0	0	0	0	110,508	108,862	110,508	108,862	129,251	130,356	\$154,584	
Aug-07	15,775	15,775	5,000	7,268	0	0	0	0	129,332	128,327	129,332	128,327	150,107	151,370	\$182,224	
Sep-07	15,388	15,387	5,388	6,651	0	0	0	0	98,182	97,901	98,182	97,901	118,958	119,939	\$139,019	
Oct-07	11,016	11,016	3,463	5,850	0	0	40	0	81,150	79,575	81,190	79,575	95,669	96,441	\$112,997	
Nov-07	9,667	9,700	1,179	2,979	0	0	0	0	80,134	79,135	80,134	79,135	90,980	91,814	\$112,372	
Dec-07	1,912	6,700	693	1,000	2,166	6,200	0	57,175	62,644	0	62,644	57,175	67,415	71,075	\$81,189	
Jan-08	0	0	0	0	7,928	15,856	48,436	43,920	0	0	48,436	43,920	56,364	59,776	\$62,366	
Feb-08	0	0	0	0	7,968	15,856	51,123	46,634	134	0	51,257	46,634	59,225	62,490	\$66,220	
Mar-08	0	2,406	0	1,350	11,243	12,085	77,921	54,037	0	0	77,921	54,037	89,164	69,878	\$76,733	
Apr-08	20,321	20,400	630	1,000	0	0	68,837	69,155	0	0	68,837	69,155	89,788	90,555	\$98,200	
May-08	22,594	22,600	2,496	4,883	0	0	95,508	94,076	0	0	95,508	94,076	120,598	121,559	\$133,588	
Jun-08	21,457	21,500	3,640	4,890	0	0	0	0	105,548	105,353	105,548	105,353	130,645	131,743	\$149,601	
TOTALS	132,689	140,484	26,673	42,365	29,305	49,997	341,865	364,997	667,632	599,153	1,009,497	964,150	1,198,164	1,196,996	\$1,369,093	
Base Charge																\$81,384
Grand Total																\$1,450,477

Note: Bold numbers in actual columns are estimates

Expect 12647 hcf of unmetered water for FY 08/09

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5230 Description: Electrical Exp. Nunes WTP	
Actual Amount As Of: 31-Mar 2008	11,493
PROJECTED ACTIVITY to END of FY:	4,000
Projected YEAR END TOTAL:	15,493
PROPOSED Line Item Amount:	20,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	13,325
% Change Actual Year End compared to Proposed Line item amount.	29.1%
% Change to Previous Year Budget	50.1%
Dollar difference between proposed budget & current budget	6,675

NARRATIVE:

The costs shown for this line item are for electrical costs for operating the water treatment plant. There are no other cost items in this line. Increase from last years projected due to on site hypochlorite generator costs

FY 08/09

PG&E \$20,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5231 Description: Electrical Expenses, CSP	
Actual Amount As Of: 31-Mar 2008	223,450
PROJECTED ACTIVITY to END of FY:	37,000
Projected YEAR END TOTAL:	260,450
PROPOSED Line Item Amount:	234,299

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	205,118
% Change Actual Year End compared to Proposed Line item amount.	(10.0%)
% Change to Previous Year Budget	14.2%
Dollar difference between proposed budget & current budget	29,181

NARRATIVE:

Skylawn is estimated to purchase 40 million gallons. It is anticipated that the District will need to use Crystal Springs between June and November due to low rainfall and water allotment released for fish flows

	hcf	rate to pump 1 unit of water			
Pumping charges - electrical	599,153	0.349	=	\$	209,104
Non-pumping electrical				\$	6,000
Skylawn Pumping Expenses	55,000	0.349	=	\$	19,195
TOTAL				\$	234,299

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5232 Description: Electrical Expenses/Trans. & Dist.	
Actual Amount As Of: 31-Mar 2008	16,009
PROJECTED ACTIVITY to END of FY:	5,500
Projected YEAR END TOTAL:	21,509
PROPOSED Line Item Amount:	24,800

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,800
% Change Actual Year End compared to Proposed Line item amount.	15.3%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

	Est FY 08/09
Frenchman's Creek Pump Station	\$3,393
Granada #1	\$5,090
Granada #2	\$4,977
Granada #3	\$3,167
Alves Pump Station	\$6,334
Miramontes Tank	\$255
Wave Avenue (Emergency Pump)	\$1,584
TOTAL	<u><u>\$24,800</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5233 Description: Elec Exp/Pilarcitos Cyn.	
Actual Amount As Of: 31-Mar 2008	3,370
PROJECTED ACTIVITY to END of FY:	300
Projected YEAR END TOTAL:	3,670
PROPOSED Line Item Amount:	10,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	11,000
% Change Actual Year End compared to Proposed Line item amount.	172.5%
% Change to Previous Year Budget	(9.1%)
Dollar difference between proposed budget & current budget	-1,000

NARRATIVE:

Assumes sufficient rain in October to pump Pilarcitos Wells in November. During last two fiscal years this did not occur. Assumes 82,000 units of production, at an energy cost of \$0.134 per unit. Expected to double well #1 output from being refurbish this spring.

