

## ***STAFF REPORT***

**To:** Coastside County Water District Board of Directors

**From:** David Dickson, General Manager

**Agenda:** March 9, 2010

Report

Date: March 5, 2010

**Subject:** General Manager's Report

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### **Recommendation:**

None. Information only.

### **Background:**

For this month's report, I would like to highlight the following:

#### **1. SFPUC Wholesale Customers Meeting**

I picked up two significant items of information at SFPUC's annual Wholesale Customer Meeting on February 25:

- Based on current information and near-term weather predictions, SFPUC does not believe there will be any water shortage declaration in the coming fiscal year.
- SFPUC has assigned Cindy Czerwin, a Principal Financial Analyst in the Financial Services Division, to prepare the rate study required to determine whether CCWD should receive a lower rate for untreated water. They have also retained an outside consultant, FCS Group, to assist with the study.

#### **2. Fiscal Year 2010-2011 Budget Schedule**

Staff's proposed schedule for presentation and consideration of the Fiscal Year 2010-2011 Budget is attached. In preparation for the initial presentation of the budget to the Board at the April 13 meeting, we met with the Finance Committee on February 22 and will meet with the Facilities Committee on March 24.

**Fiscal Year 2010-2011  
Capital Improvement & Operations/Maintenance Budget**

**TIMELINE**  
(Dates Subject to Change)

Description	Date
Finance Committee Meeting - Distribute Agenda and O&M and CIP Budget materials	February 19, 2010
Finance Committee Meeting - Review O&M and CIP Budget	February 22, 2010
Facility Committee Meeting - Distribute Agenda and CIP budget materials	March 22, 2010
Facility Committee Meeting - Review CIP Budget	March 24, 2010
Present "Draft" CIP and O&M Budget to Board of Directors at Board Meeting	April 13, 2010
Budget Workshop/Discussion and Approval of Notice of Public Hearing and Proposed Rate Increase	May 11, 2010
Mail Notice of Rate Increase to District Customers -	May 14, 2010
CCWD General Manager to write letters/visit large user Customers	June 1 <sup>st</sup> - 4 <sup>th</sup>
Special Meeting to Approve CIP and O&M Budget along with Rate Increase Hearing	June 29, 2010
New Rates Go Into Effect	July 1, 2010