

STAFF REPORT

To: Coastside County Water District Board of Directors

From: David Dickson, General Manager

Agenda: January 10, 2012

Subject: Appointment of Coastside County Water District Board Member Representative and alternate(s) to participate in San Mateo County Local Agency Formation Commission (LAFCo) election of officers

Recommendation:

Appoint a Coastside County Water District (CCWD) Board Member and alternate(s) to participate in San Mateo County Local Formation Commission (LAFCo) election of officers.

Background:

The San Mateo Local Agency Formation Commission (LAFCo) is an independent commission with jurisdiction over the boundaries of the 20 cities, 22 independent special districts and many of the 35 County-governed special districts serving San Mateo County. LAFCo is comprised of two members of the county Board of Supervisors, two members of city councils located within the county, two board members of independent special districts in the county, one public member (appointed by the county, city, and special district members) and an alternate for each of the four categories, each serving a term of four years or until their position is vacated. The Commission contracts with the County of San Mateo for an Executive Officer, legal counsel and office space. LAFCo's budget is funded by application fees and by the County, cities and independent special districts.

Section 56332 of the Cortese Knox Hertzberg Act of 2000 sets forth that the independent special district members shall be appointed to LAFCo by the Independent Special District's selection committee, which consists of the presiding officers of the independent special districts in the county, or if the presiding officer of a special district cannot participate, a Board appointed alternate Board member may participate and vote. Only elected Board members may participate and vote for special district commissioners on LAFCo. A quorum of thirteen (13) districts must be present to conduct business.

LAFCo recommends that standing voting representatives be designated in case a special district selection committee is called due to a vacancy, and the District's presiding officer is not able to attend the meeting. Traditionally, the District has appointed the Board President as the designated representative, with all other Directors being named as alternates. LAFCo meetings are held on the third Wednesday of odd-numbered months at 2:30 p.m. in the Board of Supervisors Chambers at the Hall of Justice in Redwood City.