Wells #1 & 3	\$ -	Well #4	\$ -	TOTAL
Well #2	\$ -	Well #4A	\$ 5,000	
Well #3A	<u>\$ -</u>	Well #5	<u>\$ 5,000</u>	
TOTAL	\$ -		\$ 10,000	<u><u>\$ 10,000</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5234 Description: Electrical Exp., Denn	
Actual Amount As Of: 31-Mar 2008	31,218
PROJECTED ACTIVITY to END of FY:	19,000
Projected YEAR END TOTAL:	50,218
PROPOSED Line Item Amount:	74,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	69,488
% Change Actual Year End compared to Proposed Line item amount.	48.4%
% Change to Previous Year Budget	7.2%
Dollar difference between proposed budget & current budget	5,012

NARRATIVE:

The basis for this projection is an average rainfall year.
 These wells are used to supplement Denniston surface water diversion production.
 Anticipate higher energy costs by \$9K from recycle water pump and hypo generator
 and more viable wells operating.

FY 08/09

Denn Pump Station	\$40,000
Denn Well #1	\$5,000
Denn Well #2,3,4	\$5,000
Denn Well #5	\$1,500
Denn Well #9	\$5,000
Denn WTP	\$9,000
Filter Recycle Pump	\$4,000
On-Site Hypochlorite Generator	\$5,000
TOTAL	<u>\$74,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>		<u>Amount</u>
Acct. No.	5235	Description: Denn. WTP Oper.
Actual Amount As Of:	31-Mar 2008	41,224
PROJECTED ACTIVITY to END of FY:		35,000
Projected YEAR END TOTAL:		76,224

PROPOSED Line Item Amount:	89,560
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	79,060
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% Change Actual Year End compared to Proposed Line item amount.	17.5%
% Change to Previous Year Budget	13.3%
Dollar difference between proposed budget & current budget	10,500

NARRATIVE: Increase due to laboratory costs and increase in sampling requirements and use of polymer system, increase costs of sodium hypochlorite vs. chlorine.

ADMIN		CHEMICALS	
Telephone	\$360	Caustic Soda	\$30,000
Alarm System	\$1,600	Alum	\$4,100
Water Samples		Polymer	\$10,000
Monterey Cty. Lab.	\$30,000	KMNO4	\$2,000
Charts & Supplies	\$3,000	Sodium Hypochlorite	\$7,500
		Salt	\$1,000
		Admin	\$34,960
		Chemicals	\$54,600
		TOTAL	<u><u>\$89,560</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5236 Description: Denn WTP Maint	
Actual Amount As Of: 31-Mar 2008	16,562
PROJECTED ACTIVITY to END of FY:	16,000
Projected YEAR END TOTAL:	32,562

PROPOSED Line Item Amount:	36,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	33,000
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% Change Actual Year End compared to Proposed Line item amount.	10.6%
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% Change to Previous Year Budget	9.1%
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Dollar difference between proposed budget & current budget	3,000
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NARRATIVE:

Increase due to Annual Preventative Maintenance, Filter Return System and Chlorination System Maintenance as well as SCBA maintenance

FY 08/09

Electrical	\$4,000
Instrumentation	\$7,000
Telemetry	\$2,000
Pump Repair	\$5,000
Filter Inspection	\$5,000
Chlorination System Maintenance	\$2,000
Safety - SCBA Maint.	\$2,000
Misc. Plumbing & Parts	\$2,000
Tree Trimming	\$4,000
Floor Coating	\$1,000
Sludge Removal	\$2,000
TOTAL	\$36,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5240	Description: Nunes WTP Oper
Actual Amount As Of: 31-Mar 2008	85,407
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	115,407

PROPOSED Line Item Amount:	126,400
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	107,960
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% Change Actual Year End compared to Proposed Line item amount.	9.5%
% Change to Previous Year Budget	17.1%
Dollar difference between proposed budget & current budget	18,440

NARRATIVE: Increase in Water Sampling and chemical costs associated with Hypochlorite Purchase for 6 months

Water Samples

Monterey Cty Lab	\$35,000
Misc.	
Telephone	\$400
Alarm System	\$1,000
Diesel	\$1,000
Charts & Supplies	\$3,000
Sub total	<u>\$40,400</u>

Chemicals

Caustic	\$30,000
Polymer	\$7,500
Alum	\$17,000
Salt	\$1,500
<u>Hypo Chlor</u>	<u>\$30,000</u>
	\$86,000

TOTAL	<u><u>\$126,400</u></u>
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Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5241 Description: Nunes WTP Maint	
Actual Amount As Of: 31-Mar 2008	26,709
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	46,709
PROPOSED Line Item Amount:	51,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	48,400
% Change Actual Year End compared to Proposed Line item amount.	10.7%
% Change to Previous Year Budget	6.8%
Dollar difference between proposed budget & current budget	3,300

NARRATIVE:

Increase due to Flocculation Maintenance and Sedimentation Basin Drive Guide Replacements

	FY 08/09
Generator Service Contract	\$1,000
Sludge Removal	\$5,000
Electrical	\$6,000
Instrumentation/Controls	\$7,000
Chlorination System Maintenance	\$1,500
Floculator Gear Oil Changout	\$7,000
UST Inspection/Annual Tank Testing	\$1,200
Motor & Pump Replacement	\$5,000
Filter Inspection	\$4,000
Sedimentation Basin Guide Replacement and repairs	\$8,000
Annual Electrical PM	\$4,000
Misc.	\$2,000
	<u>\$51,700</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5242 Description: CSP - Operation	
Actual Amount As Of: 31-Mar 2008	5,698
PROJECTED ACTIVITY to END of FY:	1,000
Projected YEAR END TOTAL:	6,698
PROPOSED Line Item Amount:	8,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	8,500
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	26.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE: FY 08/09

Telephone & Telemetry	\$6,300
Alarm Co. (Bay Alarm / HMB Alarm)	\$1,200
Fire System Maint.	<u>\$1,000</u>
 TOTAL	 <u><u>\$8,500</u></u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5243 Description: CSP - Maintenance	
Actual Amount As Of: 31-Mar 2008	4,192
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	34,192
PROPOSED Line Item Amount:	66,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>51,000</u>
% Change Actual Year End compared to Proposed Line item amount.	93.0%
% Change to Previous Year Budget	29.4%
Dollar difference between proposed budget & current budget	15,000

NARRATIVE:

Increase due to Annual PM maintenance and removal/replace pumps and pump motors, which requires Confined Space Rescue. Also added Tunnel Cleaning from CIP Budget.

FY 08/09

Tunnel Cleaning	\$15,000
Electrical Testing (ETI)	\$6,000
Electrical Repair	\$5,500
Equipment /Valve Maintenance	\$4,000
Confined Space Rescue	\$9,000
Pressure Reducing Valves	\$4,000
Construction Oversight	\$5,000
Misc. Equip/Air Vent	\$1,500
Telemetry & Alarms	\$1,000
Pump Maintenance	\$15,000
	<u>\$66,000</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5318 Description: Studies/Surveys/Consulting	
Actual Amount As Of: 31-Mar 2008	51,496
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	61,496
PROPOSED Line Item Amount:	\$55,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,450
% Change Actual Year End compared to Proposed Line item amount.	(10.6%)
% Change to Previous Year Budget	80.6%
Dollar difference between proposed budget & current budget	24,550

GASB 45 Actuarial	\$20,000.00
Strategic Planning	\$35,000.00
Misc. Studies	\$5,000.00
	<u>\$55,000.00</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5321 Description: Water Conservation	
Actual Amount As Of: 31-Mar 2008	22,937
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	37,937
PROPOSED Line Item Amount:	40,000

Approved Line Item Amount:

<u>PREVIOUS YEAR BUDGET:</u>	<u>56,000</u>
% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	(28.6%)
Dollar difference between proposed budget & current budget	-16,000

NARRATIVE:

Increase due to addition of Water Shortage Drought & Contingency Plan
Also, See attached schedule

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet		
Fiscal Year		
2008-2009		
Worksheet 5321 A – Water Conservation/Water Resources		
Description	FY 07/08	FY 08/09
Washing Machine Rebate Program		
Residential (BMP 6)	\$9,000.00	\$8,000.00
CII (BMP 9)	\$1,000.00	\$1,000.00
Toilet and Urinal Rebate Program		
Residential (BMP 14)	\$9,000.00	\$3,000.00
CII (BMP 9)	\$1,500.00	\$1,000.00
Pre-Rinse Spray Valve		
CII (BMP 9)	\$2,500.00	\$0.00
Waterbroom Rebate		
CII (BMP 9)	\$500.00	\$0.00
Low Flow Device Distribution		
Residential (BMP 2)	\$5,000.00	\$2,500.00
School Education		
Water Wise - BAWSCA (BMP8)	\$9,000.00	\$5,000.00
Water Education Foundation – (BMP 8)	\$0.00	\$700.00
Residential Water Surveys		
(BMP 2)	\$0.00	\$0.00
(BMP 1)	\$0.00	\$0.00
Water Audit		
(BMP 3)	\$0.00	\$0.00
Conservation Pricing		
(BMP 11)	\$0.00	\$0.00
Metering with Commodity Rates		
(BMP 4)	\$0.00	\$0.00
Large Landscape		
Whitcomb – BAWSCA (BMP 5)	\$4,000.00	\$8,000.00
Other BAWSCA Program (BMP 5)	\$0.00	\$0.00
Public Information - Outreach		
Materials (BMP 7)	\$10,000.00	\$2,000.00
Newspaper/Magazine Ads (BMP 7)	\$0.00	\$1,000.00
Bill Stuffers (BMP 7)	\$0.00	\$2,000.00
Direct Mailers (BMP 7)	\$0.00	\$2,000.00
Postage (BMP 7)	\$0.00	\$0.00
Newsletter (BMP 7)	\$0.00	\$0.00
Conservation Coordinator		
(BMP 12)	\$0.00	\$0.00
Fees and Memberships		
CUWCC	\$2,500.00	\$2,500.00
Events Fees	\$1,000.00	\$500.00
California Water Awareness Campaign	\$0.00	\$800.00
Training/Conferences	\$0.00	\$0.00
Other		
Database for Conservation Programs	\$0.00	\$0.00
Water Shortage Drought & Contingency Plan		
TOTALS	\$56,000.00	\$40,000.00

Notes

assumed no mandatory rationing during fiscal year

should receive \$ back from Smart Rebate Program on sign up for bawsca regional program in july

discussion at BAWSCA to re-initiate direct install for CII

discussion at BAWSCA to revitalize this program

no interest in waterbroom rebates in one year - do not continue

interest (treatment staff) in expanding school outreach

might need special springbrook report for complying with this report

added accounts and surveys

discussion at BAWSCA to consider other Landscape (cii) programs

need more outreach on rebates

comes from another account

Determine if there is interest/need for newsletter - frequency

do not include

Landscape Class Rentals - Pilarcitos Workshops-Pumpkin Festival

comes from another account

need database to track conservation programs and savings

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5322 Description: Community Outreach	
Actual Amount As Of: 31-Mar 2008	6,246
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	21,246
PROPOSED Line Item Amount:	31,700

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	24,270
% Change Actual Year End compared to Proposed Line item amount.	49.2%
% Change to Previous Year Budget	30.6%
Dollar difference between proposed budget & current budget	7,430

NARRATIVE:

Created new account per Finance Committee to accommodate new community outreach between CCWD and Customers. Increase due to additional printing of annual reports and postage. Increase due to MCTV additional services.

MCTV-Recording meetings(14 @ \$525)	\$7,500
Montara Fog (14 @ \$300)	\$4,200
Materials/Publications/Public Information	\$10,000
Postage for Public Outreach	\$5,000
Printing Annual Reports (Consumer Confidence Report/ Water Supply Evaluation, etc..)	\$5,000

Spread: TOTAL **31,700**

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5411 Description: Salaries - Field	
Actual Amount As Of: 31-Mar 2008	603,197
PROJECTED ACTIVITY to END of FY:	217,470
Projected YEAR END TOTAL:	820,667
PROPOSED Line Item Amount:	823,397

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	807,749
% Change Actual Year End compared to Proposed Line item amount.	0.3%
% Change to Previous Year Budget	1.9%
Dollar difference between proposed budget & current budget	15,648

NARRATIVE:

A COLA of 2.8% was used as a place holder based upon
Dept. of Labor Statistics information for February 2007 to February 2008

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT
 5/8/2008
FY 2008/2009 BUDGET WORKSHEET (5411 A)

SALARIES - Accounts 5411 & 5610

EMPLOYEE	Step	Current Hrly Rate	COLA 2.8%	Annual Pay	O T Hours	O T Pay	Cert. Pay	TOTAL
FIELD #5411								
Superintendent	33/6	51.56	53.01	110,253			10,800	121,053
Distribution Supervisor	24/6	41.29	42.45	88,288	80		7,200	95,488
WTP Supervisor	29/5	45.58	46.86	97,461	80	4,193	7,200	108,854
WTP Oper.	21/7	39.30	40.40	84,033	80	3,616	7,200	94,848
Treat/Dist Op	8/4	26.48	27.22	56,621	60	1,827	4,800	63,248
Treat/Dist Op	8/3	25.83	26.55	55,220	60	1,782	4,800	61,802
Treat/Dist Op	8/3	25.83	26.55	55,220	60	1,782	4,800	61,802
Treat/Dist Op	8/4	26.48	27.22	56,621	40	1,218	7,200	65,039
Maint Worker	1B/7	24.01	24.68	51,344	40	1,105	2,400	54,849
Maint Worker	1B/1	20.70	21.28	44,262	40	952	1,200	46,414
Part-Time Help		15.00		15,000				15,000
Part-Time Help		15.00		15,000				15,000
Estimated Annual Merit Increase				18,000				
Standby Pay for On-Call Employees				20,000				20,000
Sub total, Field				767,322		16,475	57,600	823,397

ADMIN #5610								
Gen Manager		79.33	81.55	169,627		-		169,627
Water Conser.	11/7	29.21	30.03	62,463	40	1,344		63,807
Prj Coord. PT		60.00		27,000		-		27,000
Office Mgr	15/8	34.74	35.71	74,277	40	1,598		75,875
Admin Assist.	10/9	31.46	32.34	67,274	40	1,447	7,546	76,268
Office Speclst	1B/9	25.23	25.93	53,937	20	580		54,517
Office Speclst	1B/4	22.30	22.92	47,683	40	1,026		48,709
Office Speclst	1B/9	25.23	25.93	53,937	20	580	2,400	56,917
Directors				30,000				30,000
Part-Time Help	n/a	15.00		15,000				15,000
Estimated Annual Merit Increase				15,000				20,000
Sub total, Admin				601,198		6,575	9,946	\$617,719

TOTAL

1,368,520

\$1,441,116

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5412 Description: Maintenance Expenses	
Actual Amount As Of: 31-Mar 2008	117,108
PROJECTED ACTIVITY to END of FY:	35,000
Projected YEAR END TOTAL:	152,108
PROPOSED Line Item Amount:	180,786

Approved Line Item Amount:

PREVIOUS YEAR BUDGET: 144,586

% Change Actual Year End compared to Proposed Line item amount. 18.9%

% Change to Previous Year Budget 25.0%

Dollar difference between proposed budget & current budget 36,200

NARRATIVE: The following items and amounts comprise this line item.

Increase to (3) tank Inspection(s) - underwater dive inspection & purchase of additional tools

Also moved Valve Raising from CIP to maintenance account

Laundry/Jackets	\$10,000	Paving	\$20,000
Service Products	\$1,400	Inventory	\$10,000
Pump Repair	\$6,000	Materials	\$4,000
Paint-supplies	\$3,000	Equip. Rental	\$2,000
USA	\$500	Radio Repair	\$1,000
Backfill	\$3,000	Landscape Maint	\$2,500
Hydrant repair	\$20,000	Shop Maint	\$3,000
Tank Inspection	\$10,000	Cathodic Protection	\$4,500
Generator services	\$7,886	Misc. tools, etc.	\$11,000
Safety Supplies	\$8,000	(Welder,Drill,Airtools, Sump Pump, Lrg tools)	
Main Repairs	\$15,000	Waste Services	\$5,000
		Fence Repairs	\$1,000
Sub totals	\$84,786	Raising Valve (City/County)	\$32,000
TOTAL	\$ 180,786		\$96,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5414 Description: Motor Vehicle Exp.	
Actual Amount As Of: 31-Mar 2008	39,988
PROJECTED ACTIVITY to END of FY:	13,500
Projected YEAR END TOTAL:	53,488
PROPOSED Line Item Amount:	58,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	50,500
% Change Actual Year End compared to Proposed Line item amount.	8.4%
% Change to Previous Year Budget	14.9%
Dollar difference between proposed budget & current budget	7,500

Increase due to new springs on Service Truck (repairs) and higher gas/Diesel prices

NARRATIVE:	<u>FY 08/09</u>
Gasoline	\$30,000.00
Mobile Phones	\$7,500.00
Service & Repairs (Including Springs for Service Truck)	\$13,000.00
Backhoe Painting & Rental	\$7,000.00
FastTrack	\$500.00
	<u>\$58,000.00</u>
Total	

Jul	Aug	Sept	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5415 Description: Maintenance, Wells	
Actual Amount As Of: 31-Mar 2008	21,611
PROJECTED ACTIVITY to END of FY:	3,000
Projected YEAR END TOTAL:	24,611
PROPOSED Line Item Amount:	25,400

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	23,400
% Change Actual Year End compared to Proposed Line item amount.	3.2%
% Change to Previous Year Budget	8.5%
Dollar difference between proposed budget & current budget	2,000

NARRATIVE:

Added Annual Maintenance for Pumps

	FY 07/08	FY 08/09
Electrical PM	\$1,200	\$1,200
Pumps	\$20,000	\$20,000
Electrical	\$2,000	\$4,000
Plumbing	\$200	\$200
	<u>\$23,400</u>	<u>\$25,400</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5610 Description: Salaries, Admin.	
Actual Amount As Of: 31-Mar 2008	390,594
PROJECTED ACTIVITY to END of FY:	152,707
Projected YEAR END TOTAL:	543,301
PROPOSED Line Item Amount:	617,719

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	567,201
% Change Actual Year End compared to Proposed Line item amount.	13.7%
% Change to Previous Year Budget	8.9%
Dollar difference between proposed budget & current budget	50,518

NARRATIVE:

A COLA of 2.8% was used as a place holder based upon
 Dept. of Labor Statistics information for February 2007 to February 2008
 See worksheet 5411 A for derivations.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5620	Description: Office Expenses
Actual Amount As Of: 31-Mar 2008	79,119
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	99,119
PROPOSED Line Item Amount:	139,350

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	111,350
% Change Actual Year End compared to Proposed Line item amount.	40.6%
% Change to Previous Year Budget	25.1%
Dollar difference between proposed budget & current budget	28,000

NARRATIVE:

See Sheet 5620 A which details the cost items comprising this line item

Increase due to postage rates and addition of Employee Recognition Program as well as needed office building repairs and maintenance

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Account 5620 - Detail of Account

Account Name	Description	Amount
Postage	Mail Machine	\$6,000.00
	Bulk Mailing	\$10,000.00
	Pre-Stamped Envelopes	\$5,000.00
Phone Services PG&E	Monthly Service & Repairs	\$4,000.00
	Monthly Service	\$6,000.00
Office Cleaning	Janitorial Service/Carpet Cleaning	\$7,500.00
Dining	December Holiday Dinner	\$3,500.00
File Storage	Iron Mountain - Offsite Storage	\$3,500.00
Newsletter	(Postage, Printing) 2x year	\$5,000.00
Leases	Mail & Copier Machines	\$12,000.00
	Office Alarm and Security Camera	\$2,500.00
Printing	Checks, Forms, Statements	\$3,000.00
Data Prose	Fulfillment Center for Billing Stmnts	\$25,000.00
Emergency	Supplies	\$750.00
Miscellaneous	Office Supplies	\$7,500.00
	Bank Fees	\$600.00
	DMV/Pre-Employment Physicals	\$1,000.00
	Employee Recognition Program	\$1,500.00
	Petty Cash	\$4,500.00
Maintenance	Office Equipment & Repairs	\$5,000.00
	Office Maintenance/Repairs	\$20,000.00
Payroll	Payroll Processing with ADP	\$5,500.00
TOTAL		\$139,350.00

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5621	Description: Computer Services
Actual Amount As Of: 31-Mar 2008	39,111
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	54,111

PROPOSED Line Item Amount:	53,900
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	41,570
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% Change Actual Year End compared to Proposed Line item amount	(0.4%)
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% Change to previous year budget:	29.7%
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Dollar difference between proposed budget & current budget	12,330
--	--------

NARRATIVE: Increase due to AMR Maintenance Agmnt

Maintenance Agreements

Springbrook	\$10,000
Radix	\$3,000
ICS	\$17,500
Hansen	\$2,500
AMR	\$3,000
Bently Srvs	\$1,000
(WaterCad/Hydr. Model)	
<i>Subtotal</i>	<i>\$37,000</i>

Computer Services

Training	\$	2,000
New/Upgrades to software/Cust Rpts	\$	4,000
Repairs	\$	5,000
Opt-InPro (E-mail)	\$	300
Coastside Net	\$	750
Rogue Web Works (Website Maint.)	\$	3,500
Sonic.net	\$	450
Spam Filtering	\$	900

Subtotal	\$	16,900
Grand Total	\$	53,900

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5625 Description: Meetings/Training/Seminars	
Actual Amount As Of: 31-Mar 2008	20,520
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	30,520
PROPOSED Line Item Amount:	32,500

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	28,000
% Change Actual Year End compared to Proposed Line item amount.	6.5%
% Change to Previous Year Budget	16.1%
Dollar difference between proposed budget & current budget	4,500

NARRATIVE:

	<u>Amount</u>
Conferences (District Employees)	\$ 8,000
Conferences/Seminars (Board of Directors)	\$ 5,000
Staff Training/Seminars/Continuing Education	\$ 9,500
Safety Training (CINTAS)	\$ 8,500
*WTO/WDO Renewal/Application Fees	\$ 1,500
TOTAL	<u>\$ 32,500</u>

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5630 Description: Insurance	
Actual Amount As Of: 31-Mar 2008	344,617
PROJECTED ACTIVITY to END of FY:	120,000
Projected YEAR END TOTAL:	464,617
PROPOSED Line Item Amount:	493,349

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	522,133
% Change Actual Year End compared to Proposed Line item amount.	6.2%
% Change to Previous Year Budget	(5.5%)
Dollar difference between proposed budget & current budget	-28,784

NARRATIVE:	FY 07/08	FY 08/09
Dental	\$19,933	\$21,904
LTD	\$13,596	\$15,313
Health	\$349,024	\$324,950
Liability	\$45,000	\$50,000
Life	\$5,100	\$4,814
Property	\$18,000	\$20,000
Vision	\$5,796	\$5,636
EAP Program	\$684	\$732
Workers Compensation	\$65,000	\$50,000
TOTAL	\$522,133	\$493,349

Estimated Rate Increases for: Dental Dental (10%), Health (Blue Cross - 13%), EAP (0%), VSP (5%), Life (3%), Health (Kaiser - 13%), LTD (3%)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

FY 2007/08

	KAISER	Blue Cross	Dental	Vision	Life/AD&D	LTD Metlife	ACWA EAP	ACWA W/C	ACWA Property	ACWA Liability
July	\$8,353	\$12,820	\$1,551	\$441	\$354	\$1,038	\$61	\$17,919		
August	\$8,353	\$12,820	\$1,551	\$441	\$386	\$1,292	\$61			\$45,098
September	\$8,353	\$12,820	\$1,551	\$441	-\$170	\$1,123	\$61			
October	\$8,353	\$11,921	\$1,495	\$402	\$297	\$1,023	\$61	\$8,106		
November	\$8,353	\$12,820	\$1,551	\$441	\$311	\$1,120	\$61			
December	\$9,216	\$14,748	\$1,659	\$470	\$365	\$1,239	\$61			
January	\$9,216	\$14,748	\$1,659	\$470	\$369	\$1,239	\$61	\$9,583		
February	\$9,216	\$14,748	\$1,659	\$470	\$380	\$1,239	\$61			
March	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61		\$17,017	
April	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61	\$10,000		
May	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61			
June	\$9,216	\$14,748	\$1,659	\$470	\$389	\$1,239	\$61			
EE/Retirees Credit	-\$302	-\$22,659	-\$4,041	-\$235	-\$144					
Sub Total	\$105,975	\$143,779	\$15,275	\$5,218	\$3,706	\$14,268	\$732	\$45,608	\$17,017	\$45,098
FY 07/08 Total	\$110,592	\$176,975	\$19,913	\$5,636	\$4,674	\$14,867	\$732	\$45,608		
June Rate x 12 months										
Approx. Rate Increase	13%	13%	10%	0%	3%	3%	0%			
	\$124,969	\$199,981	\$21,904	\$5,636	\$4,814	\$15,313	\$732	\$50,000	\$20,000	\$50,000
Total Medical	\$324,950									
Total	\$493,350									

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5640 Description: Employee Retirement	
Actual Amount As Of: 31-Mar 2008	272,068
PROJECTED ACTIVITY to END of FY:	100,000
Projected YEAR END TOTAL:	372,068
PROPOSED Line Item Amount:	395,280

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	354,874
% Change Actual Year End compared to Proposed Line item amount.	6.2%
% Change to Previous Year Budget	11.4%
Dollar difference between proposed budget & current budget	40,406

NARRATIVE:

This line item is a function of salaries and will be determined when salaries and employee complement is set by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

375

COASTSIDE COUNTY WATER DISTRICT
DRAFT
 Budget Worksheet

Fiscal Year
2008/2009

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5681 Description: Legal	
Actual Amount As Of: 31-Mar 2008	38,393
PROJECTED ACTIVITY to END of FY:	12,000
Projected YEAR END TOTAL:	50,393
PROPOSED Line Item Amount:	57,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	57,000
% Change Actual Year End compared to Proposed Line item amount.	13.1%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

This account is for the Legal Counsel General District business that is not included in capital projects or reimbursable projects. The legal costs for capital projects and reimbursable projects whether the work is performed by District Counsel or other counsel is part of the overall project and not an operating expense.

Atchinson, Barisone & Condotti	\$55,000
Sherman/Feller	\$2,000
Total	\$57,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5682 Description: Engineering	
Actual Amount As Of: 31-Mar 2008	8,810
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	23,810
PROPOSED Line Item Amount:	25,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	30,000
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	5.0%
% Change to Previous Year Budget	(16.7%)
Dollar difference between proposed budget & current budget	-5,000

NARRATIVE:

This account is for the District Engineer's monthly retainer and for general District business that is not included in capital projects or reimbursable projects. The engineering costs for capital projects and reimbursable projects whether the work is performed by the District engineer or another engineer are part of the overall project and not an operating expense

Note: Engineer will receive 2.8% increase in the hourly rate effective 7/1/08

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5683 Description: Financial Services	
Actual Amount As Of: 31-Mar 2008	14,459
PROJECTED ACTIVITY to END of FY:	10,000
Projected YEAR END TOTAL:	24,459
PROPOSED Line Item Amount:	47,375

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	35,300
<hr/>	
% Change Actual Year End compared to Proposed Line item amount.	93.7%
% Change to Previous Year Budget	34.2%
Dollar difference between proposed budget & current budget	12,075

NARRATIVE:

Audit services are provided by Maze & Associates for the annual audit. Increase in accounting consulting services, provided by John Parsons, CPA. Also addition of water rate modeling analysis for continued years.

	FY 08/09
Audit (Maze & Associates)	\$17,375
Accounting (John Parsons CPA)	\$30,000
Total	<u><u>\$47,375</u></u>
Spread:	

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5684 Description: Payroll Taxes	
Actual Amount As Of: 31-Mar 2008	73,639
PROJECTED ACTIVITY to END of FY:	30,000
Projected YEAR END TOTAL:	103,639
PROPOSED Line Item Amount:	105,541

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	99,586
% Change Actual Year End compared to Proposed Line item amount.	1.8%
% Change to Previous Year Budget	6.0%
Dollar difference between proposed budget & current budget	5,955

NARRATIVE:

Payroll taxes, i.e. Social Security is a function of salaries. It is applied at a total rate of 7.65% of gross payroll. The final amount will be determined when salaries and employee complement is finalized by the Board.

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

Line Item

Amount

Acct. No. **5684**

Description: Payroll Taxes

CALCULATION FOR PAYROLL TAXES

		SOCIAL SECURITY 6.20%	MEDICARE 1.45%	TOTAL
TOTAL PAYROLL	\$ 1,441,116			
AMOUNT SUBJECT TO SOCIAL SECURITY	\$ 1,365,236	\$ 84,645		\$ 84,645
AMOUNT SUBJECT TO MEDICARE	\$ 1,441,116		\$ 20,896	\$ 20,896
TOTAL				\$ 105,541

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5687 Description: Memberships & Subscriptions	
Actual Amount As Of: 31-Mar 2008	31,306
PROJECTED ACTIVITY to END of FY:	15,000
Projected YEAR END TOTAL:	46,306
PROPOSED Line Item Amount:	51,965

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	48,965
% Change Actual Year End compared to Proposed Line item amount.	12.2%
% Change to Previous Year Budget	6.1%
Dollar difference between proposed budget & current budget	3,000

NARRATIVE: See attached worksheet for detail of costs

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

Worksheet 5687A			
Budget Detail Worksheet			
<u>Line Item: Memberships & Subscriptions</u>		Description	
Acct. No. 5687	Amount		
ACWA	\$7,800	Membership dues	
AWWA	\$2,000	Membership dues and technical publications	
West Group (Formally Barclays)	\$400	Updates on California Code of Regulations regarding construction laws	
BAWSCA	\$21,000	Annual assessment & dues	
Chamber of Commerce	\$800	Membership dues & Farm Day Luncheon Tickets	
CSDA	\$3,500	Membership dues	
HMB Review, sub & ads	\$8,000	Legal notices, newspaper ads, election info, etc.	
Wellness Program	\$2,400	Wellness Program group membership in health club	
Water Education Foundation	\$1,000	Membership dues and technical publications	
Springbrook Users Group	\$65	Annual Users Group for Springbrook Software	
Miscellaneous	\$5,000		
TOTAL	\$51,965		

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5688 Description: Election Expense	
Actual Amount As Of: 31-Mar 2008	34,020
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	34,020

PROPOSED Line Item Amount:	0
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
% Change Actual Year End compared to Proposed Line item amount.	(100.0%)
% Change to Previous Year Budget	
Dollar difference between proposed budget & current budget	-15,000

NARRATIVE:

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5689 Description: Labor Relations	
Actual Amount As Of: 31-Mar 2008	0
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	0

PROPOSED Line Item Amount:	15,000
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Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	15,000
-----------------------	---------------

% Change Actual Year End compared to Proposed Line item amount.	
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

New Account - Services contracted with IEDA (Labor Negotiator)

Spread:

Jul	Aug	Sep	Oct	Nov	Dec	Totals
Jan	Feb	Mar	Apr	May	Jun	

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5700 Description: County Fees	
Actual Amount As Of: 31-Mar 2008	7,269
PROJECTED ACTIVITY to END of FY:	1,500
Projected YEAR END TOTAL:	8,769
PROPOSED Line Item Amount:	9,200

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	9,200
% Change Actual Year End compared to Proposed Line item amount.	4.9%
% Change to Previous Year Budget	0.0%
Dollar difference between proposed budget & current budget	0

NARRATIVE:

1. San Mateo County charges the District for collecting and transmitting property taxes	\$2,000.00
2. The cost of the LAFCo budget, estimated	\$4,000.00
3. Hazardous Material Handling (Nunes & Denniston)	\$2,500.00
4. Property Taxes	<u>\$700.00</u>
	\$9,200.00

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5705 Description: State Fees	
Actual Amount As Of: 31-Mar 2008	7,363
PROJECTED ACTIVITY to END of FY:	20,000
Projected YEAR END TOTAL:	27,363
PROPOSED Line Item Amount:	33,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	37,000
% Change Actual Year End compared to Proposed Line item amount.	20.6%
% Change to Previous Year Budget	(10.8%)
Dollar difference between proposed budget & current budget	-4,000

NARRATIVE:

- #1 Fees are charged by the State Department of Health Services for reviewing applications and annual reports on operation of the Nunes & Denniston Water Treatment Plants
(DHS Fees - Increase due to additional services regarding new regulations)
- #2 Water Rights (initialized by SWRCB) for both Pilarcitos & San Vincente
- #3 RWQCB NPDES Annual Fee (estimated)
- #4 Bay Area Air Quality Management Dist - Permits to Operate

#1	\$30,000
#2	\$1,000
#3	\$1,000
#4	\$1,000
	<hr/>
	\$33,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5711 Description: Existing Bonds - 1998A	
Actual Amount As Of: 31-Mar 2008	270,006
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	270,006
PROPOSED Line Item Amount:	266,220

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	271,095
% Change Actual Year End compared to Proposed Line item amount.	(1.4%)
% Change to Previous Year Budget	(1.8%)
Dollar difference between proposed budget & current budget	-4,875

NARRATIVE:

ABAG Pooled Financing Program Series 1998A

September 2008 Payment	\$235,610
March 2009 Payment	<u>\$30,610</u>
Spread:	\$266,220

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5712 Description: Existing Bonds - 2006B	
Actual Amount As Of: 31-Mar 2008	485,418
PROJECTED ACTIVITY to END of FY:	0
Projected YEAR END TOTAL:	485,418
PROPOSED Line Item Amount:	482,460

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	483,148
% Change Actual Year End compared to Proposed Line item amount.	(0.6%)
% Change to Previous Year Budget	(0.1%)
Dollar difference between proposed budget & current budget	-688

NARRATIVE:

CSCDA Pooled Financing Program Series 2006B

September 2008 Payment	\$325,174
March 2009 Payment	\$157,286
	<hr/>
	\$482,460

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

COASTSIDE COUNTY WATER DISTRICT

Budget Worksheet

**Fiscal Year
2008/2009**

<u>Line Item</u>	<u>Amount</u>
Acct. No. 5713 Description: Cont. to CIP & Reserves	
Actual Amount As Of: 28-Feb 2008	308,797
PROJECTED ACTIVITY to END of FY:	102,930
Projected YEAR END TOTAL:	411,727
PROPOSED Line Item Amount:	434,000

Approved Line Item Amount:

PREVIOUS YEAR BUDGET:	411,729
% Change Actual Year End compared to Proposed Line item amount.	5.4%
% Change to Previous Year Budget	5.4%
Dollar difference between proposed budget & current budget	22,271

NARRATIVE:

Contribution to CIP & Reserves	<u>\$ 434,000</u>
	\$ 434,000

Spread:

Jul	Aug	Sep	Oct	Nov	Dec
Jan	Feb	Mar	Apr	May	Jun

**NOTICE OF PUBLIC HEARING
PROPOSED RATE INCREASE**

Dear CCWD Customer:

NOTICE IS HEREBY GIVEN that the Coastside County Water District (CCWD) Board of Directors will hold a public hearing to consider a proposed increase in the District’s water rates. The amount of the rate increase attributable to your property/account is set forth in the table below. This new proposed rate schedule represents an increase over the current charges for water service of up to ____%. Based on a number of factors beyond the District’s control including, most notably, anticipated increases in the wholesale cost of water purchased from the San Francisco Public Utilities Commission, the Board previously predicted that it would be necessary to impose annual rate increases of at least 7% per year for the next several years.

The public hearing will be held on July 8, 2008. Members of the public will have an opportunity to address oral and written communications to the Board at this hearing, which will be held at the District office, located at 766 Main Street, Half Moon Bay, California and will begin at 7:00 p.m.

The proposed rate increase is necessitated by a number of factors: 1) Bond costs for Capital Improvement Program over next several years; 2) an increase in wholesale water rates from the San Francisco Public Utilities Commission; 3) increased costs of compliance with the changing regulatory requirements; and 4) an infrastructure upgrade program for our two water treatment plants and distribution system required to satisfy new water quality standards imposed upon all water districts in California. The CCWD 2008-2009 fiscal year budget describes the anticipated revenues and expenses in further detail. Copies are available at the District office or online at www.coastsidewater.org.

PROPOSED WATER RATES:

Section 1.A, Base Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

“A. BASE CHARGE” The following base charge is the minimum charge to be paid by all customers on a bi-monthly basis:

<u>Size of Meter</u>	<u>Existing Base Charge</u>	<u>Proposed Base Charge</u>
5/8 inch	19.70	
3/4 inch	29.62	
1.0 inch	49.37	
1.5 inch	95.34	
2.0 inch	158.02	
3.0 inch	345.68	
4.0 inch	1185.32	

Section 1.B, Quantity Charge, of the Rate and Fee Schedule is hereby amended to read as follows:

“B. QUANTITY CHARGE”

In addition to the bi-monthly base charge set forth in Section 1.A, the following quantity charges shall be paid per one hundred cubic (hcf) of water delivered:

1. Residential Customers

<u>Quantity Delivered (During Bi-Monthly Billing Period)</u>	<u>Existing Charge per hcf</u>	<u>Proposed Charge per hcf</u>
1 – 8 Units	3.22	
9 – 25 Units	3.55	
26 – 40 Units	4.61	
41 or more Units	5.70	

2. All Other Customers Existing Rate: \$ 4.38 Proposed Rate: \$ _____ per hcf

IMPORTANT INFORMATION



PLEASE READ

Coastside County Water District
766 Main Street
Half Moon Bay, CA 94019

www.coastsidewater.org
(650) 726-4405

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